

**SUPPLEMENTAL INFORMATION REQUIRED FOR TRANSIENT MERCHANTS**

*(Each Person Selling **MUST** Be Licensed)*

APPLICATION FEE (\$20.00) WILL **NOT** BE REFUNDED IF PERMIT IS DENIED OR WITHDRAWN!! A POLICE CHECK WILL BE COMPLETED. PLEASE READ CAREFULLY AND ANSWER HONESTLY. FALSIFICATION AND/OR INTENTIONAL MISREPRESENTATION IS GROUNDS FOR DENIAL OF PERMIT. **PLEASE INITIAL:** \_\_\_\_\_

NAME \_\_\_\_\_ (MAIDEN NAME) \_\_\_\_\_  
(First) (MI) (Last)

CURRENT ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

How long have you lived at your current address? \_\_\_\_\_ If less than five years, list previous address and dates:

Will you be traveling with a sales crew of two or more? YES NO

Will you be absent from your permanent residence overnight? YES NO

If answered Yes to both of the above two questions: Have you registered with the Dept of Workforce Development? Yes No

DATE OF BIRTH \_\_\_\_\_ MALE FEMALE PHONE NUMBER \_\_\_\_\_ AGE \_\_\_\_\_

BIRTH PLACE \_\_\_\_\_ EYES \_\_\_\_\_ HAIR \_\_\_\_\_ HEIGHT \_\_\_\_\_ WEIGHT \_\_\_\_\_

DRIVER'S LICENSE # \_\_\_\_\_ STATE \_\_\_\_\_ SOC. SEC. # \_\_\_\_\_

Have you previously held a permit in the City of Watertown? YES NO If yes, what year(s) \_\_\_\_\_

Have you ever been charged, arrested and/or convicted of violating any Federal laws, State laws or City Ordinances, including traffic?  
YES NO If you answered "YES", specify offenses, giving dates and locations: \_\_\_\_\_

Present Employer's Name, Address, Phone & Fax # \_\_\_\_\_

List three most recent cities where you conducted this business \_\_\_\_\_

Type of Goods/Services/Merchandise Offered \_\_\_\_\_

Proposed Methods of Sales (truck, tent sales, door-to-door, etc.) \_\_\_\_\_

Make, Model, Year, Color and License Number of Vehicle \_\_\_\_\_

List Date(s) of Sale \_\_\_\_\_ List Hours of Operation \_\_\_\_\_

Temporary address if staying in Watertown \_\_\_\_\_

Address where you can be reached for seven days after leaving City \_\_\_\_\_

**I do hereby certify that the foregoing statements are true and correct.**

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**\*\* DO NOT WRITE IN THIS AREA \*\***

**ARREST AND CHARACTER REFERENCE - SUPPLIED BY POLICE CHIEF:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Recommend approval*      *Recommend denial*

Police Chief Signature \_\_\_\_\_ Date \_\_\_\_\_

**DATE ISSUED:** \_\_\_\_\_ **DATE PAID:** \_\_\_\_\_

**EXPIRATION DATE:** \_\_\_\_\_ **RECEIPT #:** \_\_\_\_\_

## **ADDENDUM TO TRANSIENT MERCHANT LICENSE APPLICATION**

If the transient merchant will be operating from a fixed location within the City, the applicant shall present to the City Clerk a site plan of sufficient scale and legibility to allow the Committee to see the relationship of the transient operation to existing businesses and which demonstrates compliance with all of the following:

1. All display, parking, pedestrian movement and traffic circulation associated with the activity shall be located on private property. Indicate on site plan the proposed area for customer parking.
2. All display, parking, pedestrian movement and traffic circulation associated with the activity shall not be located on public sidewalks, bike paths, public right-of-ways, or other public lands.
3. All display, parking, pedestrian movement and traffic circulation associated with the activity shall be not located within traffic visibility triangles, or within parking lot driveways, access ways, alleys or parking lot driving aisles, or in a manner which otherwise creates a hazard.
4. If located adjacent to any area in which motor vehicles are present, the display area shall be separated from the vehicle circulation area by a minimum of a 40 inch high pedestrian barrier limited to a single six (6) foot wide access point, so as to make pedestrian movements between the display area and vehicles predictable and limited to a single point of contact.
5. Lighting shall be limited to a maximum of one (1) foot candle over ambient.
6. No amplified sound systems are permitted.