

City offices are still closed to the public in order to follow social distancing. Departments have the following updates for citizens:



Library

1. Library is closed to the public until Monday, April 6. (subject to change)
2. Library staff are at the library from 8:30-5:00 to answer phone calls. (Subject to change)
3. Fines will not accrue during the closure. All due dates have been moved to May 1
4. Patrons can use their library cards to access e-books and audiobooks through Overdrive and Libby, digital magazines through Flipster, online classes through Gale Courses, ebooks for kids through Tumblebooks, and home access to Ancestry (until April 30).
5. If patrons would like a library card, individuals can sign up online. A "digital card" will give someone access to all the digital resources available at the library. The digital card will be good for 60 days.



Parks, Rec, Community Center

- All recreational, senior center programming, indoor pool activities
- Program registration is still available through our drop box and online; watertownwi.recdesk.com
- Program recreation forms are available on our website: ci.watertown.wi.us
- Any late fees will be waived
- Patrons can call 920-262-8080 with questions from 8 am - 4:30 pm, Monday-Friday.



Building, Safety, Zoning

- **Picking up permits or application forms:** Please call the office at 920-262-4060 to request the form. We will provide you with the information via email.
- **Dropping off building permit applications/forms/plans:** There is a drop box outside of our office.
- **Elec., HVAC, Plbg. Permits:** Complete online. If assistance is needed to complete the permit, please call our main office number at 920-262-4060 and we can assist you over the phone. Fees can be submitted immediately and are payable either via check made payable to "City of Watertown" or by credit card.
- **Inspections:** For any new structures and/or structures where no one is currently residing, contact our office at (920) 262-4060 to set up an inspection. For any interior inspections in which people are residing, please take photos of the work being completed, and email them in to nikkiz@cityofwatertown.org. Please be sure to note the address of the location.



Fire Department

The Fire Department is putting non-essential services on hold until further notice. The activities listed below are postponed due to the COVID-19 emergency:

- General Fire Inspections
- Station Tours and Visits
- Child Passenger Safety Seat Inspections and Installations
- Smoke and Carbon Monoxide Alarm Checks and Installations
- Ride alongs & Student Observers



Court Clerk/City Attorney

- All Municipal Court has temporarily been postponed.
- Contact Court Clerk with any questions or concerns at (920) 206-4203.
- Payments can be mailed to 106 Jones Street, Watertown, WI 53094. or left in night box at City Hall.
- Credit/debit card payments can be made over the phone to the Court Clerk (920) 206.4203.



Police Department

The PD Lobby is open essentially for emergency's. In all other situations we would prefer that people call first.



Street Department

- We are unable to accept drop-off of items at the office in order to abide by recommendations regarding distancing due to the Corona Virus. We will inform the public as soon as we are able to be open.
- As of this time we are still anticipating opening the yardwaste site on April 1st.



Watertown TV

Church Service DVD drop off has been suspended until further notice. Church services will continue to be update weekly, however, we are only accepting copies of the video files electronically. Please contact watertowntv@cityofwatertown.org to learn how.