



**Building Safety &
Zoning Department**
106 Jones Street * PO Box 477
Watertown WI 53094
(920) 262-4060
www.ci.watertown.wi.us

**FIRE SUPPRESSION AND/OR
FIRE ALARM SYSTEM
INSTALLATION PERMIT**

OFFICE USE ONLY
Permit # _____
Date: _____
Cash/Check #: _____
*Checks may be made payable to "City of Watertown"
Receipt # _____
Received By: _____

APPLICATION IS MADE TO THE BUILDING SAFETY DEPARTMENT TO:

- Install new system Addition to existing system (New Construction)
 Addition to existing system (remodel) Upgrade or major repair to existing system

Type	Fee
New fire suppression systems & hydraulic calculations	\$150.00
New Fire Alarm Systems	\$150.00
Alterations/ modifications to existing fire suppression & fire alarm systems	\$150.00
Inspection of previously approved & installed fire suppression/fire alarm systems	\$100.00
Private Fire Service Mains & Fire Hydrants	\$125.00

APPROVAL REQUIRED

System plans **must** be conditionally approved or written authorization to start work must be obtained from the City of Watertown Building Safety Department prior to any work being performed.

APPROVAL OF PLANS FOR FIRE ALARM SYSTEMS

Prior to the installation of a fire alarm system, two (2) copies of the plans and specifications shall be submitted to the Building Safety Department for review. Plans should include the following information:

- A copy of the building plan indicating the location of all devices, power supply, panel location(s), system zones, and other pertinent information.
- A minimum of one (1) copy of the cut sheets on all fire protection equipment shall be submitted.
- A minimum of one (1) copy of the battery calculations/voltage drop worksheet.

SITE INFORMATION	OWNER INFORMATION:
Business / Building name	Building Owner Name
Address	Address
	City, State, Zip Code
	Phone Number

AUTOMATIC SPRINKLER SYSTEM CONTRACTOR INFORMATION:

Company Name	Contact Person Name / Title
Address	Phone #
City, State, Zip Code	Fax#

PLEASE NOTE Any questions shall be directed to the City of Watertown Fire Department either via email (tgordon@cityofwatertown.org) or phone (920-261-3610). In addition, both the Fire Department and Building, Safety & Zoning Departments must be notified for final inspection.

Permit issued by:

_____ Building Inspector Signature

Revised 01/24/2017