



**Building Safety & Zoning
Department**
PO Box 477
106 Jones Street
Watertown WI 53094
(920) 262-4060
www.ci.watertown.wi.us

OFFICE USE ONLY

Permit # _____

Date: _____

Parcel # _____

Cash/Check #: _____

Receipt # _____

Received by: _____

HEATING, VENTILATING & AIR CONDITIONING PERMIT

Owner & Contractor Information

Job location:

Owner's Name _____ Mailing Address _____ Phone # _____

Contractor's Name _____ Telephone (Include Area Code) _____

Mailing Address _____ Electrical Contractor _____

City _____ State _____ Zip _____ Electrical License # _____

Heating License # _____ Contractor Phone # _____ Contractor Email Address _____

The undersigned hereby applies for a HVAC permit to do work herein described and located as shown on the attached sheet of this application. The undersigned agrees that all work will be done in accordance with the building codes and all other ordinances of the City of Watertown and with all laws in the State of Wisconsin applicable to said installations. Double fees will be charged if work is started before the permit is issued.

Contractor Signature _____

City Inspector Approval Signature: _____

Type of Property 1&2 family Multi-family Commercial/Industrial

Submittal Required Letter only City plan approval State plan approval Not Applicable

SCHEDULE OF FEES

| Description | Quantity | Rate | Fee |
|---|----------|---------|-----------------|
| Each piece of heating equipment | | \$27.50 | |
| Each fireplace | | \$27.50 | |
| Each piece of air conditioning equipment | | \$32.50 | |
| Each piece of air conditioning equipment if heating unit is included on same permit | | \$22.50 | |
| Each rooftop unit - furnace only | | \$27.50 | |
| Each rooftop unit - air conditioning only | | \$27.50 | |
| Each rooftop unit - combination furnace & air conditioning | | \$50.00 | |
| Each piece of commercial ventilation equipment (duct work) | | \$55.00 | |
| | | | |
| | | | |
| Administrative Fee | 1 | \$27.50 | +\$27.50 |
| Total permit fee | | | |

Notes:

Rough: _____ Final: _____