

## **COUNCIL PROCEEDINGS**

Mayor David called the regular meeting of the Common Council of the City of Watertown to order at 7:00 p.m. on Tuesday, February 18, 2014, in the Council Chambers at City Hall.

### **ROLL CALL**

Roll call showed the following members present: Alderpersons Smith, Berg, Kuehl, Zgonc, Coughlin, Tietz, Stocks and Romlein. (8) Absent: McFarland (1). Also present were Fire Chief Greg Michalek, Police Captain Mark Meddaugh, City Attorney Will Gruber, City Engineer Jaynellen Holloway and City Clerk/Treasurer Cindy Rupprecht.

### **PLEDGE OF ALLEGIANCE**

The Council recited the Pledge of Allegiance to the American flag.

### **MINUTES OF PRECEDING MEETING**

Mayor David inquired if there were any additions or corrections to the minutes of the meeting held Tuesday, February 4, 2014. Alderperson Kuehl pointed out that in roll call it showed Alderperson Berg absent, when in fact, it should have been Alderperson Smith as being absent, with Berg present. There being no other additions or corrections, the minutes were approved as published.

### **COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT**

Susan Dascenzo, representing the Watertown Main Street Program and Chamber of Commerce was present to discuss several issues. Susan pointed out that recently Upper Krust closed and the recent announcement that American TV was also closing its stores was a concern. A survey she recently saw indicated that 5% to 50% of brick and mortar stores would be going out of business. Susan wishes that, when the city is updating its Comprehensive Plan, they work with the Chamber Main Street Program to address the issue of potential vacant buildings should this type of event occur in the Watertown area. Susan also pointed out that the Art on Banner Program is going underway and they are recruiting artists to paint banners that would be displayed in the downtown area. There is also a landscape project that will be happening in the Downtown Plaza. Susan also pointed out that this summer; approximately 5,000 tourists will be coming, due to the ball games that will be held at Brandt Quirk Park. She hopes that the city does a great job of rolling out the red carpet to welcome these additional guests. Finally, her last point was that the M to N Race Sessions will be beginning, with the first one being the Jig Jog on March 15<sup>th</sup>. These are different race sessions going from March to November, thus the name, M to N Race Sessions.

David Wambach, who is running for re-election as Circuit Court Judge, Branch 3, was present to invite Alderpersons to provide any information or concerns as it may relate to the circuit court system.

### **PUBLIC HEARING**

Mayor David declared open the public hearing at 7:08 p.m., regarding the rezoning of 1115 Chenango Street, from SR4, Single Family Residential, to GI, General Industrial. Tom Reiss, owner of Reiss International, 319 Hart Street, was present to express his concerns as it relates to traffic and parking. The driveways to their office area enter and exit onto Chenango Street and there are times when visibility is difficult with parking on both sides. He is not opposed to the rezoning request but had concerns if what is being proposed for the property will add to the parking problems. Joe Ellis, 308 W. Spaulding Street, who has the property listed, informed the Council that the rezoning is requested for the ability to build a warehouse. Mr. Ellis agreed that parking is an issue and would recommend that this be looked at as well. He stated that the warehouse would not be contributing to the parking problem. There being no further comments, Mayor David closed the public hearing at 7:13 p.m.

### **COMMITTEE REPORTS**

The following reports were presented and contained the following items:

**FINANCE COMMITTEE, February 10, 2014. 1. Discuss the 2014 Finance Plan for borrowing for the City of Watertown.** Brad Viegut of R.W. Baird was present to explain the proposed borrowing plan. The initial plan, which was originally \$2.5 million, based on the 2014 Budget, has now been increased by \$800,000.00 to include a Radio Communication System for the Police and Fire Departments. Several options were discussed, whether the entire amount should be borrowed, whether Fund Balance should be applied, or a combination of both. Brad explained the importance of keeping our Fund Balance as high as possible. Even though our current policy recommendation is from 10% to 20%, our Fund Balance really should be between 20% and 25%, based on current financial recommendations. Motion was made by Alderperson Smith to go ahead with the borrowing at \$3.3 million, to include the Radio Communication System, seconded by Alderperson Tietz and passed unanimously. **2. Approve DigiCorp 2014 Prepaid Block Time Support Contract.** City Engineer Holloway was present to explain the contract as part of our IT work. It is hoped that the \$10,000.00 will be enough to see us through this year. Motion was made by Alderperson Kuehl, seconded by Alderperson Tietz to approve the \$10,000.00 contract and passed unanimously. A resolution will be presented. **3. Purchase two vehicles for the Health Department.** Health Officer Carol Quest was present to request the purchase of these vehicles, low bidder being Grinwald. Motion was made and seconded to approve this. A resolution will be presented. **4. HIPAA Consulting Services for the Health Department.** Health Officer Carol Quest was present to explain two bids, one from Caris Consulting and the other from Three Pillars Technology. Motion was made by Mayor David to recommend Three Pillars as the low bidder, for \$6,840.00, seconded by Alderperson Tietz and carried unanimously. **5. Approve donation of microscope equipment.** Water Systems Manager Kevin Freber is requesting permission to donate an old microscope to Gateway Technical College. Motion was made and seconded to approve the donation and passed unanimously. **6. Approve hire of Evidence Custodian.** The 2014 Budget included the hiring of an Evidence Custodian. Rich Olsen is recommended to be hired at a classification of Grade B, Step 6, \$15.04 per hour. **7. Purchase vehicle for Police Department.** Six bids were received. A resolution will be presented recommending Havill of Jefferson. **8. Discuss the SMART Grid Interoperability Member Panel (SGIP) and Smart America Challenge Workshop.** Alderperson Romlein was requesting travel reimbursement for attending. Each Alderperson has \$50.00 in the Travel Constituent Account, which will be used to reimburse Alderperson Romlein. **9. Closed Session per Wis. Stat. 19.85(1)(c) to discuss performance evaluations.** Due to the late hour and the number of evaluations, this will be held over to the next meeting. **10. Closed Session per Wis. Stat. 19.85(1)(e) to discuss a land purchase.** Motion was made and seconded to go into closed Session. Roll call was taken and this passed unanimously. Motion was made by Alderperson Smith to come out of closed session, seconded by Alderperson Tietz and carried unanimously. The report was received and placed on file.

**PUBLIC WORKS COMMISSION, February 11, 2014. 1. Approve final resolution for Milford Street Curb & Gutter.** The proposed area for curb & gutter installation will be Grey Fox Run to Commerce Drive, covering a distance of roughly 2,700 linear feet. A resolution will be presented. **2. Approve Skid Steer buy back purchase.** Street Superintendent Schultz is recommending the City again participate in the Buy Back Program, whereby we can lease a new Skid Steer at a cost of \$1,200.00 to \$1,500.00 per machine. By leasing, as we have done in the last four years, the city avoids buying new machines at a cost of roughly \$30,000.00 to \$40,000.00. Motion was made and seconded to approve the Buy Back Purchase Program participation. **3. Approve MS4 Storm Water Permit.** Street Superintendent Schultz presented the draft of our annual permit, which will be forwarded to the State for review and final issuance. A resolution will be presented. **4. Review recycling update.** Street Superintendent Schultz provided a document, for the Commission members, showing five year history of our Solid Waste and Recycling Program. Superintendent Schultz was complimented for his leadership and aggressively managing and reducing our Solid Waste cost, transferring these to

recycling income. **5. Approve server purchase for WWTP SCADA System upgrade.** Water Systems Manager Freber presented the two proposals he received. A resolution will be presented recommending Dell for this purchase. The report was received and placed on file.

#### **COMMUNICATIONS AND RECOMMENDATIONS FROM THE MAYOR**

Mayor David presented a communication from the State of Wisconsin's Department of Health Services Henry Kosarzycki, from the office of Home Review and Inspection. Mr. Kosarzycki had learned of Joe Heimsch's retirement and wanted to comment and commend Joe for being a trusted advisor and great mentor over the years. He also commented that he would be missed by the regulatory community that he served.

#### **ACCOUNTS PAYABLE**

Certified accounts in the amount of \$412,867.54 were presented for payment. Alderperson Romlein moved to pay all certified accounts, seconded by Alderperson Stocks and carried on a roll call vote: Yes-Smith, Berg, Kuehl, Zgonc, Coughlin, Tietz and Romlein (7). Stocks abstaining on the purchase for Charlie Stocks. No-0. (Complete listing of accounts payable is on file and open for public inspection in the office of the City Clerk/Treasurer.)

#### **REPORTS AND MISCELLANEOUS BUSINESS**

The following reports were presented: Community Development Authority – January 18, 2014. Library Board of Trustees – January 9, 2014. Licensing Board – February 12, 2014. Payroll Summaries for January 22 through February 4, 2014. Plan Commission – January 15 (Amended) & February 10, 2014. Police & Fire Commission – February 10, 2014. Reserve Balances for period ending January 31, 2014. Site Plan Review – February 10, 2014. All reports were accepted as printed.

#### **LICENSES**

The following have made applications for Beverage Operator Applications for year ending June 30, 2014: Angela Catteruccia, 430 Parkview Dr, Johnson Creek, WI 53038; Shirley A. Couper, 1411 S. Third St, Wttn, WI 53094; Mark H. Faltersack, W5903 E. Clymet Rd, Wttn, WI 53098; Terrance T. Fletcher III, 809 Clark St, #2, Wttn, WI 53094; Lucas O. Freitag, 203 Applewood Lane, Wttn, WI 53094; Danielle N. Glazar, 117 East Haven Dr, Wttn, WI 53094; Marina L. Granado, W2599 Hwy 18, Helenville, WI 53137; Cristopher M. Harris, 804 Maple Crest Ln, Wttn, WI 53094; Heather J. Hogquist, 1019 Labaree St, Wttn, WI 53098; Christie L. Jeske, 305 ½ Market St, Wttn, WI 53094; Cheyenne L. Kuehl-Thompson, 817 Pheasant Run, Wttn, WI 53094; Ronald S. Lenius, 115 Lynn St, Wttn, WI 53098; Baltazar Fuentes, Morales, 855 E. Lake St, #82, Lake Mills, WI; Michael P. Mueller, 411 Ann Marie Ave, Iron Ridge, WI; Jennifer J. Pischer 225 W. Spaulding St, Wttn, WI 53098; Clint Salzman, 200 N. 8<sup>th</sup> St, Wttn, WI 53094; Janelle M. Schick, 245 Jefferson St, Johnson Creek, WI; Benjamin D. Schmitz, 819 Glenwood Ct, Wttn, WI 53094; Peter W. Strupp, 1207 Riverview Ln, Wttn, WI 53094; Christopher D. Theder, 510 E. Lake St, Lake Mills, WI 53551. The following applied for an Agent change: Walgreens, 301 W. Main Street, new agent, Michael Stade. The following applied for Special Event licenses: "Spring Dinner", St. Henry's, 300 E. Cady St., parish center for March 29, 2014. Fiesta Cultural Latinoamericana, Inc., Riverside Park for May 17, 2014. St. Bernard's, 111 S. Montgomery St., March 15, 2014 (green beer in gymnasium for 5K Jig Jog). The following applied for a "Class B" Malt & Liquor license: Silvia Reynolds, Corralejo Night Club (fka Tequila Night Club), 207 S. Third Street. Sonder Martini Lounge & Coffee Bar LLC (Sabrina Busch, Agent), 210 S. Water Street. Alderperson Berg moved for approval of all licenses, seconded by Alderperson Smith and carried on a voice vote.

#### **ORDINANCES**

**ORD. #14-6**, to amend Section 7.06(1)(g)(6), (8) & (11), Municipal Parking Lot Parking Limitations was presented. *Sponsor: Alderperson Smith. From: Public Safety & Welfare Committee.* Alderperson Smith moved for the adoption of

this ordinance on its second reading, seconded by Alderperson Kuehl and carried on a roll call vote. Yes – Smith, Kuehl, Zgonc, Coughlin, Tietz, Stocks, Romlein (7). No – Berg (1).

## RESOLUTIONS

**RES. #8003**, final resolution 2014 Curb & Gutter on Milford Street was presented. *Sponsor: Ald. Berg. From: The Public Works Commission.* Alderperson Berg moved for the adoption of this resolution, seconded by Alderperson Romlein and carried on a roll call vote. Yes – 8. No – 0.

**RES. #8004**, to approve a Capital Projects budget amendment to for the purchase of a Radio System to be covered by additional borrowed funds was presented. *Sponsor: Mayor David. From: Finance Committee.* Alderperson Romlein moved for the adoption of this resolution, seconded by Alderperson Tietz and carried on a roll call vote. Yes – 8. No – 0.

**RES. #8005**, to purchase two Dell servers for the SCADA System at the Wastewater Treatment Plant for \$19,080.00 to be charged to Wastewater Replacement Account #02-98-00-00 was presented. *Sponsor: Alderperson Berg. From: Public Works Commission.* Alderperson Coughlin moved for the adoption of this resolution, seconded by Alderperson Zgonc and carried on a roll call vote. Yes – 8. No – 0.

**RES. #8006**, to authorize the submission of the Annual Storm Water Report under MS4 General Permit Number WI-SO50075-1 was presented. *Sponsor: Alderperson Berg. From: Public Works Commission.* Alderperson Berg moved for the adoption of this resolution, seconded by Alderperson Coughlin and carried on a voice vote.

**RES. #8007**, to authorize the purchase of a block time of IT Services from DigiCorp in the amount of \$10,000.00 to be charged to Account #01-54-10-41, Citywide Computer Network, was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Romlein moved for the adoption of this resolution, seconded by Alderperson Zgonc and carried on a roll call vote. Yes – 8. No – 0.

**RES. #8008**, to present the Park & Open Space Plan for 2014 through 2019 was presented. *Sponsor: Mayor David. From: The Plan Commission.* Alderperson Tietz moved for the adoption of this resolution, seconded by Alderperson Berg and carried on a voice vote.

**RES. #8009**, authorizing the purchase of a 2014 Dodge Ram 4x4 truck from Havill of Jefferson in the amount of \$24,795.00 to be charged to Police Department Account #01-52-11-60 was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Stocks moved for the adoption of this resolution, seconded by Alderperson Zgonc and carried on a roll call vote. Yes – 8. No – 0.

**RES. #8010**, to authorize the city to issue \$3,300,000.00 in General Obligation Promissory Notes for the purpose of financing street improvements, airport projects, sidewalk, parking lots, park projects, municipal vehicles and equipment and a radio system, was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Smith moved for the adoption of this resolution, seconded by Alderperson Tietz and carried on a roll call vote. Yes – 8. No – 0.

**RES. #8011**, to authorize the purchase of two 2014 Ford Escapes from Grinwald Ford in the amount of \$22,089.00 each to be charged to the Environmental Health Capital Outlay Account #14-53-13-60 was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Zgonc moved for the adoption of this resolution, seconded by Alderperson Kuehl and carried on a roll call vote. Yes – Smith, Berg, Kuehl, Zgonc, Tietz, Stocks, Romlein (7). Coughlin abstained from the vote.

**RES. #8012**, to rescind Resolution #7941 regarding Liquor License Operator License Renewal Procedures was presented. *Sponsor: Mayor David.* Alderperson Kuehl moved for the adoption of this resolution, seconded by Alderperson Coughlin and carried on a voice vote.

## ADJOURNMENT

There being no further business to come before the Council at this time, Alderperson Coughlin moved to adjourn, seconded by Alderperson Zgonc and carried on a voice vote. The time being 7:34 p.m.

Cindy Rupprecht  
City Clerk/Treasurer  
CDR/dn

(Complete video of Council Proceedings on DVD.)

*(DISCLAIMER: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.)*