

COUNCIL PROCEEDINGS

Mayor David called the regular meeting of the Common Council of the City of Watertown to order at 7:00 p.m. on Tuesday, March 18, 2014, in the Council Chambers at City Hall.

ROLL CALL

Roll call showed the following members present: Alderpersons McFarland, Smith, Berg, Kuehl, Zgonc, Coughlin, Tietz, Stocks and Romlein. (9) Absent: None (0). Also present were Fire Chief Greg Michalek, Police Chief Tim Roets, City Attorney Will Gruber, City Engineer Jaynellen Holloway and City Clerk/Treasurer Cindy Rupprecht.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

MINUTES OF PRECEDING MEETING

Mayor David inquired if there were any additions or corrections to the minutes of the meeting held Tuesday, March 4, 2014. There being no additions or corrections, the minutes were approved as published.

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

Susan Dascenzo, representing the Watertown Chamber of Commerce and Main Street Tourism, 519 E. Main Street, was present along with Sandy Budewitz and Bob Mudler. Susan expressed her excitement to work with Redevelopment Resources on the downtown revitalization plan. Susan outlined for the Council several tourism projects, including the M to N races and the ball tournaments. Susan stated that Spring is coming. They will be looking at redoing the window boxes for additional color downtown, as well as making up the flower pots and hanging banners. Susan also pointed out that they were out of City maps and would be having those reprinted.

At this time Mayor David also pointed out that there needed to be a correction on the agenda. The second ordinance, listed as 14-12 really should be 14-13. .

COMMITTEE REPORTS

The following reports were presented and contained the following items:

FINANCE COMMITTEE, March 4, 2014. 1. Compression issue with pay in the Police and Fire

Departments. The Pay Plan approved by the Council in November of 2013 did not immediately address the compression issue. There were four reasons why a delayed implementation plan was proposed. 1. Current employees accepted their jobs at the current rates of pay. 2. Pay horizon in the future looked to be improved. 3. The City was looking at a very austere budget in 2014. 4. The method that was proposed was consistent across the board with all other city positions, with employees moving to the Step within the proposed Grade that provided a pay increase. The Pay Plan provided for a process to calculate pay upon promotion due to vacancies, whereby the gross salary of the group from where the promotions would come from are added up, averaged, and to that average 8% is added to determine the new base for promoted positions. Due to vacancies coming up in the Police Department, Police Sergeants will now be moved to the same Grade and Step. The same principal was also used then, to calculate the base for the Captains in the Police Department. Due to a retirement in the Fire Department, the same principal was used, where the three (3) Lieutenants were added up, averaged, and 8% added to determine the new base for the Assistant Fire Chief. Those departments will have savings in their Salary & Benefit Accounts to cover the cost of implementing this portion of the Pay Plan. The report was received and placed on file.

FINANCE COMMITTEE, March 10, 2014. 1. Discuss some vacant Department of Transportation land located at 401 E. Elm and Church Streets. After some discussion it was determined that this was not a very suitable lot for putting up a building and there was not another purpose for this land. It also could be a liability to the City if we decided to purchase it. Motion was made and seconded to thank the State for the offer, but the City was not interested in

purchasing it at this time. **2. Part-time Electrical Inspector.** The Committee was informed that Mark Hady has been hired as a part-time Electrical Inspector. **3. Approve laptop computer purchases for Police Squad cars.** A resolution will be presented authorizing the lowest quote, from DigiCorp, for \$10,497.00 for the purchase of these computers. **4. Accept the promotion of a new Assistant Fire Chief.** Due to the retirement of Assistant Fire Chief Wandersee, the Police and Fire Commission has recommended the promotion of Lieutenant Tim Gordon to Assistant Fire Chief, effective March 19, 2014. **5. New structure for Park & Recreation Department.** Due to the retirement of Park & Recreation Director Tom Checkai, Mayor David is proposing a restructuring of this department and a change of the direct supervision for Park Maintenance employees. He is proposing that maintenance functions be moved to the Street Department and placed under the direct supervision of the Assistant Street Superintendent Bill Fincutter. The supervision of the three (3) members of the Custodial staff will also be moved.. Mayor David is recommending that the current Aquatic Director Cindi Braasch be appointed as the Interim Park & Recreation Director, to be moved to a Grade O, Step 1, and eventually be moved to a permanent position as Director of this Department. The Senior & Community Center would move under the supervision of Cindi Braasch. The Mayor emphasized that this will be a work in progress as to some of the potential changes, however; he foresees a potential \$60,000.00 in savings. After discussion a motion was made and seconded to recommend this change in organization for the Park & Recreation and Street Departments. Motion passed unanimously. **6. Update on the repair of Brandt Quirk tennis courts.** The tennis courts have fallen into disrepair in the past years and repairs will be needed. The Mayor pointed out that the plan is to wait until the snow melts and the frost comes out of the ground to check the courts and see where the problems are. We can then see if we can remedy the problems with the help of the Street Department. Street Superintendent Rick Schultz feels that if all of the money is not available for more permanent repairs, that, possibly, some temporary repairs could get us through the summer. **7. Appointment of Cindi Braasch as Interim Park & Recreation Director.** Motion was made and seconded to approve Cindi's appointment. A resolution will be presented. The report was received and placed on file.

COMMUNICATIONS AND RECOMMENDATIONS FROM THE MAYOR

Mayor David presented a letter from Statewide Services recommending the disallowance of a claim made by Ryea Bruske, 412 N. Washington Street, Watertown, WI 53098. Motion was made by Alderperson Smith to approve this disallowance, seconded by Alderperson Stocks and carried on a voice vote.

Mayor David presented a communication from Charter Communications regarding the position of the Public Access and Government channels due to the change of going from analog to entirely digital service effective April 22, 2014.

ACCOUNTS PAYABLE

Certified accounts in the amount of \$395,748.51 were presented for payment. Alderperson Romlein moved to pay all certified accounts, seconded by Alderperson Stocks and carried on a roll call vote: Yes-McFarland, Smith, Berg, Kuehl, Zgonc, Coughlin, Tietz, Stocks and Romlein (9). No – None (0). (Complete listing of accounts payable is on file and open for public inspection in the office of the City Clerk/Treasurer.)

REPORTS AND MISCELLANEOUS BUSINESS

The following reports were presented: Board of Health – February 13, 2014. Community Development Authority – February 20, 2014. Fire Department 2013 Annual Report. Historic Preservation & Downtown Design Commission – January 15 & February 19, 2014. Licensing Board – March 12, 2014. Payroll Summaries for February 19 through March 4, 2014. Plan Commission –March 10, 2014. Police & Fire Commission – March 3, 2014. All reports were accepted as printed.

LICENSES

The following have made applications for Beverage Operator licenses for year ending June 30, 2014: Lee A. Beyer, 205 ½ College Ave, Wttn., WI 53094; Rachael Boehning, 600 ½ Cady St., Wttn., WI 53094; Victoria V. Clary, 711 N. 4th St., Wttn., WI 53098; Steve Coughlin, 612 Cobblestone, Wttn., WI 53094; Gina M. Granado, W2599 Hwy 18, Helenville, WI 53137; Jamie D. Kelsner, 909 Country Ln., Wttn., WI 53098; Brandon A Knaack, N7147 Saucer Dr., Wttn., WI 53094; Adam J. Kolp, 1319 Randolph St., Wttn., WI 53094; Laura B. Lenius, 2223 Air Park Dr., #9, Wttn., WI 53094; Kimberley A. nagel, W5282 Hwy CW, Wttn., WI 53098; Tiffany R. Nimm, 1405 Oconomowoc Ave., #5, Wttn, WI 53094. Motion was made by Alderperson Smith for the approval of the licenses, seconded by Alderperson Coughlin and carried on a voice vote. The following applied for: A Class "A" Malt license, Lahispana LLC (fka Luna's) 208 S. Third Street. A Class "B" Malt and "Class C" Wine licenses, Wade Creek Investments dba "Driftwood" Restaurant, 605 S. Church Street, John Ashworth, agent. A Special Event license, Watertown Rotary Club, "Movie Night", March 20, 2014, Towne Cinema, 308 E. Main Street. Motion was made by Alderperson Smith for the adoption of these licenses, seconded by Alderperson Kuehl and carried on a voice vote.

ORDINANCES

ORD. #14-7, to amend Chapter 18, to change the zoning at 1115 Chenango Street from SR-4 (Single Family) to GI (General Industrial). *Sponsor: Mayor David. From: The Plan Commission (Positive Recommendation).* Alderperson Berg moved for the adoption of this ordinance on its second reading, seconded by Alderperson Tietz. Motion carried on a roll call vote. Yes – 9. No – 0.

ORD. #14-8, to repeal and recreate Section 28.23, Non-Compliance, of Chapter 28, Recycling. *Sponsor: Alderperson Romlein. From: The Public Works Commission.* Alderperson Romlein moved for the adoption of this ordinance on its second reading, seconded by Alderperson Coughlin. Motion carried on a roll call vote. Yes – (9). No– (0).

ORD. #14-9, to create Section 7.06(1)(b)(19), Loading Zone on S. Ninth Street between Dodge and Wisconsin Streets for a length of 81 ft. *Sponsor: Alderperson Smith. From: The Public Safety & Welfare Committee.* Alderperson Smith moved for the adoption of this ordinance on its second reading, seconded by Alderperson Zgonc and carried on a roll call vote. Yes – 9. No – 0.

ORD. #14-10, to amend Chapter 18, Official Zoning Map, to recommend 602 Welsh Road be changed from SR-4 (Single Family Residential) to TR-6 (Two Family Residential) was presented. *Sponsor: Mayor David. From: The Plan Commission. (Positive Recommendation)* Alderperson Berg moved for the adoption of this ordinance on its first reading, seconded by Alderperson Zgonc and carried on a roll call vote. Yes – 9. No – 0.

ORD. #14-11, to repeal & recreate Sections 14.01, 14.02, 14.03 & 14.04 and repeal Sections 14.05 & 14.09 of Chapter 14 of the Electrical Code was presented. *Sponsor: Alderperson Romlein. From: Public Works Commission.* Alderperson Romlein moved for the adoption of this ordinance on its first reading, seconded by Alderperson Coughlin and carried on a roll call vote. Yes – 9. No – 0.

ORD. #14-12, to repeal Section 7.06(1)(l)(2), School Bus Parking Only During School Year was presented. *Sponsor: Alderperson Smith. From: Public Safety & Welfare Committee.* Alderperson Smith moved for the adoption of this ordinance on its first reading, seconded by Alderperson Kuehl and carried on a roll call vote. Yes – 9. No – 0.

ORD. #14-13, to amend Section 9.04(8)(c)(3) & (4) and to amend Section 9.04(8)(e) & (f) Pawnbroker and Dealer Requirements was presented. *Sponsor: Alderperson Smith. From: Public Safety & Welfare Committee.* Alderperson Smith moved for the adoption of this ordinance on its first reading, seconded by Alderperson Berg and carried on a roll call vote. Yes – 9. No – 0.

RESOLUTIONS

RES. #8023, to authorize the purchase of three (3) laptop computers from DigiCorp in the amount of \$10,498.00 to be charged to Police Department Capital Budget Account #01-52-11-60 was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Tietz moved for the adoption of this resolution, seconded by Alderperson Coughlin and carried on a roll call vote. Yes – 9. No – 0.

RES. #8024, adopt Dodge County's All Hazards Mitigation Plan. *Sponsor: Mayor David.* Alderperson Zgonc moved for the adoption of this resolution, seconded by Alderperson Stocks and carried on a voice vote. Yes – 9. No - 0.

RES. #8025, recommending the appointment of Cindi Braasch as the Interim Park & Recreation Director with a salary starting at Grade O, Step 1, effective March 19, 2014 was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Tietz moved for the adoption of this resolution, seconded by Alderperson Coughlin and carried on a roll call vote. Yes – 9. No – 0.

RES. #8026, to authorize City Officials to apply for a Wisconsin Economic Development Grant for Downtown Redevelopment Plan in the amount of \$10,750.00 was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Smith moved for the adoption of this resolution, seconded by Alderperson Tietz and carried on a roll call vote. Yes – 9. No – 0.

RES. #8027, transfer responsibilities of Park Maintenance to the Street Department under Assistant Street Superintendent Bill Fincutter who will be set at a Grade O, Step 1, effective March 19, 2014 was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Tietz moved for the adoption of this resolution, seconded by Alderperson Smith. The motion carried on a roll call vote. Yes – 9. No – 0.

RES. #8028, to implement the portion of the Pay Plan as it relates to the compression issues in the Police & Fire Departments due to vacancies was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Smith moved for the adoption of this resolution, seconded by Alderperson Stocks and carried on a roll call vote. Yes – 9. No – 0.

RES. #8029, to add additional streets to the 2014 Seal Coating and Crackfilling Contract with Scott Construction for a total contract price of \$284,886.00 to be charged to Seal Coating Account #05-58-11-92 was presented. *Sponsor: Alderperson Romlein. From: The Public Works Commission.* Alderperson Romlein moved for the adoption of this resolution, seconded by Alderperson Coughlin and carried on a roll call vote. Yes – 9. No – 0.

RES. #8030, to authorize application for a Transportation Alternatives Program Funding with the State of Wisconsin for the purpose of installing sidewalk, bicycle lanes and widening Hall Street in the total amount of \$425,000.00 with 20% of the cost being the City's was presented. *Sponsor: Alderperson Romlein. From: The Public Works Commission.* Alderperson Stocks moved for the adoption of this resolution, seconded by Alderperson Romlein and carried on a roll call vote. Yes – 9. No – 0.

RES. #8031, to enter into a 5 Year Maintenance Contract with Schindler Elevator Corporation for elevator maintenance at the City Hall and Senior Center in the amount of \$516.00 per month for five years was presented. *Sponsor: Alderperson Tietz. From: The Park, Recreation & Forestry Commission.* Alderperson Tietz moved for the adoption of this resolution, seconded by Alderperson Smith and carried on a roll call vote. Yes – 9. No – 0.

Mayor David did remind all Alderpersons that the next meeting will be held on Monday, March 31, 2014, due to the election on Tuesday April 1, 2014

ADJOURNMENT

There being no further business to come before the Council at this time, Alderperson Coughlin moved to adjourn, seconded by Alderperson Romlein and carried on a voice vote. The time being 7:35 p.m.

Cynthia D. Rupprecht
City Clerk/Treasurer
CDR/dn

(Complete video of Council Proceedings on DVD.)

(DISCLAIMER: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.)