

COUNCIL PROCEEDINGS

Mayor David called the regular meeting of the Common Council of the City of Watertown to order at 7:00 p.m. on Monday, March 31, 2014, in the Council Chambers at City Hall.

ROLL CALL

Roll call showed the following members present: Alderpersons McFarland, Smith, Kuehl, Zgonc, Coughlin, Tietz, Stocks and Romlein. (8) Absent: Berg (1). Also present were Assistant Fire Chief Kraig Biefeld, Police Chief Tim Roets, City Attorney Will Gruber, City Engineer Jaynellen Holloway and City Clerk/Treasurer Cindy Rupprecht.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

MINUTES OF PRECEDING MEETING

Mayor David inquired if there were any additions or corrections to the minutes of the meeting held Tuesday, March 18, 2014. There being no additions or corrections, the minutes were approved as published.

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

Bill Oswald, 915 Richards Avenue, former past president of the Chamber of Commerce and current member of WEDO was present to thank the Council for their support and efforts made in the area of Economic Development.

COMMITTEE REPORTS

The following reports were presented and contained the following items:

FINANCE COMMITTEE, March 17, 2014. 1. Discuss Engineering Tech/Managers Step determination within the Pay Plan. Jay Haberkorn's job was reclassified in an appeal going from Grade J to Grade N and placed on Step 1. Jay did not feel his Step position reflected his years of experience and the amount of work that he had to do in the Engineering Department in the last two years, therefore, he was requesting his position be reviewed. After considerable discussion a motion was made and seconded to allow Jay to make an addendum to his JDQ and have it submitted to Carlson Dettmann. **2. Discuss elevator Maintenance Contract.** The elevator at City Hall has had some maintenance problems in the last two years, with the main motor going out and repairs estimated at over \$16,000.00. Schindler, the elevator company has made a proposal to cut the bill down to \$9,500.00 if the City would enter into a new Maintenance Contract covering the two elevators at City Hall and one at the Senior Center. A motion was made and seconded to pay the compromise bill amount and enter into the maintenance contract and seconded. A resolution will be presented. **3. Information on Federal Grant.** Mad Rep, which is the Madison Area Economic Development Organization, is in the process of applying for a grant. Watertown has submitted information to be involved with the grant. This is information for the Committee only. **4. Discuss the grant for the Downtown Redevelopment Project.** Watertown has been awarded a grant for 25% of the cost of the study being done by Redevelopment Resources. Motion was made and seconded to authorize the Mayor to sign the letter of intent and return it to the WEDC. **5. Approve hiring of Street Department Mechanic.** Motion was made and seconded to approve the hiring of Dale Hrobsky to fill the vacancy in the Street Department. **6. Closed Session per Wis. Stat. 19.85(1)(c) to discuss performance evaluations.** During closed session the performance evaluations were read and discussed. The motion was then made to come out of closed session, with a motion being made and seconded to approve all performance evaluations. The report was received and placed on file.

FINANCE COMMITTEE, March 24, 2014. 1. Grant from National Institute of Standards and Technologies (NIST). Alderperson Romlein explained the concept and the possibility of submitting dual applications, one on behalf of the City and one from himself, using his non-profit ("501(c)(3)" Corporation. After discussion and concerns about potential conflict the Committee instructed Alderperson Kuehl to confer with City Attorney Gruber and agreed to meet again on

Wednesday, March 26, 2014 to discuss the issue. **2. Smart Grid Interoperability Panel (SGIP).** Motion was made and seconded to continue membership in this Association at a cost of \$750 per year. A resolution will be presented. The report was received and placed on file.

FINANCE COMMITTEE, March 26, 2014. 1. Grant from National Institute of Standards and Technologies (NIST). Due to the opinion from Attorney Gruber, Alderperson Romlein withdrew his request to proceed with the City's Grant Application. The report was received and placed on file.

PUBLIC WORKS COMMISSION, March 11, 2014. 1. Discuss Chapter 14 Electrical Code Revisions. Changes in this section are required to coordinate the City Code Section with revisions to State Code and those will be presented. **2. Discuss Street Operations Planning Process.** The upcoming reconstruction of Second Street will widen the street from 32' to 36', which would allow for two way traffic and parking on both sides. Motion was made and seconded for Engineering to coordinate with the Safety Committee as to a decision on the traffic flow pattern. **3. Update on progress of N. Second Street Bridge.** The City will be receiving funds to replace the bridge, with construction to start in the fall/winter of 2015 and be completed in 2016. The City's estimated cost is between \$600,000.00 and \$700,000.00 for the project. This will affect the 2015 street program. The siphon on the west side of the bridge and planning is proceeding and will be coordinated with the bridge construction project. **4. Review and approve adding streets on Seal Coat Contract.** The Seal Coating Contract for 2014 came in under budget, therefore, allowing us to add additional streets at the bid price that was quoted. A resolution will be presented. **5. Review and approve TAP application for Hall Street.** A resolution will be presented to authorize submission of the application. **6. Update on GIS System.** Water Systems Manager Freber informed the Commission that the contract with the contractor has been executed. **7. Schedule Network Architecture Meeting.** A meeting with the members of our existing IT suppliers, DigiCorp and Netwurx, along with the GIS System supplier and any other department managers will be scheduled to develop the City's Network Architecture. **8. Discuss Well #6 Rehab.** Work is proceeding according to plan. **9. Discuss Water Master Plan and Central Treatment Plant.** Inspections have identified sections where piping requires attention and this should be incorporated into a plan to establish cost estimates and to address areas of concern. The report was received and placed on file.

PUBLIC SAFETY & WELFARE COMMITTEE, March 26, 2014. 1. Consider No Parking on Chenango Street. This is an unopened street right-of-way with parking issues that already often block access for emergency vehicles. A recently rezoned parcel at the north end of Chenango Street is anticipated to add to this issue. After discussing the advantages of disallowing parking along the street a motion was made and seconded to remove parking on the entire street. An ordinance will be presented. **2. Consider a Loading Zone at the Corner of N. Fifth and Jones Streets.** Kid's Palace, located at N. Fifth and Jones Streets has requested a drop-off zone on both streets during the hours of their operation. No one spoke against this request. Shola Fohr, the administrator of Kid's Palace, explained the safety issues that caused the need for their request. Motion was made and seconded to create a loading zone on the south side of Jones Street from 5:30 a.m. until 5:30 p.m. This will result in the loss of three parking spaces but there is only one house in the vicinity and it has a driveway. An ordinance will be presented. **3. One-Way Street Review.** Many requests come in to review many of the narrow one way streets in the City where homes have narrow frontage and no driveways. The Committee is in transition and some streets are scheduled or reconstruction this summer so it was decided to look at this issue at a later time. **4. Visibility at the Intersection of N. Fourth and Division Streets.** This is a difficult intersection with visibility being obscured from the south due to the bend and also for those turning right with parking on the east side of the street as well as a large tree. The Committee asked the Engineering Department to review this intersection and make recommendations at the next meeting. **5. Review Traffic Concerns near Schaller Park.** Residents in the area

are concerned about the speed of vehicles near Stimpson Street and Riverview Lane, as well as poor visibility caused by a large pine tree. The Committee asked the Engineering Department to review this area and make recommendations at the next meeting. **6. Complaint about Parking on the East Side of Dewey Avenue.** A resident at the corner of Dewey Avenue and E. Main Street requested that parking be removed on the east side of Dewey Avenue from E. main Street to Ruth Street. Dewey Avenue is narrow and already has no parking on the west side. The consensus of the Committee was that this is not a safety problem. Motion was made and seconded for the Committee to take no action. The report was received and placed on file.

COMMUNICATIONS AND RECOMMENDATIONS FROM THE MAYOR

Mayor David presented a communication from Charter indicating their move to a completely digital system, adding more than 90 new high definition channels to the line-up. The communication also listed the new channels.

Mayor David presented the following appointments: Special Voting Deputy, Elissa Meltesen. Special Registration Deputy, Elissa Meltesen. Election Inspector, Elissa Meltesen (Chief Inspector), Voting Deputy, Elissa Meltesen. Alderperson Kuehl moved for the adoption of the appointments, seconded by Alderperson Tietz and carried on a roll call vote. Yes – 8. No – 0.

ACCOUNTS PAYABLE

Certified accounts in the amount of \$204,313.68 were presented for payment. Alderperson Romlein moved to pay all certified accounts, seconded by Alderperson Stocks and carried on a roll call vote: Yes – 8. No – 0.. (Complete listing of accounts payable is on file and open for public inspection in the office of the City Clerk/Treasurer.)

REPORTS AND MISCELLANEOUS BUSINESS

The following reports were presented: Library Board of Trustees – February 13, 2014. Payroll Summaries for March 5 through March 18, 2014. Police & Fire Commission – March 13 & 24, 2014. Site Plan Review Committee – March 24, 2014. All reports were accepted as printed.

ORDINANCES

ORD. #14-10, to amend Chapter 18, Official Zoning Map, to recommend 602 Welsh Road be changed from SR-4 (Single Family Residential) to TR-6 (Two Family Residential) was presented. *Sponsor: Mayor David. From: The Plan Commission.* (Positive Recommendation) Alderperson Smith moved for the adoption of this ordinance on its second reading, seconded by Alderperson Zgonc and carried on a roll call vote. Yes – 8. No – 0.

ORD. #14-11, to repeal & recreate Sections 14.01, 14.02, 14.03 & 14.04 and repeal Sections 14.05 & 14.09 of Chapter 14 of the Electrical Code was presented. *Sponsor: Alderperson Romlein. From: Public Works Commission.* Alderperson Romlein moved for the adoption of this ordinance on its second reading, seconded by Alderperson Coughlin and carried on a roll call vote. Yes – 8. No – 0.

ORD. #14-12, to repeal Section 7.06(1)(l)(2), School Bus Parking Only During School Year was presented. *Sponsor: Alderperson Smith. From: Public Safety & Welfare Committee.* Alderperson Smith moved for the adoption of this ordinance on its second reading, seconded by Alderperson Kuehl and carried on a roll call vote. Yes – 8. No – 0.

ORD. #14-13, to amend Section 9.04(8)(c)(3) & (4) and to amend Section 9.04(8)(e) & (f) Pawnbroker and Dealer Requirements was presented. *Sponsor: Alderperson Smith. From: Public Safety & Welfare Committee.* Alderperson Smith moved for the adoption of this ordinance on its second reading, seconded by Alderperson Tietz and carried on a roll call vote. Yes – 8. No – 0.

ORD. #14-14, to create Section 7.06(1)(b)(20), Loading Zone, No Parking of Chapter 7 of the Traffic Code. *Sponsor: Alderperson Smith. From: Public Safety & Welfare Committee.* Alderperson Smith moved for the adoption of this ordinance on its first reading, seconded by Alderperson Stocks and carried on a roll call vote. Yes – 8. No – 0.

RESOLUTIONS

RES. #8032, to enter into a contract with Municipal Well & Pump for \$30,106.00 to be taken from Water Department Capital Account #03-00-70-00 was presented. *Sponsor: Alderperson Romlein. From: The Public Works Commission.* Alderperson Romlein moved for the adoption of this resolution, seconded by Alderperson Coughlin and carried on a roll call vote. Yes – 8. No – 0.

RES. #8033, to authorize membership in the Smart Grid Interoperability Panel for \$750 with the Contingent Account #01-51-81-56 being reduced by \$750.00 and that Common Council Dues, Fees & Subscriptions Expense Account #01-51-11-22 being increased by \$750.00 was presented. *Sponsor: Alderperson Kuehl. From: The Finance Committee.* Alderperson Kuehl moved for the adoption of this resolution, seconded by Alderperson Tietz and carried on a voice vote. Yes – 8. No - 0.

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

Peter Schlichter, County Highway Road T, was present to question the status of the annexation request he had submitted. Mayor David informed Mr. Schlichter he could get additional information following the meeting.

ADJOURNMENT

There being no further business to come before the Council at this time, Alderperson Coughlin moved to adjourn, seconded by Alderperson Smith and carried on a voice vote. The time being 7:10 p.m.

Cynthia D. Rupprecht
City Clerk/Treasurer
CDR/dn

(Complete video of Council Proceedings on DVD.)

(DISCLAIMER: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.)