

COUNCIL PROCEEDINGS

Mayor David called the regular meeting of the Common Council of the City of Watertown to order at 7:00 p.m. on Tuesday, August 19, 2014, in the Council Chambers at City Hall.

ROLL CALL

Roll call showed the following members present: Alderpersons McFarland, Smith, Berg, Larsen, Zgonc, Coughlin, Tietz, Maron and Romlein. (9) Absent: None (0). Also present were Assistant Fire Chief Kraig Biefeld, Police Chief Tim Roets, City Attorney Will Gruber, City Engineer Jaynellen Holloway and City Clerk/Treasurer Cindy Rupprecht.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

MINUTES OF PRECEDING MEETING

Mayor David inquired if there were any additions or corrections to the minutes of the meeting held Tuesday, August 5, 2014. There being no corrections, the minutes were approved as published.

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

Susan Dascenzo, representing Watertown Chamber Main Street and Tourism, was present to update the Council. It has been a busy month with the ball tournaments just finishing with many good comments regarding our Park System. It was a real team effort to bring off these tournaments. There are plans to bid for more ball tournaments in 2015 and 2016. On the Chamber side Susan reminded everyone that there is a New Teacher Breakfast on Thursday at Maranatha Baptist Bible College. Leadership Watertown will be starting up with ten (10) new students in its eighteenth year of operation. One of their projects will be to do a profile in Leadership Segment representing 12 or 14 different Civic Leaders. They will be doing interviews in the Daily Times. On the Main Street side, it is the fourteenth year as a Main Street Community. Susan is excited about the Schemf building being sold, which is currently being cleaned up and weatherized. They will be forming a Downtown Implementation Committee, looking for tenants, leasing and marketing projects. On the Tourism side, there are currently four (4) different websites that are currently promoting Watertown Tourism. In 2015, there are bowling tournaments scheduled every weekend beginning February 7th through April 11th.

COMMITTEE REPORTS

Finance Committee, August 11, 2014. 1. Discuss 25 mile Residency Waiver for Police Department.

Officer Leffler has now found an apartment approximately 27 miles from the City. Motion was made and seconded to grant the Residency Waiver to her for this location. 2. Discuss purchase of License Manager Software for Clerk/Treasurer's Office. Cindy has demoed this software and found it to be a way to streamline the licensing process. This software handles everything from liquor licenses to dog licenses and many others. A resolution will be presented. 3. Review Membership Agreement with March to November (M2N) Race Series. M2N is a non-profit group which wishes to enter into an agreement with the City of Watertown. Police Captain Kaminski feels this will free up time from our officers, who help to organize these various races right now, giving them more time to work on Police business. After considerable discussion a motion was made and seconded to approve the agreement. 4. Leadership Watertown Applicant. Police Captain Curt Kleppin was selected to represent the City in the next Leadership Watertown class. 5. Review Solid Waste proposals for surrounding municipalities. Street Superintendent Rick Schultz presented proposals from the Town of Aztalan and from the Town of Ixonia. If we were to enter into an agreement with the Town of Aztalan it would involve buying another truck and hiring another employee. The proposal with the Town of Ixonia would not require any more employees, nor purchase of any new equipment. In both agreements the City would receive their Recycling Grant and the grant money for the consolidation of services that is available from the State. After lengthy discussion on the pros and

cons it was decided the Town of Aztalan proposal is too far from the City and too spread out. It was decided that it would be possible for us to do the Town of Ixonia Solid Waste and Recycling. Motion was made and seconded to pursue forming an agreement with the Town of Ixonia. Motion passed unanimously. 6. Review and approve early salt purchase. Street Superintendent Rick Schultz presented the need for us to pre-purchase some salt for 2014. The cost has gone up, but we can purchase 900 tons through the State Program. Currently the Salt Budget is close to being overdrawn. Motion was made and seconded to approve the purchase of 900 tons of salt with this coming back before the Committee to decide what account this purchase will come from. 7. Discuss sod cutter purchase for Park Department. Currently the Park Department is renting a sod cutter at a cost of \$800.00 each time it is rented. Street Superintendent Rick Schultz feels that both departments could benefit from the purchase of this machine. He received three quotes from three different firms, with the low bid being \$3,697.97. A resolution will be presented. 8. Discuss fuel trailer purchase for the Street Department. The Street Department is currently using a fuel trailer to fuel up equipment out in the field so they do not have to bring the equipment back for fueling. Since working with the Park Department, they have discovered it is much more efficient to do the same with them, however; this has stretched the use of the current fuel trailer and Rick feels the departments could benefit from the purchase of a second one. Motion was made and seconded to approve the purchase of a second fuel trailer for \$5,300.00. A resolution will be presented. 9. Review and approve Fire Department Billing and Collection Policy. Fire Chief Michalek presented these new policies, which are required with the take-over of the billing and collecting. Motion was made and seconded to approve these. 10. Review and approve Fire Department Rate Schedule. Fire Chief Michalek is proposing some changes in rates. He has made comparisons with other departments and found our rates to be mid to low. Motion was made and passed unanimously. A resolution will be presented. 11. Approve a bid for new windows and a door at the Department of Public Health. Health Officer Carol Quest was present to present the three bids for replacing the front door and 21 basement windows. This was a budgeted item. A resolution will be presented. 12. Emergency Preparedness Environmental Health position. While there are current agreements in place with both Dodge and Jefferson County, we are currently doing many Environmental Health functions in Jefferson County only. Carol has been working with Dodge County to come up with a plan to do Environmental Health there as well. Dodge County would contribute a total of \$42,000.00 toward this position for Emergency Preparedness and Environmental Health, with Watertown providing \$35,000.00 for a total cost of \$77,000.00 for this position, including salary and benefits. The pay rate for this position will be a Grade K, Step 1 at \$51,230.00. Motion was made and seconded to approve this position, and passed unanimously. 13. Update from Health Officer Carol Quest concerning HIPAA Security Assessment. Carol updated the Committee on the results of the assessment that has been ongoing. She discussed several of the strengths, but also some of the risks. Next up will be for the Health Department HIPAA Program with an assessment to be done on that in 2015. 14. Closed Session per Wis. Stat. 19.85(1)(c) to discuss performance evaluations. Motion was made and seconded to go into closed session. After review of the performance evaluations, a motion was made and seconded to reconvene to open session. In open session a motion was made and seconded to approve the performance evaluations. The report was received and placed on file.

Public Works Commission, August 12, 2014. 1. Discuss Water Fluoridation. Many persons were present from the Dental Health Community to discuss the benefits of fluoride. After more than an hour of discussion the consensus of the Commission members was to continue with the level of fluoride we currently have in our municipal water, which is approximately .7 ppm. 2. Discuss hours that Water Department is available for Customer Service. Alderperson Berg had commented that he had received comments that the Water Department is only open from 7:00 a.m. to 3:00 p.m., which is not viewed as customer friendly hours. Water Systems Manager Freber handed out statistics

showing the call volume and reported that only 42 calls were after hours. Kevin also pointed out that a machine is available to leave messages so that a call can be returned in the morning. The consensus of the Commission was to leave the hours as they currently are. 3. Discuss Speed Bumps on Lunde Lane. The Park and Recreation Commission is recommending permanent speed bumps on Lunde Lane to slow down traffic. Bill Fincutter estimated the cost to be approximately \$1,700.00 for three bumps. The Commission wants Police Chief Roets to inform the Commission if there is a problem with speeding on Lunde Lane, so this item was tabled to the next meeting. 4. Discuss fishing on Milwaukee Street Bridge. After discussing the problems and concerns with dip netting, the Commission agreed to allow Alderperson Romlein and Alderperson Berg to call a meeting at the Senior Center in the coming weeks for those individuals who wish to discuss dip netting and determine if there can be a resolution to allow this activity on the Milwaukee Street Bridge. Following that meeting information will be forwarded back to the Commission for further discussion. 5. Review extending Neenah Street to River Drive. The Street Department is currently replacing water main, curbing and adding storm water. They feel it could be a benefit to do the additional excavation work and make the connection with Neenah Street now. Alderperson Romlein would like to make contact with the residence before the next meeting to notify them of this plan and get their input. The Public Works Commission will meet on Tuesday to get these comments before deciding whether to proceed with the excavation. 6. Review sidewalk at 212 W. Main Street. Engineering Project Manager Jay Haberkorn informed the Commission that he had inspected a portion of this sidewalk where parts were missing and causing a safety hazard. It was moved and seconded to give Jay the go ahead to give formal notice to the property owners to replace the slab needing replacement. Motion was approved unanimously. 7. Review sidewalk at 1308 N. Second Street. Engineering Project Manager Jay Haberkorn received a letter from a citizen indicating she had tripped on a section of sidewalk at this address. It was raised, causing her to fall to the ground. After inspection, Jay feels we need to give notice for replacement for the work to be done. Motion was made and seconded to notify the property owner to replace it or we will do it for him and assess the cost. Report was received and placed on file.

Public Safety & Welfare Committee, August 6, 2014. 1. Discuss Vicious Dog Ordinance language modification. It has been suggested by the City Attorney to change the wording from “shall” to “may” in this section of the ordinance. It will be presented to Council. 2. Discuss mid-block crosswalk on W. Main Street near Hayes Auto and Maranatha College. Mr. Hayes requested placing a mid-block crosswalk to assist students and clients crossing the busy street. After discussion it was decided to give discretion to the Engineering Department as to where to place this crosswalk. 3. Discuss intersection of Milwaukee & S. Church Street northbound lane configuration. A citizen suggested it might make more sense to change the northbound traffic on S. Church Street at Milwaukee, to have a left turn lane only, with the right lane being for straight and right turn traffic. Currently northbound traffic gets backed up if a car is waiting to turn left. After discussion the Committee decided to take no action and leave the traffic pattern as it is. Report was received and placed on file.

COMMUNICATIONS AND RECOMMENDATIONS FROM THE MAYOR

Mayor David presented the preliminary estimates of population as of January 1, 2014 for both Dodge and Jefferson County.

Mayor David then presented appointments to the Community Development Authority. Robert Stocks, 911 Shamrock Lane, for a partial term to replace Susan McCarnan. Paul Barnes, 201 Fremont Street, 1st term. Nodra Richardson, 201 N. Water Street, Apt. 212, 1st term. Motion was made by Alderperson Smith, seconded by Alderperson Coughlin to approve these appointments and carried on a roll call vote. Yes – 9. No – none.

ACCOUNTS PAYABLE

Certified accounts in the amount of \$401,704.68 were presented for payment. Alderperson Romlein moved to pay all certified accounts, seconded by Alderperson Maron and carried on a roll call vote: Yes – 9. No – 0.. (Complete listing of accounts payable is on file and open for public inspection in the office of the City Clerk/Treasurer.)

REPORTS AND MISCELLANEOUS BUSINESS

The following reports were presented: Community Development Authority – July 17, 2014. Historic Preservation & Downtown Design Commission – July 16, 2014. Licensing Board – August 13, 2014. Payroll Summaries – July 23 – August 25, 2014. Plan Commission – August 11, 2014. Police & Fire Commission – August 11, 2014. Reserve Balances – July 31, 2014. Alderperson Berg questioned whether presence by speaker phone was acceptable. It was noted in the Community Development Authority minutes that Alderperson Maron was not present in person. Attorney Gruber indicated that our code was currently silent on this issue, however; he did say that he would research and issue a memorandum on this subject. All reports were accepted as printed.

LICENSES

The following have made applications for Beverage Operator Applications for year ending June 30, 2015: Maria Consuelo Aslani-Kerzman, 700 Deer Trail, Watertown, WI; Brad L. Blanke, 114 N. 10th St., Watertown, WI; Gregory Breese, 625 Chadwick Dr., Watertown, WI; Amber L. Brinsko, 1061 Bayberry Dr., Watertown, WI; Katie M. Budzinski, 405 N. Votech Dr., Watertown, WI; Dawn M. Djassemi, 504 Century Oak Dr., Waukesha, WI; Theresa A. Dodd, 1808 Canterfield Pkwy W., West Dundee, IL; Leinani L.E. Gazda, N7725 Winter Ln., Oconomowoc, WI; Beatrice S. Gonzalez, 400 S. 6th St., Watertown, WI; Olivia L. Hamann, N8917 Martins Way, Watertown, WI; Edward A. Koehler, W7669 CTH Q, Watertown, WI; Crystal L. Kratzer, 505 N. 2nd St., Watertown, WI; Courtney R. Kruesel, 111 ½ S. 2nd St., Watertown, WI; Jennifer L. Kruesel, 111 ½ S. 2nd St., Watertown, WI; Josephine K. Molinary, 1023 W. Main St., 7F, Watertown, WI; Nathan Moralez, 101 Adam Ct., Watertown, WI; Ashley C. Nelson, 718 N. Church St., Watertown, WI; Veronica W. Rock, 311 #1 South St., Johnson Creek, WI; Maya M. Scherer, 240 Crystal Dr., Hartland, WI; Chrystal L. Schipper, 263 Cory Ave., Apt. G, Dousman, WI; Tracy L. Schlesner, N901 Red Wing Rd., Ixonia, WI; Kimberly A. Torrey, 404 ½ E. Main St., Watertown, WI; Yvonne A. Weller, 107 Scot St., Watertown, WI; Laura Wenninger, 317 N. Montgomery St., Watertown, WI. The following applied for Special Event Licenses: 1. Elks Club, Bean Bag Toss Tournament, Sept. 6, 2014, adjoining parking lot (Madison & N. 2nd Street); 2. Outside Sales Event, Watertown Regional Medical Center, August 21, 2014, lawn of hospital at 125 Hospital Drive; 3. Watertown Kiwanis, Winefest at Riverside Park, Sept. 6, 2014; Watertown Area Softball Players (W.A.S.P.), softball tournament, Riverside Park, Sept. 12 & 13, (14 as rain date), Garrett Fredrick; Watertown Challenge Association, Rockman Challenge, Golisch Park-Bethesda, 600 Hoffman Dr., Sept. 19 & 20, 2014. The following applied for a “Class B” Malt & Liquor license, JJ’s Pub, (Jennifer L. Kruesel, Agent), 700 N. Fourth Street. It was moved by Alderperson Maron, seconded by Alderperson Smith to recommend the granting of all of the licenses. Motion carried on a voice vote.

ORDINANCES

Ord. #14-20, to amend Section 11.130(2)(b), Dogs, of Chapter 11 was presented. *Sponsor: Alderperson Zgonc. From: Public Safety & Welfare Committee.* Alderperson Zgonc moved for the adoption of this ordinance on its first reading, seconded by Alderperson Smith and carried on a roll call vote. Yes – 9. No – none.

Ord. #14-21, to amend Section 11.163(15), Rules of Conduct, was presented. *Sponsor: Alderperson Tietz. From: Park, Recreation & Forestry Commission.* Also, include:

Ord. #14-22, to create Section 11.130(1)(a), Animals not to run at large was presented. *Sponsor: Alderperson Tietz. From: Park, Recreation & Forestry Commission.* Alderperson Tietz moved for the adoption of both ordinances (#14-21 & #14-22) on their first reading, seconded by Alderperson Coughlin and carried on a roll call vote. Yes – 9. No – none.

RESOLUTIONS

Exhibit #8070, to authorize the purchase of License Manager Software from ETI Corp. for a price of \$3,295.00 to be charged to Clerk/Treasurer's Supply Account #01-51-40-18 was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Smith moved for the adoption of this resolution, seconded by Alderperson Zgonc and carried on a roll call vote: Yes – 9. No – none.

Exhibit #8071, to modify the Ambulance Rates effective Sept. 1, 2014 was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Coughlin moved for the adoption of this resolution, seconded by Alderperson Maron and carried on a roll call vote: Yes – McFarland, Smith, Larsen, Zgonc, Coughlin, Tietz, Maron and Romlein 8. No – Berg -1.

Exhibit #8072, to amend the Purchasing Policy to provide a Taxpayers Benefit to local businesses was presented. *Sponsor: Alderperson Berg. From: The Public Works Commission.* Alderperson Berg moved for the adoption of this resolution, seconded by Alderperson Romlein. Alderperson Romlein then moved to table this resolution to allow for correction, seconded by Alderperson Coughlin and carried on a roll call vote. Yes – 9. No – none.

Exhibit #8073, to authorize the purchase of a Fuel Trailer from Elsey Farm & Trailer at a price of \$5,300.00 to be charged to Street Major Capital Account #05-54-11-70 was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Zgonc moved for the adoption of this resolution, seconded by Alderperson Smith and carried on a roll call vote. Yes – 9. No – none.

Exhibit #8074, to authorize the purchase of a sod cutter from Mid-State Equipment for \$3,697.95 to be charged to Park Maintenance Capital Projects Account #05-55-41-70 was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Tietz moved for the adoption of this resolution, seconded by Alderperson Romlein and carried on a roll call vote. Yes – 9. No – none.

Exhibit #8075, to authorize the purchase of a front door and 21 basement windows from David's Glass LLC in the amount of \$13,722.00 to be charged to Health Department Capital Outlay Account #05-53-12-70 was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Romlein moved for the adoption of this resolution, seconded by Alderperson Coughlin and carried on a roll call vote. Yes – 9. No – none.

Exhibit #8076, to authorize a full-time Public Health Emergency Preparedness/Environmental Health position to be supported by the Watertown Public Health Department and Dodge County Health and Human Services was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Smith moved for the adoption of this resolution, seconded by Alderperson Berg and carried on a roll call vote. Yes – 9. No – none.

ADJOURNMENT

There being no further business to come before the Council at this time, Alderperson Romlein moved to adjourn, seconded by Alderperson Coughlin and carried on a voice vote. The time being 7:41 p.m.

Cynthia D. Rupprecht
City Clerk/Treasurer
CDR/dn

(Complete video of Council Proceedings on DVD.)

(DISCLAIMER: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.)