

COUNCIL PROCEEDINGS

Mayor David called the special meeting of the Common Council of the City of Watertown to order at 4:00 p.m. on Tuesday, December 30, 2014, in the Council Chambers at City Hall.

ROLL CALL

Roll call showed the following members present: Alderpersons McFarland, Smith, Berg, Zgonc, Coughlin, Tietz, Maron and Romlein. (8) Absent: Larsen (1). Also present were Fire Chief Greg Michalek, City Engineer Jaynellen Holloway, City Attorney Will Gruber and City Clerk/Treasurer Cindy Rupprecht.

ACCOUNTS PAYABLE

Certified accounts in the amount of \$384,776.95 were presented for payment. Alderperson Romlein moved to pay all certified accounts, seconded by Alderperson Maron and carried on a roll call vote: Yes – 8. No – 0.. (Complete listing of accounts payable is on file and open for public inspection in the office of the City Clerk/Treasurer.)

COMMITTEE REPORTS

FINANCE COMMITTEE, December 22, 2014. 1. Update the Continuing Disclosure Compliance Policy & Procedures. City Clerk/Treasurer Cindy Rupprecht was present to explain that Quarles & Brady has researched our records and found that all the requirements to be filed with the Security Exchange Commission (SEC) were up-to-date. Quarles and Brady is recommending that we adopt an updated Compliance Policy, including a checklist, to ensure that we remain in compliance in the future. 2. Discuss & approve Carry-Over Requests. City Clerk/Treasurer Cindy Rupprecht was present to go over the Carry-Over Resolution. There are 10 requests. A resolution will be presented. 3. Discuss & approve disposal of Fire Department Squad 1. Squad 1 has been out of service for approximately 8 months. It would take between \$30,000.00 and \$50,000.00 to get the engine back in running shape. Fire Chief Michalek feels that this truck is too old and is requesting that it be placed on the Wisconsin Surplus Auction and sold. This motion passed unanimously. 4. Discuss & approve proposed Spiller Pays Ordinance. Fire Chief Michalek would like the ability to bill back the responsible parties for any hazardous waste spill cleanups. Motion was made and seconded to recommend an ordinance be presented to the Council. 5. Update on Ambulance billing. Fire Chief Michalek brought the Committee up-to-date on the changeover to doing in-house billing for EMS. Chief Michalek feels that there can be a savings of \$60,000.00 to \$80,000.00 a year with this change. 6. Discuss Fire Department overtime. Chief Michalek was present to explain his overtime usage, stating that there has been a lot of FMLA usage, in addition to one retirement and one resignation. They are also on pace for a record number of calls in 2014. There is some hope that some policy changes will help and Mayor David indicated that every effort was going to be made to add one employee to the Fire Department in the 2016 Budget. 7. Discuss & approve Engineering Department Copy Machine Lease. The 2015 Budget originally included a purchase of a copy machine for Engineering, but because of the GIS coming online, it was felt the Engineering Department should go in a different direction. They are proposing to lease a machine. It will save money and allow us to get the newest technology available. The machine will allow them to scan and directly import information to the GIS System. Motion was made and seconded to approve a lease with Corporate Business Systems for the maintenance of a Canon 5335 machine. 8. Discuss projectors for the Council Chambers. City Engineer Jaynellen Holloway and Engineering Project Manager Jay Haberkorn feel that putting projectors in the Council Chambers would be of benefit for Council meetings and Plan Commission. The plan is for a 360 degree projector system. They are recommending the purchase come out of the Salary Account for Building, Safety and Zoning. A resolution Budget Amendment will be presented at the final Council meeting of the year. 9. Discuss funding for the Airport sign. Kryss Brown was back to inform the Committee that money had been found in the 2014 Budget, in the Marketing Account. Some rebates the

Airport was getting would also help to fund this. The total is approximately \$4,400.00. Motion was made and seconded to approve this and passed unanimously. 10. Closed Session per Wis. Stat. 19.85(1)(g) for potential litigation in the TIF District. Motion was made and seconded to go into closed session. Following discussion in closed session a motion was made and seconded to reconvene to open session. At this time Alderperson Larsen left the meeting. 11. Closed Session per Wis. Stat. 19.85(1)(c) to consider employment, promotion, or performance evaluations data. Motion was made and seconded to go into closed session. Following closed session a motion was made and seconded to adjourn. Alderperson Berg pointed out that the minutes did not reflect that he was in attendance at the meeting. This correction was noted and the report was received and placed on file.

RESOLUTIONS

Exhibit #8114, to amend the 2014 Budget as follows: Public Safety, Building Inspection Salary Account #01-52-41-10 be decreased by \$11,000.00 and Engineering Department City Wide Network Account #01-54-10-41 be increased by \$11,000.00 *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Coughlin moved for the adoption of this resolution, seconded by Alderperson Tietz and carried on a roll call vote: Yes – 8. No – None.

Exhibit #8115, to authorize the Carry-Over of Funds in various accounts due to projects not being completed in 2014 was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Smith moved for the adoption of this resolution, seconded by Alderperson Maron and carried on a roll call vote: Yes – 8. No – None.

ADJOURNMENT

There being no further business to come before the Council at this time, Alderperson Coughlin moved to adjourn, seconded by Alderperson Tietz and carried on a voice vote. The time being 4:07 p.m.

Cynthia D. Rupprecht
City Clerk/Treasurer
CDR/dn

(Complete video of Council Proceedings on DVD.)

(DISCLAIMER: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.)