

COUNCIL PROCEEDINGS

Mayor John David called the regular meeting of the Common Council of the City of Watertown to order at 7:00 p.m. on Tuesday, November 17, 2015, in the Council Chambers at City Hall.

ROLL CALL

Roll call showed the following members present: Alderpersons McFarland, Berg, Larsen, Zgonc, Raether, Tietz, Maron and Romlein. (8) Absent: Smith (1). Also present were Fire Chief Greg Michalek, Police Chief Tim Roets, City Engineer Jaynellen Holloway, City Attorney Will Gruber and City Clerk/Treasurer Cindy Rupprecht.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

MINUTES OF PRECEDING MEETING

Mayor David inquired if there were any additions or corrections to the minutes of the meeting held Tuesday, November 3, 2015. There being none, the minutes were approved as presented.

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

Sarah Zaring, 605 S. Washington St was present to give her thoughts on the recent oil train derailment. She stated she had just returned from a 3 day Train Safety conference in Pittsburg and learned a lot. She further stated that we should not take for granted just how lucky we were. Most derailments end in explosions. She urged the members to continue to make contacts with elected officials that are drafting legislation to make things safer.

COMMITTEE REPORTS

Finance Committee, November 9, 2015. 1. Closed Session per WI Stat. §19.85(1)(b) to discuss Litigation. A motion was made and seconded to go into closed session which carried on a roll call vote. Following discussion a motion was made and seconded to reconvene to open session. 2. 2016 Township Fire & EMS Agreements. The agreements have been update to apply the same mill rate as paid by City residents and businesses. A resolution will be presented. 3. Tea Grant Update. Jacob Mass was present to explain there were no financial people at the state involved when this grant was applied for. Jacob is attempting to get reimbursement now that the project is complete and needs to submit canceled checks for payments made to the contractor. Baker Rullman paid all of the construction costs instead of the City which is required by the grant. The only way to rectify this is to pay Baker Rullman \$149,300 and then file for reimbursement from the State once the check clears. A motion was made and seconded to approve this payment. 4. Room Tax Changes. A letter received from the Chamber of Commerce was shared. Due to recent changes in the room tax laws, the entity that receives our room tax must spend at least 51% of its total revenue on tourism promotion and development beginning in 2016. The Chamber has notified the City they will not be continuing as our tourism entity as this statute change will force them away from their core mission. They are eager to assist in finding another entity to serve in this capacity. This will be an item for discussion again in the very near future. 5. Budget Amendment for Purchase of Software for Affordable Care Act Reporting. Clerk/Treasurer Rupprecht presented information about the insurance reporting requirement under the Affordable Care Act. Outside firms provide this service for a cost which is estimated to be at \$3,800 annually based on our current employee count. Our current financial software provider has a Human Resource module that interfaces with the payroll program to allow from transfer of information which will provide the required reporting. In conjunction, there is an employee portal which is a secure site where employees would be able to log in to view direct deposit information along with any other information we want to privately provide them with. There would be cost savings in not having to print, stuff, and mail direct deposit information. The cost for the software, installation and training would be a one-time charge of \$3,900. Cindy has money remaining in the election budget due to

only one full election this year and is requesting an amendment to take money from the election supply account to cover this purchase as it is viewed as the most cost effective means to comply with the Affordable Care Act reporting. A motion was made and seconded to recommend the budget amendment and purchase. A resolution will be presented. 6. Madcap Marketing. The Committee deferred this item for consideration until next year. The report was received and placed on file.

Public Works Commission, November 10, 2015. 1. Discuss Storm Water Rate Increase proposal. Rick Schultz and Steve Wurster from Ruckert Mielke presented information and several options regarding rates to make our Storm Water Utility more sustainable over time. After discussion, a motion was made and seconded to recommend Option #2 to the Finance Committee as soon as possible. 2. Discuss Weed Bill for 208 Elm St. Weed Commissioner Randy Franks brought the committee up to date regarding the \$500 weed bill at this address. Mr. White initially denied receiving the letter about the need to cut his grass, but later admitted to its coming to his address. No action was taken, however, the committee voiced opposition to setting a precedent by adjusting the amount owed for this property but asked Randy to communicate the reasons for the decision and appreciation for how he handled the situation 3. Review & Approve Street Light Request on Milford St. Money is available in the 2016 budget to fund this request estimated at \$9,599. A motion was made and seconded to recommend this purchase. 4. 2015 Street Update. Rick reported that all of the street projects have been completed with only some final grading and grass seeding to be completed. 5. Discuss & Approve Recycling Contract Extension. John's Disposal would like to extend their contract for 2 more years to match our solid waste contract. Both would expire at the end of 2017. A resolution will be presented. 6. Seal Coating Fund Discussion. Discussion took place regarding seal coating vs maintenance repair/milling work. Once bids are received, Rick will have a better idea of what funds will be available. Rick and Jay will provide an updated Paser Ratings Report on the condition of our streets to help make a determination. 7. Discuss & Approve AT & T Antenna Swap Out. After considerable discussion, a motion was made and seconded to allow the installation of new antennas as proposed, while instructing city staff to study ways of preventing such installations in future contracts without additional compensation. 8. Discuss & Approve AT & T Contract Extension. The contract with AT & T expires in 2018. After discussion, a motion was made and seconded to pass on a contract extension at this time which passed unanimously. The report was received and placed on file.

Public Safety & Welfare Committee, November 4, 2015. 1. Request for 1 side Parking on West St. between S. Water and Washington St. After discussion, it was decided to eliminate the first parking space on both sides of West St just west of W. Water St. An Ordinance will be presented. 2. Review Request for a Handicap Stall on S. Water St. in Front of the Globe Apartments. After a lengthy discussion, it was decided to create a handicap stall near the north driveway, mark off the 4' areas at both driveways, and also the area between the north driveway and the public parking lot entrance. 3. Request for a Railing Extension at Globe Apartments. Engineer Holloway will request Ayres Associates look at this railing while they are doing the design for a proposed Riverwalk between Main St and Cady Street. 4. Stop Sign Request at Anne & Werner and Perry & Werner Streets. The Committee agreed that these signs are needed with the new construction at Marquardt Village. Resolutions will be presented. 5. Review Stop Sign Request on Willow Creek Pkwy at Cobblestone Way. This is a T intersection with no accidents reported. It was decided not to install a stop sign at this intersection. 6. Request for No Parking on One Side of Hoffman Drive. Engineer Holloway had requested staff at Bethesda to park in the parking lot and not on the streets. Since they have accommodated, there is no longer a need to eliminate parking on one side for now. 7. Request for School Bus Signs to be place on Milford Street. The bus company asked for these, however, no one was present to explain so this will be brought back to the next meeting. 8. Review Stop

Sign at S. Second & E. Milwaukee St. for Southbound Traffic. S. Second St is now a 2 way street. A stop sign is needed at Milwaukee St. The stop sign will be installed when everything is finished along with the stripe for the centerline for two way traffic. 9. Review Stop Sign Request on Pine Ridge Ct at Humboldt Street. The slight curve in the road and a slight hill affects visibility so it was determined at stop signed should be placed at this intersection. An ordinance will be presented. 10. Review Additional Entrance to the Parking Lot at Market and Fourth Streets. After discussion, it was decided there would be too many parking stalls eliminated in the lot as well as on Market Street if another entrance was created on the north side, so the recommendation is to make no changes at this time. The report was received and placed on file.

ACCOUNTS PAYABLE

Certified accounts in the amount of \$230,197.89 were presented for payment. Alderperson Romlein moved to pay all certified accounts, seconded by Alderperson Tietz and carried on a roll call vote: Yes – 8, No – None. (A complete list of accounts payable is on file and is open for public inspection in the office of the City Clerk/Treasurer.)

REPORTS AND MISCELLANEOUS BUSINESS

The following reports were presented: Community Development Authority – October 15, 2015, Joint CDA/Plan Commission – November 9, 2015, Licensing Board – November 11, 2015, Payroll Summaries – October 28 – November 10, 2015, Plan Commission – November 9, 2015, Reserve Balances for period ending October 31, 2015, and Zoning Board of Appeals – September 14 & October 27, 2015. All reports were accepted as printed.

LICENSES

The following have made application for Beverage Operator Licenses for the year ending June 30, 2016: Daniela A. Solis Bautista, 203 Air Park Dr, #13, Watertown, WI; Ricky Lee Deering Jr, 1002 Pleasant St, Watertown, WI; Gregory R. Gajewski, 510 Humboldt St, Watertown, WI; Linda A. Hoeft, 1424 E. Main St, #2, Watertown, WI; Brett A. Letcher, 410 N. Fifth St, Watertown, WI; Gregory D. Magnan, 145 Riverlawn Ave, Watertown, WI; Carina Sarmiento Mares, 607 S. Eighth St, Watertown, WI; Giordi W. Molitor, 1025 E. Main St, Watertown, WI; Debra Ann Myers, 690 Milford St, Watertown, WI; David A. Regalia, 2428 N. 2nd Lane, Oconomowoc, WI; Greyson A. Rodriguez, 1516 Lakeside Terrace, Watertown, WI; Gregory J. Schwartz, 1026 N. 2nd St, Watertown, WI; Samantha M. Thompson, 610 Woodbridge Tr, Watertown, WI; Breyana L. Wolter, N1574 Second Street Rd, Watertown, WI. Alderperson Tietz moved for the granting of these licenses per Exhibit “A”, seconded by Alderperson Maron and carried on a voice vote.

“Class B” Malt & Liquor license, Patrick Lee Mikush, dba Gunnerz Pub & Grill, 215 S. Third St, (fka 3rd Street Tap) and Special Event License, Watertown Area United Way, Children’s Miracle Network movie @ Towne Theater on December 1, 2015 , 5pm to 11pm (Rich Moen) were presented. Alderperson Maron moved for the granting of these licenses, seconded by Alderperson McFarland and carried on a voice vote.

ORDINANCES

Ord. #15-39, to amend Chapter 18 of the Zoning Code for the Official Zoning Map for the City of Watertown to change from GI (General Industrial) to GB (General Business) Zoning, the property located at 1202 Wakoka Street was presented. *Sponsor: Mayor David. From: The Plan Commission – With a positive recommendation.* Alderperson Romlein moved for the adoption of this ordinance on its second reading, seconded by Alderperson Zgonc and carried on a roll call vote: Yes – 8. No – none.

Ord. #15-40, to amend Section 8.085, Dip Netting from Bridges Prohibited and to repeal Chapter 8 Bond Schedule page 1 as it relates to this section was presented. *Sponsor: Alderperson Zgonc. From: Public Safety and Welfare Committee.* Alderperson Zgonc moved for the adoption of this ordinance on its first reading, seconded by

Alderson Tietz. After discussion, this motion carried on the following roll call vote: Yes – McFarland, Zgonc, Rather and Tietz (4) No – Berg, Larsen, Maron and Romlein (4). Mayor David cast a Yes vote to break the tie.

RESOLUTIONS

Exhibit #8237, to amend the 2015 budget by decreasing Election Supply Account #01-51-41-18 by \$3,900 and to increase Clerk/Treasurer Computer Supply Account #01-51-40-20 by \$3,900 and to further authorize the purchase of Human Resource software to comply with the reporting requirements of the Affordable Care Act was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderson McFarland moved for the adoption of this resolution, seconded by Alderson Larsen and carried on a roll call vote: Yes – 8 No – none (0).

Exhibit #8238, to enter into Fire Protection & EMS Agreements with the Town of Watertown (\$86,622.97), Town of Shields (\$32,082.58), Town of Emmet (\$52,831.69) and Town of Milford (\$26,628.54) for 2016 was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderson Larsen moved for the adoption of this resolution, seconded by Alderson Zgonc and carried on a roll call vote: Yes – (8) No – none (0).

Exhibit #8239, to adopt the 2016 General Fund and Debt budgets, tax levy for General Fund (\$7,989,556) and for Debt Fund (\$3,768,217) and City tax rates per thousand (Jefferson - \$9.83627 and Dodge - \$9.91945) was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderson Tietz moved for the adoption of this resolution, seconded by Alderson Larsen and carried on a roll call vote: Yes – 8. No – none.

Exhibit #8240, to adopt the 2016 budgets for Wastewater Treatment, Water, Capital Projects, TID #3, Developer Parks, TID #4, TID #5, TID #6, Library Special Revenue, Riverfest, Transit, Environmental Health, Emergency Preparedness, Storm Water Utility, Solid Waste, Seal-A-Smile, Library Trust, Economic & Housing RLF Block Grants. *Sponsor: Mayor David. From: Finance Committee.* Alderson Tietz moved for the adoption of this resolution, seconded by Alderson Raether and carried on a roll call vote: Yes – 8. No – none.

Exhibit #8241, to authorize a two year contract extension with John's Disposal of Whitewater was presented. *Sponsor: Alderson Berg. From: The Public Works Commission.* Alderson Berg moved for the adoption of this resolution, seconded by Alderson Romlein and carried on a roll call vote: Yes – 8. No – none.

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

Sarah Zarling, 605 S. Washington St again addressed the council. She stated she has lived here just over a year and some of her favorite things are the great trash and recycling pickup, emergency services and police officers. She stated she felt Watertown was doing a really good job.

ADJOURNMENT

There being no further business to come before the Council at this time, Alderson Larsen moved to adjourn, seconded by Alderson Raether and carried on a voice vote, the time being 7:45 p.m.

Cindy Rupprecht

City Clerk/Treasurer

CR/dn

(Complete video of Council Proceedings on DVD.)

(DISCLAIMER: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.)