

## COUNCIL PROCEEDINGS

Mayor David called the regular meeting of the Common Council of the City of Watertown to order at 7:00 p.m. on Tuesday, February 3, 2015, in the Council Chambers at City Hall.

### ROLL CALL

Roll call showed the following members present: Alderpersons McFarland, Smith, Larsen, Zgonc, Raether, Tietz, Maron and Romlein. (8) Absent: Berg (1). Also present were Fire Chief Greg Michalek, Police Chief Tim Roets, City Engineer Jaynellen Holloway, City Attorney Will Gruber and City Clerk/Treasurer Cindy Rupprecht.

### PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

### MINUTES OF PRECEDING MEETING

Mayor David inquired if there were any additions or corrections to the minutes of the meetings held Tuesday, January 20, 2015. There being none, the minutes were approved as presented.

### PUBLIC HEARING

Aldersperson Berg entered the meeting at 7:04 p.m.

Mayor David declared open the Public Hearing regarding Curb & Gutter Assessments on Milford Street from the railroad tracks to Commerce Drive for approximately 6100 feet on the east side and on Benton Street, from South Street to Crestview Drive, approximately 600 feet on the east side. Debbie Keeser, 804 Glenwood Court, was present to speak in favor of the assessments on Benton Street. She stated that curb & gutter is very much needed as there is erosion occurring due to no curb & gutter.

There being no further persons wishing to be heard, Mayor David declared the public hearing closed at 7:06 p.m.

### COMMITTEE REPORTS

The following reports were presented and contained the following items:

**FINANCE COMMITTEE, January 26, 2015. 1. Approve the Aquatic Manager position.** Park & Rec. Director Cindi Braasch was present to request that she could begin the process of filling the Aquatic Manager position. After discussion a motion was made and seconded to allow her to begin this search. **2. Review & approve the contract with Three Pillars Technology Solutions LLC for HIPAA Privacy Compliance Assessment and HIPAA Privacy Policy.** Health Officer Carol Quest was present to explain the work that Three Pillars had done regarding security policies and networking previously. Three Pillars has extensive knowledge with Federal and State Laws regarding HIPAA. A resolution will be presented to move forward with this next phase of work. **3. Review & approve Police Department Communications Center electrical lighting bids.** After discussion a motion was made & seconded to approve a contract with Buss Electric to complete this work. A resolution will be presented. **4. Review & approve a resolution concerning the Partnership for Prosperity Program from the League of Wisconsin Municipalities.** After discussion regarding the Governor's Budget a motion was made and seconded to recommend this resolution to the Common Council for approval. **5. Closed Session per Wis. Stat. §19.85(1)(c) to discuss performance evaluations.** Following the discussion of performance evaluations a motion was made and seconded to approve them. The report was received and placed on file.

**PUBLIC WORKS COMMISSION, January 20, 2015. 1. Review & approve Utility Truck for Street Department.** A resolution was presented at the January 20, 2015 Common Council meeting recommending the purchase of a truck from Lynch Truck Center for a net price of \$39,115.50. The report was received and placed on file.

**PUBLIC WORKS COMMISSION, January 26, 2015. 1. Discuss Washington Park pond study results.**

Ruekert & Mielke recently concluded a Retention Pond Study at Washington Park. Their recommendation is to not construct a pond at this time. It is felt that improvements of larger storm sewer mains in the area may have helped to reduce flooding conditions in this part of the City. Street Superintendent Schultz will be working and looking at options of enlarging storm water mains in another areas to reduce storm water. **2. Review & approve Excavator quotes for Street Department.** Street Superintendent Schultz brought his quotes before the Commission. The recommendation will be made to award the bid to Kelbe Bros. Equipment. A resolution will be presented. **3. Review & approve Skid Steer quotes for Street Department.** Mid-State of Watertown provided the lowest quote at \$13,151.00. A resolution will be presented. The report was received and placed on file.

**COMMUNICATIONS AND RECOMMENDATIONS FROM THE MAYOR**

**WEDO and Watertown Area Chamber of Commerce updates:** Kim Erdman, representing WEDO, was present to give the Council an update on the incubator building. For the first time in many years there is an opening. Kim urged any members that knew of a business that may want to locate to contact him regarding this open space. Kim also brought the Committee up to date on various parcels of land that is available around us and again urged the Council to look at working together to try to obtain this land in an effort to encourage business to locate here.

**ACCOUNTS PAYABLE**

Certified accounts in the amount of \$154,169.87 were presented for payment. Alderperson Romlein moved to pay all certified accounts, seconded by Alderperson Berg and carried on a roll call vote: Yes – 9. No – 0.. (Complete listing of accounts payable is on file and open for public inspection in the office of the City Clerk/Treasurer.)

**REPORTS AND MISCELLANEOUS BUSINESS**

The following reports were presented: Park, Recreation & Forestry Commission – January 5, 2015. Payroll Summaries – January 7-20, 2015. Plan Commission – January 26, 2015. Reserve Balances – period ending December 31, 2014. Site Plan Review Committee – January 12, 2015(Amended). All reports were accepted as printed.

**LICENSES**

Alderperson Berg moved to recommend the revocation of the license for Rachel K. Elston, as recommended by the Licensing Board, seconded by Alderperson Larsen and carried on a roll call vote: Yes – 9. No – None.

**RESOLUTIONS**

**Exhibit #8126**, to authorize the purchase of a 2015 45,000# Track Excavator from Kelbe Bros. Equipment of Butler, WI for \$115,186.00 to be charged to Storm Water Utility Capital Outlay Account #16-58-16-60 was presented. *Sponsor: Alderperson Berg. From: The Public Works Commission.* Alderperson Berg moved for the adoption of this resolution, seconded by Alderperson Zgonc and carried on a roll call vote: Yes – 9. No – None.

**Exhibit #8127**, to authorize the purchase of a 2015 Vertical Lift Skid Steer from Mid-State Equipment of Watertown at a cost of \$13,151.00 to be charged to Storm Water Utility Capital Outlay Account #16-58-16-60 was presented. *Sponsor: Alderperson Berg. From: The Public Works Commission.* Alderperson Romlein moved for the adoption of this resolution, seconded by Alderperson Raether and carried on a roll call vote: Yes – 9. No – None.

**Exhibit #8128**, to authorize City Officials to enter into a contract with Three Pillar Technology Solutions LLC to comply with HIPAA Privacy Rules in the amount of \$15,840.00 to be charged to Health Department Capital Outlay Account #01-53-12-60 was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Tietz moved for the adoption of this resolution, seconded by Alderperson Maron and carried on a roll call vote: Yes – 9. No – None.

**Exhibit #8129**, which urges the Legislature and Governor to enact the League of Wisconsin Municipalities Partnership for Prosperity Agenda was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Smith moved for the adoption of this resolution, seconded by Alderperson Tietz and carried on a roll call vote: Yes – 9. No – None.

**Exhibit #8130**, to authorize a contract with Buss Electrical LLC to perform lighting repositioning in the Communication Center in the amount of \$1,530.00 to be charged to the Police Department Capital Outlay Account #05-52-11-70 was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Larsen moved for the adoption of this resolution, seconded by Alderperson Smith and carried on a roll call vote: Yes – 9. No – None.

**Exhibit #8131**, to authorize the creation of a special committee known as the Branding Committee was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson McFarland moved for the adoption of this resolution, seconded by Alderperson Romlein and carried on a roll call vote: Yes – 9. No – None.

### **ADJOURNMENT**

There being no further business to come before the Council at this time, Alderperson Raether moved to adjourn, seconded by Alderperson Tietz and carried on a voice vote. The time being 7:15 p.m.

Cynthia D. Rupprecht

City Clerk/Treasurer

CDR/dn

(Complete video of Council Proceedings on DVD.)

*(DISCLAIMER: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.)*