

COUNCIL PROCEEDINGS

Mayor David called the regular meeting of the Common Council of the City of Watertown to order at 7:00 p.m. on Tuesday, February 17, 2015, in the Council Chambers at City Hall.

ROLL CALL

Roll call showed the following members present: Alderpersons McFarland, Smith, Berg, Larsen, Zgonc, Raether, Tietz, Maron and Romlein. (9) Absent: None (0). Also present were Fire Chief Greg Michalek, Police Chief Tim Roets, City Engineer Jaynellen Holloway, City Attorney Will Gruber and City Clerk/Treasurer Cindy Rupprecht.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

MINUTES OF PRECEDING MEETING

Mayor David inquired if there were any additions or corrections to the minutes of the meetings held Tuesday, February 3, 2015. There being none, the minutes were approved as presented.

COMMITTEE REPORTS

The following reports were presented and contained the following items:

FINANCE COMMITTEE, February 9, 2015. 1. Review quotes for the copier in the Clerk/Treasurer's office.

Clerk/Treasurer Rupprecht was present to present quotes that she received to lease a copier. Proposals for 3, 4 and 5 year leases were obtained from Corporate Business Systems, Gordon Flesch, and Impact Networking. Gordon Flesch presented the lowest combined price of lease and monthly maintenance service. Discussion centered around whether it should be a 3, 4 or 5 year lease. After discussion a motion was made and seconded to go with Gordon Flesch for the 5 year lease option, which passed unanimously. **2. Update on TEA Grant for Baker Rullman.** Zoning Administrator/Grant Writer Jacob Maas and City Engineer Jaynellen Holloway were present to bring the Committee up to date on this grant. The prospects look very good for receiving this grant. It will be a pass-through grant directly to Baker Rullman to pay for track improvements. **3. Fire Department 2014 Statistics update.** Fire Chief Greg Michalek was present to inform the Committee about their ever increasing call volume. 2014 set a record with 2,369 calls. Discussion was held about the increasing volume and the length of response times, as well as how far we have fallen behind the national benchmark average. The Chief also discussed a grant that is available to provide additional personnel. No action was taken at this time. **4. Review & approve applying for SAFER Grant through FEMA.** This grant would pay for a firefighter/paramedic for two years. There are only 300 grants available nationwide and the Fire Chief would like permission to apply. If we were successful in obtaining the grant, we would need to make adjustments to the budget after the 2 years to absorb the costs of the additional personnel. Motion was made and seconded to apply for the SAFER Grant for three firefighter positions. Motion passed unanimously. **5. Closed Session per Wis. Stat. §19.85(1)(c) to discuss performance evaluations.** Motion was made and seconded to move into closed session. Following closed session a performance evaluation was reviewed and a motion made and seconded to approve that and forward it to the Police & Fire Commission. The report was received and placed on file.

PUBLIC WORKS COMMISSION, February 10, 2015. 1. Review Milford & Benton Street Curb & Gutter Public Hearing Comments & Resolution. Only one property owner, Debra Keeser from Benton Street, spoke in favor of curb & gutter during the Public Hearing. Discussion then took place about Milford Street. The assessment on the east side, for Bethesda, would be approximately \$59,000.00. Discussion centered around, possibly, some sort of cost sharing with 75% being charged to Bethesda and 25% to the City. Discussion also took place about a possible easement. After considerable discussion a motion was made and seconded to recommend to the Council a final resolution for Curb &

Gutter on Benton Street as proposed in the preliminary resolution previously presented by the Council. This was seconded and carried. A resolution will be presented to the Common Council. **2. Review & approve Street Casting proposal.** A resolution will be presented recommending castings be purchased from Neenah Foundry at a cost of \$57,969.00. **3. Review Latex Pain Recycling information.** Street Superintendent Schultz went over new recycling information he has for latex paint. Rick is notifying local businesses to let them know of this new program. **4. Discuss Demolition Permit.** City Engineer Holloway has put together a draft of a Demolition Permit. City Attorney Gruber is also working with the League of Municipalities on bonding requirements for those that would be taking down buildings. The Commission approved the draft and encouraged Engineer Holloway to bring it back soon for additional review and approval.

Aldersperson Romlein commented on the Public Works Committee minutes, stating a correction to the easement that would be sought would be 10', and not the 6' as reported. The report was received and placed on file.

PUBLIC SAFETY & WELFARE COMMITTEE, February 4, 2015. **1. West Street hill area visibility and bike lane update.** Discussion took place on how to construct a bike/shared use path extending from Endress Lane to Benton Street. The Committee agreed that a study should be completed with the first segment being the West Street area. It was recommended that a consulting firm be contracted to prepare conceptual designs of this type of shared use path. **2. Vacant property maintenance concerns.** Citizen Denise Baldwin was present to explain her frustration with abandoned properties in her block. She suggested that there might be a private company that would be interested in taking care of these properties. Chief Roets will try to get our Community Service Officer more involved in identifying these properties and they will work to get the City Attorney to see what other communities are doing to address this type of problem. **3. Ordinance #14-31 – Create Section 11.175, Park Use Suspension Review.** This was referred back to the Public Safety Committee. Police Chief Roets suggested handing out 72 hour park suspensions to those who are found to be in violation of any City Ordinance or rule. The Committee agreed and decided an appeal process would not be necessary. Revisions will be made to the Ordinance and sent back to the Council for its second reading. The report was received and placed on file.

COMMUNICATIONS AND RECOMMENDATIONS FROM THE MAYOR

Appointments: Branding Committee – Alderspersons Emily McFarland & Jim Romlein, Department Head City Engineer Jaynellen Holloway, WEDO Executive Director Kim Erdmann, WACC Executive Director Susan Dascenzo, Watertown Unified School District Superintendent Cassandra Schug, UW Health Partners Tina Graves, Marquardt Village Joy Caine and Town & Country Bank Nate Salas. Motion was made by Aldersperson Smith, seconded by Aldersperson Tietz and carried on a roll call vote: Yes – 9. No – None.

ACCOUNTS PAYABLE

Certified accounts in the amount of \$443,258.58 were presented for payment. Aldersperson Romlein moved to pay all certified accounts, seconded by Aldersperson Berg and carried on a roll call vote: Yes – 9. No – 0.. (Complete listing of accounts payable is on file and open for public inspection in the office of the City Clerk/Treasurer.)

REPORTS AND MISCELLANEOUS BUSINESS

The following reports were presented: Community Development Authority – January 15, 2015. Family Center Board of Directors – January 27, 2015. Historic Preservation & Downtown Design Commission – January 21, 2015. Licensing Board – February 11, 2015. Park, Recreation & Forestry Commission – 2014 Annual Report. Payroll Summaries – January 21 – February 3, 2015. Senior Center Advisory Board – December 17, 2014. All reports were accepted as printed.

LICENSES

The following have made applications for Beverage Operator Applications for year ending June 30, 2015:

Elizabeth L. Bichel, N1246 Scofield Rd., Watertown, WI; Jay A. Borstad, 503 N. 4th St., #B, Watertown, WI; Linda Borstad, 503 N. 4th St., #B, Watertown, WI; Sarah A. Castillo, 24 Pine Ridge Ct., #4, Watertown, WI; Robert D. Edwards Jr., 1217 Oak St., Watertown, WI; James A. Frankenstein, 1505 Davis St., Watertown, WI; Clinton D. Groves, P.O. Box 303, Johnson Creek, WI; Luke JT Mattek, 600 S. 3rd St., Watertown, WI; Wesley C. Richards, 412 Lexington Ct., Watertown, WI; John K. Siegel, 207 W. Spaulding St., Watertown, WI; Lauren C. Stiemke, 198A Main St., Sullivan, WI; Kody A. Talboom, N440 Scofield Rd, Watertown, WI. The following made applications for Special Event Licenses: Friends of the Library, "Polar Putt" (indoor golf) at the Public Library, 100 S. Water Street, Saturday, March 7, 2015, from 5:30 p.m. to 10:00 p.m. Luther Preparatory School, Gala Auction in the gymnasium at Luther Prep, 1300 Western Avenue, Saturday, April 25, 2015. Alderperson Smith moved for the adoption of all licenses, seconded by Alderperson Maron and carried on a voice vote.

ORDINANCES

Ord. #15-3, to amend Sections 20.11(23)12 & Section 20.11(23)15(b)2 of Chapter 20 as it relates to Dedication and Improvement of Public Parks and Other Public Sites was presented. *Sponsor: Ald. Tietz. From: The Park, Recreation and Forestry Commission.* Alderperson Tietz moved for the adoption of this ordinance on its second reading, seconded by Alderperson Zgonc and carried on a roll call vote: Yes – 9. No - None.

RESOLUTIONS

Exhibit #8132, to designate the Schempf Building, located at 207-209 E. Main Street, as Locally Designated Landmark was presented. *Sponsor: Mayor David. From: The Historic Preservation & Downtown Design Commission.* Alderperson Romlein moved for the adoption of this resolution, seconded by Alderperson Maron and carried on a voice vote.

Exhibit #8133, BE IT RESOLVED that whereas the Common Council of the City of Watertown, Wisconsin, having held a public hearing in the Council Chambers at City Hall at 7:00 P.M. on the 10th day of February, 2015, after notice thereof having been given, and all parties desiring to be heard, having been heard, and having received a report of the Engineering Department/Street Superintendent showing proposed plans and proposed assessments and awards of damage and other data in regard to the construction of CURB AND GUTTER on the following named streets:

1. Milford Street – Railroad Tracks to Commerce Drive, Approximately 5,900 Feet (East Side)
2. Benton Street – South Street to Crestview Drive, Approximately 600 Feet (East Side)

THEREFORE, the Common Council declares its intentions to levy and collect special assessments under Section 66.0703 of the Wisconsin Statutes in the exercise of the police power to defray the cost of the work at the above described locations, the limits of the proposed assessment district as hereinbefore set forth, which assessment shall be upon a reasonable basis as hereinafter determined.

The public improvement shall include the grading of the streets to the grade established in the Engineering Department, the surfacing of the streets with asphalt and the installation of curb and gutter on the east side of the streets.

BE IT FURTHER RESOLVED AS FOLLOWS:

1. That the work and improvements be carried out in accordance with the report as finally approved and the payment thereof be made as herein provided, and by assessing the cost of said work and improvements to the abutting property owners. The charges shall constitute a lien against the premises served until paid.
2. That the assessments may be paid in cash within sixty (60) days after receipt of the final bill; thereafter

interest at the rate of twelve (12) percent per annum shall be charged until the assessment is paid; or the assessment may be paid in five (5) equal annual installments, minimum total billing of \$100.00, with interest at twelve (12) percent per year from sixty (60) days after final bill. If the property owner sells or transfers title to said parcel at any time after adoption of the final resolution, any remaining balance shall immediately become payable in full upon the date of sale or transfer of ownership.

3. That the proper City Officials be and are hereby directed to carry out the work of such improvement in accordance with the report of the Engineering Department/Street Superintendent.

4. That the City Clerk be and is hereby directed to publish this final resolution in the Watertown Daily Times, a newspaper published and having a general circulation in said City of Watertown.

5. The City Clerk is further directed to mail a copy of the resolution to every property owner whose name appears on the assessment roll, whose post office address is known or can with reasonable diligence be ascertained.

Sponsor: Alderperson Berg. From: The Public Works Commission. Alderperson Berg moved for the adoption of this resolution, seconded by Alderperson Raether and carried on a roll call vote: Yes – 9. No – None.

Exhibit #8134, authorizing the Issuance & Sale of \$4,080,000 General Obligation Promissory Notes was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Tietz moved for the adoption of this resolution, seconded by Alderperson Smith and carried on a roll call vote: Yes – 9. No – None.

Exhibit #8135, authorizing the Issuance & Sale of \$710,000 General Obligation Refunding Bonds was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Smith moved for the adoption of this resolution, seconded by Alderperson Romlein and carried on a roll call vote: Yes – 9. No – None.

Exhibit #8136, authorizing the purchase of 2 vehicles for the Police Department from Ewald Automotive Group in the total amount of \$51,706.00 to be charged to Police Department Capital Outlay Projects Account #05-52-11-70 was presented. *Sponsor: Mayor David.* Alderperson Smith moved for the adoption of this resolution, seconded by Alderperson Larsen and carried on a roll call vote: Yes – 9. No – None.

Exhibit #8137, to authorize the purchase of Sanitary & Storm Sewer Castings from Neenah Foundry in the amount of \$57,969.00 to be taken from Street Reserve Account #05-58-11-69, Storm Water Utility Account #16-58-16-46, Storm Water Utility Account #16-58-16-60 and Wastewater Sewer Rehab Account #02-97-30-11 was presented. *Sponsor: Alderperson Berg. From: The Public Works Commission.* Alderperson Berg moved for the adoption of this resolution, seconded by Alderperson Romlein and carried on a roll call vote: Yes – 9. No – None.

ADJOURNMENT

There being no further business to come before the Council at this time, Alderperson Zgonc moved to adjourn, seconded by Alderperson Larsen and carried on a voice vote. The time being 7:26 p.m.

Cynthia D. Rupprecht

City Clerk/Treasurer

CDR/dn

(Complete video of Council Proceedings on DVD.)

(DISCLAIMER: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.)