

## **COUNCIL PROCEEDINGS**

Mayor David called the regular meeting of the Common Council of the City of Watertown to order at 7:00 p.m. on Tuesday, March 3, 2015, in the Council Chambers at City Hall.

### **ROLL CALL**

Roll call showed the following members present: Alderpersons McFarland, Smith, Berg, Larsen, Zgonc, Raether, Tietz, Maron and Romlein. (9) Absent: None. Also present were Fire Chief Greg Michalek, Police Chief Tim Roets, City Engineer Jaynellen Holloway, City Attorney Will Gruber and Deputy City Clerk/Treasurer Elissa Meltesen.

### **PLEDGE OF ALLEGIANCE**

The Council recited the Pledge of Allegiance to the American flag.

### **MINUTES OF PRECEDING MEETING**

Mayor David inquired if there were any additions or corrections to the minutes of the meeting held Tuesday, February 17, 2015. There being none, the minutes were approved as presented.

### **COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT**

Craig Kleinsteiber, N1130 CTH Q, was present to speak in support of the proposed bike lane on West Street (Resolution 8139). Mr. Kleinsteiber stated it is a step towards safer roads and hopes the City will continue to develop bike paths.

Dale Oestreich, 501 N. Washington Street, was present to speak in support of the proposed bike lane on West Street (Resolution 8139) regarding the proposed bike lane on West Street. Mr. Oestreich stated this will be a good start to developing more bike paths in Watertown.

### **PUBLIC HEARING**

Mayor David declared open the public hearing regarding Rezoning of 1340 N. Fourth Street from MR-8 to MR-10 at 7:05 p.m.

Lorelei Schober, 1341 Windsor Circle, spoke of her concern regarding the acceptance of fees in lieu of designating parkland in the development as she feels the funds will not be used to improve parks in that area of the City. Ms. Schober stated the park in her neighborhood is 40' x 130' and believes the proposed development would be able to provide a small park of this size as well. Ms. Schober would like more information on what will be done for kids in the area of this development.

Candy Stramara, 1331 Windsor Circle, stated she has three concerns with the proposed development. The first concern listed by Ms. Stramara is traffic. She stated that many vehicles exceed the 35 miles per hour speed limit in the area of the intersection leading into the new development. She is also concerned vehicles would use the right turn lane into the existing subdivision to go around cars turning left into the proposed development. She requested that an additional entrance and exit to the development be required. The second concern listed by Ms. Stramara is the lack of a park in the proposed development which she believes will result in an unsafe situation of children from the proposed apartments crossing the busy highway to gain access to the park in the existing subdivision. The third concern listed by Ms. Stramara is the lack of sidewalks leading into the City on Fourth Street. She stated there will be many more residents walking in the area once the apartment development is complete and there is not a safe way to walk in this area.

Robert Sell, 1344 Windsor Circle, stated he lives 70 yards from the intersection with Highway R and is concerned about the increase in traffic at the intersection with the increased population this development will cause. He stated there are already safety concerns in the area and this will increase with the added trips in and out of the proposed development.

Duane Bower, W3758 Ebenezer Drive, spoke about concerns of water runoff to his property. He added he has put rock in to avoid soil runoff into storm sewers and is concerned there will be increased drainage to his property from the new development.

Debbie Johnson, 1408 Wedgewood Drive, stated her backyard will face the proposed apartment complex. Ms. Johnson expressed concerns over increased traffic in the area and stated there are already issues with drivers exceeding the posted speed limit. Ms. Johnson also stated she is concerned the new development will reduce property values in the area and stated she doesn't want lights from the apartment complex shining in her bedroom. She also expressed concern over the safety of children from the proposed development crossing the highway. Ms. Johnson asked if there was another property that would be suitable for this development.

Todd Morris, 1400 Wedgewood Drive, spoke about concerns of the intersection leading into the new development. He stated drivers routinely exceed the speed limit in the area and feels the increased traffic will increase the safety problems. Mr. Morris stated he is against this development in every way possible.

Charlie Boysa, 201 Air Park Drive, stated he and his father are owners of BASCO Development. Mr. Boysa added that BASCO also owns the Air Park development near Walmart and that they are the second highest taxpayer in the City. Mr. Boysa stated that the existing zoning classification for the property already allows for 68 units to be built and the change in zoning is being requested to add four additional units. He added the reason for the extra four units is the 12-unit building style with attached garages that BASCO would like to build. Mr. Boysa stated average rent will be \$905 per month and thorough background and credit checks are done for prospective tenants of their properties. He believes the primary residents of the proposed development would be empty nesters or persons too busy to care for a single family property. He also added that storm water will not be allowed to leave the site.

Steve Boysa, 201 Air Park Drive, stated the property for the proposed development was zoned MR-8 when purchased and that it is already zoned for 68 units that could be built without further zoning approval. Mr. Boysa added the 12-unit building style will reduce the overall number of buildings on the site. He stated there will likely not be a large number of children in the development. Mr. Boysa added he agrees the speed limit in the area may need to be addressed.

Todd Morris, 1400 Wedgewood Drive, spoke a second time to state that the development will look great for the first ten years and will fall apart after that.

Trent Nehls, 1230 N. Fourth Street, stated he has no doubts about the quality of the proposed apartments but has safety concerns. He added that changes need to be made for the residents in the area and stated that traffic is already backed up at times to get onto the Highway. Mr. Nehls stated the speeding issue must be dealt with.

Mayor David then declared the public hearing closed at 7:30 p.m.

## **COMMITTEE REPORTS**

**Finance Committee, February 23, 2015.** 1. Review and approve all agreements pertaining to the TEA Grant for Baker Rullman. This was tabled to a future meeting. 2. Review and approve funding for the West Street Bike Path. The Public Safety & Welfare Committee looked at a possible area for the West Street Bike Path. The area of concern is between Endress Lane and Benton Street which is over the hill on West Street. A preliminary estimate of design work is \$18,000.00. Street Superintendent Schultz suggested taking \$45,000.00 out of the Off Street Parking Account and put it into a new account called Bike Lane Construction. A resolution will be presented. 3. Discuss Clyman Street Historic District Designation. Melissa Lampe of the Watertown Historical Society explained the Clyman Street Historic District is another step in the process of declaring Historic Districts within the City. The City received a 100%

grant for this study from the State Historical Society. Melissa added there is no burden placed on any of the property owners and this is strictly an honorary designation. A resolution will be presented. 4. Update on the Riverwalk by the Common Bond Apartments. The Mayor reported the City is close to getting repairs started on the Riverwalk behind Common Bond. The Mayor added that existing planking and brackets will be removed and saved and a new type of product will be used. The consultant recommended a specific product and advised the City to purchase directly from the manufacturer and use a manufacturer recommended contractor for installation to ensure the best warranty. This item will come back to the Finance Committee at a future meeting. 5. Review Demolition Permit fees. Engineer Holloway presented an ordinance from the Public Works Commission concerning a demolition permit for the City with a fee structure of: primary structure demolition, \$175.00, including two inspections and erosion control plan review; accessory structure demolition, \$25.00, including two inspections and erosion control plan review; additional inspections \$80.00. This will return to Public Works Commission for final review and then to Common Council. 6. Recommendation for approval of Part-Time Telecommunicator. Police Chief Tim Roets explained part-time Dispatcher positions were approved in the 2015 budget. Dawn Learned is the number one candidate and is highly qualified for the job. Learned's hiring was approved unanimously. 7. Discuss School Resource Officer position – Middle School. Due to increased work load for the School Resource Officer (SRO), Chief Roets is recommending we work with the School District to see if it is feasible to have a second SRO in the City. One officer would be at the High School and the other would be at the Middle and Elementary Schools. He has discussed this briefly with School Superintendent, Cassandra Schug. If the School District agrees to this partnership this would not take place until the 2016 budget year. The cost share would be 50/50 split. Motion passed to endorse this concept for the 2016 budget year if the School District also agrees. 8. Closed Session per Wis. Stat. §19.85(1)(e) to discuss land purchases. Motion was made and roll call vote taken to move into closed session. Following discussion, a motion was made, seconded and passed to return to open session. 9. Closed Session per Wis. Stat. §19.85(1)(c) to discuss performance evaluations. Motion was made and roll call vote taken to move into closed session. Following review of the evaluations, a motion was made, seconded and passed to return to open session. In open session, performance evaluations were unanimously approved.

**Public Works Commission, February 24, 2015.** 1. Discuss Cricket Wireless – Pay & Walk Tentative Offer. Engineer Holloway stated Cricket wants to terminate its lease with the City for the cell site at City Hall. Cricket offered \$6,000 for the City to remove equipment on the tower and sever ties with the lease and the equipment. Commissioners directed Jaynellen to consult the City Attorney, since accepting the payment may not be a good deal dependent on removal costs and liability waivers by Cricket Wireless do not appear wise at this time. Holloway is to report back with an updated status. 2. Review/Approve 2015 Landscaping Contract. Street Superintendent Schultz noted two companies took out plans, but only Dan Larsen Landscaping returned their quote. They won the contract last year and Schultz is pleased with their work. A resolution will be presented to Common Council. 3. Review/Approve 2015 Pavement Marking Contract. Street Superintendent Schultz stated he wants to paint all the epoxy lines throughout the City, which this quote allows for. The other quote did not meet specs so Schultz is proposing that Guidelines Pavement Marking, LLC be offered the job. Rick noted 1/3 of the City's street markings are epoxy. A resolution will be presented to Common Council. 4. Review/Approve 2015 Bituminous LRIP Contracts. Street Superintendent Schultz presented three bids for re-asphalting Carriage Hill Drive with Wolf Paving being the low bidder at \$120,165.00. The same three vendors bid on re-asphalting Endeavour Drive with Wolf Paving being the low bidder at \$239,105.00. Schultz noted a high degree of satisfaction with work Wolf Paving has done in the past. A resolution will be presented to the Common Council.

5. Review/Approve 2015 Sealcoating Contract. Street Superintendent Schultz received two bids for the 2015 sealcoating contract with Scott Construction, Inc. being the low bidder at \$342,248.00. Center and Spaulding Streets had to be removed from the list of streets to be done in order to stay under budget. A resolution will be presented to the Council. 6. Review/Approve 2015 Brandt/Quirk softball lighting. Brandt/Quirk lighting for the softball diamonds was started last year with intent to complete the lighting improvements this year, however; one ball diamond will have to be done next year for budgetary reasons. Funding is being shared with the Brandt/Quirk Foundation. Musco Sports Lighting did the electrical work last year and we would like to continue to work with Musco to provide uniformity in the lighting. A resolution will be presented to the Council. 7. Review/Approve purchase of 2015 Tandem Axle Truck/Equipment. Street Superintendent Schultz presented quotes and would like to use the combination of the tandem axle truck from Lakeside International, the 13-15 cubic yard dump body from Caspers Truck Equipment, the sanders attachment from Monroe Truck & Equipment and the plow and wing from Burke Truck & Equipment at a total cost of \$159,796.00. A 1990 single axle truck will be traded in as part of this proposal. A resolution will be presented to the Common Council. 8. Review/Approve purchase of 2015 Tractor & Flail Mowers. Street Superintendent Schultz requested purchasing a four wheel drive diesel mower tractor with side and rear flails. Four quotes were received and Schultz recommends the 2014 JD 5100M tractor from Mid-State East in Watertown at a price of \$77,857.00, which has a full warranty. A resolution will be presented to the Common Council. 9. Review/Approve Purchase of 2015 One Ton Truck. Street Superintendent Schultz sent specifications to several vendors but only Ewald of Hartford responded with a price of \$29,343.00. Ewald submitted a second quote for consideration but the delivery date was not within specifications. A resolution will be presented to the Common Council. 10. Review/Approve Purchase of a 2015 Ball Diamond Groomer. Street Superintendent Schultz presented information on a new Toro Ball Diamond Groomer from Reinders of Sussex at a price of \$19,438.00. A resolution will be presented to the Common Council. 11. Review/Approve purchase of a 2015 Skid Steer Loader. Street Superintendent Schultz would like to purchase a skid steer loader for the Parks Department. Six quotes were received, three of which offer a buyback program and three that do not. Schultz recommended the loader from Mid-State East for \$29,151.00 with the buy back program. A resolution will be presented to the Common Council. 12. Update on Sale of Street Department Truck. Street Superintendent Schultz provided an update on the sale of the Street Department utility truck at Online Auction for \$2,500.00.

**Public Safety & Welfare Committee, February 17, 2015.** 1. West Street hill area visibility and bike lane update. The committee would like to extend a current shared use lane from Endress Lane to Benton Street. The committee asked Rick Schultz to come up with a rough estimate of projected costs to complete a bike or shared use path. After further discussion, the Committee agreed a study of a bike or shared use path from the roundabout east to Milwaukee Street would need to be completed before the first segment of the path would be constructed. This will be referred to Finance Committee. 2. Vacant Property Maintenance Concerns Citizen Denise Baldwin was present to express frustration with abandoned properties on her block that have been mowed by the City last summer and sidewalks are not cleared of snow until she contacts the Police Department. She asked if a private company could be taking care of abandoned properties. Chief Roets said he will try to get our Community Service Officer (CEO) more involved in identifying and reporting neglected properties and will consult the City Attorney to review ordinances pertaining to the maintenance of abandoned properties. Roets will report back to the committee at a future meeting. 3. Ordinance #14-31 - Create Section 11.175, Park Use Suspension Review Chief Roets discussed the problems of gathering groups of people near the pavilion at Riverside Park and suggested 72 hour park suspensions be issued to individuals violating city

ordinance or rules in the park. The committee agreed and also decided that an appeal process would not be necessary. Revisions will be made to the ordinance pertaining to the 72 hours, etc. and be sent back to Common Council.

**OLD BUSINESS - None**

**COMMUNICATIONS AND RECOMMENDATIONS OF THE MAYOR**

WEDO and Watertown Area Chamber of Commerce Updates: Susan Dascenzo was present and distributed a Main Street Program progress report to the Council and added this year is the Main Street Program's 15<sup>th</sup> anniversary and a celebration will occur June 26. Dascenzo also noted upcoming local events including Tour Da Goose bike ride, various races in the March2November 5K Series and a Community Volunteering Day June 13. Dascenzo stated the Branding Committee is seeking to expand the branding survey and get results to the consultant.

Appointments: Family Center Board – Carol Quest and Greg Michalek; Health Board – Dr. Donene Rowe; Zoning Board of Appeals – Brad Blanke and Mike Rollert; Park, Recreation and Forestry Commission – Peter Kelm, Dan Olejniczak, Brad Clark; Police and Fire Commission – Kelly Kwapil; Airport Commission – Dr. Terry Turke; Plan Commission – Rick Tortomasi. Motion was made by Alderperson Berg, seconded by Alderperson Larsen and carried on a roll call vote: Yes – 9, No – None.

**ACCOUNTS PAYABLE**

Certified accounts in the amount of \$154,030.68 were presented for payment. Alderperson Romlein moved to pay all certified accounts, seconded by Alderperson Maron and carried on a roll call vote: Yes – 9, No – None. (Complete listing of accounts payable is on file and open for public inspection in the office of the City Clerk/Treasurer.)

**REPORTS AND MISCELLANEOUS BUSINESS**

The following reports were presented: Board of Canvassers – February 17, 2015; Committee of the Whole – February 17, 2015; Licensing Board – February 24, 2015; Park, Recreation & Forestry Commission – February 2, 2015; Payroll Summaries – February 4 – 17, 2015; Plan Commission – February 23, 2015; Reserve Balances for period ending – January 31, 2015 & February 28, 2015; Senior Center Advisory Board – February 18, 2015; Site Plan Review Committee – February 23, 2015; Watertown Family Center Finance Committee – February 18, 2015. All reports were accepted as printed.

**LICENSES**

The following made application for a "Class B" Malt & Liquor license: 920, LLC (DBA 920), Kyle Pirkel, 301 E. Main Street (formerly known as H2O). Alderperson Smith moved to approve the license, seconded by Alderperson Raether and carried on a voice vote.

The following made application for a Special Event license: March 2 November, "Irish Jig Jog", St. Bernard's school gymnasium, 111 S. Montgomery Street, Saturday, March 14, 2015 from 10 a.m. to 2 p.m. Alderperson Smith moved to approve the license, seconded by Alderperson Maron and carried on a voice vote

**ORDINANCES - None**

**RESOLUTIONS**

**Exhibit #8138**, to approve Clyman Street Historic District was presented. *Sponsor: Mayor David, From: Finance Committee.* Alderperson Smith moved for the adoption of this resolution, seconded by Alderperson Tietz and carried on a voice vote.

**Exhibit #8139**, to create Bike Lane/Markings Account #05-32-11-22 with a budget amount of \$45,000 to be transferred from Off Street Parking Account #05-32-11-68 for the installation of bike lanes was presented. *Sponsor: Mayor David.*

*From: Finance Committee.* Alderperson Tietz moved for the adoption of this resolution, seconded by Alderperson Raether and carried on a roll call vote: Yes–9. No–0.

**Exhibit #8140**, to purchase a 2014 4-Wheel Drive Diesel Mower Tractor with Side & Rear Flails from Mid-State East of Watertown in the amount of \$77,857.99 to be taken from Street Major Capital Outlay Projects Account #05-54-11-70 was presented. *Sponsor: Alderperson Berg. From: Public Works Commission.* Alderperson Berg moved for the adoption of this resolution, seconded by Alderperson Zgonc and carried on a roll call vote: Yes – 9. No – 0.

**Exhibit #8141**, to purchase a Ball Diamond Groomer from Reinders of Sussex for \$19,438.00 to be taken from the Park Major Capital Outlay Projects Account #05-55-41-70 was presented. *Sponsor: Alderperson Berg. From: Public Works Commission.* Alderperson Larsen moved for the adoption of this resolution, seconded by Alderperson McFarland and carried on a roll call vote: Yes – 9. No – 0.

**Exhibit #8142**, to enter into an agreement for 2015 Bituminous Surfacing of Carriage Hill for the LRIP Project with Wolf Paving Co., Inc. of Dousman in the amount of \$120,165.00 to be taken from the Annual Street Reserve Account #05-58-11-69 was presented. *Sponsor: Alderperson Berg. From: Public Works Commission.* Alderperson Berg moved for the adoption of this resolution, seconded by Alderperson Raether and carried on a roll call vote: Yes – 9. No – 0.

**Exhibit #8143**, to enter into an agreement for the 2015 Bituminous Surfacing of Endeavour Drive for the LRIP Project with Wolf Paving Co., Inc. of Dousman in the amount of \$239,105.00 to be taken from the Annual Street Reserve Account #05-58-11-69 was presented. *Sponsor: Alderperson Berg. From: Public Works Commission.* Alderperson Berg moved for the adoption of this resolution, seconded by Alderperson Zgonc and carried on a roll call vote. Yes – 9. No – 0.

**Exhibit #8144**, to enter into a contract with Dan Larsen Landscaping of Cedarburg for Landscaping for 2015 Construction Projects in the amount of \$59,157.50 to be taken from the Annual Street Reserve Account #05-58-11-69 was presented. *Sponsor: Alderperson Berg. From: Public Works Commission.* Alderperson Berg moved for the adoption of this resolution, seconded by Alderperson McFarland and carried on a roll call vote: Yes – 9. No – 0.

**Exhibit #8145**, to authorize purchase of a One-Ton Truck Chassis from Ewald of Hartford in the amount of \$29,343.00 to be taken from the Park Major Capital Outlay Projects Account #05-55-41-70 was presented. *Sponsor: Alderperson Berg. From: Public Works Commission.* Alderperson Larsen moved for the adoption of this resolution, seconded by Alderperson Zgonc and carried on a roll call vote: Yes – 9. No – 0.

**Exhibit #8146**, to enter into an agreement for 2015 Sealcoating & Crackfilling of City Streets with Scott Construction of Lake Delton for work not to exceed \$342,248.75 to be taken from the Seal Coating Capital Projects Account #05-58-11-92 was presented. *Sponsor: Alderperson Berg. From: Public Works Commission.* Alderperson Berg moved for the adoption of this resolution, seconded by Alderperson Maron and carried on a roll call vote: Yes – 9. No – 0.

**Exhibit #8147**, to authorize the purchase of a 2015 Vertical Lift Skid Steer from Mid-State Equipment of Watertown in the amount of \$29,151.00 to include trade of 2001 Bobcat 773 Skid Steer, to be taken from Park Major Capital Outlay Projects Account #05-55-41-70 was presented. *Sponsor: Alderperson Berg. From: Public Works Commission.* Alderperson Zgonc moved for the adoption of this resolution, seconded by Alderperson McFarland and carried on a roll call vote: Yes – 9. No – 0.

**Exhibit #8148**, to authorize entering into an agreement for the 2015 Street Line Painting with Guidelines Pavement Marking of Rio in the amount of \$60,854.00 to be taken from the Annual Street Reserve Account #05-58-11-69 was presented. *Sponsor: Alderperson Berg. From: Public Works Commission.* Alderperson Romlein moved for the adoption of this resolution, seconded by Alderperson Tietz and carried on a roll call vote: Yes – 9. No – 0.

**Exhibit #8149**, to authorize the purchase of a Tandem Axle Dump Chassis and Related Equipment from Lakeside International, Burke Truck & Equipment, Casper's Truck Equipment and Monroe Truck & Equipment for a total of \$159,796.00 was presented. This will include the trade of a 1990 Ford F800 single axle dump truck with plows and sander. Funds will be taken from Street Major Capital Projects Account #05-54-11-70. *Sponsor: Alderperson Berg. From: Public Works Commission.* Alderperson Berg moved for the adoption of this resolution, seconded by Alderperson Zgonc and carried on a roll call vote: Yes – 9. No – 0.

#### **ADJOURNMENT**

There being no further business to come before the Council at this time, Alderperson Zgonc moved to adjourn, seconded by Alderperson Tietz and carried on a voice vote, the time being 7:58 p.m.

Elissa Meltesen

Deputy Clerk/Treasurer

EM/dn

(Complete video of Council Proceedings on DVD.)

*(DISCLAIMER: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.)*