

**COUNCIL PROCEEDINGS**

Mayor David called the regular meeting of the Common Council of the City of Watertown to order at 7:12 p.m. on Tuesday, April 21, 2015, in the Council Chambers at City Hall.

**INTRODUCE NEW AND RE-ELECTED OFFICIALS**

Mayor David called forward the Alderpersons elected in the odd districts: District 1 – Emily McFarland, District 3 – Ken Berg, District 5 – Steve Zgonc, District 7 – Augie Tietz and District 9 – Jim Romlein.

**OATH OF OFFICE FOR ALDERPERSONS**

City Clerk/Treasurer Rupprecht administered the Oath of Office to all of the newly re-elected officials. Alderpersons were seated and roll call was taken.

**ROLL CALL**

Roll call showed the following members present: Alderpersons McFarland, Smith, Berg, Larsen, Zgonc, Raether, Tietz, Maron and Romlein. (9) Absent: None (0). Also present were Assistant Fire Chief Kraig Biefeld, Police Chief Tim Roets, City Attorney Will Gruber, City Engineer Jaynellen Holloway and City Clerk/Treasurer Cindy Rupprecht.

**PLEDGE OF ALLEGIANCE**

The Council recited the Pledge of Allegiance to the American flag.

**MINUTES OF PRECEDING MEETING**

Mayor David inquired if there were any additions or corrections to the minutes of the meeting held Monday, April 6, 2015. There being no additions or corrections, the minutes were approved as published.

**ELECTION OF COUNCIL PRESIDENT**

Alderperson Berg nominated Alderperson Smith as Council President, seconded by Alderperson Maron. Alderperson Tietz then moved to close all nominations. The motion to approve Alderperson Smith as Council President carried on a voice vote.

**ELECTION OF PLAN COMMISSION MEMBER**

Alderperson Romlein nominated Alderperson Berg as the Council Representative to the Plan Commission, seconded by Alderperson Zgonc. Alderperson Smith then moved to close all nominations and to cast a unanimous ballot for Alderperson Berg, seconded by Alderperson Zgonc and carried on a voice vote.

**COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT**

Dennis Hendricks, 217 N. Fourth Street, was present to speak in favor of the N. Fourth Street apartments.

Charlie Boysa, 201 Air Park Drive, the developer of the N. Fourth Street apartments was present to speak in favor. He stated that he felt great improvements were made in adding a second driveway.

Steve Saniter, 1602 Country Club Lane, a local contractor, spoke in favor of the N. Fourth Street apartments, saying that it would be good for the community.

Jim Zuern, N4765 Lilac Rd., Iron Ridge, WI, who is the manager of Zuern's Lumber, also spoke in favor of this project.

**PUBLIC HEARING**

Mayor David declared open, at 7:20 p.m., a public hearing to amend and repeal several sections of Chapter 13, Building Code of the City of Watertown, Pertaining to Signs and Projections. There being no persons wishing to be heard, Mayor David declared the Public Hearing closed at 7:21 p.m.

**COMMITTEE REPORTS**

The following reports were presented and contained the following items:

**FINANCE COMMITTEE, April 13, 2015.** 1. Discuss & approve the Humane Society Contract. A very lengthy discussion took place on some recommended changes. City Attorney Gruber will work on making these changes and recommend that this be presented to the Humane Society. Motion passed unanimously. 2. Review of TEA Grant Agreements between the City, State and the Facility or Owner Use Agreement. Resolutions will be presented recommending both of these agreements to the Council. 3. Review of the Urban Nonpoint Source & Storm Water Planning Grant. A 70/30 cost share grant is available from the DNR. This grant is for planning. A motion was made and seconded to approve applying for this grant. 4. Review a Hardship Application to the Fire Department. After review of tax returns and other financial items provided by the applicant, it was decided to deny this application. Motion passed unanimously. 5. Review & approve Pay Grade increases in the Street Department. Street Superintendent Rick Schultz was present to explain that three of his employees have gone above and beyond and he is asking that they be moved up a Grade in the Pay Plan, as they are often working out of Class. The cost to do this is approximately \$1,000. There is money available in the Out of Class Pay and the Overtime Account to pay for this. Rick is also requesting that the JDQ of the Administrative Assistant be reviewed by Carlson Dettmann. Motion was made and seconded to have this JDQ reviewed. 6. Review & approve the hiring process for a new Assistant Street Superintendent. Motion was made and seconded to approve advertising this job as a Grade O with a range of \$31.09 - \$33.95 per hour. 7. Discuss withdrawing from the Mid-Wisconsin Federated Library System and joining the Waukesha County Library System. Library Director Peg Checkai was present to explain this proposition. The libraries in Jefferson County have felt it would be best to align with the Waukesha County System. It would give our Library great IT support. They have a wonderful Catalog System and numerous other resources. A resolution will be presented recommending this change. 8. Review and approve the purchase of a vehicle for the Park & Rec. Department. A resolution will be presented recommending a low bid on a 2006 Honda Ridgeline from Hayes Family Auto for \$12,995 plus title and registration fees. 9. Review and approve water feature for the Aquatic Center. A resolution will be presented recommending a Duck Water Feature at a cost of \$15,600.00 from Neuman Pools will be presented. 10. Closed Session per Wis. Stat. §19.85(1)(c) to discuss performance evaluations. Motion was made and seconded to go into closed session. Following the closed session, a motion was made by Alderperson Tietz, seconded by Alderperson Maron to approve the performance evaluations. The report was received and placed on file.

**PUBLIC WORKS COMMISSION, April 14, 2015.** Alderperson Berg noted that the date on the minutes submitted was incorrect as being March 10, 2015, when in fact, the meeting was April 14, 2015.. 1. Review Sidewalk Issue on West Side of 100 Block of N. Tenth Street. There are approximately 10 slabs which need to be replaced. Motion was made and seconded to give notice to the property owner to do the work themselves or have the City do it and bill them following completion. 2. Review & approve Final Clarifier Rehabilitation Contract. Motion was made and seconded to recommend Crane Engineering for this rehabilitation work at a cost of \$118,370.00. A resolution will be presented. 3. Review & approve Cross Connection Program Contract. Motion was made and seconded to recommend Hydro Design at a cost of \$21,720.00 be approved. A resolution will be presented. 4. Review & approve Water & Sewer Contract. A resolution will be presented recommending Forest Landscape & Construction of Lake Mills for Sewer & Water work on Franklin Street, from River Drive to S. Ninth Street at a cost for water of \$394,590.00 and sewer at \$29,700.00. 5. Review & approve Water Shut off for Non-compliance of meter change out. Water Systems Manager Freber presented a list of names that have not replied to a first and final notice regarding the meter change out. Due to lack of compliance, the utility will be tagging doors the day before water is scheduled to be shut off. Alderpersons will be provided with the names of the date for door tagging, so they are aware. The charge for restoring water to a residence once it has been turned off is \$60.00. The report was received and placed on file.

**PUBLIC SAFETY & WELFARE COMMITTEE, April 6, 2015. 1. Review & award Design Contract for West Street Shared Use Path.** The Committee reviewed the various proposals and a motion was made and seconded to award the contract to Ayres Associates of Madison. A resolution will be presented. **2. Discuss revising Handicapped Stall ordinance to match existing handicap stalls in N. Second Street/Jones Street parking lot.** It was noted that the number of current handicapped stalls does not match the number in the ordinance. Additional stalls were added when the lot was repaved. An ordinance will be presented bringing this into compliance. **3. Discuss possible Ordinance Alteration – Trailer Parking.** Chief Roets asked the Committee to allow the City Attorney to develop an updated ordinance to prohibit detached trailers on City streets, limit attached trailers to 48 hours, allow dumpsters only with a permit and a provision to cite and possibly tow abandoned trailers after 72 hours. This will come back to the Committee with an updated ordinance. Report was received and placed on file.

#### **COMMUNICATIONS AND RECOMMENDATIONS FROM THE MAYOR**

Susan Dascenzo, representing the Chamber, Main Street and Tourism Program, 519 E. Main Street, was present. Susan handed out a document, "Chambers by the Numbers" and highlighted a few items on the Chamber side. On May 13, 2015 will be the Leadership Watertown graduation. In June there will be a clean-up downtown. She also reminded Alderpersons about Wake-Up Watertown being held at 7:45 a.m. at Windwood Country Club the first Wednesday of each month. On the Main Street side, they are developing design guidelines specific to Watertown. Susan reminded Alderpersons that Watertown has been a Main Street City for 15 years. Susan also reminded the Council that the Rock the River Event will be held on June 26 & 27, 2015, similar to the event from last year. On tourism side, they are busy putting together welcome packets for the various tournaments that will be held in the City beginning at the end of May into August. These will include coupon sheets from various businesses. Susan also reminded the Alderpersons to take the Branding Survey. There are links on the City's website, WEDO and the Chamber of Commerce.

Mayor David then presented appointments to the Park, Recreation & Forestry Commission: Dan Olejniczek, 326 N. Montgomery St. and Brad Clark, 802 Hill Ct. Plan Commission: Rick Tortomasi, 315 Creekside Ct.. Alderperson Smith moved to recommend approving these appointments, seconded by Alderperson Tietz and carried on a roll call vote: Yes – 9. No – none.

Mayor David then presented his list of Council Committee appointments for the year: Finance Committee: Alderpersons McFarland, Smith, Larsen & Tietz. Public Safety & Welfare Committee: Alderpersons Zgonc (Chairman), McFarland, Smith & Raether. Public Works Commission: Alderpersons Berg (Chairman), Raether, Maron & Romlein. Airport Commission: Alderperson Berg. Board of Review: Alderpersons Smith & McFarland. Community Development Authority: Alderpersons Maron & Romlein. Family Center Board: Alderperson Zgonc. Health Board: Alderpersons Smith & Zgonc. Library Board: Alderperson Larsen. Licensing Board: Alderpersons Tietz & Maron. Main Street Program: Alderperson Romlein. Park, Recreation & Forestry Commission: Alderperson Tietz. Transit Commission: Alderperson Raether. Branding Committee: Alderpersons McFarland & Romlein. Alderperson Romlein moved to approve these appointments, seconded by Alderperson Larsen and carried on a roll call vote: Yes – 9. No – none.

Presentation regarding Fire Department readiness: Assistant Fire Chief Biefeld was present in the absence of Chief Michalek to show a video and explain the various things regarding the Bakken Crude Oil Rail Response Considerations. There are a growing number of concerns regarding the number of Crude Oil Tankers that are traveling through our City. Assistant Chief Biefeld showed several different videos and explained the different types of preparedness and things that would take place in the event of an unforeseen derailment happening in or near Watertown.

## ACCOUNTS PAYABLE

Certified accounts in the amount of \$394,672.57 were presented for payment. Alderperson Romlein moved to pay all certified accounts, seconded by Alderperson Zgonc and carried on a roll call vote: Yes – 9. No – 0.. (Complete listing of accounts payable is on file and open for public inspection in the office of the City Clerk/Treasurer.)

## REPORTS AND MISCELLANEOUS BUSINESS

The following reports were presented: Board of Canvassers – April 10, 2015. Certification of Board of Canvassers – April 7, 2015. Summary Statement of the Board of Canvassers – April 10, 2015. Community Development Authority – March 19, 2015. Historic Preservation & Downtown Design Commission – March 17, 2015. Library Board of Trustees – March 12, 2015. Licensing Board – April 15, 2015. Park, Recreation & Forestry Commission – April 6, 2015. Payroll Summaries for March 18-31, & April 1-14, 2015. Reserve Balances for Period Ending March 31, 2015. All reports were accepted as printed.

## LICENSES

The following have made applications for Beverage Operator licenses for year ending June 30, 2015: Rhyannon M. Bailey, 107 Adam Ct., Watertown, WI; Abby Craig, 803 Western Ave., Watertown, WI; Danielle Grauer, W1211 – 158 Lakeview Dr., Sullivan, WI; Brandon T. Koch, 1111 S. Third St., Watertown, WI; Joshua A. Kotke, 2111 S. 69<sup>th</sup> St., West Allis, WI; Zachery A. Molzner, 909 Clay St., Watertown, WI; Georgia L. Pirkel, 411 E. Division St., Watertown, WI; Tina M. Reed, 512 N. Water St., Watertown, WI. Alderperson Maron moved for the approval of the licenses, seconded by Alderperson Smith and carried on a roll call vote. Yes – 9. No – 0.

The following applied for: Special Event License, Fiesta Cultural Latino Americana, Inc. celebration, Riverside Park, May 16, 2015 from 8:00 a.m. to 8:00 p.m. Special Event License, Watertown Main Street Program, “Rock the River” event in North First Street parking lot, Friday, June 26, 2015 from 5:30 p.m. to 11:00 p.m. and Saturday, June 27, 2015 from 11:00 a.m. to 11:00 p.m. Special Event License, March 2 November, “Share the Road” event, Riverside Park, Sunday, April 26, 2015 from 8:00 a.m. to 5:00 p.m. Motion was made by Alderperson Smith to approve granting these licenses, seconded by Alderperson Maron and carried on a voice vote. Yes – 9. No – 0.

## ORDINANCES

**ORD. #15-7**, to amend Chapter 18 of the Zoning Code to change 420 E. Horseshoe Road from HI (Heavy Industrial) to GI (General Industrial) zoning was presented. *Sponsor: Mayor David. From: Plan Commission with a positive recommendation.* Alderperson Zgonc moved for the adoption of this ordinance on its second reading, seconded by Alderperson Larsen and carried on a roll call vote. Yes – 9. No – 0.

**ORD. #15-8**, to create Section 11.175, Park Use Suspension of Chapter 11 (with a positive recommendation from the Park, Recreation & Forestry Commission) was presented. *Sponsor: Alderperson Zgonc. From: The Public Safety & Welfare Committee.* Alderperson Tietz moved for the adoption of this ordinance on its first reading, seconded by Alderperson Raether and carried on a roll call vote. Yes – 9. No – 0.

**ORD. #15-9**, to recreate Section 7.06(2)(d), Chapter 7 of the Traffic Code, to list Parking Reserved for Vehicles of Disabled in the N. Second Street parking lot was presented. *Sponsor: Alderperson Zgonc. From: The Public Safety & Welfare Committee.* Alderperson Zgonc moved for the adoption of this ordinance on its first reading, seconded by Alderperson Smith and carried on a roll call vote. Yes – 9. No – 0.

**ORD. #15-10**, to amend Chapter 18, Official Zoning Map of the City of Watertown, to rezone the property located at 612 S. Water Street from GI (General Industrial) to HI (Heavy Industrial) was presented. *Sponsor: Mayor David. From: The Plan Commission (with a positive recommendation).* Alderperson Tietz moved for the adoption of this ordinance on its first reading, seconded by Alderperson Maron and carried on a roll call vote. Yes – 9. No – 0.

**ORD. #15-11**, to amend Chapter 18 of the Official Zoning Map to rezone the property at 1340 N. Fourth Street from MR-8 (Multi-Family Residential-8) to MR-10 (Multi-Family Residential-10) was presented. *Sponsor: Mayor David. From: The Plan Commission (with a positive recommendation).* Alderperson Berg moved for the adoption of this ordinance on its first reading, seconded by Alderperson Smith and carried on a roll call vote. Yes – 9. No – 0.

**ORD. #15-12**, to recreate Sections 13.50, 13.51, 13.52, 13.53, 13.54, 13.55, 13.57 & 13.58, “Signs & Projections in Sections 18.209, 18.210, 18.211, 18.212, 18.213, 18.214, 18.215, 18.216, 18.217, 18.218 & 18.219, Chapter 18 Article II: Land Use Regulations of the Zoning Code of the City of Watertown was presented. *Sponsor: Mayor David. From: The Plan Commission.* Alderperson Romlein moved for the adoption of this ordinance on its first reading, seconded by Alderperson Zgonc and carried on a roll call vote. Yes – 9. No – 0.

## **RESOLUTIONS**

**RES. #8162**, to withdraw from the Mid-Wisconsin Federated Library System and join the Waukesha County Library System was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Tietz moved for the adoption of this resolution, seconded by Alderperson Smith and carried on a roll call vote. Yes – 9. No – 0.

**RES. #8163**, to authorize the purchase of a 2006 Honda Ridgeline RTS from Hayes Family Auto of Watertown in the amount of \$12,995 to be charged to Recreation Admin. Capital Projects Account #05-55-20-70 was presented. *Sponsor: Alderperson Tietz. From: The Park, Recreation & Forestry Commission.* Alderperson Larsen moved for the adoption of this resolution, seconded by Alderperson Maron and carried on a roll call vote. Yes – 9. No - 0.

**RES. #8164**, to authorize the purchase of a FAST Corp. new Duck Slide from Neuman Pools of Beaver Dam, WI in the amount of \$15,600.00 to be charged to the Aquatic Centers Capital Projects Account #05-55-20-70 was presented. *Sponsor: Alderperson Tietz. From: The Park, Recreation & Forestry Commission.* Alderperson Tietz moved for the adoption of this resolution, seconded by Alderperson McFarland and carried on a roll call vote. Yes – 9. No – 0.

**RES. #8165**, to amend the budget of the Contingent Account #01-51-81-56 to be increased by \$22,000.00 and to amend the Brandt/Quirk Park Capital Account #01-58-11-21 to be decreased by \$22,000.00 due to the additional generous donations of the Earl & Eugenia Quirk Foundation and the Darcy Foundation was presented. *Sponsor: Mayor David.* Alderperson Smith moved for the adoption of this resolution, seconded by Alderperson Raether and carried on a roll call vote. Yes – 9. No – 0.

**RES. #8166**, to write-off the balance of the Upper Krust LLC loan of \$20,775.96 was presented. *Sponsor: Mayor David.* Alderperson Zgonc moved for the adoption of this resolution, seconded by Alderperson Raether and carried on a roll call vote. Yes – 9. No – 0.

**RES. #8167**, to authorize entering into a contract with Hydro Corp., Inc. for the Cross Connection Control Program for the Water Department in an amount of \$21,720.00 for two years to be charged to Water Account #03-00-70-00 was presented. *Sponsor: Alderperson Berg. From: The Public Works Commission.* Alderperson Berg moved for the adoption of this resolution, seconded by Alderperson Romlein and carried on a roll call vote. Yes – 9. No – 0.

**RES. #8168**, to authorize entering into a contract with Forest Landscaping and Construction, Inc. for the 2015 Sanitary Sewer & Water Main Program in a total amount of \$424,290.00, with \$29,700.00 to be taken from Wastewater Account #02-97-30-77 and \$394,590.00 to be taken from Water Work in Progress Account #03-00-70-00 was presented. *Sponsor: Alderperson Berg. From: The Public Works Commission.* Alderperson Romlein moved for the adoption of this resolution, seconded by Alderperson Maron and carried on a roll call vote. Yes – 9. No – 0.

**RES. #8169**, to authorize entering into a contract with Crane Engineering of Kimberly, WI for \$118,370.00, for the repainting and repair of the Final Clarifier #1 at the Wastewater Treatment Plant to be charged to the Wastewater Secondary Treatment Equipment Account #02-31-33-40 was presented. *Sponsor: Alderperson Berg. From: The Public*

*Works Commission.* Alderperson McFarland moved for the adoption of this resolution, seconded by Alderperson Raether and carried on a roll call vote. Yes – 9. No – none.

**RES. #8170**, to authorize the submission of the Facility Use Agreement between Baker-Rullman Manufacturing and the City of Watertown and a TEA Grant Agreement between the City of Watertown and the Department of Transportation to the Wisconsin DOT TEA Grant Program was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Tietz moved for the adoption of this resolution, seconded by Alderperson Smith and carried on a roll call vote. Yes – 9. No – 0.

**RES. #8171**, to authorize the expenditure of \$25,000.00 from the Capital Projects Funding Account #05-55-11-70 towards the contract with Veit USA of New Berlin for the demolition of the building at 209/211 W. Main Street was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Larsen moved for the adoption of this resolution, seconded by Alderperson Zgonc and carried on a roll call vote. Yes – 9. No – 0.

#### **COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT**

Sarah Zarling, 605 S. Washington Street, addressed the Council, thanking Assistant Fire Chief Biefeld for his presentation regarding the Fire Department's preparedness and readiness regarding all of the transportation of this Bakken Crude Oil through the City. Sarah stated that the City is lucky to have all of the Alderpersons representing us.

#### **ADJOURNMENT**

There being no further business to come before the Council at this time, Alderperson Tietz moved to adjourn, seconded by Alderperson Larsen and carried on a voice vote. The time being 8:35 p.m.

Cynthia D. Rupprecht  
City Clerk/Treasurer  
CDR/dn

(Complete video of Council Proceedings on DVD.)

*(DISCLAIMER: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.)*