

COUNCIL PROCEEDINGS

Mayor John David called the regular meeting of the Common Council of the City of Watertown to order at 7:00 p.m. on Tuesday, May 19, 2015, in the Council Chambers at City Hall.

ROLL CALL

Roll call showed the following members present: Alderpersons McFarland, Smith, Berg, Larsen, Zgonc, Raether, Tietz, Maron and Romlein. (9) Absent: None (0). Also present were Fire Chief Greg Michalek, Police Chief Tim Roets, City Engineer Jaynellen Holloway, City Attorney Will Gruber and City Clerk/Treasurer Cindy Rupprecht.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

MINUTES OF PRECEDING MEETING

Mayor David inquired if there were any additions or corrections to the minutes of the meeting held Tuesday, May 5, 2015. There being none, the minutes were approved as presented.

PUBLIC HEARING

Mayor David declared open at 7:03 p.m. the public hearing regarding the amendment of Chapter 21, regarding Dangerous, Derelict and Abandoned Structures. Mayor David presented a written communication from Wendy Thayer, a Watertown resident, who stated her support of this amendment. Melissa Lampe, 400 N. Washington Street, President of the Historic Preservation & Downtown Design Commission, was present also to speak in support. Ellen Klaus, 207 Riverlawn Avenue, also spoke in support. Peg Theder, 500 S. Fourth Street, also spoke in support. Finally, Susan Dascenzo, representing the Watertown Chamber Main Street Program, 519 E. Main Street, spoke in support to these amendments. There being no further persons wishing to be heard, Mayor David closed the Public Hearing at 7:09 p.m.

COMMITTEE REPORTS

Finance Committee, May 5, 2015. 1. Review mini-van quotes for the Taxi System. Clerk/Treasurer Rupprecht was present to present the two quotes received for two mini-vans, one from Ewald of Oconomowoc and the second from Havill Spoerl of Jefferson. Havill Spoerl was the low bidder at \$21,192.00 per van. These will be paid with 80% federal funds, 20% city contribution. The City's cost will be under \$10,000.00, so this simply needs Committee approval. Motion was made and seconded to accept the low bid of Havill Spoerl of Jefferson. 2. Discuss pay for the Plan Commission Representative. Because of some issues concerning overtime and flex time, other alternatives were discussed by the Finance Committee, such as looking for another appointment as Chairman for Public Works or another person to be the representative from the Council for the Plan Commission. Alderperson Berg enjoys being on both Committees, so another alternative was discussed as to how to expedite writing those minutes. A recommendation was made that Alderperson Berg record his minutes and bring the tape to City Hall to have them transcribed. The Mayor and Alderperson Berg will work on resolving this issue to help expedite the writing of the minutes for the Plan Commission. The report was received and placed on file.

Finance Committee, May 11, 2015. 1. Discuss the vacation options for salaried exempt employees hired from the outside. In an effort to attract and retain salaried exempt employees, Clerk/Treasurer Rupprecht brought forth a proposal to discuss using WRS years of service for those being hired and a modified schedule of vacation. Considerable discussion took place on this topic, as Alderperson Larsen stated he was not in favor of giving different schedules to exempt and non-exempt employees. There was discussion regarding added responsibilities and additional hours, often working more than 40 hours per week with no overtime pay. Motion was made by Alderperson Smith,

seconded by Alderperson McFarland to use the modified schedule and an equivalent of WRS employment to determine vacation. This motion was voted on and passed three to two to recommend this to the Council. 2. Update on Credit Card Purchasing Program. Clerk/Treasurer Rupprecht informed the Committee that we had just received our 2014 rebate, which was just short of \$13,000.00. She is proposing that we add language to our bid documents, asking if the vendor accepts credit cards and if they do, if there would be a surcharge to do so. The bid documents would have to state there would be no extra charges for using the credit card and they would need to build that into their bid. The process would still be to accept the low bidder. Motion was made and seconded to add the language to our bid documents and to use the credit card whenever possible. 3. Discuss changes to Chapter 10, Section 10.23, Environmental Sanitation. Health Officer Carol Quest brought forth, to the Committee, several changes regarding inspections and fees. One change is for the first and subsequent re-inspection fees being increased. She is proposing we raise fees to bring them in line with the cost of the inspections. She would like to see all fees raised by 2%, as they have not been increased since 2010. Carol is also recommending that the fee schedule be removed from the ordinance and would be set by resolution. This would make changing of the fees in the future less burdensome. After discussion, a motion was made and seconded to make all of the changes that Carol is recommending. These will come before the Council in the form of ordinance and resolution changes. 4. Review & approve Street Department Administrative Staff pay. Street Superintendent Rick Schultz submitted a revised JDQ to Carlson Dettmann. After review, they are recommending that she be moved from a Grade F to a Grade G and that the classification of employees in Grade G be changed to Administrative Assistant II. This motion was made and seconded and passed unanimously. 5. Review Property Custodian wage. Police Chief Roets was present to explain the JDQ recommendation by Carlson Dettmann for the Evidence Custodian. After review, their recommendation is to place this position at a Grade F, Step 2. Motion was made and seconded to accept this recommendation. 6. Approve Police Vehicle Equipment Set-up bid. Police Chief Roets presented the three bids. He is recommending that we give the contract to 1033 Vehicle Services out of Sullivan, at a price of \$3,335.00 for both cars. Motion was made and seconded to accept his bid and passed unanimously. 7. Approve rate increase for the Wastewater Department. Rate increases of 8% are recommended to take place on June 15, 2015, January of 2016 and January of 2017. Motion was made and seconded to recommend these increases. 8. Approve rate increase for the Water Department. Motion was made and seconded to recommend increases of 3% in each of the years of 2015, 2016 and 2017. 9. Approve design of Central Water Plant by Applied Technologies. Motion was made and seconded to recommend the contract with Applied Technologies. A resolution will be presented. 10. Approve Reimbursement Resolution. During the interim, money will need to be taken from other funds to pay for the design and plan work by Applied Technologies in the amount of approximately \$671,000.00. A resolution is needed to be passed to allow for the reimbursement. Motion was made and seconded to approve the Reimbursement Resolution and present it to Council. 11. Discuss and approve Engineering & Building, Safety Zoning Department vehicle purchases. City Engineer Holloway presented information regarding two vehicles found at a dealership in Waukesha, Griffin Ford. There are two 2013 Ford Escapes, one at \$18,488.00 and another at \$20,137.00. There was \$40,000.00 budgeted for these vehicle purchases. Motion was made and seconded to approve the purchases. 12. Discuss & approve the purchase of a laptop computer for Council meetings and other meetings, for use in the Municipal Court and in Room 2044. Engineer Holloway expressed her need to purchase a laptop computer for use with PowerPoint Presentations. She is proposing we purchase a computer, wireless mouse and carrying case, with a cost of up to \$1,750.00 to come from Account #01-54-10-41. Motion was made and seconded to approve this purchase. 13. Review Inspection Services RFT results. Engineer Holloway presented information that she did not receive any bids for Inspection Services. She has talked to Independent

Inspections, who does services in our area and will be setting up a meeting with them in the near future to get some proposals and will return to the Finance Committee with this information. 14. Approve hire of second Summer Intern. Motion was made and seconded to approve hiring Sadie Bennett at a rate of \$11.00 per hour as a summer intern. 15. Review & approve the purchase of a fishing pier from Port-A-Pier of Brussels, WI. \$25,000.00 has been donated by the Watertown Outboarders. The cost of the pier is around \$27,000.00, with the rest of the money coming out of Parkland Improvement. Motion was made and seconded to recommend this purchase. A resolution will be presented. 16. Review & approve the renaming of the area around Heiden Pond as "The Brickyard". Heiden Pond was named after Olympic Speed Skater Eric Heiden. The other pond is known as Lake Victoria. The Park & Rec. Commission would like to name the entire area "The Brickyard" with the sign being erected made out of Watertown Brick. Motion was made and seconded to approve the renaming of this area as "The Brickyard". The report was received and placed on file.

Public Works Commission, May 12, 2015. 1. Discuss Tree Planting Request at 222 W. Main Street on the N. Washington Street Side. Andy Rosenow, owner of the property at 22 W. Main Street, where the Thirsty Rhino has a business, is requesting that three to four trees be planted on his property, as a way of promoting a look consistent with the Redevelopment Plans for downtown. Motion was made and seconded to develop an installation guideline for this property address in coordination with our Park & Recreation Department. 2. Update on N. Second Street Bridge & Construction Schedule. A public informational meeting will be held on May 26, 2015 at 6:30 p.m. with our consultants, MSA, facilitating the meeting. A recommended construction schedule is for the fall/winter of 2017 into the Spring of 2018, which is preferred by the DNR since work will be done in the water, when the fish habitation is least interrupted by this activity. 3. Review & approve Well #5 Rehabilitation Project. Water Systems Manager Kevin Freber presented the two bids he received. Motion was made and seconded to recommend to the Council that Municipal Well & Pump be granted the bid of \$107,347.00, but not to exceed \$123,700.00, if additional work is authorized. A resolution will be presented. 4. Information on Water Meter Transmitter Problems. Water Systems Manager Kevin Freber informed the Commission that he had to return 7 pallets of transmitters used for the automatic water read feature, due to problems with them not waking up to send signals. It appears that the 20 year warranty batteries are all prematurely dead. This defect should result in a full refund and replacement from Badger Meters. Kevin will keep the Commission informed on progress. 5. Review & approve Cty. Rd. R/N. Fourth Street Jurisdictional Transfer Resolution & Annexation Ordinance. This item is scheduled to come before the Council on June 2, 2015. Engineer Holloway would like the Commission to weigh in with a positive recommendation to annex roughly 100 feet of right-of-way on the north side of Cty. Rd. R. This would entail snowplowing and obvious road maintenance as a condition of the transfer. In exchange we will receive a small amount of funding from Dodge County. Motion was made and seconded to recommend endorsement of the annexation and jurisdictional transfer legislation that will come before the Council on June 2, 2015. 6. Discuss sidewalk complaints – 500 W. Main Street & 106 N. Montgomery Street. Motion was made and seconded to serve notice regarding sidewalk replacement at these two locations. The report was received and placed on file.

Public Safety & Welfare Committee, May 6, 2015. 1. Discuss feasibility of bike lane, sidewalks, crosswalks, and speeds along N. Fourth Street. The Plan Commission asked the Safety Committee to review the area on N. Fourth Street, from the Frontage Road to Meadowbrook Drive. There have been requests for reducing the speed, making crosswalks, extending sidewalk or building a bike path. Motion was made and seconded to contact Ayres Associates to give the City a quote on a study for share bike/pedestrian path from Frontage Road to Meadowbrook Drive. 2. 4th Street Jurisdictional Transfer Resolution and Annexation Ordinance Update. The Committee endorses the transfer and annexation as will be presented to the Council on June 2, 2015. 3. North Ninth Street Stop Sign Review. Discussion

took place about the stop sign on the 100 block of N. Ninth Street that faces south when the Street is a one way road with traffic flowing north. After discussion the Committee decided to leave the current traffic flow and ordinance as is. 4. Review requests to change parking to one side of North Tenth Street. The Committee decided to distribute letters to the affected properties to get their input, and the results will come back to the next Safety Committee meeting. 5. Trailer Parking Ordinance Modification Review. Current ordinance allows for trailers to be parked on the street for 72 hours, but there are no provisions for issuing citations or for these trailers to be towed if they exceed. Ordinance modifications will come forth to the Council that would include a \$50.00 fine for violators. The report was received and placed on file.

COMMUNICATIONS AND RECOMMENDATIONS OF THE MAYOR

Susan Dascenzo, representing the Watertown Chamber Main Street & Tourism Committee was present to bring the Council up-to-date on several items. Susan handed out a half page sheet reminding Alderpersons of Watertown's Farmer's Market, held every Tuesday from May 5, 2015 through November 10, 2015. Susan urged support of the Market, as it has been going since 1860. Susan then presented the Art on Main Street Banner Brochure, along with a ballot, urging Alderpersons to mark their choices and vote for their favorites. She then reminded the Council of the Community Action Day and urged them to sign up. This will be held on Friday, June 12, 2015, starting at 9:00 a.m. and will concentrate on City parks. The Chamber is also planning a golf outing in July and Susan informed the Council that the first tournament will be starting after Memorial Day. They are also working on a marketing commercial.

Alderperson Tietz then informed the Council that the Park & Rec. Commission received information that there will be a new national softball tournament coming to Watertown in 2017.

Branding Committee Presentation: Alderperson McFarland and Tina Crave outlined the steps taken to work with DCI to develop a new Brand & Marketing Plan for the Community. They conducted interviews with dozens of residents and stakeholders and launched a community survey. The result of the survey indicated that Watertown's excellent quality of life, small town values, focus on family and fellowship and plentiful outdoor recreational opportunities are the City's top attributes. These are followed by high quality K-12 schools and plentiful job opportunities. The fact that residents rank high quality K-12 schools is also in line with the City's new Strategic Plan. Based on this information, they unveiled a logo, along with a brand promise and a tagline, which is "Watertown: Opportunity runs through it".

ACCOUNTS PAYABLE

Certified accounts in the amount of \$687,499.55 were presented for payment. Alderperson Romlein moved to pay all certified accounts, seconded by Alderperson Larsen and carried on a roll call vote: Yes – 9, No – None. (Complete listing of accounts payable is on file and open for public inspection in the office of the City Clerk/Treasurer.)

REPORTS AND MISCELLANEOUS BUSINESS

The following reports were presented: Airport Commission – March 11 & April 9, 2015. Branding Committee – May 6, 2015. Brand Sub-Committee – May 7, 2015. Committee of the Whole – May 5 & May 13, 2015. Community Development Authority – April 23, 2015. Historic Preservation & Downtown Design Commission – April 15, 2015. Licensing Board – May 13, 2015. Park, Recreation & Forestry Commission – May 4, 2015. Payroll Summaries – April 25-28 & April 29-May 12, 2015. Plan Commission – May 11, 2015. Police & Fire Commission – May 10, 2015. Reserve Balances for Period Ending April 30, 2015. Watertown Family Center – April 28, 2015. All reports were accepted as printed.

LICENSES

The following have made applications for Beverage Operator Applications for year ending June 30, 2015: Eric J. Loomis, 105 Aztalan St., Lot 6, Johnson Creek, WI; James B Moravec, W1060 Marietta Ave., #112, Ixonia, WI;

Randy G. Westover Jr., N55 W39583 Lisbon Rd., Oconomowoc, WI; Jaymee L. Woods, 727 Lafayette St., Watertown, WI; Brittany L. Zabel, 1153 Boughton St., #17D, Watertown, WI. Motion was made by Alderperson Maron, seconded by Alderperson Larsen to approve the list of bartenders as presented on Exhibit A. This was carried on a voice vote.

The following applied for: Special Event License, American Legion, 4th of July celebration at Riverside Park, on Friday, July 3, 2015, from 4:00 p.m. to 10:45 p.m. and Saturday, July 4, 2015 from 9:00 a.m. to 10:45 p.m. Special Event License, St. Henry's annual parish picnic at Riverside Park on Saturday, July 11, 2015 from 4:00 p.m. to 11:00 p.m. and Sunday, July 12, 2015 from 10:00 a.m. to 8:00 p.m. "Class B" Malt & Liquor license, The Edgewater Supper Club, LLC dba The Market Cocktail Lounge, 210 S. Water St. (Vicki L. Millis, Agent). Motion was made by Alderperson Larsen, seconded by Alderperson Raether to approve these licenses, which carried on a voice vote.

The following applied for: "Class A" Liquor licenses, Kwik Trip Inc. (2 locations), Kwik Trip #658, 900 W. Main St. (Anne Swisher, Agent) and Kwik Trip #354, 1731 S. Church St. (Linda Lippens, Agent). Motion was made by Alderperson Larsen, seconded by Alderperson Raether to recommend the granting of this license and carried on a voice vote with Alderperson Zgonc abstaining.

ORDINANCES

ORD. #15-13, to annex the property located at W4742 Cty. Rd. T described as: Being part of Lot 1, Certified Survey Map No. 869, located in part of the Southeast ¼ of the Northwest ¼ of Section 6, Town 8 North, Range 15 East, Town of Watertown, Jefferson County, Wisconsin bounded and described as follows: Commencing at the iron pipe marking the east quarter corner of Section 6; thence S 88° 03' W along the quarter line, 305 feet; thence N 0° 23' E, 428.80; thence N 88° 03' E, 305 feet; thence S 0° 23' W, 428.80 feet to the point of beginning, containing 3.0 acres, was presented. *Sponsor: Mayor David. From: The Plan Commission.* Alderperson Tietz moved for the adoption of this ordinance on its second reading, seconded by Alderperson Maron and carried on a roll call vote: Yes – 9. No - 0.

ORD. #15-14, to amend Section 10.23, "Environmental Sanitation," More particularly Sections and Subsections: 10.23(A)(2)(e), 10.23 (A)(4)(d), 10.23(A)(8) and 10.23(A)(8)(d), 10.23(B)(1)(b) through (e), 10.23 (C)(3), 10.23(D)(2), 10.23(E)(2), 10.23(F)(2), 10.23(G)(2), 10.23(G)(2), 10.23(H)(2) and 10.23(I)(3), of Chapter 10 was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Smith moved for the adoption of this ordinance on its first reading, seconded by Alderperson McFarland and carried on a roll call vote: Yes – McFarland, Smith, Larsen, Zgonc, Raether, Tietz, Maron & Romlein (8). No – Berg (1)

ORD. #15-15, to amend Section 26.05(8), for the Establishment of Sewer Service Charges, of Chapter 26 was presented. *Sponsor: Mayor David & Alderperson Berg. From: The Public Works Commission & Finance Committee.* Alderperson Berg moved for the adoption of this ordinance on its first reading, seconded by Alderperson Raether and carried on a roll call vote: Yes – 9. No – 0.

ORD. #15-16, to amend Section 9.03(3)(l) "Transient Merchants" of Chapter 9, "Licenses and Permits" was presented. *Sponsor: Alderperson Tietz. From: Park, Recreation & Forestry Commission.* Alderperson Tietz moved for the adoption of this ordinance on its first reading, seconded by Alderperson Romlein and carried on a roll call vote: Yes – 9. No – 0.

ORD. #15-17, to amend by repeal in entirety Sections 13.63 & 13.64 and recreate in entirety at Sections 13.50 & 13.51 and to repeal Sections 13.52, 13.53, 13.54, 13.55, 13.56, 13.57, 13.58, 13.63 & 13.64 of the Building Code of the City of Watertown was presented. *Sponsor: Mayor David. From: The Plan Commission.* Alderperson Zgonc moved for the adoption of this ordinance on its first reading, seconded by Alderperson Larsen and carried on a roll call vote: Yes – 9. No – 0.

ORD. #15-18, to rezone W4742 Cty. Rd. T from A-1 (Town of Watertown Agriculture) to GI (General Industrial) was presented. *Sponsor: Mayor David. From: The Plan Commission with a Positive Recommendation.* Alderperson Smith moved to adopt ordinance #15-18 and also to include **ORD. #15-19**, to amend the Official Zoning Map. *Sponsor: Mayor David. From: The Plan Commission with a Positive Recommendation.* This was seconded by Alderperson Tietz and carried on a roll call vote: Yes – 9. No – 0.

ORD. #15-20, to create Section 7.09(10), “Parking of Trailers Prohibited; Disposition” of Chapter 7, “Traffic Code,” and to amend Section 7.13(6) – Bond Schedule Page #1 of Chapter 7 “Traffic Code” was presented. *Sponsor: Alderperson Zgonc. From: The Public Safety & Welfare Committee.* Alderperson Zgonc moved for the adoption of this ordinance on its first reading, seconded by Alderperson Maron and carried on a roll call vote: Yes – 9. No – 0.

ORD. #15-21, to create Section 7.02(2)(z), Chapter 7 of the Traffic Code, to create speed limits on Boomer Street from S. Church Street to a point 100 feet east of Neenah Street, and from S. Twelfth Street to Humboldt Street was presented. *Sponsor: Alderperson Zgonc. From: The Public Safety & Welfare Committee.* Alderperson Romlein moved for the adoption of this ordinance on its first reading, seconded by Alderperson Zgonc and carried on a roll call vote: Yes – 9. No – 0.

RESOLUTIONS

Exhibit #8175, to authorize entering into a contract with the Watertown Humane Society for the period October 1, 2014 through December 31, 2015 was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Smith moved for the adoption of this resolution, seconded by Alderperson Romlein and carried on a roll call vote. Yes – 9. No – 0.

Exhibit #8176, to authorize entering into a contract with Applied Technologies from Brookfield for the professional services of design plans, specifications and bidding documents at a cost not to exceed \$671,228.00, with expenses to be charged to Water Work In Progress Account #03-00-70-00 was presented. *Sponsor: Alderperson Berg & Mayor David. From: The Public Works Commission & The Finance Committee.* Alderperson Berg moved for the adoption of this resolution, seconded by Alderperson Maron and carried on a roll call vote: Yes – 9. No – None.

Exhibit #8177, to authorize Baker & Tilly to apply to the Public Service Commission for a simple rate increase of 3% for 2015, 2016 & 2017, and a conventional rate increase for 2018 was presented. *Sponsor: Alderperson Berg & Mayor David. From: The Public Works Commission & The Finance Committee.* Alderperson Smith moved for the adoption of this resolution, seconded by Alderperson Larsen and carried on a roll call vote: Yes – 9. No – 0.

Exhibit #8178, to authorize entering into a contract with Municipal Well & Pump for \$107,347.00 for the pulling, maintenance and electrical work of Well #5 at a price not to exceed \$123,700.00 for additional work, to be charged to Water Department Wells and Springs Account #03-00-31-40 was presented. *Sponsor: Alderperson Berg. From: The Public Works Commission.* Alderperson Romlein moved for the adoption of this resolution, seconded by Alderperson Berg and carried on a roll call vote: Yes – 9. No – 0.

Exhibit #8179, for the initial resolution to discontinue public way on N. Church Street, near and about it's intersection with Margaret Street was presented. *Sponsor: Mayor David. From: The Plan Commission.* Alderperson Smith moved for the adoption of this resolution, seconded by Alderperson Zgonc and carried on a roll call vote: Yes – 9. No – 0.

Exhibit #8180, to authorize the purchase of a floating fishing pier from Port-A-Piers of Brussels, WI in an amount of \$27,126.00 to be charged to Parks Expansion & Improvement Account #05-58-11-20 was presented. *Sponsor:*

Alderson Tietz. From: The Park, Recreation & Forestry Commission. Alderson Tietz moved for the adoption of this resolution, seconded by Alderson Larsen and carried on a roll call vote: Yes – 9. No – 0.

Exhibit #8181, to rename the area around Heiden Pond as “The Brickyard” presented. *Sponsor: Alderson Tietz. From: The Park, Recreation & Forestry Commission. Alderson Tietz moved for the adoption of this resolution, seconded by Alderson Romlein and carried on a voice vote.*

Exhibit #8182, to authorize and declare the official intent to reimburse expenditures on the Water Utility Central Water Plant improvements from Proceeds of Borrowing was presented. *Sponsor: Mayor David. From: The Finance Committee. Alderson Smith moved for the adoption of this resolution, seconded by Alderson Berg and carried on a roll call vote: Yes – 9. No – 0.*

Exhibit #8183, to adopt the official Watertown Brand Logo and Brand Promise Tagline as presented by the Branding Committee was presented. *Sponsor: Mayor David. From: The Finance Committee. Alderson McFarland moved for the adoption of this resolution, seconded by Alderson Romlein and carried on a roll call vote: Yes – 9. No – 0.*

Exhibit #8184, to establish a vacation schedule and policy for salary exempt employees was presented. *Sponsor: Mayor David. From: The Finance Committee. Alderson McFarland moved for the adoption of this resolution, seconded by Alderson Smith. After considerable discussion the motion failed on the following vote: Yes – McFarland, Smith, Zgonc and Raether (4). No – Berg, Larsen, Tietz, Moran and Romlein (5).*

ADJOURNMENT

There being no further business to come before the Council at this time, Alderson Larsen moved to adjourn, seconded by Alderson Zgonc and carried on a voice vote, the time being 8:35 p.m.

Cindy Rupprecht

City Clerk/Treasurer

CR/dn

(Complete video of Council Proceedings on DVD.)

(DISCLAIMER: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.)