

COUNCIL PROCEEDINGS

Mayor John David called the regular meeting of the Common Council of the City of Watertown to order at 7:00 p.m. on Tuesday, June 2, 2015, in the Council Chambers at City Hall.

ROLL CALL

Roll call showed the following members present: Alderpersons McFarland, Smith, Berg, Larsen, Zgonc, Tietz, Maron and Romlein. (8) Absent: Raether (1). Also present were Fire Chief Greg Michalek, Police Chief Tim Roets, City Engineer Jaynellen Holloway, City Attorney Will Gruber and City Clerk/Treasurer Cindy Rupprecht.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

MINUTES OF PRECEDING MEETING

Mayor David inquired if there were any additions or corrections to the minutes of the meeting held Tuesday, May 19, 2015. There being none, the minutes were approved as presented.

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

Laurie Hoffmann, 1009 N. Second St., representing Watertown All Breed Community, was present to comment on the claim regarding the three dogs at large. Laurie stated that she was in agreement with the actions of the police at that incident after speaking with neighbors in the area. Laurie stated that this type of incident could be prevented if owners would only take responsibility for their animals. She encouraged people to contact with All Breed Community, as they provide training and other resources.

Ida Rickerman, 115 Scot Street, was also present to comment on the claim. Ida is the grandmother of Jacki Rickerman and stated that she felt this meeting should be rescheduled as Jacki was not provided any information regarding the meeting.

Jacki Rickerman, 703 S. Seventh Street, also commented on the action regarding this claim. Jacki stated that she wished it be rescheduled, as she only learned about it from the newspaper. She wanted it rescheduled so she could have an attorney be present at the time.

COMMITTEE REPORTS

Finance Committee, May 26, 2015. 1. Discuss the SGIP renewal. SGIP stands for Smart Grid Interoperability Panel, which promotes and sets the standards for broadband across the country. The City has been a member of this group for two or three years. Discussion centered on what we get for our membership in this Panel. After discussion a motion was made by Alderperson Larsen to approve our membership in the SGIP, however; the motion failed for lack of a second. 2. Review bike license fees. The current fee for bike registration is a one-time fee of \$5.00. After discussion it was decided there was not a need to increase the fee at this time, however; there should be more encouragement of people to register their bikes throughout the City. 3. Discuss proposals from consultants for the City-wide Telephone Network. Police Chief Roets received two proposals, one from Telecom Fitness for \$9,900.00 and one from Ralph E. Evans Consulting for \$16,480.00. Motion was made and seconded to recommend Telecom Fitness for the City's Telephone Consulting Services. 4. Review of the Fire Station Analysis Executive Summary. Fire Chief Michalek was not present due to an illness in the family so this will be brought back to a future meeting. 5. Discuss and approve write-off of an ambulance bill due to a bankruptcy. Executive Assistant Andrea Peters was present to explain this situation. Motion was made and seconded to write-off the ambulance bill from the departments Accounts Receivable. 6. Review and approve Building Inspections Services Contract. City Engineer Jaynellen Holloway was present to ask the Committee to skip this item as she did not get a complete proposal. It will come back at a future meeting. 7. Review &

approve the Assistant Street Superintendent candidates. Street Superintendent Rick Schultz informed the Committee that he had received 30 applications for the position. He brought his top two recommendations to the Finance Committee. Motion was made and seconded to approve the hiring of the top candidate, pending the outcome of his background check. 8. Revisit the vacation options for the salary exempt employees hired by the City. Alderperson Berg asked that we revisit the vacation policy from the last Finance Committee and Common Council meeting. The Mayor presented a modified policy which is the same policy used by the Library and makes us consistent with other communities in our area. While discussion centered around this policy, it was also noted that the City Clerk/Treasurer and Deputy Clerk/Treasurer are looking at what other communities have for policies concerning hourly employees and a proposal will be brought forward in the near future to modify the vacation policy for hourly employees as well. Motion was made and seconded to recommend the modified vacation schedule and policy for salaried exempt employees to the Council. A resolution will be presented. 9. Approve the transfer of money for Branding from the Contingent Account to the Branding Account. Mayor David explained that last year we agreed to pay for one third of the Branding Study Initiative and it was to come from the 2014 Contingent Account. The process did not get started until 2015, therefore, it did not come from Contingent and we have paid our share of the bills from the Branding Account, which was specified for implementation. Motion was made and seconded to approve the transfer of funds from the Contingent Account to the Branding Account so we will have the remaining \$20,000.00 to help pay for implementation. A resolution will be presented. 10. Closed Session per Wis. Stat. §19.85(1)(e) to discuss land sales. Motion was made and seconded to go into closed session. Following discussion a motion was made and seconded to adjourn. The report was received and placed on file. Alderperson Berg pointed out that his attendance was missed in the minutes and asked that it be reflected that he was there.

COMMUNICATIONS AND RECOMMENDATIONS OF THE MAYOR

WEDO – Kim Erdmann, representing the Watertown Economic Development Organization (WEDO), handed out a chart of Economic Development Focus by Entity which points out the main functions and responsibilities of each of the different businesses related to Economic Development. Their goal is business retention and attraction and that all of these groups work together as a team to see this accomplished.

Mayor David then presented his appointment to the Airport Commission of Tom Finnel, 510 Oak Park Ave., for a partial term replacing Art Risser. Alderperson Berg moved to recommend this appointment, seconded by Alderperson Tietz and carried on a roll call vote: Yes – 8. No – None.

Mayor David then presented two letters of information from our insurance carrier recommending the City disallow the claims of Jacki Rickerman, 703 S. Seventh Street, relating to the July 31, 2012 incident where one of her pit bulls was shot by a Police Officer and her other two pit bulls were later seized and euthanized and the claim of Apalonia Benavides, 1416 Prospect Street, for damages to her vehicle by vandals while it was in the City's impound lot. Mayor David pointed out that our insurance carrier, Statewide Services, had mailed a letter to Jacki Rickerman on May 21, 2015, regarding their recommendation that the City deny the claim due to no negligence found on the part of the City. Alderperson Smith explained the disallowance was a pro-forma measure to ensure that claims do not drag out for an unspecified period of time. This disallowance shortens the statute of limitation to a period of 6 months where any claimant can obtain legal counsel and pursue this through the courts. A motion was made by Alderperson Smith moved that the City disallow both of these claims, seconded by Alderperson Larsen and carried on a roll call vote: Yes – 8. No – None.

ACCOUNTS PAYABLE

Certified accounts in the amount of \$437,841.64 were presented for payment. Alderperson Romlein moved to pay all certified accounts, seconded by Alderperson Larsen and carried on a roll call vote: Yes – 8, No – None. (Complete listing of accounts payable is on file and open for public inspection in the office of the City Clerk/Treasurer.)

REPORTS AND MISCELLANEOUS BUSINESS

The following reports were presented: Board of Health – May 14, 2015. Board of Review – May 27, 2015. Branding Sub-Committee – May 14, 2015. Committee of the Whole – May 19, 2015. Library Board of Trustees – April 9, 2015. Park, Recreation & Forestry Commission – May 4, 2015. Payroll Summaries – May 13-26, 2015. Senior Center Annual Members Meeting – May 7, 2015. Watertown Family Center Board of Directors – May 26, 2015. All reports were accepted as printed.

ORDINANCES

ORD. #15-14, to amend Section 10.23, "Environmental Sanitation," More particularly Sections and Subsections: 10.23(A)(2)(e), 10.23 (A)(4)(d), 10.23(A)(8) and 10.23(A)(8)(d), 10.23(B)(1)(b) through (e), 10.23 (C)(3), 10.23(D)(2), 10.23(E)(2), 10.23(F)(2), 10.23(G)(2), 10.23(G)(2), 10.23(H)(2) and 10.23(I)(3), of Chapter 10 was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Smith moved for the adoption of this ordinance on its second reading, seconded by Alderperson Maron and carried on a roll call vote: Yes – 8. No – None.

ORD. #15-15, to amend Section 26.05(8), for the Establishment of Sewer Service Charges, of Chapter 26 was presented. *Sponsor: Mayor David & Alderperson Berg. From: The Public Works Commission & Finance Committee.* Alderperson Romlein moved for the adoption of this ordinance on its second reading, seconded by Alderperson Zgonc and carried on a roll call vote: Yes – 8. No – 0.

ORD. #15-16, to amend Section 9.03(3)(l) "Transient Merchants" of Chapter 9, "Licenses and Permits" was presented. *Sponsor: Alderperson Tietz. From: Park, Recreation & Forestry Commission.* Alderperson Tietz moved for the adoption of this ordinance on its second reading, seconded by Alderperson Smith and carried on a roll call vote: Yes – 8. No – 0.

ORD. #15-17, to amend by repeal in entirety Sections 13.63 & 13.64 and recreate in entirety at Sections 13.50 & 13.51 and to repeal Sections 13.52, 13.53, 13.54, 13.55, 13.56, 13.57, 13.58, 13.63 & 13.64 of the Building Code of the City of Watertown was presented. *Sponsor: Mayor David. From: The Plan Commission.* Alderperson Zgonc moved for the adoption of this ordinance on its second reading, seconded by Alderperson Larsen and carried on a roll call vote: Yes – 8. No – 0.

ORD. #15-18, to rezone W4742 Cty. Rd. T from A-1 (Town of Watertown Agriculture) to GI (General Industrial) was presented. *Sponsor: Mayor David. From: The Plan Commission with a Positive Recommendation.* Also, **ORD. #15-19**, to amend the Official Zoning Map. *Sponsor: Mayor David. From: The Plan Commission with a Positive Recommendation.* Alderperson Tietz moved for the adoption of both of these ordinances on their second reading, seconded by Alderperson Smith and carried on a roll call vote: Yes – 8. No – 0.

ORD. #15-20, to create Section 7.09(10), "Parking of Trailers Prohibited; Disposition" of Chapter 7, "Traffic Code," and to amend Section 7.13(6) – Bond Schedule Page #1 of Chapter 7 "Traffic Code" was presented. *Sponsor: Alderperson Zgonc. From: The Public Safety & Welfare Committee.* Alderperson McFarland pointed out, for the record, that she received clarification that this included all types of trailers: boats, construction, flatbeds, really any kind of trailer. Alderperson Berg then handed out a proposed amendment and made the following motion: to include the words "where such parking is continuous in excess of 24 hours" at the end of the first sentence and in Paragraph B in the third line, after

the word hereunder, the words, "and pursuant to Subsection (a) above". This was seconded by Alderperson Tietz. Discussion centered around how difficult it would be to enforce a 24 hour limit by the Police Department. It was pointed out that parking of a trailer while attached to a motor vehicle would be allowed for up to 48 hours. After discussion the motion to include these amendments failed on the following roll call vote: Yes – Berg, Romlein (2). No – McFarland, Smith, Larsen, Zgonc, Tietz, Maron (6). The motion to adopt the ordinance on its second reading carried on the following roll call vote: Yes – McFarland, Smith, Zgonc, Tietz, Maron (5). No – Berg, Larsen, Romlein (3).

ORD. #15-21, to create Section 7.02(2)(z), Chapter 7 of the Traffic Code, to create speed limits on Boomer Street from S. Church Street to a point 100 feet east of Neenah Street, and from S. Twelfth Street to Humboldt Street shall be designated 25 mph with the remainder of Boomer Street to be 35 mph was presented. *Sponsor: Alderperson Zgonc. From: The Public Safety & Welfare Committee.* Alderperson Zgonc moved for the adoption of this ordinance on its second reading, seconded by Alderperson Maron and carried on a roll call vote: Yes – 8. No – 0.

RESOLUTIONS

Exhibit #8185, to enter into an agreement with the Watertown Unified School District for the Police/School Liaison Contract for the period of July 1, 2015 through June 30, 2016 was presented. *Sponsor: Mayor David.* Alderperson Smith moved for the adoption of this resolution, seconded by Alderperson Zgonc and carried on a roll call vote. Yes – 8. No – 0.

Exhibit #8186, authorizing a budget amendment to combine the Salary Accounts #01-51-84-10 and #01-51-84-11 into one account #01-51-84-10 with a final budget amount of \$38,502.00 was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Tietz moved for the adoption of this resolution, seconded by Alderperson Romlein and carried on a roll call vote: Yes – 8. No – None.

Exhibit #8187, to authorize a budget amendment to decrease Contingent Account #01-51-81-56 by \$24,467.00 and budget account Branding Initiative #01-51-31-55 be increased by \$24,467.00 was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson McFarland moved for the adoption of this resolution, seconded by Alderperson Romlein and carried on a roll call vote: Yes – 8. No – 0.

Exhibit #8188, to create a section and policy regarding vacation for salary exempt employees was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Smith moved for the adoption of this resolution, seconded by Alderperson Tietz. Alderperson Larsen then moved to strike the language from the resolution that established a separate vacation schedule for salary exempt employees. This was seconded by Alderperson Romlein. After discussion this amendment failed on the following roll call vote: Yes – Larsen, Romlein (2). No – McFarland, Smith, Berg, Zgonc, Tietz, Maron (6). The motion to adopt the resolution carried on a roll call vote: Yes – 8. No – 0.

Exhibit #8189, to secure State Funding to support Communicable Disease Control for local Health Departments was presented. *Sponsor: Alderperson Zgonc. From: The Board of Public Health.* Alderperson Zgonc moved for the adoption of this resolution, seconded by Alderperson Smith and carried on a roll call vote: Yes – 8. No – 0.

Exhibit #8190, to incorporate fee alterations pursuant to Ordinance #15-14 and to fix said fees by a separate schedule was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Zgonc moved for the adoption of this resolution, seconded by Alderperson Maron and carried on a roll call vote: Yes – 8. No – 0.

ADJOURNMENT

There being no further business to come before the Council at this time, Alderperson Zgonc moved to adjourn, seconded by Alderperson Larsen and carried on a voice vote, the time being 8:09 p.m.

Cindy Rupprecht

City Clerk/Treasurer

CR/dn

(Complete video of Council Proceedings on DVD.)

(DISCLAIMER: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.)