

COUNCIL PROCEEDINGS

Mayor John David called the regular meeting of the Common Council of the City of Watertown to order at 7:00 p.m. on Tuesday, August 18, 2015, in the Council Chambers at City Hall.

ROLL CALL

Roll call showed the following members present: Alderpersons McFarland, Smith, Berg, Larsen, Zgonc, Raether, Tietz, Maron and Romlein. (9) Absent: None (0). Also present were Fire Chief Greg Michalek, Police Chief Tim Roets, City Engineer Jaynellen Holloway, City Attorney Will Gruber and City Clerk/Treasurer Cindy Rupprecht.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

MINUTES OF PRECEDING MEETING

Mayor David inquired if there were any additions or corrections to the minutes of the meeting held Tuesday, August 4, 2015. There being none, the minutes were approved as presented.

COMMITTEE REPORTS

Finance Committee, August 10, 2015. 1. Presentation by Glory Global Solutions. Rick Hadle, Director of Facilities Planning for Glory Global Solutions, presented a history of Glory Global Solutions and their operations. They are looking to expand and are hoping to get some support from the City through a TIF District. The Mayor informed the Committee that he has asked the City Attorney to work with their Attorney to come up with a potential Developer's Agreement. More information will be coming in the very near future. 2. Discuss & approve Video Cameras at Riverside Park. The Mayor presented a plan, along with Alderperson Tietz, to install video cameras at Riverside Park and the Aquatic Center. A resolution will be presented for the purchase of the cameras. 3. Discuss & approve Fire Department Request for Reclassification. Chief Michalek was present to request permission to submit a new JDQ for evaluation by Carlson Dettmann because of the increase job responsibilities of the Administrative Assistant, who is currently in charge of billing EMS for the Fire Department. Andrea had to be certified for Ambulance Billing along with Medicare Certifications. Motion was made and seconded to approve the request to submit this for reclassification. 4. Update 5 Year Capital Project list. Departments were asked to revise their lists, including two stipulations: 1. The amount of the purchase had to be \$25,000.00 or higher, and 2. This would be something that would be borrowed for. A lengthy discussion took place concerning different budgeting models and potential savings through a Fleet Maintenance Program in the City. The Committee discussed using a Zero Based Budget Priority List and also discussed the cost/benefit analysis of items that were purchased. Questions were discussed regarding goals for departments for the next 5 years and how these goals should come into alignment with the purchases they are requesting. This capital list will be used during the 2016 Budget and discussion took place about updating and beginning work on creating a 5 Year Plan following this Budget Year. The report was received and placed on file.

Public Works Commission, August 11, 2015. 1. Discussion of Snow Removal on Highway 16 Frontage Road Sidewalk. A resident wanted clarity as to why some properties are done by City crews with their equipment and others are the responsibility of individual property owners. After discussion, a motion was made to table this topic of sidewalk maintenance during the winter months for Frontage Road off of Highway 16 until the next Public Works Commission meeting, which was seconded and approved unanimously. 2. Sidewalk Criteria, Definitions & City Historical Data Update. City Engineer Holloway provided an update on the topic of sidewalk installation criteria. She did not find any historical records to reference whether initial installation was with City funds or private funded owner assessment as a way of paying. Discussion further centered around what criteria should be used, such as the amount of

pedestrian foot traffic and others. Jaynellen said that she would come back in 2 to 4 weeks with updated criteria and weights to help us draft a policy for installing sidewalk in existing parts of our City that are currently without it. 3. Discuss Cricket "Pay and Walk" Final Offer. Cricket is currently offering the City \$22,000.00, which is up from their earlier offer of \$15,000.00. An estimate was given that it would take \$6,000.00 to remove the equipment from our tower. Attorney Gruber does not feel their offer adequately addresses the potential liability that would remain after they left, therefore a motion was made to turn down the Cricket proposal as presented and to hold Cricket to the terms and conditions of their existing contract, which was seconded and approved unanimously. The report was received and placed on file.

Public Safety & Welfare Committee, August 5, 2015. 1. Review Request to change parking to one side on Sunset Avenue. A request was made by the Office Manager at Metal Tek to be in favor of parking on one side only. After discussion, Engineering informed the Committee that the street is 36' curb to curb which is wide enough for cars parked on both sides and two others passing in between. Chief Roets was asked to bring back to the next Public Safety & Welfare Committee meeting, the accident report data. 2. Juneau Street Speed Reduction. Bill Naas, Town of Emmet, reported that the Town was going to reduce the speed limit on Juneau Street to 35 mph within their jurisdiction and asked the City to do the same. The Committee unanimously voted to have the Street Department put up 25 mph signs, facing north, just as you turn off of Fourth Street and facing south as you enter the City Limits. The City is willing to also post 35 mph signs at City Limits going north for the Town of Emmet. 3. Request for a crosswalk at main Street by Bonner/Dayton Street. City Engineer Holloway explained that we cannot put a crosswalk at this intersection, as it is, because you cannot release citizens from a sidewalk to a non-sidewalk street, which Dayton currently is. After discussion the Committee asked Chief Roets to bring back crash data and Engineering to bring back suggestions for an alternate design to the next meeting. The report was received and placed on file.

COMMUNICATIONS AND RECOMMENDATIONS OF THE MAYOR

Susan Dascenzo, representing the Watertown Main Street and Tourism Committee, 519 E. Main Street, was present. Susan stated that this was her favorite time of the year, "Back to School". She reminded Alderpersons of the New Teacher Breakfast being held in the morning (August 19, 2015). Susan also stated that the new Leadership Watertown class would be beginning on September 2, 2015, utilizing a new text book on leadership. This is also the time of the year where the Main Street Board is event driven, with the Women's Only event, the Pumpkin Palooza and Zombie Runs as well as Santa's House. On the Tourism side, Susan informed them that they are beginning the 2016 plans, with more Community Marketing. Susan then thanked those who volunteered at Riverfest. She stated that many questions were asked regarding the stencils and was very happy with the direction that the City is going on the new Brand. She also stated how grateful she was to live and work in the City of Watertown.

Mayor David then presented the Preliminary Population Estimates as presented by the Department of Administration and, finally, the Department of Administration Report regarding various management grants that were available.

ACCOUNTS PAYABLE

Certified accounts in the amount of \$332,235.72 were presented for payment. Alderperson Romlein moved to pay all certified accounts, seconded by Alderperson Tietz and carried on a roll call vote: Yes – 9, No – None. (Complete listing of accounts payable is on file and open for public inspection in the office of the City Clerk/Treasurer.)

REPORTS AND MISCELLANEOUS BUSINESS

The following reports were presented: Airport Commission – May 13, 2015 & June 10, 2015. Cable TV Regulatory Board – August 10, 2015. Committee of the Whole – August 4 & 5, 2015. Community Development Authority – July 16, 2015. Historic Preservation & Downtown Design Commission – June 17, 2015. Licensing Board – August 12, 2015. Payroll Summaries – July 22 – August 4, 2015. Plan Commission – July 23 (Revised), 2015 & August 10, 2015. Police & Fire Commission – August 10, 2015. Reserve Balances for period ending July 31, 2015. Transit Commission – August 10, 2015. All reports were accepted as printed.

LICENSES

The following have made applications for Beverage Operator Applications for year ending June 30, 2016: Michele Altman, 118 E. Cady St, Watertown, WI; Joseph C. Brunner, W360N9541 Brown St, Ocon, WI; Shannon M. Capelle, 706 Franklin St, #2, Watertown, WI; Jose M. Cruz, 521 E. Monroe Ave, Hartford, WI; Victoria A. Douglas, 804 Western Ave, Watertown, WI; Kyle R. Droster, 414 E. Water St, Watertown, WI; Anthony S. Fehrmann, 1517 Center St, Watertown, WI; Kayla C. Gerek, 1223 Oak St, Watertown, WI; Jon J. Heaton, N8506 Airport Rd, Watertown, WI; Alyssa N. Kowach, 37016 Valley Rd, Oconomowoc, WI; Shane M. Magsamen, 1300 Colonial Dr, Watertown, WI; Jerrica L. Mallow, W2744 Aliceton Dr, Watertown, WI; Brittany M. Nehs, N570 Boulder Rd, Watertown, WI; Gina Lee Oldenhoff, 405 Terry Ln, Watertown, WI; Jose Ramirez Jr., 1205 Dakota St, Watertown, WI; Ashley M. Richter, 1501 Wedgewood Dr, Watertown, WI; Daniel D. Rinka, 1510 Center St, Watertown, WI; Matthew A. Stuetgen, N5182 Golden Lk Pk Rd, Ocon, WI; Timothy J. Torgerson, 1304 Davies Ct, Watertown, WI. Alderperson Tietz moved for the granting of these licenses, seconded by Alderperson Maron and carried on a voice vote. The following applied for a Class “B” Malt & “Class C” Wine Liquor License: Watertown Regional Medical Center, LLC (formerly Corp/NonProfit) dba Harvest Market, 125 Hospital Drive (Charles Jilek, Agent). The following applied for a Special Event License: Watertown Area Softball Players (W.A.S.P.), softball tournament at Riverside Park, September 11 & 12, 2015 (with 13th as rain date), Garrett Fredrick. Motion was made by Alderperson Maron to recommend the granting of these two licenses, seconded by Alderperson Raether and carried on a voice vote.

ORDINANCES

Alderperson Maron moved to amend the agenda to take Ordinance #15-29, to amend Section 21.42, General Definitions first. This was seconded by Alderperson Raether and carried on a voice vote.

ORD. #15-29, to amend Section 21.42, General Definitions was presented. *Sponsor: Mayor David. From: The Plan Commission.* Alderperson Smith moved for the adoption of this ordinance on its second reading, seconded by Alderperson Zgonc. Alderperson Smith moved to amend the ordinance for the definition of structure, which is highlighted in yellow and provided to Alderpersons, which states: “STRUCTURE. That which is build or constructed or a portion thereof, and further defines as a: 1. Principal Structure. A structure which is conducted, or in which is intended to be conducted, the main or principal use of the lot on which it is located. 2. Accessory Structure. A structure which: a. Is subordinate to and serves a principal structure or a principal use as identified in Section 18.206(8); b. Any portion of a principal structure devoted or intended to be devoted to an accessory use is not an accessory structure.” This motion was seconded by Alderperson Zgonc and carried on a voice vote. The motion to adopt this ordinance as amended on its second reading carried on the following roll call vote: Yes – 9. No – none.

ORD. #15-27, to amend Section 21.28 by repealing Unsafe Structures & Equipment & Creating Dangerous, Derelict or Abandoned Structures in Commercial and Industrial Districts was presented. *Sponsor: Mayor David. From:*

The Plan Commission. Alderperson Tietz moved for the adoption of this ordinance on its second reading, seconded by Alderperson Raether and carried on a roll call vote: Yes – 9. No – None.

ORD. #15-28, to amend Section 21.30, Demolition & Re-number was presented. *Sponsor: Mayor David. From: The Plan Commission.* Alderperson Tietz moved for the adoption of this ordinance on its second reading, seconded by Alderperson Smith. Alderperson Larsen moved to amend the ordinance, Section 21.30(2) Permits, to add the word “principal” between the words no and structure, causing the ordinance to read “no principal structure...”. This motion was seconded by Alderperson Romlein and carried on a voice vote. The motion to adopt this ordinance as amended on its second reading carried on a roll call vote: Yes – 9. No – none.

ORD. #15-30, to amend Section 21.53(13), Window, Skylight and Door Frames was presented. *Sponsor: Mayor David. From: The Plan Commission.* Alderperson Tietz moved for the adoption of this ordinance on its second reading, seconded by Alderperson Raether. After considerable discussion the motion to adopt this ordinance on its second reading carried on the following roll call vote: Yes – McFarland, Smith, Zgonc, Raether and Tietz (5). No – Berg, Larsen, Maron & Romlein (4)

ORD. #15-31, to amend Section 18.706 Exterior Storage Standards for Residential, Office & Commercial Districts was presented. *Sponsor: Mayor David. From: The Plan Commission.* Alderperson Romlein moved for the adoption of this ordinance on its first reading, seconded by Alderperson Larsen. Alderperson Romlein moved to strike the first sentence in Section 18.706(2)(d)(7), seconded by Alderperson Berg. After considerable discussion as to the interpretation of what is inconspicuous to one person versus what may be considered inconspicuous to another, Alderperson Smith moved to amend the amendment to have the first sentence read “All equipment parked in the front yard of a property shall be parked or stored as inconspicuously as possible”. This was seconded by Alderperson Tietz and carried on the following roll call vote: Yes – McFarland, Smith, Berg, Larsen and Tietz (5). No – Zgonc, Raether, Maron and Romlein (4). The motion to remove the first sentence as modified failed on the following roll call vote: Yes – Larsen, Zgonc, Raether and Romlein (4). No – McFarland, Smith, Berg, Tietz and Maron (5). Alderperson McFarland then moved to strike the words “rear or” in Section 18.706(2)(d)(1), This was seconded by Alderperson Smith. After clarification that the majority of this ordinance was already on the books and the only changes were the addition of the words “and/or trailers”, as being considered in the count of the number of vehicles, this motion failed on the following roll call vote: Yes – Larsen (1). No – McFarland, Smith, Berg, Zgonc, Raether, Tietz, Maron and Romlein (8). The original motion to adopt this ordinance on its first reading carried on a roll call vote: Yes – 9. No – none.

ORD. #15-32, to amend the Official Map of the City of Watertown was presented. *Sponsor: Mayor David. From: The Plan Commission (with a positive recommendation).* Alderperson Zgonc moved for the adoption of this ordinance on its first reading, seconded by Alderperson McFarland and carried on a roll call vote: Yes – 9. No – none.

RESOLUTIONS

Exhibit #8209, the initial resolution to discontinue public way on Carl Schurz Drive, near and about its intersection with Douglas Avenue was presented. *Sponsor: Mayor David. From: The Plan Commission.* Alderperson Raether moved for the adoption of this resolution, seconded by Alderperson Larsen and carried on a roll call vote. Yes – 9. No – 0.

Exhibit #8210, to authorize the purchase of cameras for Riverside Park from DigiCorp and Netwurz for a total amount of \$17,332.66 to be charged as follows: \$6,667.00 to Recreation Administration Capital Outlay Account #05-55-20-70 and \$10,665.66 to Park Expansion and Improvement Account #05-58-11-20 was presented. *Sponsor: Mayor*

David. From: The Finance Committee. Alderperson Zgonc moved for the adoption of this resolution, seconded by Alderperson Smith and carried on a roll call vote: Yes – 9. No – none.

ADJOURNMENT

There being no further business to come before the Council at this time, Alderperson Larsen moved to adjourn, seconded by Alderperson Maron and carried on a voice vote, the time being 8:06 p.m.

Cindy Rupprecht

City Clerk/Treasurer

CR/dn

(Complete video of Council Proceedings on DVD.)

(DISCLAIMER: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.)