

COUNCIL PROCEEDINGS

Mayor John David called the regular meeting of the Common Council of the City of Watertown to order at 7:00 p.m. on Tuesday, February 2, 2016, in the Council Chambers at City Hall.

ROLL CALL

Roll call showed the following members present: Alderpersons McFarland, Smith, Berg, Larsen, Zgonc, Raether, Tietz, Maron and Romlein. (9) Absent: None. Also present were Fire Chief Greg Michalek, Police Chief Tim Roets, City Engineer Jaynellen Holloway, City Attorney Will Gruber and City Clerk/Treasurer Cindy Rupprecht.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

MINUTES OF PRECEDING MEETING

Mayor David inquired if there were any additions or corrections to the minutes of the meeting held Tuesday, January 19, 2016. There being none, the minutes were approved as presented.

PUBLIC HEARING

Mayor David declared open the public hearing regarding curb & gutter assessments on West Street from Benton to Endres Drive and Benton Street from West Street to Crestview Drive at 7:02 p.m. Dennis Komis, 912 Steeplechase Drive, was present to address the Council. Mr. Komis first read a letter from his neighbor, Rick Kuhlman, 908 Steeplechase Drive, who was ill and unable to attend. Mr. Kuhlman and his wife did not believe curb & gutter was needed west of Autumn Crest Drive and stated his opposition. Mr. Komis then stated that he was in agreement with the Kuhlman's, feeling that County Road T was more of a rural road. He agreed that curb & gutter might be needed east of Autumn Crest Drive. Terry & Mary Schultz, 875 West Street, were also present speaking in opposition of the curb & gutter. Todd Iverson, 501 Bridlewood Lane was present to speak in favor of the curb & gutter. He also stated that he was looking forward to the bike path. He felt that curb & gutter would make this area feel more residential, rather than rural, and also asked that a ditch be filled in as part of the project. Todd Hampton, 1210 Steeplechase Drive, was also present with questions regarding what West Street would be like after this was reconstructed. He wondered whether it would be heavy duty truck traffic. He was encouraged to get his answers after the meeting. Chad Wollenberg, 500 Bridlewood Lane, was present, stating he was not in favor of curb & gutter, as he saw no need. There being no other persons wishing to speak at the public hearing, Mayor David declared the public hearing closed at 7:10 p.m., stating the comments would be taken back to the Public Works Commission for consideration.

COMMITTEE REPORTS

Finance Committee, January 25, 2016. 1. Update on Central Water Treatment Plant Reconstruction. Water Systems Manager Kevin Freber and Bill Erickson, from Applied Technologies were present to update the Committee regarding the Water Treatment Plant Reconstruction and the Safe Water Drinking Loan Fund. 2. Discuss & approve Safe Drinking Water Loan priority list acceptance. Kevin & Bill explained that we should get our priority score in the next couple of months. 3. Consider applicant recommendation for Telecommunicator position – Police Department. Motion was made and seconded to recommend the hiring of Amanda J. Kostroski as a part-time dispatcher for the Police Department. This motion passed unanimously. 4. Approve purchase of used vehicles – Police Department. Police Chief Roets presented quotes from Countryside Auto Group for three (3) 2015 Chevy Impala vehicles at a cost of \$15,000.00 per vehicle. Motion was made and seconded to approve the purchase of the three (3) vehicles for \$45,000.00 and to use the remaining \$5,000.00 in the budget for the change outs of the cars. This motion passed unanimously. 5. Closed Session per Wis. Stat. §19.85(1)(g) to discuss litigation. Motion was made and seconded to move into closed session, with a roll

call vote being taken, which passed unanimously. Following closed session a motion was made to reconvene to open session. 6. Discuss & approve purchase of "Block of Time" from DigiCorp. DigiCorp handles our City-Wide Computer and IT needs. Motion was made and seconded to authorize the purchase of a \$20,000.00 Block of Time. Motion passed unanimously. 7. Discuss & renew contract with Redevelopment Resources. Motion was made and seconded to continue the contract at a rate of \$95.00 per hour through the end of August. Motion passed unanimously. 8. Discuss & approve Fire Department Billing Write-offs. Chief Michalek and Andrea Peters were present to explain that the transition between LifeQuest doing our billing and taking this over in-house, left accounts in the amount of \$28,824.16, which are currently viewed as being uncollectable. Motion was made and seconded to recommend the write-off of these accounts. Motion passed unanimously. 9. Discuss & approve Fire Department to hire an intern. Chief Michalek and Andrea Peters explained that there is an opportunity to hire an intern for the Fire Department for approximately 72 hours. This individual is seeking to finish her degree. Motion was made and seconded to approve hiring this individual for 8 hours per week, with the cost to be taken from the Paid On-Call Fire Department Account. Motion passed unanimously. 10. Discuss & approve Liberty Mutual Insurance proposal. After discussion it was decided that the City did not want to endorse companies selling products to City employees on City property so a motion was made and seconded to deny this request. Motion passed unanimously. 11. Discuss a proposal from the Dodge County Community Leaders Association, which is a group of Dodge County Administrators that meets quarterly to discuss issues that municipalities have within the County. Motion was made and seconded to recommend entering into a collaborative agreement. Motion passed unanimously. A resolution will be presented to the Council. 12. Discuss filling the position of Cable Coordinator. Jill Nadeau has resigned as the Cable Coordinator for the City of Watertown. Motion was made and seconded to recommend filling this position as soon as possible. Motion passed unanimously. The report was received and placed on file.

Public Works Commission, January 26, 2016. 1. Review & approve City Wide Bicycle & Pedestrian Route Plan & Task Force. The City has a City-Wide Bike Path Plan dating back to 2005. Engineering is requesting that the Public Works Commission approve a Task Force that would be made up of at least two Alderpersons, one Engineering staff member and two citizens at large. The Task Force would focus on updating, revising and other activities required to make the 2005 plan current. After considerable discussion a motion was made and seconded to accept Engineering's proposal with the addition of representation on the Task Force from the Health Department and School District. Motion passed unanimously. 2. Review & approve Infill Sidewalk Resolution. Engineer Holloway presented a draft resolution for review, which included separate sheets detailing the proposed new sidewalk infill policy. The policy sheet is a summary of all of the criteria and point system that would be used. Discussion centered around what thresh holds or point totals would need to be met. After discussion Commission members wanted to look at the list of streets with the new criteria and point values to determine how ranking of streets needing sidewalk have changed. Members will go over this and this will be revisited at the first meeting in March to make a recommendation at that time. The report was received and placed on file.

COMMUNICATIONS AND RECOMMENDATIONS OF THE MAYOR

Kim Erdmann, Executive Director of WEDO, was present to address the Council. Kim handed out the fourth quarter report and had highlighted several areas and businesses in the report.

ACCOUNTS PAYABLE

Certified accounts in the amount of \$210,003.86 were presented for payment. Alderperson Romlein moved to pay all certified accounts, seconded by Alderperson McFarland and carried on a roll call vote: Yes – 9, No – None. (Complete listing of accounts payable is on file and open for public inspection in the office of the City Clerk/Treasurer.)

REPORTS AND MISCELLANEOUS BUSINESS

The following reports were presented: Branding Committee – January 14, 2016. Library Board of Trustees – December 10, 2015. Parks, Recreation & Forestry Commission – January 4, 2016. Payroll Summaries – January 6 – 19, 2016. Plan Commission – January 25, 2016. All reports were accepted as printed.

ORDINANCES

Ord. #16-2, to amend Section 11.171(14), Miscellaneous Conduct of the Municipal Code was presented.

Sponsor: Alderperson Tietz. From: The Park, Recreation & Forestry Commission. Alderperson Tietz moved for the adoption of this ordinance on its second reading, seconded by Alderperson Zgonc. After discussion, the motion to adopt this ordinance on its second reading carried on the following roll call vote: Yes - McFarland, Smith, Zgonc, Raether, Tietz and Maron (6). No – Berg, Larsen and Romlein (3).

Ord. #16-3, to amend Chapter 18 of the Zoning Code for property located at 106 Carriage Hill Drive from MR-8 (Multi-Family) to GB (General Business) was presented. *Sponsor: Mayor David. From: The Plan Commission.* Alderperson Berg moved for the adoption of this ordinance on its second reading, seconded by Alderperson Larsen and carried on a roll call vote: Yes – 9. No – none.

Ord. #16-4, to create Section 2.04(5) Tourism Commission of Chapter 2 & amend Section 2.02(1) Appointments by Mayor Subject to Confirmation and to amend Section 2.03(a) Department of Finance of Chapter 2 was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Tietz moved for the adoption of this ordinance on its second reading, seconded by Alderperson Romlein and carried on a roll call vote. Yes – 9. No – none.

RESOLUTIONS

Exhibit #8264, to enter into a Collaboration Agreement between the City of Watertown and the Dodge County Board of Supervisors relative to funds received from the County's 1/2% Sales Tax Program and other topics of mutual interest was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Smith moved for the adoption of this resolution, seconded by Alderperson Maron and carried on a roll call vote: Yes- 9 No-none.

Exhibit #8265, to authorize entering into an agreement with Redevelopment Resources for 8 months in 2016 to be charged to TID Planning Account #09-58-05-48 was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Larsen moved for the adoption of this resolution, seconded by Alderperson Raether and carried on a roll call vote: Yes – 9. No – none.

Exhibit #8266, to authorize the issuance and sale of \$2.6 million of General Obligation Promissory Notes was presented. *Sponsor: Mayor David From: The Finance Committee. (Complete copy of Resolution and related documents open for inspection in the office of the City Clerk).* Alderperson Berg moved for the adoption of this resolution, seconded by Alderperson Romlein. Brad Viegut, of R.W. Baird, summarized for the Council the Bond Issuance rates and summarized Moody's Rating Report. The motion to adopt this resolution carried on a roll call vote: Yes – 9. No – none.

Exhibit #8267, to authorize the issuance and sale of \$8,650,000.00 of General Obligation Refunding Bonds was presented. *Sponsor: Mayor David. From: The Finance Committee. (Complete copy of Resolution and related documents open for inspection in the office of the City Clerk).* Alderperson Larsen moved for the adoption of this resolution, seconded by Alderperson Raether. Brad Viegut again addressed the Council explaining the multiple issues being refunded and a savings in excess of \$750,000.00. The motion to adopt this resolution carried on a roll call vote: Yes – 9. No – none.

Exhibit #8268, to authorize the purchase of a "Block of IT Time" in the amount of \$20,000.00 to be charged to Engineering City-Wide Network Account #01-54-10-41 was presented. *Sponsor: Mayor David. From: The Finance*

Committee. Alderperson Tietz moved for the adoption of this resolution, seconded by Alderperson Romlein and carried on a roll call vote: Yes – 9. No - none.

ADJOURNMENT

There being no further business to come before the Council at this time, Alderperson Larsen moved to adjourn, seconded by Alderperson McFarland and carried on a voice vote, the time being 7:51p.m.

Cindy Rupprecht

City Clerk/Treasurer

CR/dn

(Complete video of Council Proceedings on DVD.)

(DISCLAIMER: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.)