

## COUNCIL PROCEEDINGS

Mayor John David called the regular meeting of the Common Council of the City of Watertown to order at 7:00 p.m. on Tuesday, March 1, 2016, in the Council Chambers at City Hall.

### ROLL CALL

Roll call showed the following members present: Alderpersons McFarland, Smith, Berg, Larsen, Zgonc, Raether, Tietz, Maron and Romlein. (9) Absent: None. (0). Also present were Fire Chief Greg Michalek, Police Chief Tim Roets, Engineer Project Manager Jay Haberkorn, City Attorney Will Gruber and City Clerk/Treasurer Cindy Rupprecht.

### PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

### MINUTES OF PRECEDING MEETING

Mayor David inquired if there were any additions or corrections to the minutes of the meeting held Monday, February 15, 2016. There being none, the minutes were approved as presented.

### COMMITTEE REPORTS

**Finance Committee, February 15, 2016.** 1. Review & approve Fire Department flooring. Street Superintendent Rick Schultz and Fire Chief Greg Michalek were present to show the breakdown of where the money was coming from for the flooring project in the Fire Department. Money will come from the Fire Department Repair Account #01-52-31-20, Fire Department Supplies Account #01-52-31-18, Municipal Building Capital Outlay Account #01-51-71-16, Municipal Building Repair Account #01-51-71-20 and Municipal Building Supplies Account #01-51-71-18. Motion was made and seconded to approve the expense, which passed unanimously. 2. Closed Session per Wis. Stat. §19.85(1)(c) to discuss employment data. Motion was made and seconded to move into closed session, which carried on a roll call vote unanimously. Following discussion in closed session a motion was made to reconvene to open session. In open session a motion was made to recommend offering a position to Adam Altenburg for the Solid Waste Department. Motion was seconded and passed unanimously. The report was received and placed on file.

**Joint Finance/Transit Commission, February 22, 2016.** 1. Discuss recommended Fare Increase. Alderperson Raether, of the Transit Commission, summarized, for the Finance Committee the discussion that took place regarding deficits and what the Commission is recommending as increases to cut the deficit for 2016. The recommended fare increases are not the same across the board. Some fare increases are recommended at \$.25, where others are at \$.50. With the proposed increases, this would result in about \$36,700.00 of additional revenue, if there is no increase in ridership. This would still leave a deficit in 2016, however, the revenue anticipated from agency fares is not determined at this time. After discussion about the statistics and the recommended increases, a motion was made and seconded to recommend the fare increases and set a Public Hearing date of April 4, 2016. Motion was seconded and carried on a voice vote. There being no further business to come before the Transit Commission, a motion was made and seconded to adjourn, with the remainder of the meeting being the Finance Committee.

**Finance Committee, February 22, 2016.** 1. Bischoff CDBG loan write-off. Clerk/Treasurer Rupprecht was present to explain that this loan had gone through bankruptcy and had been avoided. Therefore, she is asking permission to write this debt off the books in the amount of \$30,901.00. A resolution to be presented. 2. Discuss property insurance renewal & quote process. The City has been under the Wisconsin Local Government Property Insurance Program, however, rates have been skyrocketing. Clerk/Treasurer Rupprecht has requested to get rates through R&R Insurance from the newly formed program under the League of Wisconsin Municipalities called MPIC. In addition, R&R Insurance will provided quotes from other companies to determine what plan would be best to suit the needs of the City. Motion was

made, seconded and passed unanimously to obtain these quotes. 3. Approve application for SAFER Grant. Fire Chief Michalek is again requesting permission to apply for a grant to cover the cost of three fire fighters. Motion was made and seconded to approve applying for the grant. Motion passed unanimously. 4. Transfer of excess property from Water/Wastewater. Fire Chief Michalek explained that the Wastewater Department was going to sell a 2003 John Deer Gator. He feels this piece of equipment would be useful to the Fire Department in rural fires and is requesting this property be transferred from Wastewater to the Fire Department. Motion was made and seconded to allow this transfer, which passed unanimously. 5. Review & approve Interurban Bike Trail preparation & opening from Clark & Humboldt Street to the Rock River by County Road E. The Mayor explained that there is a section of this Interurban Trail that is mostly in the City and is along a WE Energies right-of-way. We have received permission to use that right-of-way as part of the trail. It is estimated to cost up to \$10,000.00 to get the trail ready. The Finance Committee thought this was a good idea and Street Superintendent Rick Schultz thought there could be some accounts in the Street Department and the Parkland Improvement Fund that could be available to prepare and open the trail. Motion was made and seconded to develop the trail, which passed unanimously. The report was received and placed on file.

**Public Works Commission, February 23, 2016.** 1. Discuss #JustFixItWI Initiative. City Engineer Holloway was present to discuss an initiative, sponsored by the Transportation Development Association of Wisconsin(TDA), which is aiming to bring a heightened awareness to the importance of long term sustainable transportation funding plans. The TDA is promoting supporters of the viewpoint text JUSTFIXITWI to 52886 or visit various websites to sign up for action alerts. 2. Review & approve 2016 Equipment Rates. Assistant Street Superintendent Randy Franks was present to discuss the recommended rates by the DOT for municipalities to charge for using various pieces of equipment. A resolution will be presented. 3. Review Storm Water Association Fee. Street Superintendent Rick Schultz and Assistant Street Superintendent Randy Franks explained the importance of having strong advocates at the State level for Storm Water regulations and issues. The City joined a Local Government Storm Water group last year and the \$600.00 annual fee is worth the work that they do. A motion was made and seconded to approve our membership, which passed unanimously. 4. Review & approve new mattress recycling vendor. Assistant Street Superintendent Randy Franks reported that we are in the process of recommending a change in mattress recycling vendors. Bay Area Recycling out of Michigan is preferred. Even though their rates are slightly higher, they are a credible company with a solid record. Rick & Randy are proposing to go into a one year contract to evaluate the company. Motion was made and seconded to recommend the program for one year. Motion passed unanimously. A resolution will be presented. 5. Review & approve purchase of Solid Waste & Recycling Carts. Assistant Street Superintendent Randy Franks reported that the Street Department needs to purchase 72 – 64 gallon solid waste carts and 72 – 96 gallon recycling carts at a cost of \$6,974.00. Motion was made and seconded to approve this purchase. 6. Review & approve ¾ ton truck quotes. Assistant Street Superintendent Randy Franks explained that three quotes were received, with Grinwald Ford being the low bidder at \$34,145.04. Motion was made and seconded to recommend this purchase with Alderperson Maron abstaining. A resolution will be presented. 7. Review & approve Tandem Axle Taxi & related snow equipment quotes.. Assistant Street Superintendent Randy Franks was present to explain the three quotes received for the 2016 Tandem Axle Truck. He is proposing it be purchased from Truck Country at a cost of \$110,519.00 with a 13 – 15 cubic yard body attachment at \$28,819.00 and related snow equipment from Burke Truck for \$20,530.00 plus installation. Total overall cost would be \$162,968.00. Motion was made and seconded to recommend this purchase which passed unanimously. A resolution will be presented. 8. Discuss garbage & recycling pick up request for N736 N. Water Street. This property is located in the Town of Emmet. We have a similar agreement with a neighbor's property, so the Street Department feels

there is no good reason to say no. We would be paid monthly by the property owner for this service. Motion was made and seconded to approve this pick up. 9. Review & approve quote for high lift pump rebuild. Motion was made and seconded to approve Crane Engineering at a cost of \$6,000.00. Motion passed unanimously. 10. Review & approve bids for Value Exercising Machine replacement. Motion was made and seconded to recommend E.H. Wachs be hired for replacing this valve at a cost of \$27,646.00. Motion passed unanimously. A resolution will be presented. 11. Review & approve replacement of variable frequency Drive Influent Pump #4. Replacing this pump was not budgeted but it cannot be repaired at this time and has to be replaced. Water Systems Manager Kevin Freber explained that the funds would come out of the Wastewater Replacement Account. Motion was made and seconded to recommend purchasing this pump from Werner Electric at a cost of \$16,259.00. Motion passed unanimously. A resolution will be presented. Discuss & approve extension of Bytec Resource Management Inc. for performing Biosolids Hauling. Water Systems Manager Kevin Freber was present to explain that Bytec Resource Management Inc. is the current hauler of our sludge biosolids. They have been very reliable and have not raised their rates since 2009, which has saved significant money. Kevin is proposing a five year extension of their contract. Motion was made and seconded to recommend Bytec Resource Management Inc. Motion passed unanimously. A resolution will be presented. 13. Review & approve influent pumps replacement or repair. Water Systems Manager Kevin Freber reported that two of his five influent pumps are in need of repair. These pumps push out water at a rate of 6,000 gallons per minute. With spring just around the corner, time is of the essence to get these two pumps back to full capacity. Repairs and retrofitting of these is estimated at a cost of \$46,523.39. Motion was made and seconded to approve Kevin's proposal. Motion passed unanimously. A resolution will be presented. The report was received and placed on file.

#### **ACCOUNTS PAYABLE**

Certified accounts in the amount of \$201,307.18 were presented for payment. Alderperson Romlein moved to pay all certified accounts, seconded by Alderperson Larsen and carried on a roll call vote: Yes – 9, No – None. (Complete listing of accounts payable is on file and open for public inspection in the office of the City Clerk/Treasurer.)

#### **REPORTS AND MISCELLANEOUS BUSINESS**

The following reports were presented: Branding Committee – February 4, 2016. Historic Preservation & Downtown Design Commission – January 20, 2016. Payroll Summaries – February 3 – February 16, 2016. Plan Commission – February 22, 2016. Site Plan Review Committee – February 22, 2016. Transit Commission – February 11, 2016. Transit Commission/Finance Committee – February 22, 2016. Watertown Family Center – February 17, 2016. All reports were accepted as printed.

#### **ORDINANCES**

**Ord. #16-5**, to recreate Section 7.09(1)(z-179), Chapter 7, to prohibit parking on the south side of William Street from a point 265' east of the east curb line of Wakoka Street to a point 145' further east was presented. *Sponsor: Alderperson Zgonc. From: The Public Safety & Welfare Committee.* Alderperson Smith moved for the adoption of this ordinance on its second reading, seconded by Alderperson Zgonc and carried on a roll call vote: Yes – 9. No – none.

#### **RESOLUTIONS**

**Exhibit #8285**, to authorize writing off a CDBG loan for Bobby & Wanda Bischoff, 814 S. Third Street in the amount of \$30,901.00 was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Zgonc moved for the adoption of this resolution, seconded by Alderperson Smith and carried on a roll call vote: Yes – 9. No – none.

**Exhibit #8286**, to authorize the purchase of a Valve Exercising Machine from E.H. Wachs for \$27,426.00 to be taken from Water Account #03-00-34-30 Transmission Distribution Mains was presented. *Sponsor: Alderperson Berg. From: The Public Works Commission.* Alderperson Berg moved for the adoption of this resolution, seconded by Alderperson Maron and carried on a roll call vote: Yes – 9. No - none.

**Exhibit #8287**, to authorize entering into a contract with Werner Electric for replacement of the #4 Influent Pump VFD at a cost of \$16,259.63 to be taken from Wastewater Department Account #02-98-00-00 was presented. *Sponsor: Alderperson Berg. From: The Public Works Commission.* Alderperson Romlien moved for the adoption of this resolution, seconded by Alderperson Raether and carried on a roll call vote: Yes – 9. No - none.

**Exhibit #8288**, to authorize entering into a contract with Xylem Flygt for the repair of two influent pumps for a total cost of \$46,523.39 to be charged to Wastewater Replacement/Repair Account #02-98-00-00 was presented. *Sponsor: Alderperson Berg. From: The Public Works Commission.* Alderperson Berg moved for the adoption of this resolution, seconded by Alderperson Larsen and carried on a roll call vote: Yes – 9. No – none.

**Exhibit #8289**, to authorize entering into a contract with Bytec Resource Management Inc. for the transportation and land application of the treatment plant's various biosolids to be charged to Wastewater Contract Sludge Hauling Account #02-85-00-00 was presented. *Sponsor: Alderperson Berg. From: The Public Works Commission.* Alderperson Berg moved for the adoption of this resolution, seconded by Alderperson Maron and carried on a roll call vote: Yes – 9. No - none.

**Exhibit #8290**, to authorize the purchase of a ¾ Ton Pick-up Truck with plow, from Grinwald Ford of Watertown in the amount of \$34,145.04 to be charged to Park Major Capital Outlay Account #05-55-41-70, and to authorize placing a 2000 Dodge Dakota 4x4 Pick-up truck with a V-plow for sale on the Wisconsin Surplus Auction site was presented. *Sponsor: Alderperson Berg. From: The Public Works Commission.* Alderperson Romlein moved for the adoption of this resolution, seconded by Alderperson Tietz and carried on a roll call vote: Yes – McFarland, Smith, Berg, Larsen, Zgonc, Raether, Tietz and Romlein (8). Abstain: Maron (1)

**Exhibit #8291**, to authorize various equipment hourly rates for 2016 for the Street, Solid Waste & Park Departments was presented. *Sponsor: Alderperson Berg. From: The Public Works Commission.* Alderperson Zgonc moved for the adoption of this resolution, seconded by Alderperson Tietz and carried on a roll call vote: Yes – 9. No - none.

**Exhibit #8292**, to authorize entering into a 1 year contract for the removal of mattresses and box springs for the Recycling Program, with Bay Area Recycling for Charities of Traverse City, MI, to be charged to Outside Services Account #17-58-17-41 was presented. *Sponsor: Alderperson Berg. From: The Public Works Commission.* Alderperson Raether moved for the adoption of this resolution, seconded by Alderperson Larsen and carried on a roll call vote: Yes – 9. No - none.

**Exhibit #8293**, to authorize the purchase of a Tandem Axle Dump Truck Chassis and related equipment from Truck Country, Brook Truck and Equipment and Monroe Truck & Equipment for a total cost of \$163,945.00 to be charged to Street Major Capital Outlay Account #05-54-11-70 and to authorize placing a 1990 Ford F800 Single Axle Dump Truck for sale on the Wisconsin Surplus Auction site was presented. *Sponsor: Alderperson Berg. From: The Public Works Commission.* Alderperson Berg moved for the adoption of this resolution, seconded by Alderperson Raether and carried on a roll call vote: Yes – 9. No - none.

## ADJOURNMENT

There being no further business to come before the Council at this time, Alderperson McFarland moved to adjourn, seconded by Alderperson Zgonc and carried on a voice vote, the time being 7:18 p.m.

Cindy Rupprecht

City Clerk/Treasurer

CR/dn

(Complete video of Council Proceedings on DVD.)

*(DISCLAIMER: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.)*