

COUNCIL PROCEEDINGS

Clerk/Treasurer Rupprecht called the regular meeting of the Common Council of the City of Watertown to order at 7:00 p.m. on Tuesday, April 19, 2016, in the Council Chambers at City Hall.

OATH OF OFFICE FOR THE MAYOR

Clerk/Treasurer Rupprecht issued the Oath of Office to Mayor John David and he took control of the meeting.

INTRODUCE NEW AND RE-ELECTED OFFICIALS

Mayor David presented the newly elected officials: Alderperson Fred Smith, District 2, Alderperson Kurt Larsen, District 4, Alderperson Tim Raether, District 6, Alderperson Bill Maron, District 8. Clerk/Treasurer Rupprecht administered the Oath of Office and all Alderpersons were seated.

ROLL CALL

Roll call showed the following members present: Alderpersons McFarland, Smith, Berg, Larsen, Zgonc, Raether, Tietz, Maron, and Romlein. (9) Absent: None. (0). Also present were Fire Chief Greg Michalek, Police Chief Tim Roets, City Engineer Jaynellen Holloway, City Attorney Will Gruber and Clerk/Treasurer Cindy Rupprecht.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

MINUTES OF PRECEDING MEETING

Mayor David inquired if there were any additions or corrections to the minutes of the meeting held Monday, April 4, 2016. There being none, the minutes were approved as presented.

ELECTION OF COUNCIL PRESIDENT

Alderperson Berg nominated Alderperson Smith for President of Council, seconded by Alderperson Tietz. Alderperson Romlein nominated Alderperson Maron, seconded by Alderperson Zgonc. Alderperson Tietz moved to close all nominations, seconded by Alderperson McFarland. A secret ballot was held, with Alderperson Smith receiving 6 votes and Alderperson Maron receiving 3 votes. Alderperson Smith was declared Council President.

ELECTION OF PLAN COMMISSION MEMBER

Alderperson Tietz nominated Alderperson Berg as the member to the Plan Commission, seconded by Alderperson Smith. Alderperson Tietz moved to close all nominations and cast a unanimous ballot for Alderperson Berg. This was seconded by Alderperson Zgonc and carried on a voice vote.

PUBLIC HEARING

Mayor David declared open, at 7:07 p.m., a public hearing in the matter regarding petitioning the State of Wisconsin, Department of Transportation for state and federal aid for various projects at the Watertown Municipal Airport. There being no persons wishing to make comment, Mayor David declared the public hearing closed at 7:08 p.m.

COMMITTEE REPORTS

Finance Committee, April 11, 2016. 1. Review & approve 2016 Annual Street Design Contracts & Change Order. Motion was made and seconded to approve Contract Change Orders totaling \$6,450.00 for Annual Streets and Bike Path work. Motion passed unanimously. 2. Review & approve Design Fee Change Order & Lower Dam Rehabilitation Contract. Motion was made and seconded to approve a Change Order for extra design work for Ayres & Associates for \$5,300.00. Motion passed unanimously. 3. Review & approve Design Fee Change Order for Downtown Riverwalk Contract. Motion was made and seconded to approve additional design work at a cost of \$5,520.00. Motion passed unanimously. 4. Review & approve Design Fee Change Order for STH 19 – Main Street Bridge Rehab B-28-906 Design Contract. Motion was made and seconded to approve a change order reducing this contract by \$49,350.00.

Motion passed unanimously. 5. Review & approve Downtown Redevelopment Tree Grate Design & Purchase. Motion was made and seconded to approve the purchase of the Tree Grates. Motion passed unanimously. 6. Discuss & approve Resolution for Wisconsin Department of Natural Resources Urban Rivers (Stewardship) Grant. Motion was made and seconded to authorize application for a Stewardship Grant which could be used to help purchase property along the river, particularly on Cady Street. Motion passed unanimously. 7. Discuss possible Library Expansion & renovation. This item was laid over and will be brought back to a future meeting. 8. Discuss retirement & approval to hire replacement of Street Department employee. Al Kumbier will be retiring on April 26, after 41 years of employment with the Street Dept.. Street Superintendent Rick Schultz was given approval to begin the process to replace him. Motion passed unanimously. The report was received and placed on file.

Public Works Commission, April 12, 2016. 1. Update on Micropark on Oconomowoc Avenue. After discussions with the City Attorney, other City Staff and Council Members, Alderperson Berg is proposing we create a line within the Park & Rec. Department budget for this, versus the 501C3 approach. Motion was made and seconded to amend our Watertown Park & Open Space Plan for 2014-2019, whereby Microparks and Interurban Trails will become approved public land uses appropriate for inclusion. This will make our City eligible for Federal or State Land & Water Conservation Funding. Motion passed unanimously. A resolution will be presented. 2. Review & approve Clark Park Tennis Court Rehab. Three quotes were received with Armstrong Paving being the lowest quote at \$72,870.00. The cost for the consultant fee of \$7,500.00 brings the total project to \$80,370.00. Motion was made and seconded to recommend the contract be awarded to Armstrong Paving. Motion passed unanimously. A resolution will be presented. 3. Review & approve sale of brush chipper. Street Superintendent Rick Schultz is recommending this chipper be placed on the WI Surplus Online Auction to get the best possible price. Motion was made and seconded to approve this. Motion passed unanimously. A resolution will be presented. 4. Update on sale of single-axle truck. Street Superintendent Rick Schultz informed the Finance Committee that the sale of a single-axle truck on the WI Surplus Online Auction brought \$6,950.00, versus the \$3,500.00 we were offered on trade-in, netting a positive difference of \$3, 450.00. 5. Discuss Wisconsin Technology Networking's R.O.W. Utilization Application. Since this is a highly technical type of regulated telecommunications business, a motion was made and seconded to have SEH Consultants provide a proposal to address this issue with Wisconsin Technology Networking. Motion passed unanimously. 6. Review Renner Easement for West Street Shared use path Project. After discussing the need for two easements, motion was made and seconded to hire Ayres for negotiating these easements from the Renner Trust in an amount not to exceed \$2,000.00. Motion passed unanimously. 7. City Wide Bicycle & Pedestrian Path Task Force Update. Augie Tietz was elected Chairperson of this Committee, with Andrew Beyer being appointed as the Recording Secretary. After reviewing a map overview of our existing bicycle path network, members were asked to come to the next meeting with a list of objectives and things they would like to get accomplished. The report was received and placed on file.

COMMUNICATIONS AND RECOMMENDATIONS

Susan Dascenzo, Executive Director of the Chamber of Commerce, 519 E. Main Street, was present to update the Council. Susan informed them that the latest Community Maps and Guides were available. The Chamber has also finished their Strategic Planning. Susan further stated that they continue to work on workforce development and also informed the Council that the Leadership Watertown graduation will be June 15, 2016. The Tourism Board is working on their Marketing Plan and improving the Calendar of Events.

Melissa Lampe, Main Street Program Director, was present to update the Council. Melissa stated that the Main Street Matters Event, held on March 30, 2016, brought in over 75 persons. Melissa also informed the Council that

banners will be erected shortly for the Art on Main Street Project. These will be auctioned off again in October. The Main Street Program continues to work on the program, Around the Corner with John McGiven, which will be filmed near the end of May. Melissa reminded the Council that the Rock the River event will be held on June 24 & 25 and that the Summer Farmer's Market will begin on May 3.

Peg Checkai, Watertown Public Library Director, was present to update the Council. Peg informed the Council that Clifford Lueck recently celebrated 40 years of service and will be retiring sometime in 2016. Peg updated the Council on some of the events that were held last week as part of "National Library Week" and, in getting ready for the Summer Reading Program, the Library forgave fines. The Library is also working on the Storybook Walk, in conjunction with the Leadership Watertown Program. Finally, Peg informed the Council that the Library will be on the next Finance Committee agenda regarding their proposed expansion.

Mayor David then presented his Committee appointments: Airport Commission, Bill Berger, 202 Lounsbury Street, 1st Term. Finance Committee: Ald. Smith, Ald. Tietz, Ald. McFarland, Ald. Larsen. Public Works Commission: Ald. Berg, Chairperson, Ald. Maron, Ald. Raether, Ald. Larsen. Airport Commission, Ald. Berg. Park, Recreation & Forestry Commission, Ald. Tietz. Main Street Program, Ald. Romlein. Public Safety Committee: Ald. Zgonc, Chairperson, Ald. Smith, Ald. Romlein, Ald. Raether. Community Development Authority: Ald. Maron, Ald. Romlein. Family Center Board, Ald. Zgonc. Health Board: Ald. Smith, Ald. Zgonc. Library Board, Ald. Larsen. Transit Commission, Ald. Raether. Licensing Board: Ald. Maron, Ald. Tietz. Branding Committee: Ald. McFarland, Ald. Romlein. Tourism Committee, Ald. Tietz. Board of Review: Ald. Smith, Ald. McFarland. Alderperson Smith moved to approve these appointments, seconded by Alderperson Larsen and carried on a roll call vote: Yes – 9. No – none.

ACCOUNTS PAYABLE

Certified accounts in the amount of \$370,999.76 were presented for payment. Alderperson Romlein moved to pay all certified accounts, seconded by Alderperson Zgonc and carried on a roll call vote: Yes – 9 No – None. (Complete listing of accounts payable is on file and open for public inspection in the office of the City Clerk/Treasurer.)

REPORTS AND MISCELLANEOUS BUSINESS

The following reports were presented: Airport Commission – March 23, 2016. Board of Canvassers – April 8, 2016. Branding Committee – March 23, 2016. Cable TV Regulatory Board – January 11, February 17 & April 11, 2016. City Wide Bicycle & Pedestrian Path Task Force – April 6, 2016. Employee Advisory Committee – March 1, 2016. Historic Preservation & Downtown Design Commission – March 16 & April 4, 2016. Licensing Board – April 13, 2016. Payroll Summaries – March 30-April 12, 2016. Plan Commission – April 11, 2016. Police & Fire Commission – April 11, 2016. Reserve Balances for period ending March 31, 2016. Site Plan Review – April 11, 2016. Transit Commission – April 7, 2016. Watertown Family Center – March 22, 2016. All reports were accepted as printed.

LICENSES

The following have made applications for Beverage Operator Licenses for year ending June 30, 2016: Shannon M. Bright, 1019 E. Main St., Watertown, WI; Payton D. Brewer, 501 ½ N. 4th St., Apt. #2, Watertown, WI; Roberta L. Burgess, 316 Lawrence St., Westfield, WI; Sajit K. Cherian, 202 N. Water St., Apt. C, Watertown, WI; Natalie E. Contreras, 1017 Wilbur St., Watertown, WI; Alexander R. Drebenstedt, 712 Franklin St., Apt. 2, Watertown, WI; Joshua E. Hella, 413 S. 6th St., Apt. E, Watertown, WI; Patrick T. McCarthy, 809 Market St., Watertown, WI; Samantha L. Mitchell, 1405 Oconomowoc Ave., #8, Watertown, WI; Lori S. Stull, 1504 S. 9th St. Watertown, WI; Danielle M. Wilson, 1406 Coral Drive, Sun Prairie, WI. Alderperson Maron moved to grant all Beverage Operator Licenses, seconded by Alderperson Tietz and carried on a voice vote.

Special Event Licenses: American Legion “Watertown Military Show” on the ground of the Watertown Municipal Airport, 1741 River Drive, on Saturday, May 21, 2016, from 10:00 a.m. to 10:00 p.m. and on Sunday, May 22, 2016, from 9:00 a.m. to 3:00 p.m. Watertown main Street Program “Rock the River” in the N. First St. parking lot, on Friday, June 24, 2016 from 5:30 p.m. to 11:00 p.m. and on Saturday, June 25, 2016 from 4:30 p.m. to 11:00 p.m. Alderperson Smith moved to grant these two Special Event Licenses, seconded by Alderperson Raether and carried on a voice vote.

RESOLUTIONS

Exhibit #8312, to approve undertaking an amendment to the City of Watertown’s Park & Open Space Plan for 2014 – 2019 to include the designation of microparks and interurban trails was presented. *Sponsor: Ald. Tietz, From: The Park, Recreation & Forestry Commission.* Alderperson Tietz moved for adoption of this resolution, seconded by Alderperson Raether and carried on a roll call vote: Yes – 9. No – none.

Exhibit #8313, to authorize the petition of Airport Aid to the State of Wisconsin was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Berg moved for adoption of this resolution, seconded by Alderperson Zgonc. Alderperson Larsen stated he could not support the resolution with extensive list of projects without more detail. Alderperson Berg explained that the list did not mean every project would be completed but that the list was meant to serve as a wish list and individual projects would still need approval. Alderperson McFarland added that she would like to see more information and explanation from those at the Airport about their plans. The motion to adopt this resolution carried on the following roll call vote: Yes – McFarland, Smith, Berg, Zgonc, Raether, Tietz, Maron & Romlein (8). No – Larsen (1).

Exhibit #8314, to authorize entering into a contract with Armstrong Paving for the Tennis Court Project at Clark Park in the amount of \$72,870.00 and consulting fees to Fred Kolkmann Tennis & Sports Surfaces, LLC, bringing the project to \$80,370.00 to be charged to Park Expansion & Improvement Acct. #05-58-11-20 was presented. *Sponsor: Ald. Berg. From: The Public Works Commission.* Alderperson Berg moved for adoption of this resolution, seconded by Alderperson Maron and carried by roll call vote: Yes – 9. No – none.

Exhibit #8315, to authorize placing an old street sweeper for sale on the Wisconsin Online Auction was presented. *Sponsor: Ald. Berg, From: The Public Works Commission.* Alderperson Berg moved for adoption of this resolution, seconded by Alderperson Romlein and carried by roll call vote: Yes – 9. No – none.

Exhibit #8316, to authorize an increase to Transit Fares effective May 1, 2016 was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Larsen moved for adoption of this resolution, seconded by Alderperson Smith. Alderperson Berg urged that a look at operations be done as the complaints and comments regarding customer service can have impacts on ridership. Alderperson Berg further stated he felt an increase in fares would decrease ridership. Alderperson Smith stated that much of the reason for increasing fares also relates to the drop in State & Federal funding. Alderperson Raether informed the Council that the Transit Commission was looking to address some of these items brought up during the comments in the Public Hearing. Motion to adopt this resolution carried on the following roll call vote: Yes – McFarland, Smith, Larsen, Zgonc, Raether, Tietz, Maron and Romlein (8). No – Berg (1).

Exhibit #4317, to authorize the submission of an application for a Stewardship Grant from the Wisconsin Department of Natural Resources Urban Rivers was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Tietz moved for the adoption of this resolution, seconded by Alderperson Romlein and carried on a roll call vote: Yes – 9. No – none.

ADJOURNMENT

There being no further business to come before the Council at this time, Alderperson Zgonc moved to adjourn, seconded by Alderperson Larsen and carried on a voice vote, the time being 7:44 p.m.

Cindy Rupprecht

Clerk/Treasurer

(Complete video of Council Proceedings on DVD.)

(DISCLAIMER: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.)