

COUNCIL PROCEEDINGS

Mayor John David called the regular meeting of the Common Council of the City of Watertown to order at 7:00 p.m. on Tuesday, May 3, 2016, in the Council Chambers at City Hall.

ROLL CALL

Roll call showed the following members present: Alderpersons McFarland, Smith, Larsen, Zgonc, Raether, Tietz, Maron and Romlein. (8) Absent: Berg. (1). Also present were Fire Chief Greg Michalek, Police Chief Tim Roets, City Engineer Jaynellen Holloway, City Attorney Will Gruber and Clerk/Treasurer Cindy Rupprecht.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

MINUTES OF PRECEDING MEETING

Mayor David inquired if there were any additions or corrections to the minutes of the meeting held Tuesday, April 19, 2016. There being none, the minutes were approved as presented.

COMMITTEE REPORTS

Finance Committee, April 25, 2016. 1. Review & approve simple rate increase for Water Department. Motion was made and seconded to approve applying for the 3% simple rate increase which is needed to help pay the cost of the Water Treatment Plan #1 improvements and replacement. Motion passed unanimously. 2. Review & approve 2016 Engineering Capital Outlay Purchases. Engineering would like to purchase a computer for the front desk for when citizens come in with questions about mapping and park land. Also included would be a new office chair. Motion was made and seconded to approve these purchases from the Engineering Capital Outlay Budget in the amount of \$1,764.43. Motion passed unanimously. 3. Discuss & approve Library expansion. Peg Checkai, Library Director, and John Ebert, President of the Library Board of Trustees, presented information regarding the expansion. The cost of the project is estimated at \$11.1 million. Based on a fund raising analysis previously done, the funding level is approximately 80% City, 20% Library. A consensus from the Finance Committee is that this percentage needs to be maybe 60%/40%. The Finance Committee feels this is an important project that needs to be done; however, the Board needs to see if some costs can be cut, and if not, they need to increase their fundraising percentages. No motion was taken at this time. The Board will be coming back in the future with results of their fact finding. The report was received and placed on file.

Public Works Commission, April 26, 2016. 1. Review & approve Micro-Park permit. Street Superintendent Rick Schultz gave an overview about the Micro-Park Permit, stating that in the early 1990's, when the original landscaping ordinance was created, the permits were required to come before the Public Works Commission for approval. Greg David presented a summary of plans that have been written up for this .58 acre parcel on the corner of S. Concord and Oconomowoc Avenue. City Officials will need to identify flood plain areas and have them marked, along with a vision triangle for this site. A rectangular portion, roughly 50' x 100' will be designated for first year plantings and then there would be two proposed rain gardens. Motion was made and seconded to recommend approval of this Micro-Park, with a resolution to be presented. 2. Update & approve Arc Flash Study quotes for Water Department. Water Systems Manager Freber presented an explanation that this would be a complete Safety Audit, with an analysis of their entire electrical system, with survey calculations and personal protection equipment. This type of survey was last done in 2008. Kevin received 3 quotes, with the lowest at \$8,000.00. Motion was made and seconded to approve this study with Clark Dietz at a cost not to exceed \$8,000.00, which passed unanimously. 3. Update on Central Water Plant Upgrade bids. Water Systems Manager Freber updated the Commission on the bids received. Originally the project was expected to cost \$11.863 million. The low bidder, Maas Bros. of Watertown came in at \$9.150 million. The next step is for the bid

information to go to the Finance Committee for approval so our Safe Drinking Water Loan can be applied for by the June 30th deadline. 4. Discuss & approve sidewalk repair on S. Church Street. The City plows the sidewalk during the winter months on the east side of S. Church Street, from Milwaukee Street out to Holz Chevrolet. Some of our equipment has damaged the sidewalk. Some sidewalk, under the viaduct, however, appears to be damaged due to normal wear and tear. Motion was made to replace the sections of sidewalk damaged by our equipment, but to contact the Union & Pacific Railroad to inform them of the assessment for the replacement of broken and damaged sidewalk within their boundary of ownership. This was seconded and approved unanimously. 5. Discuss & approve sidewalk issue on N. Water Street. There are several sections of sidewalk near an alley, which is the City's responsibility and other sidewalk on the corner of N. Water and Main Street that are in need of replacement. Motion was made and seconded to repair the sections of sidewalk the City is responsible for, and to send a letter to the owner at 200 W. Main Street for the replacement of four sections of damaged sidewalk there. This motion was approved and passed unanimously. It was noted that the date on these minutes as presented was incorrect. Instead of April 12th, as shown, it should be April 26, 2016. The correction will be made. The report was received and placed on file.

COMMUNICATIONS AND RECOMMENDATIONS

Mayor David presented a plaque to Judge Ron Ziwiscky, thanking him for his 35 years of service as Municipal Judge. Judge Ziwiscky then had an opportunity to thank the Mayor and the Council for their support over the years. In addition, Judge Ziwiscky wanted to recognize his Court Clerk, Debbie Schuett. He read to the Council a letter he is presenting to her, thanking and recognizing her invaluable service to him and to the City of Watertown.

Mayor David then presented his appointment of Ellen Klaus, 207 Riverlawn Avenue, for a second term, to the Historic Preservation & Downtown Design Commission. Alderperson Smith moved for the approval of this appointment, seconded by Alderperson Zgonc and carried on a roll call vote: Yes – 8. No – none.

Kim Erdmann, representing the Watertown Economic Development Organization (WEDO), was present to update the Council. He informed them that they continue to work with both Dodge and Jefferson Counties on a joint Economic Development Initiative. He also informed the Council members that there will be in excess of 80 businesses in Fort Atkinson next Wednesday doing a job fair. He also updated the Council on the activities at the High School, namely, teacher Jesse Domer, who has been instrumental in the Skills USA Program. They are looking to send 19 students to Nationals, where this group has won two out of the last three years. They are hoping to raise approximately \$12,000.00. He reminded the Council what a great asset this teacher and program have been for Watertown.

ACCOUNTS PAYABLE

Certified accounts in the amount of \$208,437.91 were presented for payment. Alderperson McFarland moved to pay all certified accounts, seconded by Alderperson Tietz and carried on a roll call vote: Yes – 8 No – None. (Complete listing of accounts payable is on file and open for public inspection in the office of the City Clerk/Treasurer.)

REPORTS AND MISCELLANEOUS BUSINESS

The following reports were presented: Branding Committee – April 7, 2016. Community Development Authority – March 17, 2016. Joint Review Board – April 18, 2016. Parks, Recreation & Forestry Commission – April 4, 2016. Payroll Summaries – April 13 - 26, 2016. Plan Commission – April 25, 2016. Site Plan Review Committee – April 25, 2016. Tourism Commission – April 14, 2016. Watertown Family Center Finance – April 20, 2016. Alderperson McFarland made a note that she had omitted herself out of the Branding Committee minutes and that she should also be listed as present as part of the Park & Recreation minutes. Those corrections will be made.

RESOLUTIONS

Exhibit #8318, to authorize the creation of a Micro-Park on a .58 acre of parcel located at 429 S. Concord Avenue was presented. *Sponsor: Alderperson Berg, From: The Public Works Commission.* Alderperson Raether moved for adoption of this resolution, seconded by Alderperson Maron and carried on a voice vote.

Exhibit #8319, to enter into an agreement with Ayres Associates for related design and permitting work for the 2016 Annual Street Contract in the amount of \$115,600.00 was presented. Alderperson Larsen moved for adoption of this resolution, seconded by Alderperson Raether and carried by roll call vote: Yes – 8. No – none.

Exhibit #8320, to approve a 3% simple rate increase for the Water Department was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Smith moved for adoption of this resolution, seconded by Alderperson Larsen. Alderperson Smith then moved to amend the resolution as follows. The third paragraph will read: “NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Watertown to request Baker Tilly, LLP to apply for a 3% simplified rate increase for the Water Department, and if approved by the PSC, implement the increase. The motion to approve this amendment carried on a roll call vote: Yes – 8. No – none. The motion to adopt the resolution as amended carried on a roll call vote: Yes – 8. No – none.

Exhibit #8321, to authorize the purchase of property located at 302 Front Street and 308 Front Street in the amount of \$15,000.00 to come from Park Dedication Fees was presented. *Sponsor: Alderperson Tietz, From: The Park, Recreation & Forestry Commission.* Alderperson Tietz moved for adoption of this resolution, seconded by Alderperson Larsen. Alderperson Smith then moved to amend the resolution by substitution with a copy that was presented on the desk, seconded by Alderperson Raether. It was noted the only change was the title of the Account and the Account #, being Park Dedication Fees, Account #07-58-11-13. Motion to adopt this by substitution carried on a roll call vote: Yes – 8. No – none. The motion to approve the resolution as amended by substitution document carried on a roll call vote: Yes – 8. No – none.

COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

Ron Ziwisky addressed the Council one additional time, informing them that he was having a retirement party open house on May 15th at Turner Hall and all were invited.

ADJOURNMENT

There being no further business to come before the Council at this time, Alderperson Zgonc moved to adjourn, seconded by Alderperson Raether and carried on a voice vote, the time being 7:21 p.m.

Cindy Rupprecht

Clerk/Treasurer

(Complete video of Council Proceedings on DVD.)

(DISCLAIMER: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.)