

COUNCIL PROCEEDINGS

Mayor John David called the regular meeting of the Common Council of the City of Watertown to order at 7:00 p.m. on Tuesday, May 17, 2016, in the Council Chambers at City Hall.

ROLL CALL

Roll call showed the following members present: Alderpersons McFarland, Smith, Berg, Zgonc, Raether, Tietz, Maron and Romlein. (8) Absent: Larsen. (1). Also present were Assistant Fire Chief Kraig Biefeld, Police Captain Curt Kleppin, City Engineer Jaynellen Holloway, City Attorney Will Gruber and Clerk/Treasurer Cindy Rupprecht.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

MINUTES OF PRECEDING MEETING

Mayor David inquired if there were any additions or corrections to the minutes of the meeting held Tuesday, May 3, 2016. There being none, the minutes were approved as presented.

COMMITTEE REPORTS

Public Works Commission, May 10, 2016. 1. Discuss 1524 & 1526 Prospect Street Sewer & Water Services.

Attorney Tom Levi was present to explain he is representing the estate of Carol Kohlhoff. These properties are for sale with an accepted offer. 1524 Prospect Street is a vacant city lot, while 1526 has a residence on it with a failing septic system. This parcel is part of an area in the Town of Emmet that is subject to the Cooperative Agreement, which would bring that parcel into the City within 10 years of the date of 9/29/14. Three different options were discussed at length. After discussion a motion was made to recommend Option 1, which would combine both parcels into one and attach a Sanitary Sewer Lateral to the existing public sanitary sewer abutting 1524, to provide service. It would also require a Well Operation Permit to allow for continued water service. This motion was seconded and approved unanimously with exact wording for the Resolution to be drafted by City Attorney Gruber for presentation to the Council. 2. Review & approve Annual Sidewalk Program Resolution. Typically, the Sidewalk Program is tied to Annual Street Reconstruction and Resurfacing, but there are just a few streets scheduled, so a bigger area is targeted, which includes N. Fourth Street, Labaree Street, E. Division Street and Boughton Street, along with other numerous specific addresses requiring repairs. A resolution will be presented to the Council. 3. Review & approve City Wide Bicycle & Pedestrian Path Task Force minutes for April 26, 2016. Motion was made and seconded to approve the minutes, which passed unanimously. 4. Review & approve amended City Wide Bicycle & Pedestrian Path Task Force Voting Member Resolution. The proposed language would allow active representation to be present in most occasions from various organizations, versus specific individual members. A resolution will be presented. The report was received and placed on file.

Public Safety & Welfare Committee, May 4, 2016. 1. Review Library Request to Modify Smoking Zone Around Library. Library Director Peg Checkai was present to ask the Committee to create an ordinance to prevent smoking within thirty (30) feet of the library entrance. After discussion, the first step was recommended to have the Library Board look at where they would prefer smoking and non-smoking areas and place signs accordingly. 2. Review Watertown – Hwy 16 Release/Termination Agreement. Police Chief Roets and Dodge County Sheriff Dale Schmidt have agreed that the Dodge County Sheriff's Department will resume jurisdiction in this area. An ordinance will be presented to terminate the previous agreement. 3. Review False Alarm Ordinance. Assistant Chief Tim Gordon was present to ask for changes regarding the False Alarm Ordinance so it would be similar to that activated by the Police Department. The Fire Department will create an ordinance and fee schedule and bring it back to the next meeting. 4. Review & approve S. Concord Ave. Speed Study Recommendations. Engineering performed and completed a study for S. Concord Avenue,

between East Haven Drive and the City Limits. The average speed in this zone was 35 mph. The current speed limit changes from 45 mph to 25 mph. The recommendation is that there should be a 10 mph step down in speed limits, which will be forwarded to the Jefferson County Highway Department. 5. Review 2016 Crosswalk City Crew Painting Procedures. Street Superintendent Rick Schultz updated the Committee on the painting this year. Crosswalks and parking lines will not be painted. Parking lots and curbs will be painted as usual with water based paint. Rick is going to go to an epoxy paint, which will last 3-5 years, instead of the usual 1 year for water based paint. The old paint must be gone before the epoxy paint can be effective. This will save the City about \$25,000.00 a year. 6. TAP Grant update. Andrew Beyer informed the Committee that the City was not approved for the TAP Grant for the Bike & Pedestrian Path for Fourth Street area and the Highway 16 Frontage Road. Andrew said we will apply again next year. 7. Review & approve Repeal of Traffic Code 7.06(2)(w) Handicap Parking Stall at 217 S. Washington Street. Engineering was approached to ask if a Handicap Sign on S. Washington Street could be removed. The handicapped person has not lived there for some time. The Committee voted unanimously to recommend the removal of this sign. An ordinance will be presented. The report was received and placed on file.

COMMUNICATIONS AND RECOMMENDATIONS

Susan Dascenzo, Executive Director of the Chamber of Commerce, 519 E. Main Street, was present to update the Council. Susan stated that the art banners are up and encouraged all members to walk Main Street and review the art work. The annual Art Walk will be held on Tuesday, May 31, 2016, from 4:00 p.m. to 7:00 p.m. Susan also informed the Council that the Story Book Trail, which was a Leadership Watertown project, is set to be finished on June 10, 2016. This will be in conjunction with Friends of the Library and will be held at Brandt/Quirk Park. Susan then reminded all members that the Chamber will list any events that are upcoming and encouraged them to let her know.

ACCOUNTS PAYABLE

Certified accounts in the amount of \$374,529.59 were presented for payment. Alderperson Romlein moved to pay all certified accounts, seconded by Alderperson Zgonc and carried on a roll call vote: Yes – 8 No – None. (Complete listing of accounts payable is on file and open for public inspection in the office of the City Clerk/Treasurer.)

REPORTS AND MISCELLANEOUS BUSINESS

The following reports were presented: Airport Commission – April 13, 2016. Branding Committee – April 29, 2016. City Wide Bicycle & Pedestrian Path Task Force – April 26, 2016. Historic Preservation & Downtown Design Commission – April 20, 2016. Licensing Board – May 11, 2016. Payroll Summaries – April 27 – May 10, 2016. Police & Fire Commission – May 9, 2016. Reserve Balances for Period Ending April 30, 2016. Site Plan Review Committee – May 9, 2016. Transit Commission – April 27, 2016. Watertown Family Center Board – April 26, 2016. Alderperson Berg questioned why several of the reports did not contain signatures. He further requested that it be indicated on any minutes, who the author of those minutes are.

LICENSES

The following have made applications for Beverage Operator Licenses for year ending June 30, 2017: Shianna Jo Belden, 1228 Louisa St., Watertown, WI; Mitchell C. Christensen, N1015 Second Street Rd., Watertown, WI; Elizabeth R. Janotta, 1600 River Dr., Watertown, WI; Brenda S. Gollnick, 114 S. 3rd St., Fort Atkinson, WI; Dusti M. Schilling, 904 Sand St., Watertown, WI; Nicole A. Steward, N702 Hancock Rd., Watertown, WI. Motion was made by Alderperson Tietz to recommend the granting of the Beverage Operator Licenses, seconded by Alderperson Maron and carried on a voice vote.

The following have made applications for Special Event Licenses: 1) Watertown Players, theater presentation, 210 S. Water Street, Friday & Saturday, May 20 & 21, 2016, from 6:00 p.m. to 10:00 p.m., and Sunday, May 22, 2016, from 1:00 p.m. to 5:00 p.m. 2) YES Watertown, "Tour Da Goose" fundraiser at Riverside Park on Sunday, June 25, 2016, 10:00 a.m. to 5:00 p.m. 3) American Legion, 4th of July celebration at Riverside park, on Saturday, July 2, 2016, from 4:00 p.m. to 10:45 p.m., Sunday, July 3, 2016, from 12:00 p.m. to 10:45 p.m., and Monday, July 4, 2016 from 9:00 a.m. to 10:45 p.m. Motion was made by Alderperson Smith, seconded by Alderperson Tietz to recommend granting those licenses, which carried on a voice vote.

The following made application for an Agent change: Aldi's, 1520 S. Church St., Tammy L. Vesper. Motion was made by Alderperson Tietz, seconded by Alderperson Maron to approve the agent change and carried on a voice vote.

RESOLUTIONS

Exhibit #8322, to designate the Watertown Daily Times as the Official City Newspaper, as provided in Section 985.061 of the Wis. Stats. until the third Tuesday of May, 2017 was presented. *Sponsor: Mayor David.* Alderperson Zgonc moved for adoption of this resolution, seconded by Alderperson Raether and carried on a voice vote.

Exhibit #8323, to amend Resolution #8270, regarding the Formation of a City Wide Bicycle & Pedestrian Path Task Force was presented. *Sponsor: Alderperson Berg. From: The Public Works Commission.* Alderperson Berg moved for adoption of this resolution, seconded by Alderperson Raether and carried on a voice vote.

Exhibit #8324, to authorize the repair or replacement of defective and unsafe sidewalks within various sections of the City was presented. *Sponsor: Alderperson Berg. From: The Public Works Commission.* Alderperson Raether moved for adoption of this resolution, seconded by Alderperson Zgonc and carried on a roll call vote: Yes – 8. No - none.

ADJOURNMENT

There being no further business to come before the Council at this time, Alderperson Tietz moved to adjourn, seconded by Alderperson Raether and carried on a voice vote, the time being 7:23 p.m.

Cindy Rupprecht

Clerk/Treasurer

(Complete video of Council Proceedings on DVD.)

(DISCLAIMER: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.)