

COUNCIL PROCEEDINGS

Mayor John David called the regular meeting of the Common Council of the City of Watertown to order at 7:00 p.m. on Tuesday, July 5, 2016, in the Council Chambers at City Hall.

ROLL CALL

Roll call showed the following members present: Alderpersons McFarland, Smith, Berg, Larsen, Zgonc, Raether, Tietz, Maron and Romlein. (9) Absent: None. (0). Also present were Fire Chief Greg Michalek, Police Chief Tim Roets, City Engineer Jaynellen Holloway, City Attorney Will Gruber and Clerk/Treasurer Cindy Rupprecht.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

MINUTES OF PRECEDING MEETING

Mayor David inquired if there were any additions or corrections to the minutes of the meeting held Tuesday, June 21, 2016. There being none, the minutes were approved as presented.

COMMITTEE REPORTS

Finance Committee, June 27, 2016. 1. City Back-Up Radio Network Funding Decision – Police Department. After discussion on the best way to fund the cost of the repeater at \$20,940.00, a motion was made and seconded to make a budget amendment to increase Acct. #05-52-13-70 for this purchase. This money will come from the Undesignated Fund Balance in Fund 5 Capital Projects. A resolution will be presented. 2. Closed Session per Wis. Stat. §19.85(1)(c) to discuss personnel matter. Motion was made and seconded to move into closed session, which carried on a roll call vote. 3. Reconvene to open session. Motion was made by Alderperson Tietz, seconded by Alderperson Raether to reconvene to open session which passed unanimously. 4. Approve Water Department new hire. Motion was made and seconded to approve Chadwick Moore for the position of Maintenance Operator at the Wastewater Treatment Plant. This passed unanimously. 5. Review & approve Rent-to-Purchase Street Department Roller. Street Superintendent Rick Schultz is recommending we rent a Roller from Kelbe Bros. for \$3,000.00 per month, which would apply toward the final purchase price of \$69,150.00, which would be budgeted for in 2017. Rick is proposing this come from Capital Project Acct. #05-54-11-70. This motion passed unanimously and a resolution will be presented. 6. Review & approve budget amendment Increase of Travel – Fund #01-54-10-24. City Engineer Holloway was present to explain that she wants to amend her Travel Acct., taking money from Education of \$1,000.00. This motion passed unanimously. A resolution will be presented. 7. Closed Session per Wis. Stat. §19.85(1)(e) for contract deliberation. Motion was made and seconded to move into closed session, which passed unanimously on a roll call vote. 8. Reconvene to open session. Motion was made and seconded to reconvene to open session. In open session, a motion was made and seconded to recommend a contract extension through the end of the year with Redevelopment Resources which passed unanimously. A resolution will be presented. 9. Closed Session per Wis. Stat. §19.85(1)(e) to discuss land purchase. Motion was made and seconded to move into closed session which passed unanimously on a roll call vote. 10. Reconvene to open session. Motion was made and seconded to return to open session which passed unanimously. 11. Review & approve Bike Lane Paint estimates. Street Superintendent Schultz got an estimate of \$11,000.00 for this painting. After considerable discussion, a motion was made and seconded to recommend this come from the Contingent Account. A resolution will be presented for the transfer of the money. 12. Review & approve request for funds for Senior Center Walking Deck. Estimated costs of repairs are \$87,500.00 with an inspection fee of \$10,600.00 for a total of \$99,100.00. The Capital Project Account has \$99,859.00 in it, however; there is suggestion that a Contingency Fee of 15%, totaling \$13,125.00, also be included. After considerable discussion, a motion was made and seconded to go out for bids to see where they

actually come in and move forward with the project at that time. Motion passed unanimously. 13. Site audit of City Hall Tower Facility. Engineer Holloway had been contacted that Cricket Wireless no longer wanted space on our tower and it was decided that they should remove their equipment. It is not known whether or not this has happened yet, at this time. Jaynellen is suggesting we hire Edge, at a cost of \$1,800.00 to climb our tower to see if their equipment has been removed or not. Motion was made and seconded to move forward with this, with money to be transferred from the Contingent Account, to some other account in the Municipal Building, or if the Mayor can find another appropriate source of the \$1,800.00, the resolution would be changed to reflect that. Motion passed unanimously. The report was received and placed on file.

Public Works Commission, June 28, 2016. 1. Review & approve partnership with Town of Watertown for paving Granite Road. Granite Road services a Watertown Business, Archie Monuments. The township is estimating cost of repaving of being \$18,894.00, with our cost being just short of \$8,000.00. Motion was made and seconded to move forward with this paving project with the township. A resolution will be presented. 2. Review & approve paving improvement for E. Horseshoe Road due to Milford Street detour. The Town of Watertown has received an estimate of \$186,956.00 for re-asphalting Horseshoe Road, with the City's share being \$42,000.00. Much of the wear and tear on this section of road was due to the reconstruction of Milford Street and re-routing of traffic. Motion was made and seconded to approve a payment of \$42,000.00 to the Town of Watertown for our share of the costs. A resolution will be presented. 3. Review & approve purchase of sander for Parks Department Pick-Up Truck. After discussion a motion was made and seconded to approve the purchase of a sander from Madison Truck Equipment for \$3,040.00 to come from Park Department Major Capital Outlay Account. Motion passed unanimously. 4. Discuss 521 Lafayette Street – Noncompliance of Cross Connection Municipal Code 17.06(5). This property owner has chosen not to fix a gap problem with their water softener. Water Systems Manager Freber is requesting permission to shut off their water service per code. Motion was made and seconded to grant Kevin permission to shut the water off once the door has been tagged so the Cross Connection Inspection can occur. Motion passed unanimously. 5. Review rates for Cell Tower leases. Water Systems Manager Freber has been working with SEH Consultants on language for amendments to various leases. SEH is proposing we adopt a lease rate schedule. After discussion a motion was made and seconded to approve the Tower Communications Lease Rate Schedule as presented and other recommendations from SEH for purposes of altering portions of the lease with AT&T. This passed unanimously. The report was received and placed on file.

Public Safety & Welfare Committee, June 22, 2016. 1. Review request for removal of two hour parking in the 300 block of N. Third Street. After discussion the Committee felt that the number of apartments in the area would help businesses by keeping the two hour zone, so cars wouldn't be parked for extended periods of time. Engineer Holloway will contact the business on N. Third Street to discuss this and let them know their feelings before a vote on this matter. 2. Review request for no parking on the west side of Center Street between Elizabeth and North Avenue. Before a decision to remove parking would be made the Committee is requesting Police Chief Roets to obtain crash data and have the District Alderperson check with neighbors regarding this section of street. 3. Review request from the Watertown Public Library to relocate one ADA/Handicap parking space on S. Water Street. After discussion it was decided to extend the loading zone approximately 17 feet to the south and repaint the yellow curb. Next year this area will be reconfigured to accommodate the request for having two consecutive stalls for ADA parking. This will be reviewed in the spring of 2017. 4. Review & update of request to improve lots at SE corner of W. Main Street & Washington Street. A complaint had been issued about the safety of this corner, however, since the complaint was received, the land in the area had been filled, leveled off and seeded, so no action is needed at this time. 5. Review request for no truck traffic on S. Ninth Street.

Alderson Larsen has received complaints about commercial truck traffic on S. Ninth Street, even though it is designated as a No Truck Route. The Engineering Department will contact Y's Way to advise them and their truck drivers to only use this road if arriving from the north. 6. Review & approve ordinance to amend Section 11.82(1)(b) trespass. An ordinance will be presented to the Council to amend the current Trespass ordinance to include a section that would prohibit entry into a place where a person has been already instructed not to return. 7. Review & approve request for crosswalk on Labaree Street and Anne Street at Riverside Park. Park & Rec. Director Cindi Braasch was present to request a crosswalk be placed, which allows foot traffic to cross Labaree Street to the bathrooms or to the park area. After discussion, the Committee voted unanimously to place crosswalk lines and install a Pedestrian Crosswalk Sign for southbound traffic. 8. Review request for DO NOT BLOCK DRIVE signage on Milwaukee Street by the Shell Station. After discussion, the Committee agrees this is a difficult business to enter and exit and has asked Police Chief Roets to check on crash data so this can be reviewed at the next meeting. 9. Riverside Middle School Vehicular and Pedestrian Traffic Study update. Engineer Holloway updated the Committee on the study. No further action was taken. 10. Review & approve ordinance to amend parking on the Main Street (Cole) Bridge. An inspection of the Main Street Bridge, performed by Ayres Associates, after the incident with the roto milling machine, revealed additional deterioration of the structure. It is being recommended for the best interest of safety, to remove parking on the bridge deck, as well as the approaches. An ordinance will be presented to eliminate this parking. The report was received and placed on file.

COMMUNICATIONS AND RECOMMENDATIONS

Appointment of Mike Kujawski, 705 Cobblestone Way, 1st Term, Library Board. Alderson Smith moved to recommend approving this appointment, seconded by Alderson Maron and carried on a roll call vote: Yes – 9. No – none.

ACCOUNTS PAYABLE

Certified accounts in the amount of \$485,231.48 were presented for payment. Alderson Romlein moved to pay all certified accounts, seconded by Alderson McFarland and carried on a roll call vote: Yes – 9 No – None. (Complete listing of accounts payable is on file and open for public inspection in the office of the City Clerk/Treasurer.)

REPORTS AND MISCELLANEOUS BUSINESS

The following reports were presented: Parks, Recreation & Forestry Commission – June 6, 2016. Payroll Summaries – June 8 - 21, 2016. Plan Commission – June 20 & 27, 2016. Senior Center Advisor Board – June 15, 2016. Site Plan Review Committee – June 27, 2016. Tourism Commission – June 9, 2016.

ORDINANCES

Ord. #16-8, to amend Chapter 18, Section 18.702(10), Access Standards for Driveway Widths was presented. *Sponsor: Mayor David. From: The Plan Commission with a positive recommendation.* Alderson Tietz moved for the adoption of this ordinance on its first reading, seconded by Alderson Berg and carried on a roll call vote: Yes – 9. No – none.

Ord. #16-9, to amend Section 7.06(4)(e)(1) Parking Limitations, All Night Parking Prohibited between the hours of 9:00 p.m. and 6:00 a.m. on the south side of E. Main Street from the west curb line of S. First Street to a point 108 feet west was presented. *Sponsor: Alderson Zgonc. From: The Public Safety & Welfare Committee.* Alderson Zgonc moved for the adoption of this ordinance on its first reading, seconded by Alderson Raether and carried on the following roll call vote: Yes – McFarland, Smith, Larsen, Zgonc, Raether, Tietz, Maron and Romlein. (8) No – Berg. (1)

Ord. #16-10, to create Section 7.09(1)(z-180) Parking Prohibited in Specified Places on the south side of Main Street, beginning at a point 108 feet west of the west curb line of S. First Street to a point 195 feet further west on the

Main Street Bridge was presented. *Sponsor: Alderperson Zgonc. From: The Public Safety & Welfare Committee.* Alderperson Romlein moved for the adoption of this ordinance on its first reading, seconded by Alderperson Larsen and carried on a roll call vote: Yes – McFarland, Smith, Larsen, Zgonc, Raether, Tietz, Maron and Romlein. (8). No – Berg. (1).

Ord. #16-11, to amend Section 11.82(1)(b), Trespass, was presented. *Sponsor: Alderperson Zgonc. From: The Public Safety & Welfare Committee.* Alderperson Zgonc moved for the adoption of this ordinance on its first reading, seconded by Alderperson Smith and carried on a roll call vote: Yes – 9. No – 0.

RESOLUTIONS

Exhibit #8341, authorize the pavement marking for the painting of bike lanes on N. Fourth Street, Frontage Road and Boughton Street by Guidelines Pavement Marking, Rio, WI for a cost of \$11,000.00 to be funded by Budget Amendment reducing Contingent Account #01-51-81-56 by \$11,000.00 and increasing Traffic Control Marking Account #01-54-24-40 by \$11,000.00 was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Romlein moved for adoption of this resolution, seconded by Alderperson Tietz and carried on a roll call vote. Yes – 9. No – none.

Exhibit #8342, to authorize the payment to the Town of Watertown for \$41,784.61 to repair Horseshoe Road to be charged to Annual Streets Account #05-58-11-69 was presented. *Sponsor: Ald. Berg. From: The Public Works Commission. And....*

Exhibit #8343, to authorize the payment to the Town of Watertown for \$7,470.00 for paving of Granite Lane to be charged to Annual Streets Account #05-58-11-69 was presented. *Sponsor: Ald. Berg. From: The Public Works Commission.* Alderperson Smith moved for adoption of both of these resolutions, seconded by Alderperson Berg and carried on a roll call vote: Yes – 9. No - none.

Exhibit #8344, to authorize a rent-to-purchase 2014 Volvo SD75D Vibratory Compact Roller from Kelbe Bros. for \$3,000.00 per month for the remainder of 2016 to be applied to the outright purchase price of \$69,150.00 in January of 2017, with said money to be taken from Major Streets Capital Outlay Account #05-54-11-70 was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Tietz moved for the adoption of this resolution, seconded by Alderperson Raether and carried on a roll call vote: Yes – 9. No – none.

Exhibit #8345, to authorize the funding of a Back-Up Repeater at a cost of \$21,000.00, requiring a budget amendment to increase Dispatch Capital Projects Account #05-52-13-70 was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Maron moved for the adoption of this resolution, seconded by Alderperson Romlein and carried on a roll call vote: Yes – 9. No – none.

Exhibit #8346, for a budget amendment to decrease Account #01-54-10-22, Dues, Fees, & Subscriptions by \$1,000.00 and to increase Account #01-54-10-24, Engineering Travel by \$1,000.00 was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Smith moved for the adoption of this resolution, seconded by Alderperson Zgonc and carried on a roll call vote: Yes – 9. No – none.

Exhibit #8347, declaring the Second Saturday in May of 2016 as International Migratory Bird Day was presented. *Sponsor: Ald. Tietz. From: The Park, Rec. & Forestry Commission.* Alderperson Tietz moved for the adoption of this resolution, seconded by Alderperson Larsen and carried on a voice vote.

Exhibit #8348, to renew a contract with Redevelopment Resources for the last three months of 2016 with funding coming from Account #09-58-05-48 was presented. *Sponsor: Mayor David. From: The Finance Committee.*

Alderson Berg moved for the adoption of this resolution, seconded by Alderson Zgonc and carried on a roll call vote: Yes – 9. No – none.

ADJOURNMENT

There being no further business to come before the Council at this time, Alderson Larsen moved to adjourn, seconded by Alderson Tietz and carried on a voice vote, the time being 7:34 p.m.

Cindy Rupprecht

Clerk/Treasurer

(Complete video of Council Proceedings on DVD.)

(DISCLAIMER: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.)