

COUNCIL PROCEEDINGS

Mayor John David called the regular meeting of the Common Council of the City of Watertown to order at 7:00 p.m. on Tuesday, August 2, 2016, in the Council Chambers at City Hall.

ROLL CALL

Roll call showed the following members present: Alderpersons McFarland, Smith, Berg, Larsen, Zgonc, Raether, Tietz, Maron and Romlein. (9) Absent: None. (0). Also present were Fire Chief Greg Michalek, Police Chief Tim Roets, City Engineer Jaynellen Holloway, City Attorney Will Gruber and Clerk/Treasurer Cindy Rupprecht.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

MINUTES OF PRECEDING MEETING

Mayor David inquired if there were any additions or corrections to the minutes of the meeting held Tuesday, July 19, 2016. There being none, the minutes were approved as presented.

COMMITTEE REPORTS

FINANCE COMMITTEE, July 19, 2016. 1. Review & approve commitment to Dodge County for new election equipment in 2017. Dodge County is looking to replace election equipment in 2017 and is proposing a 70/30 split, 70 paid by the County, 30 paid by the Municipality. Approximate costs per machine will be about \$3,500, which include the machine and any maintenance. The City will need four machines. Motion was made and seconded to enter into an agreement with Dodge County for this purchase. Motion passed unanimously. **2. Authorize transfer of excess CDBG administration funds to be used for projects.** During our recent audit by the State it was recommended that we have excess funds in our Administration account which could be used for projects. They are recommending that we move \$15,000.00 of the excess admin to projects, to allow people on the waiting list to get money for their home projects. Motion was made and seconded to make this transfer which passed unanimously. **3. Review & approve Easement Letter to West Street Renner Property.** After discussion and concern about potential costs, motion was made and seconded to lay this over until the next meeting. Motion passed unanimously. The report was received and placed on file.

PUBLIC WORKS COMMISSION, July 19, 2016. 1. Review & approve Easement Letter to West Street Renner Property. City Engineer Holloway reminded the Commission that a permanent easement is required across 864 West Street for the Shared Use Path Project scheduled for this year. One letter had been sent out, but nothing has been heard. Engineering is proposing to send a second letter and wants to add additional language. After discussion, a motion was made and seconded to authorize additional language into the next letter, which was seconded and passed unanimously. **2. Review & approve Watertown Lower Dam Repairs Project.** Bids were opened on July 11, 2016 ranging in cost from \$1,244,633.00 to a high of \$1,809,195.00. The low bid is still \$500,000.00 over earlier estimates. There is a \$400,000.00 State Grant that could be made available for this project. After discussion, a motion was made to have Engineering explore the feasibility of doing this project in phases and report back at the next meeting. This was seconded and approved unanimously. The report was received and placed on file.

PUBLIC WORKS COMMISSION, July 26, 2016. 1. Review & approve permanent easement request for N. Second Street Bridge. MSA Professional Services is recommending a permanent easement at 1030 N. Second Street to allow for our utilities to effectively cross the river and for the Bridge Project to move forward. There will be costs involved in taking down trees, posting signs for No Fishing and doing some snow and brush removal. Motion was made to approve a permanent easement, which was seconded and passed unanimously. **2. Infill Sidewalk Recap.** City

Engineer Holloway and Civil Staff Engineer Beyer provided an overview of the proposed Infill Sidewalk Policy. A resolution will be brought to the next meeting for recommendation to the full Council for implementation. **3. Review & approve Electronic Recycling Contract with URT.** Because Jefferson County is getting out of funding electronic recycling, Watertown is faced with options of either charging a fee for electronics being dropped off or restricting how and when these can be discarded to minimize abuse. After discussion, a motion was made and seconded to recommend a contract with Universal Recycling Technologies (URT) for a one year period of time. This was seconded and approved unanimously. **4. Review & approve State Salt Contract.** This year's price is \$68.41 per ton, compared to last year's price of \$70.16. A resolution will be presented authorizing the purchase of 4,000 ton. **5. Review & approve Recirculation Pump replacement.** Bid information came in late and Water Systems Manager Freber was not comfortable making a recommendation. Motion was made to table this until the next meeting on August 9, 2016, which passed unanimously. **6. Review & approve MSA Professional Services contract amendment for N. Second Street Bridge.** Delays by the DNR have resulted in additional costs and expense. Motion was made and seconded to recommend an increase of \$12,950.00 for the related work. A resolution will be presented. **7. Discuss sidewalk complaint at 313 S. Ninth Street.** After a report from the Police Department, Engineer Technician Jay Haberkorn inspected the property and tagged four slabs as needing replacement, at a cost of \$769.00. Motion was made and seconded to send a letter to the property owner requiring repairs. Motion passed unanimously. **8. Review & approve Watertown Lower Dam Repairs Project.** After discussion with Mayor David, City Engineer Holloway is proposing we re-advertise in November and then open and award a contract to the lowest bidder in January of 2017 to allow for funds to be budgeted. The DNR has assured us that the \$400,000.00 in State Grants will be allowed to be carried over. **9. Review & approve City Bicycle Facility Map.** Motion was made and seconded to recommend approval of this map. A resolution will be presented. **10. Review & approve City Wide Bicycle & Pedestrian Path Plan Task Force Mission Statement.** Motion was made and seconded to recommend to the Council, the Task Force Mission Statement be adopted. This was seconded and approved unanimously. A resolution will be presented. **11. Review & approve revised 2016 Bike Lane Striping List.** After discussion a motion was made and seconded to recommend the revised 2016 Bike Lane Striping List. Motion passed unanimously. A resolution will be presented. **12. 2017 TAP Grant Application update.** Motion was made to recommend that we resubmit, to the State, our TAP Grant application for 2017 as revised and proposed. This was seconded and passed unanimously. **13. Review & approve City Wide Bicycle & Pedestrian Path Task Force Meeting minutes for June 28, 2016.** Motion was made and seconded to approve these minutes, which passed unanimously. The report was received and placed on file.

COMMUNICATIONS & RECOMMENDATIONS OF THE MAYOR

Police Chief Robert Rosch, Hartland Police Department, was present to present the Watertown Police Department with their Wisconsin Law Enforcement Accreditation Recognition. Chief Rosch commended our Department, stating that, of the 235 Standards, 224 were applicable to Watertown and all were achieved. They presented 3 years of proof of compliance. He further commended Captain Kleppin in his efforts to make this a department wide involvement in the recognition. A plaque was presented to Police Chief Roets.

Mayor David presented the following appointments:

Tourism Commission-Peter Wright, 745 W. Main St., for a partial term replacing Loree Walker. Motion was made by Alderperson Tietz, seconded by Alderperson Maron to approve this appointment. Motion carried on a voice vote.

Election Officials: Carole Dobrogowski, 1407 Evergreen Dr., Apt. 2; Janet Fiess, 424 Janet Lane; John Fiess, 424 Janet Lane; Laurel Friedl, 405 Dewey Ave.; Sharon Greenwald, 2001 Airport Rd.; Mike Hoppenrath, 1301 Newcastle Ct.; Marie Klinger, 812 Western Ave., Apt. 4; Kay Lapin, 1216 Richards Ave.; Dale Lenius, 203 Air Park Dr., #9; Dennis Osterhaus, 1204 Crestview Dr.; Jean Osterhaus, 1204 Crestview Dr.; Carol Quest, 1220 Allermann Dr.; Cindy Schultz, 1316 Windsor Circle; Dennis Schwartz, 1327 Louisa St. Motion was made by Alderperson Smith, seconded by Alderperson Raether to approve these appointments, which carried on a voice vote.

ACCOUNTS PAYABLE

Certified accounts in the amount of \$433,836.96 were presented for payment. Alderperson Romlein moved to pay all certified accounts, seconded by Alderperson Larsen and carried on a roll call vote: Yes – 9. No – None. (Complete listing of accounts payable is on file and open for public inspection in the office of the City Clerk/Treasurer.)

REPORTS AND MISCELLANEOUS BUSINESS

The following reports were presented: Branding Committee – June 23, 2016. Payroll Summaries – July 6-July 19, 2016. Watertown Family Center – July 19, 2016.

ORDINANCES

Ord. #16-10, to create Section 7.09(1)(z-180) Parking Prohibited in Specified Places on the south side of Main Street, beginning at a point 108 feet west of the west curb line of S. First Street to a point 195 feet further west on the Main Street Bridge was presented. *Sponsor: Alderperson Zgonc. From: The Public Safety & Welfare Committee.* Alderperson Berg moved for the adoption of this ordinance on its second reading, seconded by Alderperson Raether. Alderperson Smith then moved to amend the ordinance with the language as presented in red type, seconded by Alderperson Tietz. Section (z-180) will read; on the north and south sides of Main Street beginning at a point 119 feet west of the west curb line of S. First Street, to a point 171 feet further west and on the south side of Main Street beginning at a point 125 feet west of the west curb line of S. First Street to a point 162 feet further west, Main Street Bridge. This amendment motion passed on the following roll call vote: Yes – 9. No – None. The motion to approve this ordinance on its second reading carried on a roll call vote: Yes – 9. No – None.

Ord. #16-12, to amend Section 7.06(4)(e)(1), Parking Limitations, of Chapter 7 of the Traffic Code to prohibit all night parking between the hours of 9:00 p.m. and 6:00 a.m. on the south side of E. Main Street from the west curb line of S. First Street to a point 125 feet west was presented. *Sponsor: Alderperson Zgonc. From: The Public Safety & Welfare Committee.* Alderperson Zgonc moved for the adoption of this ordinance on its first reading, seconded by Alderperson Larsen and carried on a roll call vote: Yes – 9. No – 0.

RESOLUTIONS

Res. Exh. #8349, to authorize the purchase of 4,000 ton of bulk rock salt from Compass Minerals for \$68.41 per ton was presented. *Sponsor: Alderperson Berg. From: The Public Works Commission.* Alderperson Zgonc moved for the adoption of this resolution, seconded by Alderperson Smith and carried on a roll call vote: Yes – 9. No – None.

Res. Exh. #8350, to enter into an agreement with Universal Recycling Technologies (URT), of Janesville, for electronic recycling, to be charged to Outside Services Account #17-58-17-41 was presented. *Sponsor: Alderperson Berg. From: The Public Works Commission.* Alderperson Berg moved for the adoption of this resolution, seconded by Alderperson Larsen. Alderperson Smith moved to strike the last sentence, "There is \$32,000.00 in the budget for this service", and to add, "However, not more than \$32,000.00 will be expensed for this purpose unless specifically appropriated for the purpose". This was seconded by Alderperson Berg and carried on a roll call vote: Yes – 9. No – None. The motion to adopt this resolution carried on a roll call vote: Yes – 9. No – None.

Res. Exh. #8351, to adopt the City Wide Bicycle & Pedestrian Path Task Force Mission Statement & Goals was presented. *Sponsor: Alderperson Berg. From: The Public Works Commission.* Alderperson Tietz moved for the adoption of this resolution, seconded by Alderperson Raether and carried on a voice vote.

Res. Exh. #8352, to approve the City Wide Bicycle Facility Map was presented. *Sponsor: Alderperson Berg. From: The Public Works Commission.* Alderperson Berg moved for the adoption of this resolution, seconded by Alderperson Tietz and carried on a roll call vote: Yes – 9. No - None.

Res. Exh. #8353, to amend the contract with MSA Professional Services in the amount of \$12,950.00 to be taken from Water Outside Services Account #03-99-23-18, in the amount of \$6,475.00 and Wastewater Outside Services Account #02-85-00-20 in the amount of \$6,475.00 was presented. *Sponsor: Alderperson Berg. From: The Public Works Commission.* Alderperson Berg moved for the adoption of this resolution, seconded by Alderperson Larsen and carried on a roll call vote: Yes – 9. No – None.

ADJOURNMENT

There being no further business to come before the Council at this time, Alderperson Larsen moved to adjourn, seconded by Alderperson Zgonc and carried on a voice vote, the time being 7:42 p.m.

Cindy Rupprecht

Clerk/Treasurer

(Complete video of Council Proceedings on DVD.)

(DISCLAIMER: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.)