

COUNCIL PROCEEDINGS

Mayor John David called the regular meeting of the Common Council of the City of Watertown to order at 7:00 p.m. on Tuesday, September 6, 2016, in the Council Chambers at City Hall.

ROLL CALL

Roll call showed the following members present: Alderpersons Smith, Berg, Larsen, Zgonc, Raether, Tietz, Maron and Romlein. (8) Absent: McFarland. (1). Also present were Fire Chief Greg Michalek, Police Chief Tim Roets, City Engineer Jaynellen Holloway, City Attorney Will Gruber and Clerk/Treasurer Cindy Rupprecht.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

MINUTES OF PRECEDING MEETING

Mayor David inquired if there were any additions or corrections to the minutes of the meeting held Tuesday, August 16, 2016. There being none, the minutes were approved as presented.

COMMITTEE REPORTS

FINANCE COMMITTEE, August 29, 2016. 1. Review & approve Revolving Loan Fund. The Mayor is asking for final approval to get the loan program going, as he has had numerous requests for loan applications. After a very lengthy discussion a motion was made and seconded to move ahead with the project with some modifications to include that the Mayor should make the appointments to the Loan Committee, with confirmation by the Common Council. It was stated that we should have qualified and experienced people on the Committee. Kristen Fish indicated that three banks were interested in participating. Motion passed unanimously to move ahead with the program. 2. Review & approve Hardship Request application for EMS Services. After discussion, a motion was made and seconded to approve the request to write this bill off. Motion passed unanimously. 3. Review & approve Fire Department surplus items to be sold. Motion was made and seconded to approve the sale of these items, which passed unanimously. 4. Review & approve pay adjustment for Paid-On-Call Firefighters. & 5. Review & approve Fire Department Permanent Part-Time Clerk/Typist position. These two items were laid over to a future meeting. 6. Review & approve Solid Waste contract extension. Street Superintendent Rick Schultz was present to inform the Committee that he had negotiated an extension of our agreement with Waste Management. There will not be a rate increase, as originally planned. We will pay the same rate for 2017 & 2018. Motion was made and seconded to approve the 5-Year Contract Extension, which passed unanimously. A resolution will be presented. 7. Closed Session per Wis. Stat. §19.85(1)(c) to discuss personnel matter. Following roll call vote, the Committee entered closed session. 8. Reconvene to open session. Motion was made and seconded to reconvene to open session. 9. Closed Session per Wis. Stat. §19.85(1)(e) for union negotiations. Following a roll call vote, the Committee moved into closed session for contract negotiations with the Fire Union. The report was received and placed on file.

PUBLIC WORKS COMMISSION, August 23, 2016. 1. Review & approve MSA grading agreement proposal for Airport. A proposal was received from MSA for \$6,800.00 to perform a survey of the Airport land. Some areas need soil removed to comply with height or elevation restrictions. Once this has been determined, Street Department crews can do the loading, moving and hauling away of the dirt as needed. Motion was made and seconded to approve this work, which passed unanimously. 2. Update on equipment sales. Street Superintendent Schultz informed the Commission that the 2000 Dodge pick-up received a high bid of \$2,888.00 and the Diesel Steam Roller, a price of \$15,587.00. 3. Review & approve offering Price Reports for Parcels based on appraisals prepared by Aari Roberts. Water Systems Manager Freber presented two appraisals needed for parcels with permanent and temporary

easements for the N. Second Street Bridge Project. The first parcel, at 1034 N. Second Street, appraised at \$1,850. The second parcel, located at 1030 N. Second Street, appraised for \$4,500. Motion was made and seconded to move forward with MSA to settle with these property owners on compensation owed them for the easements needed. Motion passed unanimously. **4. Discuss DigiCorp proposal - Wastewater.** DigiCorp is proposing to move some servers and applications from the Wastewater Treatment Plant to the Virtual Server infrastructure at City Hall. DigiCorp feels there are some applications which should remain at the Wastewater Plant. DigiCorp has estimated a cost of \$5,076 to do the initial services, but Water Systems Manager Freber is asking for consent to proceed forward with DigiCorp on putting together a more complete package of total costs for implementing suggested changes, including new hardware and software to make this a reality. Motion was made and seconded to approve this, which passed unanimously. **5. Discuss & approve ground bar installation on cranes at Wastewater Treatment Plant.** Water Systems Manager Freber presented information on why the four cranes at Wastewater need grounding bars, to satisfy OSHA requirements. Total estimate is \$8,261 to provide this work by Konecranes. Motion was made and seconded to approve this, which passed unanimously. **6. Review & approve Revised Infill Sidewalk Policy/Program.** Engineer Holloway provided an update on why this was not included on the Council's agenda. After discussions with Attorney Gruber, some modifications need to be made to comply with Wisconsin Statutes. After discussion on the various recommended changes, a motion was made and seconded to recommend the Infill Sidewalk Policy & Resolution to the Council as revised. The report was received and placed on file.

COMMUNICATIONS & RECOMMENDATIONS OF THE MAYOR

Mayor David presented appointments to the following Commissions and Boards: Airport Commission, Roger Rothschadl, 815 Cole St., 1st Term; Library Board, Dan Olejniczak, 326 N. Montgomery St., 1st Term, replacing John Ebert; Family Center Board, Carol Quest, 1220 Allermann Dr., 16th Term and Greg Michalek, 612 Hunter Oaks Blvd., 5th Term; Transit Commission, Jennie Fox, 514 S. First St., 1st Term, replacing George Oestreich and Rochelle Day, 121 Riverlawn Ave., 3rd Term; Historic Preservation & Downtown Design Commission, Steven Board, 1019 Boughton St., Partial Term, replacing Michelle Wylar; Cable TV Regulatory Board, Carol Ruffin, 714 N. Church St., 1st Term, replacing Kap Peter and Ray Bezanson, 215 S. Eighth St., 2nd Term. Alderperson Smith moved to approve these appointments, seconded by Alderperson Raether and carried on a roll call vote: Yes – 8. No – 0.

Mayor David then presented communications from the Wisconsin Department of Administration listing the population estimates as of January 1, 2016. Jefferson County's estimate was 15,409 persons, with Dodge County at 8,586 persons, for a total of 23,995 persons.

ACCOUNTS PAYABLE

Certified accounts in the amount of \$637,617.93 were presented for payment. Alderperson Romlein moved to pay all certified accounts, seconded by Alderperson Larsen and carried on a roll call vote: Yes – 8. No – None. (Complete listing of accounts payable is on file and open for public inspection in the office of the City Clerk/Treasurer.)

REPORTS AND MISCELLANEOUS BUSINESS

The following reports were presented: Board of Canvassers – August 12, 2016. Branding Committee – July 21, 2016. Cash & Investment Summary – July 31, 2016. Employee Advisory Committee – August 2, 2016. Payroll Summaries – August 3-16, 2016 & August 17-30, 2016. Plan Commission – August 22, 2016. Reserve Balances for period ending August 31, 2016. Site Plan Review – August 22, 2016. Tourism Commission – July 14, 2016 & August 11, 2016. Transit Commission – August 24, 2016. Watertown Family Center Board – August 23, 2016. Zoning Board of Appeals – June 7, 2016.

ORDINANCES

Ord. #16-13, for the attachment of real estate by Boundary Adjustment from the Town of Emmet to the City of Watertown located at N1526 Prospect Street was presented. *Sponsor: Mayor David. From: The Plan Commission (with a positive recommendation).* Alderperson Tietz moved for the adoption of this ordinance on its first reading, seconded by Alderperson Maron and carried on a roll call vote: Yes – 8. No – 0.

Ord. #16-14, to amend Section 7.06(2)(a), Parking Reserved for Vehicles of Disabled, amended to add two stalls on S. Water Street was presented. *Sponsor: Alderperson Zgonc. From: The Public Safety & Welfare Committee.* Alderperson Larsen moved for the adoption of this ordinance on its first reading, seconded by Alderperson Raether and carried on a roll call vote: Yes – 8. No – 0.

Ord. #16-15, to amend Section 7.06(1)(b), Loading Zone-No Parking, on S. Water Street was presented. *Sponsor: Alderperson Zgonc. From: The Public Safety & Welfare Committee.* Alderperson Zgonc moved for the adoption of this ordinance on its first reading, seconded by Alderperson Romlein and carried on a roll call vote: Yes – 8. No – 0.

Ord. #16-16, to amend Section 17.02(50), Lists Furnished to Treasurer was presented. *Sponsor: Mayor David.* Alderperson Smith moved for the adoption of this ordinance on its first reading, seconded by Alderperson Zgonc and carried on a roll call vote: Yes – 8. No – 0.

Ord. #16-17, to amend Section 26.08, Filing of Lien related to delinquent utility bills was presented. *Sponsor: Mayor David.* Alderperson Raether moved for the adoption of this ordinance on its first reading, seconded by Alderperson Larsen and carried on a roll call vote: Yes – 8. No – 0.

RESOLUTIONS

Res. Exh. #8359, to authorize entering into a contract with Maas Bros. Construction for the repair of the Senior Center deck to be charged to Parks Capital Projects Account #05-55-41-70 for \$42,880.00, Senior Center Capital Projects Account #05-55-24-70 for \$36,000.00, Senior Center Roof Repair Account #05-58-11-09 for \$5,859.13 and Park Expansion and Improvement Account #05-58-11-20 for \$3,661.00 for a total cost of \$88,400.00 was presented. *Sponsor: Alderperson Tietz. From: The Parks, Recreation & Forestry Commission.* Alderperson Tietz moved for the adoption of this resolution, seconded by Alderperson Romlein and carried on a roll call vote: Yes – 8. No – None.

Res. Exh. #8360, to approve a 5 year contract extension with Waste Management was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Tietz moved for the adoption of this resolution, seconded by Alderperson Smith and carried on a roll call vote: Yes – 8. No – None.

ADJOURNMENT

There being no further business to come before the Council at this time, Alderperson Larsen moved to adjourn, seconded by Alderperson Zgonc and carried on a voice vote, the time being 7:17 p.m.

Cindy Rupprecht

Clerk/Treasurer

(Complete video of Council Proceedings on DVD.)

(DISCLAIMER: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.)