

COUNCIL PROCEEDINGS

Mayor John David called the regular meeting of the Common Council of the City of Watertown to order at 7:00 p.m. on Tuesday, November 1, 2016, in the Council Chambers at City Hall.

ROLL CALL

Roll call showed the following members present: Alderpersons McFarland, Smith, Berg, Larsen, Zgonc, Raether, Maron and Romlein. (8) Absent: Tietz. (1). Also present were Fire Chief Greg Michalek, Police Chief Tim Roets, City Engineer Jaynellen Holloway, City Attorney Will Gruber and City Clerk/Treasurer Cindy Rupprecht.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

MINUTES OF PRECEDING MEETING

Mayor David inquired if there were any additions or corrections to the minutes of the meeting held Tuesday, October 18, 2016. There being none, the minutes were approved as presented.

PUBLIC HEARINGS

Mayor David declared open, at 7:01 p.m., the public hearing regarding the 2017 Budget, including all Funds. There being no persons wishing to address the Council so Mayor David declared the public hearing closed.

Mayor David then declared open at 7:02 pm the public hearing to adopt and amend Chapter 545, Subdivision of Land, formerly Chapter 20, Subdivision of Land, through the City's Recodification of the Watertown General Code. There being no persons wishing to address the Council, Mayor David declared this public hearing closed.

Mayor David then declared open at 7:03 pm the public hearing to adopt and amend Chapter 550, Zoning, formerly Chapter 18 of the Zoning Code, through the City's Recodification of the Watertown General Code. There being no persons wishing to address the Council, Mayor David declared this public hearing closed.

COMMITTEE REPORTS

PUBLIC WORKS COMMISSION, October 25, 2016. 1. Review & approve Maintenance Agreement with Dodge County Drainage District No. 80. Zoning Administrator Jacob Maas was present to go over the proposal for the City to take over maintenance duties of a drainage ditch near Kimberly Court and South Hwy. R. The City would be responsible for cutting trees and clearing/cleaning out the ditch as needed in exchange for City residents along the ditch line being freed up from their annual assessment. The City has been paying these fees anyway. After discussion a motion was made to approve this agreement between the City and Dodge County, which was seconded and approved unanimously. **2. Approve bids for 2nd Street Bridge Utility Projects.** Water Systems Manager Kevin Freber was present to go over the bids. Three bids were received with the lowest being \$862,332.70. The contractor has agreed to deduct \$20,000.00 if work is completed in 2017, with another \$33,321.00 being deducted for having the cost of televising old and new syphon out of the bid, with City crews doing the work instead. This reduces the bid to \$809,011.00, which is still over the estimate of the consultants, which was \$650,000.00. Motion was made and seconded to recommend E & N Hughes for the project. A resolution will be presented. **3. Approve MSA Construction Services.** Water Systems Manager Freber was also present to make an amendment to the construction contract with MSA, adding an additional \$43,200.00 for additional administration and observation required for this project. Motion was made and seconded to approve this addition. Motion passed unanimously. A resolution will be presented. The report was received and placed on file.

COMMUNICATIONS & RECOMMENDATIONS OF THE MAYOR

Mayor David pointed out to the Council that the Holiday Train would be stopping in the City on December 6, 2016, which is a night of a Council meeting. In an effort to have all persons be able to attend this event, he is proposing to move the Council meeting to Monday, December 5, 2016 and asked all Council Members to consider this and let him know if they would be able to make a Monday meeting. There will be action on this item at the next Council meeting to make an official change.

ACCOUNTS PAYABLE

Certified accounts in the amount of \$618,303.47 were presented for payment. Alderperson Romlein moved to pay all certified accounts, seconded by Alderperson Larsen and carried on a roll call vote: Yes – 8. No – None. (Complete listing of accounts payable is on file and open for public inspection in the office of the City Clerk/Treasurer.)

REPORTS AND MISCELLANEOUS BUSINESS

The following reports were presented: Committee of the Whole – October 18, 2016. Employee Advisory Committee – September 13, 2016. Payroll Summaries –October 12 - 25, 2016. Plan Commission – October 24, 2016. Tourism Commission – September 8, 2016 Watertown Family Center Board – October 19, 2016.

RESOLUTIONS

Res. Exh. #8380, to enter into an agreement with Hospitality Consulting Group for a Hotel Feasibility Study in an amount not to exceed \$8,000.00 was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Smith moved for the adoption of this resolution, seconded by Alderperson McFarland and carried on a roll call vote: Yes – 8. No – None.

Res. Exh. #8381, to authorize entering into an agreement with E & N Hughes in an amount of \$809,011.70 for the N. Second Street Bridge Project, to be charged to Wastewater Sewer Rehab Account #02-97-30-11, in the amount of \$584,011.70 and Water Capital Account #03-99-99-99 for \$225,000.00 was presented. *Sponsor: Ald. Berg. From: The Public Works Commission.* Alderperson Berg moved for the adoption of this resolution, seconded by Alderperson Maron and carried on a roll call vote: Yes – 8. No – 0.

Res. Exh. #8382, to authorize entering into an agreement with MSA Professional Services in an amount not to exceed \$43,200.00 to be charged to Wastewater Sewer Rehab Account #02-97-30-11 for \$32,400.00 and Water Capital Account #03-99-99-99 for \$10,800.00 was presented. *Sponsor: Ald. Berg. From: The Public Works Commission.* Alderperson Romlein moved for the adoption of this resolution, seconded by Alderperson Berg and carried on a roll call vote: Yes – 8. No - 0.

ADJOURNMENT

There being no further business to come before the Council at this time, Alderperson Zgonc moved to adjourn, seconded by Alderperson Larsen and carried on a voice vote, the time being 7:12 p.m.

Cindy Rupprecht

Clerk/Treasurer

(Complete video of Council Proceedings on DVD.)

(DISCLAIMER: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.)