

COUNCIL PROCEEDINGS

Mayor John David called the regular meeting of the Common Council of the City of Watertown to order at 7:00 p.m. on Monday, December 5, 2016, in the Council Chambers at City Hall.

ROLL CALL

Roll call showed the following members present: Alderpersons McFarland, Larsen, Zgonc, Raether, Tietz, Maron and Romlein. (7) Absent: Smith and Berg. (2). Also present were Fire Chief Greg Michalek, Police Chief Tim Roets, Engineering Project Manager Jay Haberkorn, City Attorney Will Gruber and City Clerk/Treasurer Cindy Rupprecht.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

MINUTES OF PRECEDING MEETING

Mayor David inquired if there were any additions or corrections to the minutes of the meeting held Tuesday, November 15, 2016. There being none, the minutes were approved as presented.

COMMITTEE REPORTS

FINANCE COMMITTEE, November 21, 2016. 1. Review & approve resolution for Brandenstein Park Equipment. Three proposals were received. The recommendation is to go with Minnesota/Wisconsin Playground Equipment for a total cost of \$45,000.00. A resolution will be presented. **2. Communication Center printer replacement.** The printer in the Communication Center is overheating. The Police Department is requesting a transfer of funds to be able to replace this printer. A resolution will be presented. **3. Review & approve Truancy Abatement Officer Contract.** This is the contract with the School District, which has been the same as in the past, with the exception that the maximum share to the City would be \$10,000.00. A resolution will be presented. The report was received and placed on file.

FINANCE COMMITTEE, November 28, 2016. 1. Discuss & authorize replacing Environmental Health Supervisor due to vacancy. Health Officer Carol Quest was present to request permission to fill this vacancy. Motion was made, seconded and passed unanimously to allow Carol to advertise. **2. Discuss & authorize replacing distribution position in the Water Department.** Water Systems Manager Kevin Freber was present to explain that Mike Rowoldt had retired after over 40 years of employment. Kevin is looking to replace him with a distribution position. Motion was made and seconded to allow Kevin to advertise to fill this position. Motion passed unanimously. The report was received and placed on file.

PUBLIC WORKS COMMISSION, November 22, 2016. 1. Review Electronic Recycling Hours & Policy. Due to abuse of this service, recycling was relocated inside a fenced area requiring persons to show proof of City residency before they can drop off electronics. In the last six weeks this has cut the tonnage in half. A local resident was present to request that additional hours be set up for weekends and evenings to accommodate those who work during the week. Street Superintendent Schultz will look into these options and report back in the next month. **2. & 3. Infill Sidewalk maintenance Update & approve 2017 Sidewalk Program Area.** After discussing the number of areas which required sidewalk maintenance, a motion was made and seconded to focus sidewalk maintenance for 2017 on 8th Street, from Western Avenue to Station Street, 7th Street, from Western Avenue to Station Street, 9th Street, from Western Avenue to Station Street and 10th Street, from Western Avenue to Station Street, giving as much repair work as can be completed. Motion passed unanimously. **4. Review/acknowledge City Wide Bicycle & Pedestrian Path Task Force minutes of October 25, 2016.** After discussion of the minutes, a motion was made and seconded to receive and acknowledge these minutes as written. Motion passed unanimously. The report was received and placed on file.

COMMUNICATIONS & RECOMMENDATIONS OF THE MAYOR

Mayor David reminded alderpersons that the year-end meeting will be held on Thursday, December 29, 2016 at 4:00 pm. He asked alderpersons to let either him or Cindy know if they will not be able to attend.

ACCOUNTS PAYABLE

Certified accounts in the amount of \$692,850.74 were presented for payment. Alderperson Romlein moved to pay all certified accounts, seconded by Alderperson Larsen and carried on a roll call vote: Yes – 7. No – None. (Complete listing of accounts payable is on file and open for public inspection in the office of the City Clerk/Treasurer.)

REPORTS AND MISCELLANEOUS BUSINESS

The following reports were presented: Library Board of Trustees – October 13 & November 10, 2016. Park, Recreation & Forestry Commission – November 7, 2016. Payroll Summaries – November 9 – November 22, 2016. Plan Commission – November 14 & 28, 2016. Police & Fire Commission – November 14, 2016. Reserve Balances for period ending October 31, 2016. Site Plan Review Committee – November 28, 2016. Transit Commission – November 28, 2016. Watertown Tourism Commission – October 13, 2015 & November 10, 2016.

ORDINANCES

Ord. #16-21, to amend Section 500-6 B. (2), Parking Limitations, Disabled Parking on the west side of Neenah Street was presented. *Sponsor: Alderperson Zgonc. From: The Public Safety & Welfare Committee.* Alderperson Zgonc moved for the adoption of this ordinance on its second reading, seconded by Alderperson Raether and carried on a roll call vote: Yes – 7. No – None.

Ord. #16-22, to create Section 500-6 A. (4), Parking Limitations on S. Sixth Street between Main & Market Streets was presented. *Sponsor: Alderperson Zgonc. From: The Public Safety & Welfare Committee.* Alderperson Romlein moved for the adoption of this ordinance on its second reading, seconded by Alderperson Larsen and carried on a roll call vote: Yes – 7. No – None.

Ord. #16-23, to adopt & amend Chapter 545, Subdivision of Land was presented. *Sponsor: Mayor David. From: The Plan Commission, with a positive recommendation.* Alderperson Tietz moved for the adoption of this ordinance on its first reading, seconded by Alderperson Maron and carried on a roll call vote: Yes – 7. No – None.

Ord. #16-24, to adopt & amend Chapter 550, Zoning Code was presented. *Sponsor: Mayor David. From: The Plan Commission, with a positive recommendation.* Alderperson Tietz moved for the adoption of this ordinance on its first reading, seconded by Alderperson Raether and carried on a roll call vote: Yes – 7. No – None.

RESOLUTIONS

Res. Exh. #8391, to amend the budget of the Police Department Outside Services Account #01-52-11-17, to be reduced by \$910.00 and to increase the budget of the Police Department Capital Outlay Account #01-52-11-60 by \$910.00 for the authorized purchase of a Ricoh 5300DN printer, to be charged to Police Department Capital Outlay Account #01-52-11-60 was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Romlein moved for the adoption of this resolution, seconded by Alderperson Raether and carried on a roll call vote: Yes – 7. No – None.

Res. Exh. #8392, to approve the 2016-2017 Collective Bargaining Agreement with the Local 877 of the International Fire Fighters Association was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Tietz moved for the adoption of this resolution, seconded by Alderperson Larsen and carried on a roll call vote: Yes – 7. No – 0.

Res. Exh. #8393, to authorize entering into an agreement with the Watertown Unified School District for a Truancy Abatement Officer position for the period of July 1, 2016 to June 30, 2017 was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Zgonc moved for the adoption of this resolution, seconded by Alderperson Raether and carried on a roll call vote: Yes – 7. No - 0.

Res. Exh. #8394, to designate the Sidewalk Maintenance Area for 2017 to include S. 7th Street and S. 8th Street, from Western Avenue to Station Street and all areas in between was presented. *Sponsor: Alderperson Berg. From: The Public Works Commission.* Alderperson Maron moved for the adoption of this resolution, seconded by Alderperson Raether and carried on a roll call vote: Yes – 7. No – 0.

Res. Exh. #8395, to authorize the purchase of playground equipment for Brandenstein Park from Minnesota/Wisconsin Playground Equipment, Inc. at a cost of \$45,000.00 to be charged to Park Improvement Fees Account #07-58-11-15 was presented. *Sponsor: Alderperson Tietz. From: The Park, Recreation & Forestry Commission.* Alderperson Tietz moved for the adoption of this resolution, seconded by Alderperson Larsen and carried on a roll call vote: Yes – 7. No – 0.

ADJOURNMENT

There being no further business to come before the Council at this time, Alderperson Larsen moved to adjourn, seconded by Alderperson Zgonc and carried on a voice vote, the time being 7:12 p.m.

Cindy Rupprecht

Clerk/Treasurer

(Complete video of Council Proceedings on DVD.)

(DISCLAIMER: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.)