

COUNCIL PROCEEDINGS

Mayor John David called the regular meeting of the Common Council of the City of Watertown to order at 7:00 p.m. on Tuesday, December 20, 2016, in the Council Chambers at City Hall.

ROLL CALL

Roll call showed the following members present: Alderpersons McFarland, Smith, Berg, Larsen, Zgonc, Raether, Tietz, Maron and Romlein. (9) Absent: None. (0). Also present were Fire Chief Greg Michalek, Police Chief Tim Roets, City Engineer Jaynellen Holloway, City Attorney Will Gruber and City Clerk/Treasurer Cindy Rupprecht.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

MINUTES OF PRECEDING MEETING

Mayor David inquired if there were any additions or corrections to the minutes of the meeting held Monday, December 5, 2016. There being none, the minutes were approved as presented.

PUBLIC HEARING

Mayor David declared open the public hearing to rezone an unaddressed property, Parcel #28-291-0815-0624-002, from PI (Planned Industrial) to GI (General Industrial). There being no one present to make comments at this public hearing, Mayor David declared it closed at 7:02 p.m.

COMMITTEE REPORTS

FINANCE COMMITTEE, December 12, 2016. 1. Closed Session per Wis. Stat. §19.85(1)(e) to discuss land purchase. Motion was made and seconded to move into closed session, which carried on a roll call vote. **2. Reconvene to open session.** Motion was made and seconded to reconvene to open session, which passed unanimously. Item #9 was then moved up on the agenda. **9. Review & approve resolution for change from Community Development Authority (CDA) to Redevelopment Authority (RDA).** Mayor David explained some of the reasons behind this move. He is recommending that we dissolve the CDA and create a separate Housing Authority and a separate RDA. The Mayor will appoint a new RDA Board to oversee redevelopment, and in the immediate future, the formulation of the Revolving Loan Fund for downtown. After some discussion, motion was made and seconded to recommend this to the Common Council. A resolution will be presented. **3. Review & approve proposal for Unitrends Back-up Replacement System.** Our present back-up system has exceeded its useful life of over 5 years. Unitrends has a current promotion, which would allow the City to receive free equipment with the purchase of 3 years of maintenance at a cost of approximately \$27,600.00. Total savings on this project would be approximately \$40,000.00. Motion was made and seconded to recommend this, which will also require a budget amendment. Money for this will come from Street Lighting Account and will be transferred to the City Wide Network Account. The motion passed unanimously. A resolution will be presented. **4. Review & approve 2017 Payroll Resolution.** After discussion a motion was made and seconded to recommend the Payroll Resolution to the Common Council. Motion passed unanimously. **5. Review & approve raises for Paid-on-call – Fire Department.** This was addressed and approved as part of the Payroll Resolution. **6. Review & approve job description & approval of part-time clerk position in 2017 – Fire Department.** This position was included in the 2017 Budget and the Fire Chief is seeking permission to advertise. Motion was made and seconded to move forward with this position. Motion passed unanimously. **7. Discuss & approve disposing of old Engine #3 on Wisconsin Surplus, after new engine is accepted and in service.** Fire Chief Michalek explained the new engine would be arriving in approximately 1 week and would like to begin preparing old Engine #3 for disposal. It will take approximately 30 days to get the new engine up and running. Even though the old engine is 32 years old, Chief

Michalek expects to get a pretty good bid. Motion was made and seconded to approve the process for disposal of Engine #3. Motion passed unanimously. **8. Review & approve Street Department hire.** Street Superintendent Schultz was present to explain he had 18 applicants for the open position and was recommending Brandon Knaack. Motion was made and seconded to recommend the hire of Brandon at a Grade E, Step 3. Motion passed unanimously. The report was received and placed on file.

PUBLIC WORKS COMMISSION, December 13, 2016. 1. Review & approve update on ARC Flash Study at Wastewater Plant. Water Systems Manager Kevin Freber was present to report that he received 2 proposals for this Study. He explained the work that would be needed to create a base line of information and calculations. After discussion, motion was made and seconded to approve ISG to do this study at a price not to exceed \$7,250.00. Motion passed unanimously. **2. Review & approve Well Monitoring & Well Replacement ta City Landfill Site.** Street Superintendent Rick Schultz was present to explain the Annual Ground Water and Methane Gas testing required at the old landfill site. After discussion, motion was made and seconded to recommend the City hire MSA Professional Services to perform these services and to include possible well replacement, if needed, at a cost not to exceed \$43,000.00. Motion passed unanimously. A resolution will be presented. **3. Review & approve Clasen Quality Coating Sewer Bill Adjustment.** Water Systems Manager Freber explained that Clasen had been mistakenly billed over a 3 year period at two different plants. Motion was made and seconded to issue a refund or credit Clasen Quality Coating totaling \$39,062.61 as soon as possible. Motion passed unanimously. **4. Discuss sidewalk issue at 1203 River Drive.** The Police Department received a complaint about uneven sidewalk in this area. Upon inspection there was a 4" to 6" elevation between the sidewalk slabs, which is recommended for replacement. There are also 7 other slabs needing repair or replacement. Since the proper notice was not provided to the owner to attend this meeting, this will be scheduled for the next meeting. In the meantime, the Street Department will do patch work until work can be scheduled in the spring. Motion was made and seconded to have this replaced and charged as a special assessment. Motion passed unanimously. The report was received and placed on file.

COMMUNICATIONS & RECOMMENDATIONS OF THE MAYOR

Susan Dascenzo, Executive Director of the Chamber of Commerce, 519 E. Main Street, was present to update the Council on their plans for 2017. She passed out their calendar, which included all of their projects and programming. Susan highlighted several of the upcoming events and then wished all of the Council members Happy Holidays on behalf of herself and her staff at the Chamber, Main Street and Tourism office.

ACCOUNTS PAYABLE

Certified accounts in the amount of \$762,568.13 were presented for payment. Alderperson Romlein moved to pay all certified accounts, seconded by Alderperson Larsen and carried on a roll call vote: Yes – 9. No – None. (Complete listing of accounts payable is on file and open for public inspection in the office of the City Clerk/Treasurer.)

REPORTS AND MISCELLANEOUS BUSINESS

The following reports were presented: Airport Commission – November 9, 2016. Cable TV Regulatory Board – November 14, 2016. Cash & Investment Summary – November 30, 2016. Community Development Authority – November 17, 2016. Employee Advisory Committee – November 1, 2016. Licensing Board – December 14, 2016. Payroll Summaries – November 23 – December 6, 2016. Police & Fire Commission – December 12, 2016. Reserve Balances for period ending November 30, 2016.

LICENSES

The following have made applications for Beverage Operator Licenses for year ending June 30, 2017 and are recommended for approval by the Licensing Board: Lori Ann Boettcher, 6219 Hwy 51, Lot 1134, Janesville, WI 53546; Nathan J. Checots, 503 N. Montgomery St., Watertown, WI 53098; Scott A. Galston, W5991 Lee Dr., Fort Atkinson, WI 53538; Kari J. Gluth, 403 LaFayette St., Watertown, WI 53094; Levi B. Godsey Jr., 93 Warbler Way, Watertown, WI 53098; Paula M. Guse, 513 S. 6th St., Watertown, WI 53094; Timothy J. Kleinke, 504 S. 7th St., Watertown, WI 53094; Andrea B. Lindemann, 2507 E. Johnson #3, Madison, WI 53704; Jennifer L. Luther, 1515 Utah St., Watertown, WI 53094; Jennifer L. May, W7941 Quarry Rd., Watertown, WI 53094; Amber R. Mayer, 1008 Mary St., #3, Watertown, WI 53094; Jessica C. McLaren, 805 N. 2nd St., Watertown, WI 53098; Karen M. Nehr, 1612 Carlson Pl., Watertown, WI 53094; Michael J. Paullin, 236 E. Spaulding St., Watertown, WI 53098; Rachel L. Steinle, 122 Scot St., Watertown, WI 53094; Ellen T. Tiedemann, 903 Fox Creek Dr., #2, Watertown, WI 53098; Vickie L. Timm, 1012 Western Ave., Watertown, WI 53094; Tessa Vince-Schmidt, 407 S. Washington St., Watertown, WI 53094; Pamela J. Voigt, 1506 Randolph St., Watertown, WI 53094; John M. Wagner, N8123 Woody Ln., Ixonia, WI 53036; Maxwell K. Wieder, 205 Elm St., Watertown, WI 53098; Biduan Zheng, 12 Pine Ridge Ct., #A, Watertown, WI 53094. Alderperson Maron moved to recommend the granting of all the licenses per Exhibit A, seconded by Alderperson Tietz and carried on a voice vote.

The following made application for a Special Event License, Luther Preparatory School, Gala Auction in the gymnasium at Luther Prep, 1300 Wester Ave., Saturday, April 22, 2017, from 4:30 p.m. to 9:00 p.m. Alderperson Raether moved to recommend the granting of this Special Event License, seconded by Alderperson Tietz and carried on a voice vote.

ORDINANCES

Ord. #16-23, to adopt & amend Chapter 545, Subdivision of Land was presented. *Sponsor: Mayor David. From: The Plan Commission, with a positive recommendation.* Alderperson Berg moved for the adoption of this ordinance on its second reading, seconded by Alderperson Raether and carried on a roll call vote: Yes – 9. No – None.

Ord. #16-24, to adopt & amend Chapter 550, Zoning Code was presented. *Sponsor: Mayor David. From: The Plan Commission, with a positive recommendation.* Alderperson Tietz moved for the adoption of this ordinance on its second reading, seconded by Alderperson Maron and carried on a roll call vote: Yes – 9. No – None.

RESOLUTIONS

Res. Exh. #8396, 2017 Payroll Resolution was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Smith moved for the adoption of this resolution, seconded by Alderperson Zgonc and carried on a roll call vote: Yes – 9. No – None.

Res. Exh. #8397, to authorize the purchase of a Unitrends Back-up System in the amount of \$28,259.00 and to authorize a budget amendment to decrease Street Lighting Acct. #01-54-42-30 and increase City Wide Net Work Acct. #01-54-10-41 to allow for the purchase of this system to be charged to City Wide Net Work was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Smith moved for the adoption of this resolution, seconded by Alderperson Raether and carried on a roll call vote: Yes – 9. No – 0.

Res. Exh. #8398, to dissolve the Community Development Authority (CDA) and create a separate Redevelopment Authority (RDA) and Housing Authority was presented. *Sponsor: Mayor David. From: The Finance Committee & Community Development Authority.* Alderperson Romlein moved for the adoption of this resolution, seconded by Alderperson Tietz and carried on a roll call vote: Yes – 9. No - 0.

Res. Exh. #8399, to direct the Mayor to appoint 7 residents to the Redevelopment Authority (RDA) was presented. *Sponsor: Mayor David. From: The Finance Committee & Community Development Authority.* Alderperson

Romlein moved for the adoption of this resolution, seconded by Alderperson Raether and carried on a roll call vote: Yes – 9. No – 0.

Res. Exh. #8400, to authorize entering into a contract with MSA Professional Services for Water & Gas Monitoring at the Landfill Site on Boomer Street at a cost not to exceed \$42,570.00 to be taken out of Solid Waste Utility Acct. #17-58-17-26 was presented. *Sponsor: Alderperson Berg. From: The Public Works Commission.* Alderperson Larsen moved for the adoption of this resolution, seconded by Alderperson Berg and carried on a roll call vote: Yes – 9. No – 0.

Res. Exh. #8401, to authorize the purchase of 800 ton of Bulk Rock Salt and to authorize a budget amendment to decrease Street Lighting Acct. #01-54-42-30 by \$57,000.00 and increase Snow & Ice Control Acct. #01-54-35-18 by \$57,000.00 was presented. *Sponsor: Mayor David.* Alderperson Tietz moved for the adoption of this resolution, seconded by Alderperson Smith and carried on a roll call vote: Yes – 9. No – 0.

Res. Exh. #8402, to authorize a budget amendment to decrease Engineering Capital Outlay Acct. #01-54-10-60 and increase Engineering GIS Acct. #01-54-10-50 was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Zgonc moved for the adoption of this resolution, seconded by Alderperson Smith and carried on a roll call vote: Yes – 9. No – 0.

ADJOURNMENT

There being no further business to come before the Council at this time, Alderperson Larsen moved to adjourn, seconded by Alderperson Maron and carried on a voice vote, the time being 7:23 p.m.

Cindy Rupprecht

Clerk/Treasurer

(Complete video of Council Proceedings on DVD.)

(DISCLAIMER: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.)