

COUNCIL PROCEEDINGS

Mayor John David called the regular meeting of the Common Council of the City of Watertown to order at 7:00 p.m. on Tuesday, February 7, 2017, in the Council Chambers at City Hall.

ROLL CALL

Roll call showed the following members present: Alderpersons Smith, Berg, Larsen, Zgonc, Raether, Tietz, Maron and Romlein. (8) Absent: McFarland. (1). Also present were Fire Chief Greg Michalek, Police Chief Tim Roets, Engineering Project Manager Jay Haberkorn, City Attorney Will Gruber and City Clerk/Treasurer Cindy Rupprecht.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

MINUTES OF PRECEDING MEETING

Mayor David inquired if there were any additions or corrections to the minutes of the meetings held Monday, January 16, 2017. There being none, the minutes were approved as presented.

COMMITTEE REPORTS

FINANCE COMMITTEE, January 23, 2017. **1. Review & approve Cable TV part-time Cable Assistant job description.** Cable Coordinator Karen Huisman was present to present the part-time position description created for the three positions that were added in the 2017 Budget. After discussion a motion was made and seconded to approve the job description, which passed unanimously. **2. Review & approve filling Environmental Health Specialist position.** Health Officer Carol Quest presented three candidates for the Environmental Health Specialist position. Carol is recommending Carly Herald. After discussion a motion was made and seconded to recommend offering the job to Carly with a Pay Grade J, Step 1. This motion passed unanimously. **3. Review & approve 2017 Fire Protection & EMS Agreement for Townships.** Fire Chief Michalek presented the agreement with the four townships. The agreements are basically the same as the previous contracts but does include the requirement to pay their fire dues to the City. The total for the four is \$191,628.81. Motion was made and seconded to recommend these contracts. A resolution will be presented. **4. Review & approve 2017 Contract for EMS Coverage for the Village of Reeseville.** Fire Chief Michalek presented this contract in the amount of \$11,795.00. Motion was made and seconded to recommend this contract, which passed unanimously. A resolution will be presented. **5. Review & approve application for SAFER Grant.** Fire Chief Michalek was present to explain this year's SAFER Grant application. It has changed a bit from the past, where the grant paid the total amount of wages and benefits for two years and a portion of the third year and then after that the municipality picked up all expenses. This year's application has the grant paying 75% in the first year and second years. In the third year they pay 35%. After that the municipality must pick up the entire amount. Motion was made and seconded to approve this application and passed unanimously. **6. Review & approve exploratory brick work on Hose Tower.** Street Superintendent Schultz was present to explain that there are some significant cracks in the hose tower in the Fire Department and they want to investigate why this is happening. He has spoken to a structural engineer who will remove a few of the bricks and check the soil to see what might be causing this, at a cost not to exceed \$1,000.00. Motion was made and seconded to recommend moving forward at a cost not to exceed \$1,000.00. Motion passed unanimously. **7. Review application for Electrical Permit revision.** Zoning Administrator Jacob Maas was present to explain some of the changes in the application. One change would be that any time there is an inspection after hours there would be a two hour minimum charge amounting to \$63.75 per hour, or \$127.50. Discussion centered on whether or not this was an appropriate amount to charge someone, especially if the inspection after hours was not their fault. There was also other discussion, concerning other items. After more discussion it was decided to send this back to

the Building, Safety & Zoning Department for further review. This motion passed unanimously. **8. Review application for Plumbing Permit revision.** This item was discussed with #7 and also laid over for further review. **9. Review application for HVAC revision.** This item was also discussed with #7 and was laid over until there was further review. **10. Review Engineering & Building, Safety & Zoning Departments' Refund Policy.** Zoning Administrator Jacob Maas explained what happened last year concerning a refund. After considerable discussion a motion was made and seconded to recommend this refund policy to the full Council, which passed unanimously. The report was received and placed on file.

PUBLIC WORKS COMMISSION, January 24, 2017. **1. Review & approve Solid Waste Truck.** Street Superintendent Rick Schultz sent out four requests for proposals, but only one came back that was complete. Two opted not to respond. After discussion a motion was made and seconded to recommend the purchase from R.N.O.W. for \$256,000.00. A resolution will be presented. **2. Review and approve pedestrian walk/don't walk lights in downtown.** A quote was received from TAPCO, the same company used last year to purchase lights, at a cost of \$14,640.00. Motion was made and seconded that these be purchased. A resolution will be presented. **3. Review & approve purchase of solid waste & recycling carts.** Street Superintendent Schultz presented a quote for the purchase of 54 Solid Waste carts and 90 recycling carts from Cascade at a total cost of \$7,611.00. Motion was made and seconded to recommend this purchase. Motion passed unanimously. **4. Review & approve Street Department Equipment Rates.** Assistant Street Superintendent Randy Franks reported that each year we need to update our equipment rates. These are the rates provided as a guideline by the State of Wisconsin. Motion was made and seconded to approve these and recommend this to the full Council. A resolution will be presented. **5. Review & recommendation of School District Parking Lot Construction.** After discussion regarding this issue, a motion was made and seconded to approve the idea of working with our School District on their parking lot reconstruction. This passed unanimously. Street Superintendent Schultz will meet with officials to get details of the project and bring that to the Finance Committee for review. **6. Review & approve Bicycle & Pedestrian Path Task Force minutes of November 22, 2016.** After discussion, a motion was made and seconded to acknowledge these minutes and forward them on to the Council. This passed unanimously. **7. Review & approve security options for the Lower Dam.** Engineer Holloway reported that Tom Reiss, operator of the lower dam off S. Water Street, notified City officials that a lot of rocks were being thrown at the tainter gate. Mr. Reiss is concerned this will cause rust in the gate and unnecessary repairs. After discussion, the Commission decided we should monitor the situation for the time being and report back to Mr. Reiss about our discussion and our concerns as well. **8. Complete Streets Policy Grant Application update.** Engineer Holloway brought the Commission up to date on a cooperative effort between the Engineer for the City of Fort Atkinson and with the City of Jefferson about a joint application. There would be a joint cover letter, but each City would still do its own application. After discussion, a motion was made and seconded to support this joint application proposal. This passed unanimously. The report was received and placed on file.

COMMUNICATIONS & RECOMMENDATIONS OF THE MAYOR

Melissa Lampe, Main Street Program Director, 519 E. Main Street, was present to update the Council. Melissa left each member a copy of their Winter 2017 newsletter. Melissa pointed out that they have a couple of events coming up. On February 17, 2017, they are holding Flash Back Friday, where several businesses agree to be open until 8:00 p.m., reminiscent of the past, when businesses were open and people visited downtown. On March 16, 2017, they are holding their Main Street Matters Forum. Melissa also updated the Council on Chamber activities and provided each of them with an invite to the February 24, 2017 Chamber Celebration.

Mayor David presented the following appointments: Licensing Board, Cindia Cameron, 308 ½ E. Main St., replacing Diane Reinhard; Redevelopment Authority, Melissa Lampe, 400 N. Washington St., for a 2-year term; Zoning Board of Appeals, Jim Freres, 1327 Center St., for a 3rd term & Steve Jones, 615 Labaree St., for a 2nd term. Motion was made by Alderperson Smith, seconded by Alderperson Zgonc to approve these appointments. Motion carried on a roll call vote: Yes – 8. No – None

Mayor David then presented a revised construction summary packet explaining there had been an error in the previous one.

ACCOUNTS PAYABLE

Certified accounts in the amount of \$978,116.86 were presented for payment. Alderperson Romlein moved to pay all certified accounts, seconded by Alderperson Larsen and carried on a roll call vote: Yes – 8. No – None. (Complete listing of accounts payable is on file and open for public inspection in the office of the City Clerk/Treasurer.)

REPORTS AND MISCELLANEOUS BUSINESS

The following reports were presented: Airport Commission – September 14, 2016 & January 11, 2017. Library Board of Trustees – December 8, 2016 & January 12, 2017. Payroll Summaries – January 4-17, 2017 & January 18-31, 2017. Plan Commission – January 23, 2017. Reserve Balances for December 2016 & January 2017. Watertown Family Center Board – January 24, 2017. Watertown Family Center Finance Committee – January 18, 2017.

ORDINANCES

Ord. #17-1, to repeal a portion of Section 500-9 A., Parking Prohibited on the west side of S. 9th St., from the south curb line of Wisconsin Street, south, a distance of 175 feet, was presented. *Sponsor: Alderperson Zgonc. From: The Public Safety & Welfare Committee.* Alderperson Zgonc moved for the adoption of this ordinance on its second reading, seconded by Alderperson Raether and carried on a roll call vote: Yes – 8. No – None.

Ord. #17-2, to amend a portion of Section 500-3 B., Stop Signs, to read that Perry Street shall stop for Werner Street was presented. *Sponsor: Alderperson Zgonc. From: The Public Safety & Welfare Committee.* Alderperson Romlein moved for the adoption of this ordinance on its second reading, seconded by Alderperson Maron and carried on a roll call vote: Yes – 8. No – None.

Ord. #17-3, to amend Section 497-6 A. – D., Removal of Abandoned or Junked Motor Vehicles of Chapter 497 was presented. *Sponsor: Alderperson Zgonc. From: The Public Safety & Welfare Committee.* Alderperson Zgonc moved for the adoption of this ordinance on its second reading, seconded by Alderperson Larsen and carried on a roll call vote: Yes – 8. No – None.

Ord. #17-4, to amend Chapter 550, Official Zoning Map, to change from PI (Planned Industrial) Zoning to GI (General Industrial) Zoning, the parcel with PIN #291-0815-0624-002 was presented. *Sponsor: Mayor David. From: The Plan Commission (with a positive recommendation).* Alderperson Berg moved for the adoption of this ordinance on its second reading, seconded by Alderperson Tietz and carried on a roll call vote: Yes – 8. No – None.

Ord. #17-5, to amend Section 303 – 29B. and Section 303 – 29 C., Preventable False Alarms, and repeal former Chapter 16 Bond Schedule, Section 16.26, Preventable False Alarms, was presented. *Sponsor: Ald. Zgonc. From: The Public Safety & Welfare Committee.* Alderperson Zgonc moved for the adoption of this ordinance on its first reading, seconded by Alderperson Smith and carried on a roll call vote: Yes – 8. No – None.

RESOLUTIONS

Res. Exh. #8415, to authorize the issuance and sale of \$3,000,000.00 of General Obligation Promissory Notes was presented. (A complete copy of the Resolution is available in the Clerk/Treasurer's office) *Sponsor: Mayor David.*

From: The Finance Committee. Alderperson Berg moved for the adoption of this resolution, seconded by Alderperson Larsen and carried on a roll call vote: Yes – 8. No – None.

Res. Exh. #8416, to authorize the issuance and sale of \$805,000.00 Taxable General Obligation Refunding Bonds was presented. (A complete copy of the Resolution is available in the Clerk/Treasurer's office.) *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Tietz moved for the adoption of this resolution, seconded by Alderperson Maron and carried on a roll call vote: Yes – 8. No – None.

Res. Exh. #8417, to authorize the issuance and sale of \$965,000.00 Water System Revenue Refunding Bonds and provide for the payment of the Bonds & other details with respect to the Bonds was presented. (A complete copy of the Resolution is available in the Clerk/Treasurer's office.) *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Smith moved for the adoption of this resolution, seconded by Alderperson Raether and carried on a roll call vote: Yes – 8. No – None.

Res. Exh. #8418, to authorize entering into agreements with the Townships of Shields, Emmet, Milford & Watertown for EMS and Fire Protection in an aggregate amount of \$191,628.81 was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Romlein moved for the adoption of this resolution, seconded by Alderperson Tietz and carried on a roll call vote: Yes – 8. No – None.

Res. Exh. #8419, to authorize entering into an agreement with the Village of Reeseville for EMS Coverage in the amount of \$11,795.00 was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Larsen moved for the adoption of both of this resolution, seconded by Alderperson Smith and carried on a roll call vote: Yes – 8. No – None.

Res. Exh. #8420, to approve a change order in the amount of \$10,220.00 with Payne & Dolan for continuation of the 2016 Bituminous Surfacing Contract to finish the West Street Construction Project was presented. *Sponsor: Alderperson Berg. From: The Public Works Commission.* Alderperson Berg moved for the adoption of this resolution, seconded by Alderperson Maron and carried on a roll call vote: Yes – 8. No – None.

Res. Exh. #8421, to authorize entering into an agreement with Redevelopment Resources for continued downtown redevelopment work at a rate of \$95.00 per hour, not to exceed 600 hours per month or \$5,700.00 per month, to be charged to Planning Acct. #09-58-05-48 was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Tietz moved for the adoption of this resolution, seconded by Alderperson Smith and carried on a roll call vote: Yes – 8. No – None.

Res. Exh. #8422, to authorize the purchase of Countdown Pedestrian Crossing Signals for all of the signals on Main Street and on S. Church Street, from Bernard Street to Boomer Street, from TAPCO, at a cost of \$14,640.00 to be charged to Traffic Signal Acct. #05-54-24-70 was presented. *Sponsor: Alderperson Berg. From: The Public Works Commission.* Alderperson Tietz moved for the adoption of this resolution, seconded by Alderperson Romlein and carried on a roll call vote: Yes – 8. No – None.

Res. Exh. #8423, to approve the hourly equipment rates for 2017 was presented. *Sponsor: Alderperson Berg. From: The Public Works Commission.* Alderperson Berg moved for the adoption of this resolution, seconded by Alderperson Larsen and carried on a roll call vote: Yes – 8. No – None.

Res. Exh. #8424, to authorize the purchase of a 2017- 31 Cubic Yard Fully Automated Diesel Refuse Truck from R.N.O.W. of West Allis, in the amount of \$256,195.00 to be charged to Solid Waste Capital Acct. #17-58-17-60, and to authorize selling three old refuse trucks on the Wisconsin Surplus Auction site was presented. *Sponsor: Alderperson*

Berg. From: The Public Works Commission. Alderperson Maron moved for the adoption of this resolution, seconded by Alderperson Berg and carried on a roll call vote: Yes – 8. No – None.

Res. Exh. #8425, to authorize the purchase of two squad cars from Ewald Automotive Group of Oconomowoc in the amount of \$56,500.00, to be charged to Capital Projects Acct. #05-52-11-70 was presented. *Sponsor: Mayor David.*
From: The Finance Committee. Alderperson Smith moved for the adoption of this resolution, seconded by Alderperson Tietz. Alderperson Berg moved to amend this resolution to require the purchase from Grinwald Ford Mercury at a cost of \$57,018.28, seconded by Alderperson Larsen. Alderperson Berg pointed out that the Local Preference Policy had a sunset clause which removed it from effect in the fall of last year, but had this policy still been in place, local preference would have been given to Grinwald Ford. Considerable discussion took place regarding the way this was bid, without any notification to the vendors that a Local Tax Payer Preference Policy formula would be used when considering the quotes. Following this discussion, the motion to amend this resolution to require the purchase from local vendor Grinwald Ford Mercury, carried on the following roll call vote: Yes – Berg, Larsen, Raether and Romlein (4). No – Smith, Zgonc and Tietz (3). Abstain – Alderperson Maron. The motion to adopt this resolution as amended carried on the following roll call vote: Yes – Berg, Larsen, Raether, Romlein (4). No – Smith, Zgonc, Tietz (3). Abstain – Alderperson Maron.

ADJOURNMENT

There being no further business to come before the Council at this time, Alderperson Larsen moved to adjourn, seconded by Alderperson Zgonc and carried on a voice vote, the time being 7:57 p.m.

Cindy Rupprecht

City Clerk/Treasurer

(Complete video of Council Proceedings on DVD.)

(DISCLAIMER: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.)