

COUNCIL PROCEEDINGS

Mayor David called the regular meeting of the Common Council of the City of Watertown to order at 7:00 p.m. on Tuesday, April 18, 2017, in the Council Chambers at City Hall.

INTRODUCE NEW AND RE-ELECTED OFFICIALS

Mayor David called forward re-elected Alderpersons Emily McFarland, Ken Berg, Steve Zgonc, and Augie Tietz and newly elected Alderperson Linda Kilps.

OATH OF OFFICE FOR ALDERPERSONS

Clerk/Treasurer Rupprecht administered the Oath of Office to the newly elected and re-elected Alderpersons.

ROLL CALL

Roll call showed the following members present: Alderpersons McFarland, Smith, Berg, Larsen, Zgonc, Raether, Tietz, Maron and Kilps. (9) Absent: None (0). Also present were Police Chief Tim Roets, Assistant Fire Chief Kraig Biefeld, City Engineer Jaynellen Holloway, City Attorney Will Gruber and City Clerk/Treasurer Rupprecht.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

MINUTES OF PRECEDING MEETING

Mayor David inquired if there were any additions or corrections to the minutes of the meeting held Monday, April 3, 2017. There being none, the minutes were approved as presented.

ELECTION OF COUNCIL PRESIDENT

Alderperson Berg nominated Alderperson Smith for Council President, seconded by Alderperson McFarland. Alderperson Tietz moved that all nominations be closed and a unanimous vote be cast for Alderperson Smith, seconded by Alderperson Raether and carried on a voice vote.

ELECTION OF PLAN COMMISSION MEMBER

Alderperson Berg moved to nominate Alderperson Smith as the representative to the Plan Commission, seconded by Alderperson Zgonc. Alderperson Tietz moved that all nominations be closed and a unanimous vote be cast for Alderperson Smith, seconded by Alderperson Maron and carried on a voice vote.

COMMITTEE REPORTS

Finance Committee, April 10, 2017. 1. Review & approve Housing Program Project HO #191. After discussion, a motion was made and seconded to approve this loan. Motion passed unanimously. 2. Review & approve Police Department Entry Level Sergeant Pay. This will come back at a later date. 3. Review & approve employee Pay Plan Step. Motion was made and seconded to move Keith Rein into the vacant Grade F, Step 3 position. Motion passed unanimously. 4. Review & approve filling vacant custodial position. Motion was made and seconded to allow Street Superintendent Schultz to advertise and fill this position. Motion passed unanimously. 5. Discuss & approve transfer of funds for Wastewater. A resolution will be presented. 6. Discuss & approve transfer of funds for Fire Department. After discussion, a motion was made and seconded to hold this over for more information at the next meeting. Motion passed unanimously. 7. Review & approve sale of Fire Department equipment to be sold on Wisconsin Surplus. Motion was made and seconded to authorize the sale of this equipment. Motion passed unanimously. 8. Review & approve Site Condition Quotes for 111 S. Water Street. A Certified Survey Map, Soil Borings and Archaeological Survey are all required prior to anything being built on this lot. Motion was made and seconded to authorize moving forward with these items. Motion passed unanimously. 9. Review & approve Summer Intern Revised Wage Rates. Engineer Holloway had budgeted for three interns, however, she only received four applications and these individuals all took other jobs for higher

pay elsewhere. She is recommending that we only hire two interns and use the money from the third intern to raise the pay rate to between \$13.00 and \$16.00 per hour. Motion was made and seconded to approve the salary adjustment. Motion passed unanimously. 10. Review & approve Knowles-Nelson Stewardship Program (DNR) Application & Support of Funding. After discussion, a motion was made and seconded to approve this grant application. Motion passed unanimously. A resolution will be presented. 11. Closed Session per Wis. Stat. §19.85(1)(e) to discuss sale of land. Motion was made and seconded to move into closed session. Motion passed unanimously on a roll call vote. The report was received and placed on file.

Public Works Commission, April 11, 2017. 1. Review sidewalk snow removal issue on 311 Elizabeth Street. After discussion on the background of this ticket, a motion was made and seconded to reduce the invoice from \$148.00 to \$74.00. This passed on a four to one vote. The property owner was informed that a revised invoice would be mailed. 2. Review sidewalk snow removal issue at 605 E. Division Street. After discussion, a motion was made and seconded to require the payment of this invoice, as the property owner was aware of his duty to shovel the sidewalk, since he had been issued invoices previously. This passed unanimously. 3. Discuss & approve AT & T rent increase for space outside their lease. While working on a revised lease, it was discovered that AT & T is using space of approximately 160 sq. ft. outside of their lease. Based on the current terms, this would add an additional \$240.00 per month going forward. Motion was made and seconded to support the proposal to charge this extra amount and to continue efforts to draft and amended lease as soon as possible. Motion passed unanimously. 4. Review sidewalk concern on corner of 3rd Street & Main Street update. Engineering pulled plans from 2007 and noted that sidewalk detail did not call for expansion joints. It was also noted this project is almost 10 years old with no warranty. Engineering staff offered opinion that the age of the brick, type of brick, and winter salting is affecting the bottom of the wall. A motion was made and seconded to not offer any City support for repairs needed. Motion passed unanimously. 5. Request for installation of ground level flower planters on Main Street. The Main Street Program is requesting to install 16 black steel planters in various locations. Flowers would be purchased and installed by volunteers. Motion was made and seconded to support this Flower Planter Project for Main Street. Motion passed unanimously. 6. Review & approve Knowles-Nelson Stewardship Program (DNR) Application & Support of Funding. A resolution will be presented. 7. Review sale of bleachers & park tractor. Street Superintendent Schultz informed the Commission of a successful bid of \$2,295.00 for the bleachers and \$10,500.00 from the profit of the sale from the front loader. These dollars will offset shortfalls on the new loader that was previously purchased. 8. Review & discuss tree planting at end of Riverlawn Avenue. Street Superintendent Schultz informed the Commission of some erosion control improvements being made by removing trees. A property owner was critical of this. Motion was made and seconded to support the City's Landscape Erosion Control proposal as presented for the west side of the lagoon along Riverlawn Avenue. Motion passed unanimously. 9. Discuss resident request at 221 Riverlawn Avenue for river erosion concerns. Street Superintendent Schultz informed the Commission that a property owner requested the City make improvements to their private property. The property owner was informed that the City cannot make those improvements without approval from the Commission and gave the individual DNR contact information. Motion was made and seconded to approve this way of addressing this property owners request for erosion control problems. Motion passed unanimously. 10. Discuss mattress recycling options. Street Superintendent Schultz informed the Commission that he sent letter to Keck Furniture and Slumberland Furniture proposing to institute a \$10.00 per mattress cost for mattresses being brought to the site for recycling. Rick explained that we are being charged this fee when we take our collected mattresses as part of the recycling program. Businesses do not pay a specific fee like residential property owners do. It was also pointed out that mattresses come from out of town areas. Motion was made

and seconded to endorse this proposed fee of \$10.00. Motion passed unanimously. 11. Discuss & approve Water & Sanitary Sewer Contract for 2017. A resolution will be presented. 12. Discuss & approve Computer Server for Water & Wastewater Facilities. A resolution will be presented. The report was received and placed on file.

Public Safety & Welfare Committee, April 5, 2017. 1. Review Parking at 9th & Wisconsin Streets Parking Concern. A resident stated that cars park close to her driveway and there is a telephone pole very close as well. AT & T stated they would relocate the pole at no cost to the City. The Street Department will place wooden stakes four feet from the driveway to indicate no parking areas. 2. Request for painted curb on Hall Street update. This will be discussed in a combined meeting with the Public Safety & Welfare Committee and Public Works Commission in the near future. 3. Request for installation of Ground Level Flower Planters on Main Street. Melissa Lampe will work with the Engineering Department to select possible locations for these flower planters. 4. Set Meeting Date & Time for a Joint Meeting between the public Works Commission and Public Safety Committee to Discuss Riverside Middle School Traffic & Pedestrian Study Recommendations. Suggested dates for a joint meeting were discussed. Alderperson Berg will schedule this joint meeting in the near future. The report was received and placed on file.

COMMUNICATIONS AND RECOMMENDATIONS

Melissa Lampe, Director of the Main Street Program at 519 E. Main Street, was present to update the Council. They are already in gear for their summer events, stating the Farmer's Market will begin on Tuesday, May 2, 2017. On Tuesday, May 9, 2017 the Branding video will be shown at the Towne Cinema, along with John McGiven's Around the Corner. Melissa finally updated the Council on the opening of two businesses on Main Street in the near future, Mullen's and Pidder Padder Paws.

Peg Checkai, Director of the Watertown Public Library, addressed the Council, stating they had a very successful National Library Week, which included fine forgiveness. She updated the Council on the Carnegie steps project, stating that Collin's Engineering was working to have construction begin sometime in June or July. Finally, the Library Board has selected a fund raising consultant, The Sweeney Group from Madison.

Mayor David then presented the Fire Department Annual Report.

Mayor David then presented the following appointments: Finance Committee: Alderpersons Smith, Tietz, Zgonc and Kilps. Public Works Commission: Alderpersons Berg (Chairperson), Maron, Raether and Larsen. Airport Commission: Alderperson Berg. Park, Recreation & Forestry Commission: Alderperson Tietz. Main Street Program: Alderperson Kilps. Public Safety Committee: Alderpersons Raether (Chairperson), Larsen, Maron and McFarland. Housing Authority: Alderpersons Kilps and Smith. Family Center Board: Alderperson Zgonc. Health Board: Alderpersons Smith and Zgonc. Library Board: Alderperson Larsen. Transit Commission: Alderpersons Raether. Licensing Board: Alderpersons Maron and Tietz. Branding Committee. Alderpersons McFarland and Kilps. Tourism Committee: Alderperson Tietz, as well as Aaron David, Kevin Clifford, Linda Werth, Cheryl Mitchell, Cindi Braasch and Peter Wright, all for second terms. Board of Review: Alderpersons Kilps and Zgonc. Redevelopment Authority: Alderpersons Maron and Berg. Bike & Pedestrian Path Task Force: Alderperson Tietz. Motion was made by Alderperson Smith, seconded by Alderperson Berg to approve these appointments, which carried on a roll call vote: Yes – 9. No – none.

Police Chief Tim Roets then presented the 2016 Krahn Award to Alderperson Tietz. Alderperson Tietz was one of four candidates. He was nominated for this award by Mayor David.

ACCOUNTS PAYABLE

Certified accounts in the amount of \$329,716.52 were presented for payment. Alderperson Tietz moved to pay all certified accounts, seconded by Alderperson Larsen and carried on a roll call vote: Yes – 9, No – None. (Complete listing of accounts payable is on file and open for public inspection in the office of the City Clerk/Treasurer.)

REPORTS AND MISCELLANEOUS BUSINESS

The following reports were presented: Airport Commission – March 8, 2017. Cable TV Regulatory Board – March 13, 2017. Cash & Investment Summary – March 31, 2017. Certification of Board of Canvassers – April 4, 2017. Historic Preservation & Downtown Design Commission – March 15, 2017. Licensing Board – April 12, 2017. Main Street Program Board of Directors – March 15, 2017. Payroll Summaries – March 29 – April 11, 2017. Plan Commission – April 10, 2017. Police & Fire Commission – April 10, 2017. Redevelopment Authority – March 14, 2017. Reserve Balances for Period Ending March 31, 2017. Tourism Commission – March 9, 2017. All reports were accepted as printed.

LICENSES

The following have made applications for Beverage Operator Licenses for year ending June 30, 2017 and are recommended for approval by the Licensing Board: Daljeet K. Badwal, 106 Wright Rd., #4, Johnson Creek, WI; David D. Belden, 1020 Meadow St., #1, Watertown, WI; Ian M. Decker, 503 N. Montgomery St., Watertown, WI; Liam S. Dunbar, 1311 Neenah St., Watertown, WI; Katie A. Dunn, 412 Jones St., Watertown, WI; Jena M. Garrett, 414 ½ E. Main St., Watertown, WI; Benjamin T. Gerstner, 1402 Oak St., Watertown, WI; Katrina A. Haseleu, 11W Mary St., Watertown, WI; Hailey H. Hrovat, 509 Emmet St., Watertown, WI; Herman C. Lechner, 211 E. Cady St., Watertown, WI; Jessica M. Martinez, 420 N. Washington St., Watertown, WI; Sylvia C. Orasco, 1004 Sand St., Watertown, WI; Kaitlynn E. Phillips, N9160 Beggan Ln., Watertown, WI; Jessica M. Schaefer, 631 E. Center St., Juneau, WI; Rosalyn Silva, 614 S. Washington St., Watertown, WI; Inderjeet Singh, 106 Wright Rd., #4, Johnson Creek, WI; Melissa S. Stacey, 1153 Boughton St., #5E, Watertown, WI; Katie M. Stange, 253 S. Ridge St., #1, Hustisford, WI; Calvin R. Stariha, 904 ½ Jones St., Watertown, WI; Cynthia E. Torres, 302 ½ E. Main St., Watertown, WI; Cory L. Virgil, 200 ½ S. 6th St., Watertown, WI. Motion was made by Alderperson Maron to approve all licenses per Exhibit A, seconded by Alderperson Raether and carried on a voice vote.

The following made application for an agent change for Pick-N-Save, 624 S. Church St., (Amber D. Dzelzkalns). A motion was made by Alderperson Tietz, seconded by Alderperson Smith to approve this agent change, which carried on a voice vote.

The following applied for a Special Event License: American Legion, "Watertown Military Show", on grounds of Watertown Municipal Airport, 1741 River Dr., May 20, 8:00 a.m. to 10:30 p.m., and May 21, 8:00 a.m. to 5:00 p.m. Motion was made by Alderperson Larsen, seconded by Alderperson Smith and carried on a voice vote.

The following applied for a Special Event License: Friends of the Library, "Wisconsin Beer History", at Watertown Public Library Meeting Room #1, 100 S. Water St., July 11, 2017, 6:00 p.m. to 8:00 p.m. Motion was made by Alderperson Maron, seconded by Alderperson Raether and carried on a voice vote.

ORDINANCES

Ord. #17-11, to adopt, amend and recreate Chapter 532, Floodplain & Shoreland-Wetland Zoning. *Sponsor: Mayor David. From: The Plan Commission (with a positive recommendation).* Alderperson Raether moved for the adoption of this ordinance on its first reading, seconded by Alderperson Zgonc and carried on a roll call vote: Yes – 9. No – None.

RESOLUTIONS

Exhibit #8467, to authorize the issuance and sale of up to \$10,757,910.00 Water System Revenue Bonds, Series 2017B, & Providing for Other Details & Covenants with Respect Thereto. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Larsen moved for adoption of this resolution, seconded by Alderperson Smith and carried on a roll call vote: Yes – 9. No – None.

Exhibit #8468, to authorize entering into a contract with Phoenix Consulting of Madison for \$23,239.05 for the purchase and installation of a server at the Wastewater Treatment Plant to come from Wastewater Replacement Acct. #02-98-00-00. *Sponsor: Alderperson Berg. From: The Public Works Commission.* Alderperson Berg moved for the adoption of this resolution, seconded by Alderperson Maron and carried on a roll call vote: Yes – 9, No – None.

Exhibit #8469, to authorize entering into an agreement with Woleske Construction for \$210,205.00 for the 2017 Water & Sewer Contract with \$9,650.00 to come from Water/Sewer Rehab. Acct. #02-97-30-11 and \$210,205.00 to come from Acct. #03-99-99-99. *Sponsor: Alderperson Berg. From: The Public Works Commission.* Alderperson Berg moved for the adoption of this resolution, seconded by Alderperson Raether and carried on a roll call vote: Yes – 9, No – None.

Exhibit #8470, to amend the 2017 Repair & Replacement Acct. #02-97-30-12, to reduce by \$60,000.00 and to increase Other Chemicals Acct. #02-82-00-60 by \$60,000.00 was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Raether moved for the adoption of this resolution, seconded by Alderperson Smith and carried on a roll call vote: Yes – 9. No – None.

Exhibit #8471, to amend the hourly rates for Summer Interns to a range of \$13.00 to \$16.00 per hour was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Smith moved for the adoption of this resolution, seconded by Alderperson Zgonc and carried on a roll call vote: Yes – 9. No – None.

Exhibit #8472, to authorize environmental and archeological firm quotes and testing in the amount of \$10,900.00 to come from TID Acct. #09-58-05-25 was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Tietz moved for the adoption of this resolution, seconded by Alderperson McFarland and carried on a roll call vote: Yes – 9. No – None.

Exhibit #8473, to authorize the submission of a grant application for the Knowles-Nelson Stewardship Grant Program was presented. *Sponsor: Mayor David & Chairperson Berg. From: The Finance Committee & the Public Works Commission (with a positive recommendation).* Alderperson Zgonc moved for the adoption of this resolution, seconded by Alderperson Raether and carried on a roll call vote: Yes – 9. No – None.

ADJOURNMENT

There being no further business to come before the Council at this time, Alderperson McFarland moved to adjourn, seconded by Alderperson Larsen and carried on a voice vote, the time being 7:29 p.m.

Cindy Rupprecht, Clerk/Treasurer

(Complete video of Council Proceedings on DVD.)

(DISCLAIMER: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.)