

COUNCIL PROCEEDINGS

Mayor David called the regular meeting of the Common Council of the City of Watertown to order at 7:00 p.m. on Tuesday, May 16, 2017, in the Council Chambers at City Hall.

ROLL CALL

Roll call showed the following members present: Alderpersons McFarland, Smith, Berg, Larsen, Zgonc, Raether, Tietz, Maron and Kilps. (9) Absent: None (0). Also present were Police Chief Tim Roets, Fire Chief Greg Michalek, City Engineer Jaynellen Holloway, City Attorney Will Gruber and City Clerk/Treasurer Cindy Rupprecht.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

MINUTES OF PRECEDING MEETING

Mayor David inquired if there were any additions or corrections to the minutes of the meeting held Tuesday, May 2, 2017. There being none, the minutes were approved as presented.

PUBLIC HEARING

Mayor David declared open, at 7:03 p.m., the public hearing to rezone the properties located at 400, 404, & 408 Carriage Hill Drive from SR-4, Single Family Residential, to TR-6, Two Family Residential. Linda Moke, 504 Mary Knoll Lane was present to state her opposition to this rezoning. There being no further persons wishing to speak, Mayor David closed this public hearing at 7:05 p.m.

Mayor David then declared open, at 7:05 p.m., the public hearing on the amendment to the Comprehensive Plan, which would allow for the change in land use for the properties located at 400, 404, & 408 Carriage Hill Drive from Single Family Residential to Two Family Residential. There being no persons wishing to speak at this public hearing, Mayor David declared it closed at 7:06 p.m.

COMMITTEE REPORTS

Finance Committee, May 8, 2017. 1. Review & approve equipment purchase. A resolution will be presented recommending the purchase from Conference Technologies for \$27,431.00. 2. Discuss & approve Dark Store resolution. Motion was made, seconded and passed unanimously to present this resolution to the Council. 3. Review & approve Successor CUP Fees – Reduction of fees from \$500.00 to \$100.00. After discussion, motion was made and seconded to approve this reduction. Motion passed unanimously. 4. Review & approve City Financial Support of a WisDOT STP Funding Application. Motion was made and seconded to lay this over to a future meeting. 5. Closed Session per Wis. Stat. §19.85(1)(c) to discuss Personnel Matter. Following a roll call vote, which passed unanimously, the Committee went into closed session. 6. Reconvene to Open Session. Motion was made, seconded and passed unanimously to reconvene to open session. 7. Discuss & approve carpet recycling – Y's Way. Y's-Way, who has been taking care of our carpet recycling, is going to be moving to a new location and needs to build an outside dock for the semi's to back up for loading the recycled carpet. The cost is about \$9,500.00. They are asking if the City could help to defer some of those costs. After a lengthy discussion, motion was made and seconded to offer up to \$2,500.00 toward the building of the loading dock, possibly contributing material, like gravel. This motion passed unanimously. 8. Review & approve plumbing repairs for Fire Department. Motion was made and seconded to approve the low bid of \$5,960.00 from Pauli Plumbing. Motion passed unanimously. 9. Review & approve Fire Department hourly rates for equipment use. Motion passed unanimously to approve these rates. A resolution will be presented. 10. Review & approve advertising for Assistant Water Systems Manager position at Wastewater. Water Systems Manager Freber requested permission to

advertise for this vacant position at a Grade N, Steps 1-4, depending on qualifications. Motion was made and seconded to give Kevin permission. Motion passed unanimously. The report was received and placed on file.

Public Safety & Welfare Committee, May 3, 2017. 1. Review Removal of Existing Parking on N. Fourth Street between STH 16 and Hill Street. City Wide Bicycle & Pedestrian Path Task Force presented to the Committee a request to remove parking on both sides of N. Fourth Street between STH 16 and Hill Street to make it safer for bicycling public using Riverside Park. After discussion and hearing opposition, motion was made and seconded to take no action on this request, but to correct striping for the bike lanes that are already planned for this year. 2. Request for a Loading Zone on 200 Block of E. Main Street. After discussion a motion was made and seconded to propose changing a parking spot to designate a thirty minute maximum parking time during activity hours currently in force. This would be designated in front of 209-207 E. Main Street. This motion passed unanimously and an ordinance will be presented. 3. Review Ordinance to Amend Closing Hours for Retail Alcohol Beverage Premises. The proposed ordinance to amend closing hours is to align with daylight savings time dates. Motion was made and seconded to recommend this ordinance change. Motion passed unanimously. 4. Review Ordinance to Amend Parking Prohibited in Specific Places. This ordinance change is to address right-of-way areas where snow emergency plowing was required. Motion was made and seconded to recommend this ordinance change to the Council. Motion passed unanimously. The report was received and placed on file.

COMMUNICATIONS AND RECOMMENDATIONS

Melissa Lampe, Main Street Program Director, was present to update the Council. Melissa stated that the Program had received a \$5,000.00 grant from the Joe & Sharon Darcey Foundation for downtown planters. Melissa explained that the Main Street Program is also partnering with Rotary for the event on June 23, 2017, which will include a pig roast and duck race. In addition, they will be showing a movie downtown, Trolls. Finally, Melissa summarized the event held at the Towne Cinema last week which displayed the Branding Video and the video, Around the Corner.

Peg Checkai, Library Director, was present to update the Council. She invited all Alderpersons to the 110th Anniversary of the Carnegie Building, which will be held on June 14, 2017. Peg stated that the bids for the steps will be going out with hopes to award a contract sometime in June. Peg then highlighted the Summer Reading Program and other programs that will be taking place, such as Thai Chow, some alcohol programs, an Adult Tea Party and the use of therapy dogs.

Mayor David then presented his appointment to the Library Board: Cindy Gremmels, N1517 Country Club Lane, 3rd Term. Alderperson Tietz moved to approve this appointment, seconded by Alderperson Raether and carried on a roll call vote: Yes – 9. No – none.

Discuss Strategic Plan. Alderperson Berg had requested this topic be placed on the Council Agenda. He began by identifying the five major items from the Strategic Plan and questioned how we would go about moving to the next steps, and moving forward on each of the five major items, which were: 1) Staffing Employees, 2) Organizational Structure, 3) Capital Funding, 4) Economic Development, and 5) Community Culture and Livability. Mayor David then addressed the Council, explaining that the Mayor's Implementation Coordination Team is still in his plans and that he is hoping to move forward with that in the next couple of months. He further outlined other items that he feels are already part of our Strategic Plan, informing the Council that the relocation plan for the Downtown Town Square area had been approved. He further outlined that we have plans to improve the Riverwalk, however, the top priority would be the green space and the hotel. He stated that we are working to improve our bike paths and walkways and that the Interurban Trail is now open. The City is making progress on the use of the river, with the Rock River Rescue Group assisting by putting

fish in the river. The Library Plan was part of the Strategic Plan and, while that will not happen overnight, that is moving forward. He further explained some of the economic development that is going on, highlighting the City's assistance to Johnsonville in the ability to move their plant and expand, to add jobs and keep them in the City. He highlighted BASO and their new plant, the additions to Glory Global Solutions and Clasen Quality Chocolates. Clasen has had several expansions and are looking to do another \$3,000,000.00 expansion with more on the horizon. He updated the Council that he is also meeting with developers this week, stating that we are making good progress. Last year we had four single family units constructed for the entire year, but we are already at seven, plus one condo so far this year. He further stated that they are working with the Branding Committee and that the City is seeing more indications of the logo and tag line throughout the City. His plan is to get the Implementation Team going very soon, but further stated that things have been very busy.

ACCOUNTS PAYABLE

Certified accounts in the amount of \$424,380.86 were presented for payment. Alderperson Tietz moved to pay all certified accounts, seconded by Alderperson Kilps and carried on a roll call vote: Yes – 9, No – None. (Complete listing of accounts payable is on file and open for public inspection in the office of the City Clerk/Treasurer.)

REPORTS AND MISCELLANEOUS BUSINESS

The following reports were presented: Airport Commission – April 12, 2017. Cable TV Regulatory Board – April 10, 2017. Cash & Investment Summary – April 30, 2017. Committee of the Whole – May 2, 2017. Employee Advisory Committee – March 7, 2017. Historic Preservation & Downtown Design Commission – April 19, 2017. Licensing Board – May 5 & May 10, 2017. Main Street Program board of Directors – April 19, 2017. Payroll Summaries – April 26 – May 9, 2017. Plan Commission – May 8, 2017. Police & Fire Commission – May 8, 2017. Reserve Balances for period ending April 30, 2017. Site Plan Review – May 8, 2017. Tourism Commission – April 13, 2017. Watertown Family Center Board – April 25, 2017. Watertown Housing Authority – March 15, 2017. Zoning Board of Appeals – April 25, 2017. All reports were accepted as printed.

LICENSES

The following made applications for Beverage Operator Licenses for year ending June 30, 2017 and are recommended for approval by the Licensing Board: Ailin Vega Betancio, 219 N. Montgomery St., Watertown, WI; Yolanda M. Farmer, 1153 Boughton St., 11G, Watertown, WI; James A. Halvorsen, 710 S. Fourth St., #2, Watertown, WI; Brenda Lopez, 1007 Western Ave., Watertown, WI; Laurayn S. Manke, 1415 Stoneridge Dr., Watertown, WI; Carissa J. Zabel, 612 S. Second St., #4, Watertown, WI.

The following have applied for New Beverage Operator Licenses for July 1st, 2017 effective date, for year ending June 30, 2018: Timothy J. Armstrong, 302 School St., Marshall, WI; Hailey L. Chittenden, 862 Anna Ct., Waterloo, WI; Charles K. Jilek, 909 Crestview Dr., Watertown, WI; Ashley L. Lewis, N1207 Cty. Rd. M, Watertown, WI; Melissa M. O'Gorman, N765 S. Garden Rd., Watertown, WI; Noa Reich, 1153 Boughton St., Watertown, WI; Jessica A. Rosenow, W7796 Wood Rd., Watertown, WI. Motion was made by Alderperson Maron, seconded by Alderperson Tietz to recommend the granting of these licenses. Motion carried on a voice vote.

The following applied for a Special Event License: Watertown Rotary Club, N. First Street parking lot, June 23, 2017, 5:00 p.m. to 10:30 p.m. Motion was made by Alderperson Smith, seconded by Alderperson Larsen to grant this license and carried on a voice vote.

The following applied for an Outside Sales Event, Amend Premises: Rusty Nail, 625 N. Church St., Bean Bag Tournament in bar parking lot, May 27, 2017, 11:30 a.m. to 6:30 p.m. Motion was made by Alderperson Larsen, seconded by Alderperson Raether to grant this Premise amendment and carried on a voice vote.

ORDINANCES

Ord. #17-12, to amend Section 22-10A(3), Closing Hours of Chapter 220, to align with daylight savings time was presented. *Sponsor: Ald. Raether. From: The Public Safety & Welfare Committee.* Alderperson Raether moved for the adoption of this ordinance on its first reading, seconded by Alderperson Larsen and carried on a roll call vote: Yes – 9. No – None.

Ord. #17-13, to amend Section 500-9C(1), to prohibit parking in winter months in specified places was presented. *Sponsor: Ald. Raether. From: The Public Safety & Welfare Committee.* Alderperson Raether moved for the adoption of this ordinance on its first reading, seconded by Alderperson Zgonc and carried on a roll call vote: Yes – 9. No – none.

Ord. #17-14 & Ord. #17-15, to amend the 2009 Comprehensive Plan and to amend Chapter 550 of the Official Zoning Map to rezone properties at 400, 404 & 408 Carriage Hill Drive was presented with a positive recommendation from the Plan Commission. *Sponsor: Mayor David. From: The Plan Commission.* Alderperson Smith moved to take both of these ordinances together and move for their adoption on their first reading, seconded by Alderperson Berg and carried on a roll call vote: Yes – 9. No – none.

Ord. #17-16, to create Section 500-6A(9), 30 Minute Parking in the 200 Block of E. Main Street was presented. *Sponsor: Ald. Raether. From: The Public Safety & Welfare Committee.* Alderperson Raether moved for the adoption of this ordinance on its first reading, seconded by Alderperson Maron and carried on a roll call vote: Yes – 9. No – none.

RESOLUTIONS

Exhibit #8476, proclaiming Municipal Clerks Week and offering appreciation to the office of the Municipal Clerk and its staff was presented. *Sponsor: Mayor David.* Alderperson Zgonc moved for adoption of this resolution, seconded by Alderperson Smith and carried on a roll call vote: Yes – 9. No - none.

Exhibit #8477, designating the Watertown Daily Times as the Official City newspaper was presented. *Sponsor: Mayor David.* Alderperson Maron moved for the adoption of this resolution, seconded by Alderperson Raether and carried on a roll call vote: Yes – 9, No – None.

Exhibit #8478, to approve the hourly equipment rates for the Fire Department was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Zgonc moved for the adoption of this resolution, seconded by Alderperson Raether and carried on a voice vote.

Exhibit #8479, to authorize a contract with Ayres Associates to provide Construction Inspection and Project Management services for the Watertown Lower Dam Rehab Project at a cost up to \$32,400.00 to be taken from Dams Account #015-58-11-42 was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Tietz moved for the adoption of this resolution, seconded by Alderperson Kilps and carried on a roll call vote: Yes – 9. No – none.

Exhibit #8480, to authorize Cable TV and Video equipment to be purchased from Conference Technologies in the amount of \$27,432.31 to be taken from Cable TV Capital Outlay Account #05-51-84-70 was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Larsen moved for the adoption of this resolution, seconded by Alderperson Smith and carried on a roll call vote: Yes – 9. No – none.

Exhibit #8481, requesting the State of Wisconsin to Enact Legislation requiring Accurate Value Comparisons when Establishing the Assessed Value of National Retail Stores was presented. *Sponsor: Mayor David. From: The*

Finance Committee. Alderperson Smith moved for the adoption of this resolution, seconded by Alderperson Zgonc and carried on a roll call vote: Yes – 9. No – none.

ADJOURNMENT

There being no further business to come before the Council at this time, Alderperson Larsen moved to adjourn, seconded by Alderperson McFarland and carried on a voice vote, the time being 7:54 p.m.

Cindy Rupprecht, Clerk/Treasurer

(Complete video of Council Proceedings on DVD.)

(DISCLAIMER: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.)