

## COUNCIL PROCEEDINGS

Mayor David called the regular meeting of the Common Council of the City of Watertown to order at 7:00 p.m. on Tuesday, June 6, 2017, in the Council Chambers at City Hall.

### ROLL CALL

Roll call showed the following members present: Alderpersons McFarland, Berg, Larsen, Zgonc, Tietz, Maron and Kilps. (7) Absent: Smith and Raether (2). Also present were Police Chief Tim Roets, Assistant Fire Chief Kraig Biefeld, City Engineer Jaynellen Holloway, City Attorney Will Gruber and City Clerk/Treasurer Cindy Rupprecht.

### PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

### MINUTES OF PRECEDING MEETING

Mayor David inquired if there were any additions or corrections to the minutes of the meeting held Tuesday, May 16, 2017. There being none, the minutes were approved as presented.

### COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

Lisa Falk, 209 E. Main St, owner of Pidder Padder Paws was present to address the council regarding the 30 minutes parking. They are relocating their business to Main St in the Schempf Building and urged council members to consider designating two spaces as 30 minute only parking.

### PUBLIC HEARING

Mayor David declared open, at 7:03 p.m., the public hearing to rezone the property located at 809 Station Street from General Industrial (GI) to General Business (GB). Michael Yenser, owner of the property, was present to address the Council. He recently relocated his business, Y's Way, to a different location. He is looking to rezone this property in the hopes to attract a more general business friendly endeavor in this location. Ron Mallacoccio, 1116 S. Ninth Street, was also present to question the Council as to what kind of businesses could be located there with this rezoning, particularly if this could then be turned into a bar. Mayor David informed him that he should discuss this with Zoning Administrator Jacob Maas following the meeting. There being no further persons wishing to address the Council, Mayor David declared this public hearing closed at 7:05 p.m.

### COMMITTEE REPORTS

**Finance Committee, May 22, 2017.** 1. Review & approve City Financial Support of a WisDOT STP Funding Application. Motion was made and seconded to apply for this funding which passed unanimously. A resolution will be presented. 2. Review & approve replenishing the DigiCorp block of time. This will come back to the June 6, 2017 meeting and will be addressed by Clerk/Treasurer Cindy Rupprecht. 3. Review & approve Fixed Based Operator & Manager Agreement with Wisconsin Aviation for the period of April 3, 2017 through April 2, 2037. Motion was made and seconded to recommend this contract to the Council, which passed unanimously. A resolution will be presented. 4. Review & approve Environmental Health Department new hire. Motion was made and seconded to give Health Officer Carol Quest authorization to work off her list of the three candidates presented. This motion passed unanimously. 5. Review & approve tile replace in Fire Department bathrooms. Street Superintendent Schultz presented two bids. Motion was made and seconded to approve the low bidder, Vogel's Tile & Flooring of Fort Atkinson, in the amount of \$4,430.15. Motion passed unanimously. 6. Discuss & approve Garbage Services to Franklin & Clark Street apartments. A request was received from the property owner to opt out of our service and receive a credit. After discussion regarding four-plex apartments and their inclusion in service required by ordinance, motion was made and seconded to deny the request for credit and exemption from the City's solid waste service. Motion passed unanimously. 7. Closed Session per Wis. Stat.

§19.85(1)(e) to discuss land purchase & land sale. Following a roll call vote, the Committee went into closed session. 8. Reconvene to open session. Motion was made and seconded to reconvene to open session, which passed unanimously. 9. Discuss & approve ATM placement for lobby at City Hall. A local vendor is interested in placing an ATM machine in the lobby at City Hall. The local vendor is willing to pay the \$500.00 estimated cost to bring in a limited internet access line to the location. After discussion, motion was made and seconded to approve this, as there will be no cost to the City. Motion passed unanimously. 10. Discuss & approve ravel Policy changes. After discussion, motion was made and seconded to approve. Motion passed unanimously. The report was received and placed on file.

**Public Works Commission, May 23, 2017.** 1. Hunter Oaks Boulevard – Preliminary Review of Proposed Duplexes & Streetways. Developer Charlie Boysa is interested in purchasing undeveloped lots. After considerable discussion regarding this development, which has already been through Plan Commission and Site Plan Review, motion was made and seconded to recommend the preliminary approval of this project with the conditions discussed, which passed unanimously. 2. Rick Schultz provided an update on our City's Emerald Ash Borer Program. After discussion, motion was made and seconded to approve Wachtel Tree Science to cover the Emerald Ash Borer Program for 2017. Motion passed unanimously. 3. Review/approve street lighting plan for Parkview Lane. After discussion, motion was made and seconded to approve spending \$700.00 to upgrade fixtures to medium LED oval fixtures for four lights. Motion passed unanimously. 4. Review & approve street lighting plan on Market Way & Gateway Drive area. Several options were presented ranging in cost from \$4,915.00 up to \$131,000.00. After discussion, motion was made and seconded to recommend that the Finance Committee find a way to do the proposed lighting for \$4,915.00 on Gateway Drive and to find a way to fund \$84,378.00 for Market Way in next year's budget. Motion passed unanimously. 5. Review & approve landscape permit for Hoffmann Drive. No one was present from Bethesda, so this item was tabled until someone initiates a request. Motion passed unanimously. 6. Update & cost analysis for Electronic Recycling Program. Street Superintendent Schultz provided an update, stating that the changes to move electronics inside the fence at S. First Street and Western Avenue, has turned out to be a good decision. While some residents are unhappy, an additional hour has been added each day during the summer to help alleviate unsatisfied customers. Rick will bring back the contract at another meeting for using Universal Recycling Technologies as the recycler. 7. Review & acknowledge Bicycle & Pedestrian Path Planning Task Force minutes of March 28, 2017. Motion was made and seconded to acknowledge these minutes, which passed unanimously. The report was received and placed on file.

### **COMMUNICATIONS AND RECOMMENDATIONS**

Melissa Lampe, Main Street Program Director, 519 E. Main Street, updated the Council on events at the Schempf building. Melissa also reported that the flower pots are up and that the ground level planters should be arriving tomorrow. She stated that the Art Banner Walk was a success and reminded Alderpersons about the June 23, 2017 combined Rotary and Main Street event, which will benefit local scholarship funds. The movie Trolls will be played, along with a magician making balloon animals.

Mayor David then presented the disallowance of a claim for Deerfield Properties, Dan Rahfaldt, property location of 219 O'Connell Street. Motion was made by Alderperson Berg to disallow this claim, seconded by Alderperson Maron and carried on a voice vote.

### **ACCOUNTS PAYABLE**

Certified accounts in the amount of \$1,479,018.04 were presented for payment. Alderperson Tietz moved to pay all certified accounts, seconded by Alderperson Larsen and carried on a roll call vote: Yes – 7, No – None. (Complete listing of accounts payable is on file and open for public inspection in the office of the City Clerk/Treasurer.)

## REPORTS AND MISCELLANEOUS BUSINESS

The following reports were presented: Branding Committee – April 20, 2017. Economic Revolving Loan Committee – May 18, 2017. Joint Review Board – May 30, 2017. Library Board of Trustees – March 2, 2017 & April 13, 2017. Licensing Board – May 15, 2017. Park, Recreation & Forestry Commission – May 1, 2017. Payroll Summaries – May 10 - 23, 2017. Plan Commission – May 22, 2017. Redevelopment Authority – May 9, 2017. Senior Center Annual Members Meeting – May 18, 2017. Watertown Family Center Board of Directors – May 23, 2017. Watertown Family Center Finance Committee – May 17, 2017. All reports were accepted as printed.

### ORDINANCES

**Ord. #17-12**, to amend Section 22-10A(3), Closing Hours of Chapter 220, to align with daylight savings time was presented. *Sponsor: Ald. Raether. From: The Public Safety & Welfare Committee.* Alderperson McFarland moved for the adoption of this ordinance on its second reading, seconded by Alderperson Larsen and carried on a roll call vote: Yes – 7. No – None.

**Ord. #17-13**, to amend Section 500-9C(1), to prohibit parking in winter months in specified places was presented. *Sponsor: Ald. Raether. From: The Public Safety & Welfare Committee.* Alderperson McFarland moved for the adoption of this ordinance on its second reading, seconded by Alderperson Maron and carried on a roll call vote: Yes – 7. No – none.

**Ord. #17-14 & Ord. #17-15**, to amend the 2009 Comprehensive Plan and to amend Chapter 550 of the Official Zoning Map to rezone properties at 400, 404 & 408 Carriage Hill Drive was presented with a positive recommendation from the Plan Commission. *Sponsor: Mayor David. From: The Plan Commission.* Alderperson Zgonc moved for the adoption of these two ordinances on their second reading, seconded by Alderperson Larsen and carried on a roll call vote: Yes – 7. No – none.

**Ord. #17-16**, to create Section 500-6A(9), 30 Minute Parking in the 200 Block of E. Main Street was presented. *Sponsor: Ald. Raether. From: The Public Safety & Welfare Committee.* Alderperson Larsen moved for the adoption of this ordinance on its second reading, seconded by Alderperson McFarland. Alderperson Berg then moved to amend the ordinance to read, “on the south side of E. Main Street, from a point 122 feet east of the east curb line of S. Second Street, to a point 41’ further east, to include two stalls”. Motion was seconded by Alderperson Larsen and carried on a roll call vote: Yes – 7. No – none. The motion to approve the ordinance on its second reading as amended carried on a roll call vote: Yes – 7. No – none.

**Ord. #17-17**, to amend Chapter 545, Subdivision of Land, Recreation, Removal of and Addition of Language was presented. *Sponsor: Mayor David. From: The Plan Commission with a positive recommendation.* Alderperson Tietz moved for the adoption of this ordinance on its first reading, seconded by Alderperson Zgonc and carried on a roll call vote: Yes – 7. No – none.

### RESOLUTIONS

**Exhibit #8482**, authorizing submission of a DOT Surface Transportation Funding application, for inspection and construction of improvements to First Street, not to exceed \$2,759,000.00, with the City committing matching funds of 20%, or \$689,750.00 was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Tietz moved for adoption of this resolution, seconded by Alderperson McFarland and carried on a roll call vote: Yes – 7. No - none.

**Exhibit #8483**, to authorize entering into a contract with Wisconsin Aviation as the Fixed Base Operator and Manager for the Watertown Airport for the term of April 3, 2017 through April 2, 2037 was presented. *Sponsor: Mayor*

David. From: *The Finance Committee*. Alderperson Tietz moved for the adoption of this resolution, seconded by Alderperson Berg and carried on a roll call vote: Yes – 7, No – None.

**Exhibit #8484**, authorizing entering into a contract with Maas Bros. Construction in the amount of \$129,605.00 to repair the Carnegie steps was presented. This resolution also requires a budget amendment to decrease the Annual Streets Account #05-58-11-69 by \$50,706.00 and increase the Capital Projects Library Account #05-55-11-70 by \$50,706.00. Said money for project will be charged as follows: Capital Projects Library Account #05-55-11-70 in the amount of \$119,605.00 and Watertown Public Library Donations Account #11-58-12-50 in the amount of \$10,000.00. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Maron moved for the adoption of this resolution, seconded by Alderperson Kilps and carried on a roll call vote: Yes – 7. No – none.

**Exhibit #8485**, authorizing a budget amendment by reducing Contingent Account #01-51-81-56 by \$24,000.00 and increasing IT Services Account #01-51-85-11 by \$24,000.00 to cover the cost of the IT Assessment and Analysis was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Zgonc moved for the adoption of this resolution, seconded by Alderperson Kilps and carried on a roll call vote: Yes – 7. No – none.

**Exhibit #8486**, authorizing the purchase of a mini-van from Havill Spoerl Motor Sales in the amount of \$21,398.00 with 80% funding by a Transit Capital Grant and 20% funding by the City's share of \$4,280.00 was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Tietz moved for the adoption of this resolution, seconded by Alderperson Larsen and carried on a roll call vote: Yes – 7. No – none.

#### **ADJOURNMENT**

There being no further business to come before the Council at this time, Alderperson Berg moved to adjourn, seconded by Alderperson Kilps and carried on a voice vote, the time being 7:35 p.m.

Cindy Rupprecht, Clerk/Treasurer

(Complete video of Council Proceedings on DVD.)

*(DISCLAIMER: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.)*