

COUNCIL PROCEEDINGS

Mayor John David called the regular meeting of the Common Council of the City of Watertown to order at 7:00 p.m. on Tuesday, July 18, 2017, in the Council Chambers at City Hall.

ROLL CALL

Roll call showed the following members present: Alderpersons McFarland, Smith, Berg, Larsen, Raether, Tietz, Maron and Kilps (8). Absent: Zgonc (1). Also present were Police Captain Robert Kaminski, Fire Chief Greg Michalek, City Engineer Jaynellen Holloway, City Attorney Will Gruber and City Clerk/Treasurer Cindy Rupprecht.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

MINUTES OF PRECEDING MEETING

Mayor David inquired if there were any additions or corrections to the minutes of the meeting held Wednesday, July 5, 2017. There being none, the minutes were approved as presented.

COMMITTEE REPORTS

Finance Committee, July 5, 2017. 1. Review & approve Part-Time Clerical Assistant Position for Engineering. Motion was made and seconded to lay this item over, which passed unanimously. 2. Review & approve Land Donation of Two Parcels of Land off Oconomowoc Avenue. Motion was made and seconded to recommend acceptance of this land, which passed unanimously. 3. Review & approve Purchase of Floating Laptop & PowerPoint Projector for Engineering & Zoning. Motion was made and seconded to approve this purchase which passed unanimously. 4. Review & approve Police Department budget amendment request for purchase of furniture. After discussion, a motion was made and seconded to recommend this purchase which requires a budget amendment. A resolution will be presented. 5. Closed Session per Wis. Stat. §19.85(1)(e) to discuss land purchase. Following a roll call vote, the Committee moved to go into closed session. The report was received and placed on file.

Finance Committee, July 10, 2017. 1. Discuss & approve replacement options for Street Department gate. Street Superintendent Schultz provided history/repair information. Rick will be returning in two weeks with bids for gate replacement. 2. Review & approve repairs to Fire Department rooms. Motion was made and seconded to move forward with the bid from Jefferson Glass at \$2,900.00 to replace the windows and to authorize Street Superintendent Schultz to get the sanitary sewer pipes replaced as soon as possible. This passed unanimously. 3. Application for Electrical, Plumbing, & HVAC Permit Revisions from February 24, 2017 meeting update. City Engineer Holloway explained that Building Inspectors have been incurring overtime due to the permit revisions. An Overtime Account has been set up and will probably be overdrawn at the end of the year, when a transfer from the Salaries Account will have to be made. 4. Review & approve purchase of Engineering Conference Table & Room 2041 Chairs. After discussion, motion was made and seconded to hold this over to the 2018 Budget process, which passed unanimously. 5. Discuss land donation on Carriage Hill Drive. Motion was made and seconded to accept this land donation. A resolution will be presented. 6. Discuss Assessment Services contract & options for 2018 & beyond. After discussion, motion was made and seconded to authorize Mayor David to negotiate a new contract and to bring it back to the Finance Committee for approval. This passed unanimously. 7. Review Capital Projects lists & prioritize needs for 2018. Mayor David explained the Capital Project list and emphasized that he wants to focus on streets, as they are in dire need of repair, and streets are the number one concern and complaint that he gets from citizens. The Mayor indicated he will be coming with proposals for a potential Finance Director and some possible new guidelines for a City Clerk/Treasurer, as Cindy Rupprecht will be retiring in December. The report was received and placed on file.

Public Works Commission, July 11, 2017. 1. Review & approve grass control issue for Hoffman

Drive/Bethesda. After discussion, motion was made and seconded to adopt Street Superintendent Schultz's proposal for lawn maintenance as it pertains to Bethesda's property within the City and as it relates to their land surrounding Hoffman Drive. Motion passed unanimously. 2. Review mowing charge for 1412 Schumann Drive. After review of the circumstances regarding a grass cutting charge, motion was made to take no action, which had the effect of endorsing the Weed Commissioner's actions, as it related to this mowing charge. Motion passed unanimously. 3. Review & approve painting of seal coat streets. After discussion, motion was made and seconded to go with Century Fencing at a cost of \$30,916.00 to paint the seal coated streets. Motion passed unanimously. A resolution will be presented. 4. Review sale of equipment on Wisconsin Surplus Online Auction. Street Superintendent Schultz updated the Commission on recent sales. 5. Review & approve State Salt Contract for 2017/2018. Motion was made and seconded to enter into a contract with the State at a rate of \$66.70 per ton. This passed unanimously. A resolution will be presented. 6. Review & approve support of Watertown becoming a Green Tier Legacy Community. After discussion, motion was made to support our membership in Green Tier Legacy Communities with the requirement that Engineering bring back to the Commission, as soon as possible, detailed plans explaining how this membership would be implemented. This was seconded and passed unanimously. A resolution will be presented. 7. Review & approve newly created Block Party Ordinance. After discussion, motion was made and seconded to recommend adoption of the Block Party Ordinance on the condition that Section F9 be amended to say that fireplaces, fire pits, chimineas and other fire containing objects shall not be placed in the right of way, but that charcoal, wood or gas fueled grills or smokers be allowed where permits have been issued. This passed unanimously. An ordinance will be presented. The report was received and placed on file.

COMMUNICATIONS AND RECOMMENDATIONS

Melissa Lampe, Main Street Program Director, 519 E. Main Street, was present to briefly update the Council, reminding them that Maxwell Street Days will be occurring this week, along with Flashback Friday, this upcoming Friday evening.

Mayor David presented an appointment to the Historic Preservation & Downtown Design Commission: Jill Nadeau, 205 S. Washington Street, partial term replacing Peg Theder. Motion was made by Alderperson Smith, seconded by Alderperson McFarland to approve this appointment, which carried on a roll call vote: Yes – 8. No – none.

ACCOUNTS PAYABLE

Certified accounts in the amount of \$474,967.63 were presented for payment. Alderperson Tietz moved to pay all certified accounts, seconded by Alderperson Kilps and carried on a roll call vote: Yes – 8. No – None. (Complete listing of accounts payable is on file and open for public inspection in the office of the City Clerk/Treasurer.)

REPORTS AND MISCELLANEOUS BUSINESS

The following reports were presented: Airport Commission – June 14, 2017. Cable TV Regulatory Board – June 12, 2017. Cash Investment Summary – June 30, 2017. Historic Preservation & Downtown Design Commission – June 21, 2017. Library Board of Trustees – May 11, 2017. Licensing Board – July 12, 2017. Park, Recreation & Forestry Commission – June 5, 2017. Payroll Summaries – June 21 – July 4, 2017; Plan Commission – July 10, 2017; Police and Fire Commission – July 10, 2017; Reserve Balances fore Period Ending June 30, 2017; Senior Center Advisory Board – June 28, 2017. Site Plan Review Committee – July 10, 2017; Tourism Commission – June 8, 2017. Watertown Housing Authority – May 17, 2017. All reports were accepted as printed.

LICENSES

The following have made applications for Beverage Operator Licenses for year ending June 30, 2018 and are recommended for approval by the Licensing Board: Joelle M. Bauer, Firecracker; Kelly M. Bauer, Baba's Thirsty Rhino; Daniela Aylin Solis Bautista, Taqueria Maria's; Nadine Bliss, Stacey's; Gregory Breese, Elks Lodge; Betsy L. Bright, Riverview Water Trap; Bryan J. Buntrock, JAKS; Roberta L. Burgess, Riverview Water Trap; Mitchell C. Christensen, Cenex; Susan M. Dascenzo, Special Events; Kari M. Deglow, Kwik Trip; Meredith S. Degner, Yangers; Ernest N. Donaldson Jr., Cenex; Lisa J. Faltersack, Riverview Water Trap; Mark H. Faltersack, Watertown Archers; Brian L. Gundrum, Pizza Hut; Robert L. Haley Jr., Clark; Megan L. Heiden, Kraemer's; Joshua E. Hella, Rosati's; Heather J. HOgquist, (unknown); Jasmine B. Jasso, Dew Drip Inn; Sara E. Jensen, Bismarcks; Dennis D. Johnson, American Legion; Janice A. Jolliff, Uptown; Teri L. Kallal, Speedway; Michelle R. Kamp, Speedway; Megan E. Karl, Kraemer's; Edward A. Koehler, Turner Hall; Monique M. Koltz, Riverview Water Trap; Tyler Kruse, Piggly Wiggly; Martin Padilla Macias, Taqueria Maria's; Amanda G. Magsamen, Kris's; Shawn R. Magsamen, Kris's; Timothy C. Marszalek, Pizza Hut; Raeann M. McBride, Kwik Trip; Patrick T. McCarthy, Elks Lodge; Samantha Jo Mills, Deeg's; Shawn J. Moran, Silver Eagle; Julie B. Muse, Kraemer's; Debra A. Myers, Cenex; Lynn M. Petoskey, Cenex; Michelle D. Plaisance, Kathy's; Jared R. Price, Run-Inn Erin's; Brenda Robertson, Wal-Mart; Alice S. Roeder, Shell; Amy L. Roesch, Kwik Trip; Theodore E. Salli, Kwik Trip; Kody G. Schlesner, Baba's Thirsty Rhino; Larry H. Schultz, American Legion; Melinda S. Simon, Cenex; Tia-Lee M. Taylor, (unknown); Trent A. Thorman, JAKS; Rebecca L. Williams, JAKS/Run-Inn Erin's; Victoria D. Willison, Kwik Trip; Earl A. Zubke, Turner Hall. Motion was made by Alderperson Maron, seconded by Alderperson Raether to recommend the granting of the Beverage Operator licenses, which carried on a voice vote.

The following applied for a "Class B" Malt & Liquor License, Cynthia Torres, dba Los Promos Mexican American Restaurant, 210 S. Water Street (fka Watertown Family Restaurant). Motion was made by Alderperson Tietz, seconded by Alderperson Kilps to approve this license and carried on a voice vote.

The following applied for Special Event Licenses: Watertown Chamber of Commerce, Wine Walk at 12 downtown locations on Sept. 14, 2017, 5:30 p.m. to 8:30 p.m.; St. Henry's Catholic Festival at Riverside Park, Saturday, July 15, 2017 & Sunday, July 16, 2017, alcohol sales on July 15 from 12:00 p.m. to 10:30 p.m. & July 16 from 11:00 a.m. to 5:30 p.m., music July 15 from 12:00 p.m. to 10:00 p.m. & July 16 from 12:00 p.m. to 6:00 p.m.; Elks Lodge, "Open Blues Jam", in parking lot, Madison Street & N. 2nd Street, on July 16, 2017, from 1:00 p.m. to 6:00 p.m. Motion was made by Alderperson Smith, seconded by Alderperson Raether to recommend the granting of these Special Event licenses, which carried on a voice vote.

The following applied for a Secondhand Jewelry Dealer License: Bradow Jewelers, 217 E. Main Street (Paul Bradow). Motion was made by Alderperson Tietz, seconded by Alderperson Maron to recommend granting this license and carried on a voice vote.

The following applied for a "Class B" Malt & Liquor License renewal, The Spot in Watertown, LLC, 605 S. Church St., (Felipe Hopp, agent). Motion was made by Alderperson Tietz, seconded by Alderperson Kilps to recommend granting this license and carried on a voice vote.

ORDINANCES

Ord. #17-20, to create Section 500-6B(2), regarding Disabled Vehicle Parking on the west side of E. Main Street, near the Middle School entrance was presented. *Sponsor: Alderperson Raether. From: The Public Safety & Welfare Committee.* Alderperson Raether moved for the adoption of this ordinance on its second reading, seconded by Alderperson Larsen and carried on a roll call vote: Yes – 8. No – none.

Ord. #17-21, to create Section 500-9B, Parking Prohibited on the west side of E. Main Street, near the Middle School entrance, between the hours of 7:00 a.m. to 4:00 p.m. was presented. *Sponsor: Alderperson Raether. From: The Public Safety & Welfare Committee.* Alderperson Raether moved for the adoption of this ordinance on its second reading, seconded by Alderperson McFarland and carried on a roll call vote: Yes – 8. No – none.

RESOLUTIONS

Exhibit #8500, to purchase 750 Ton of Bulk Rock Salt from Compass Minerals at a cost of \$66.70 per ton was presented. *Sponsor: Alderperson Berg. From: The Public Works Commission.* Alderperson Larsen moved for adoption of this resolution, seconded by Alderperson Maron and carried on a roll call vote. Yes – 8. No – none.

Exhibit #8501, to authorize entering into a contract with Century Fence Company for additional line painting at a cost of \$30,916.30 to be taken out of Seal Coat Account #05-58-11-92 was presented. *Sponsor: Alderperson Berg. From: The Public Works Commission.* Alderperson Berg moved for adoption of this resolution, seconded by Alderperson Larsen and carried on a roll call vote: Yes – 8. No – none.

Exhibit #8502, to authorize the Street Department and Parks, Rec. & Forestry Department to assume responsibility for lawn mowing at the Octagon House Museum at no additional cost to the Historical Society was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Smith moved for adoption of this resolution, seconded by Alderperson Kilps and carried on a roll call vote: Yes – 8. No - none.

Exhibit #8503, to approve a Memorandum for the Option to Exercise Right of First Option to Purchase Real Estate and Grantor Revisionary Interest between the City of Watertown and BASO Holdings LLC and BASO Gas Products, LLC was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Tietz moved for the adoption of this resolution, seconded by Alderperson Kilps and carried on a roll call vote: Yes – 8. No – none.

ADJOURNMENT

There being no further business to come before the Council at this time, Alderperson Larsen moved to adjourn, seconded by Alderperson McFarland and carried on a voice vote, the time being 7:23 p.m.

Cindy Rupprecht

City Clerk/Treasurer

(Complete video of Council Proceedings on DVD.)

(DISCLAIMER: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.)