

COUNCIL PROCEEDINGS

Mayor John David called the regular meeting of the Common Council of the City of Watertown to order at 7:00 p.m. on Tuesday, August 1, 2017, in the Council Chambers at City Hall.

ROLL CALL

Roll call showed the following members present: Alderpersons McFarland, Smith, Berg, Larsen, Zgonc, Raether, Tietz, and Maron (8). Absent: Kilps (1). Also present were Police Chief Tim Roets, Fire Chief Greg Michalek, City Engineer Jaynellen Holloway, City Attorney Will Gruber and City Clerk/Treasurer Cindy Rupprecht.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

MINUTES OF PRECEDING MEETING

Mayor David inquired if there were any additions or corrections to the minutes of the meeting held Tuesday, July 18, 2017. There being none, the minutes were approved as presented.

COMMITTEE REPORTS

Finance Committee, July 24, 2017. 1. Review & approve Agreement for Maintenance Assessment Services with Associated Appraisal Consultants, Inc. A four year proposal was presented with a base price of \$58,500.00 per year plus the cost of postage for all mailings. Motion was made and seconded to recommend accepting this contract. A resolution will be presented. 2. Possible approval of Airport Sign. Motion was made and seconded to allow the Airport to place the Jet Monument sign on top of the hill, advertising the Airport once the current sign is removed. Motion passed unanimously. 3. Review & approve Street Department gate replacement. A resolution will be presented. 4. Review & approve Tire Balancer for Street Department. Motion was made and seconded to accept the low bid of Greg Smith Equipment for \$3,745.00. This passed unanimously. 5. Municipal building sewer update. Street Superintendent Schultz informed the Committee that the repairs came in at \$1,800.00, lower than the \$4,000.00 which had been approved. 6. Review & approve Billing Write-Offs & Hardship applications. A total of \$16,549.00 worth of claims were presented for write-off. Motion was made and seconded, which passed unanimously. 7. Discuss Capital Budget & Borrowing for 2018. The Mayor explained that streets were his emphasis in the 2018 Budget and he is looking at borrowing anywhere from \$3,000,000.00 to \$5,000,000.00. Discussion took place concerning new income coming from TID #3 when it returns to the tax rolls. More information will be obtained by the Mayor and this item will be revisited on August 1, 2017. 8. Closed Session per Wis. Stat. §19.85(1)(c) to discuss personnel matter. Following a roll call vote, the Committee moved to go into closed session. The report was received and placed on file.

Public Safety & Welfare Committee, July 12, 2017. 1. Review request for direction on storage of trash receptacles at 200 W. Main Street. Dan Rahfaldt is remodeling three apartments at 200 W. Main Street and requested that a location be determined for trash and recycling receptacles. After discussion, it was agreed Mr. Rahfaldt could store the receptacles for these apartments in the alley way adjacent to the north side of his property. 2. Request to review traffic safety concerns at Votek Drive north of W. Main Street. Russ Hintz brought it to the attention of the Committee, his concerns regarding vehicles speeding and crossing over on the other side of the street around curves. Engineering stated that center lines are not marked on streets unless they are arterial roads or lane additions. Additionally, speed signs are not posted in rural areas, because 25 mph. limits are enforced on all City streets, unless otherwise noted. After discussion, Chief Roets will increase police surveillance in the area to address and enforce traffic control and will follow up with Mr. Hintz to review any improvements noted in the area. 3. Review request for a traffic lighted intersection at Bonner & W. Main Streets. A citizen has again requested this intersection be reviewed. Motion was made and seconded to table

this request until the resident can be present and explain reasons for reconsideration. 4. Review request for traffic control/parking concerns on Spaulding Street near Kathryn Court. After discussion, the Street Department will place stakes on Spaulding Street, on both sides of Kathryn Court to indicate proper parking clearance. 5. Joint Meeting recommendation for review & approval of a Summit Avenue/E. Main Street Intersection Study (item held over from June meeting). The City Engineering Department will obtain RFQ's on this study and bring this back at a later date. 6. Joint Meeting recommendation for review & approval of installation of a Traffic Speed Feedback Sign near Oak Hill Court (item held over from June meeting). Alderpersons recommend that the City Engineering Department keep this item on as a future item once it has been discussed with WUSD for other actions recommended. Traffic flow and parking may change and provide a more effective placement of the Speed Feedback Sign. 7. Joint Meeting recommendation for review & approval of installation of a "Do Not Block Intersection" sign & pavement marking at the intersection of Hall Street and E. Main Street (item held over from June meeting). Engineering & Street Departments should estimate costs and present and recommend to the Finance Committee these be included in the 2018 Budget. 8. Review & approve newly created Block Party Ordinance. Zoning Administrator Jacob Maas is to present this to the Licensing Board and other applicable persons and committees for additional input before bringing it back to this Committee for final decision on recommendations. 9. Review request for proper spelling of Schuman/Schumann Drive. City Engineering is to notify Patti Jo, at Homes by Patti Jo, about this designation and will address any future inquiries with approved spelling designated by the Committee. The Street Department will place a new street sign with one n, south of the hospital. 10. Introduction to the Police Department's Traffic Crash Mapping Program. The Committee agrees that this tool will be very useful. They commended Chief Roets' team for implementing this tool for use by the City to aid with Public Safety Enhancements. The report was received and placed on file.

COMMUNICATIONS AND RECOMMENDATIONS

Melissa Lampe, Main Street Program Director, 519 E. Main Street, was present to update the Council. Melissa pointed out that she left them a copy of the newsletter at each of their spots. She pointed out that the Art on Main Street Auction and Pumpkin Palooza will be held this fall. She further informed them that the Chamber will be holding their Wine Walk on September 14, 2017, and all were invited to the new Teacher Breakfast being held on August 24, 2017 and encouraged them to R.S.V.P. as soon as possible.

ACCOUNTS PAYABLE

Certified accounts in the amount of \$1,185,048.30 were presented for payment. Alderperson Tietz moved to pay all certified accounts, seconded by Alderperson Raether and carried on a roll call vote: Yes – 8. No – None. (Complete listing of accounts payable is on file and open for public inspection in the office of the City Clerk/Treasurer.)

REPORTS AND MISCELLANEOUS BUSINESS

The following reports were presented: Branding Committee – June 15, 2017. Employee Advisory Committee – May 9, 2017. Payroll Summaries – July 5 – July 18, 2017; Redevelopment Authority – April 8 & June 27, 2017; Site Plan Review Committee – July 24, 2017; Watertown Family Center – July 18, 2017. All reports were accepted as printed.

RESOLUTIONS

Exhibit #8504, to authorize the purchase and installation of an entrance security gate at the Street Department from Northway Fence in the amount of \$9,995.00, which requires a Budget Amendment to decrease Municipal Building Capital Projects Account #05-51-71-70 by \$10,000.00 and to increase Street Major Capital Outlay Account #05-54-11-70 by \$10,000.00, with this purchase being charged to the Street Major Capital Outlay Account #05-54-11-70 was presented.

Sponsor: Mayor David. From: The Finance Committee. Alderperson Zgonc moved for adoption of this resolution, seconded by Alderperson Larsen and carried on a roll call vote. Yes – 8. No – none.

Exhibit #8505, to authorize entering into a contract with Associated Appraisal Services at an annual cost of \$58,500.00 plus actual cost of postage and mailings for the four years, covering 2018 to 2021 was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Zgonc moved for adoption of this resolution, seconded by Alderperson Smith and carried on a roll call vote: Yes – 8. No – none.

Exhibit #8506, Resolution Determining Necessity for Acquisition of Property Interests at 109 Jones Street was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Larsen moved for adoption of this resolution, seconded by Alderperson Maron and carried on a roll call vote: Yes – 8. No - none.

**RESOLUTION DETERMINING NECESSITY FOR
ACQUISITION OF PROPERTY INTERESTS AT
109 JONES STREET, CITY OF WATERTOWN, JEFFERSON COUNTY, WISCONSIN**

PIN: 291-0815-0412-096

Sponsor: Mayor John David

WHEREAS, the Watertown Common Council deems it a public necessity to acquire land or rights to land to further its real estate assembly needs and improvement objectives, more particularly, to expand public parking improvements, which would be facilitated by or in ownership in the above-described real property situated at 109 Jones Street, Watertown, Jefferson County, Wisconsin; and,

WHEREAS, it is in the City's best legal, governing and fiscal interests to reach such determination of necessity as described herein and attempt to acquire the property generally described as situated at 109 North Jones Street, Watertown, Jefferson County, Wisconsin pursuant to Wis. Stat. §§ 32.06(1), 32.07(2) and 62.22(1); and,

WHEREAS, Wis. Stat. § 32.06(1) requires a resolution determining necessity for the within-described acquisition and improvement and other publically-oriented property pursuits as required to authorize and facilitate negotiations;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Watertown, Wisconsin, that the following be adopted as and for a determination of necessity consistent with the foregoing objectives and further, as follows:

Section 1. That this Resolution constituting a determination of necessity in accordance with Wis. Stat. §§ 32.06(1) and 62.22(1), upon the within-described public necessity basis, shall also constitute a determination of necessity in accordance with Wis. Stat. § 32.07(2) as required; and,

Section 2. That the Common Council has determined that it is necessary and of a public purpose to proceed to exercise the powers granted to it (short of involuntary taking which would or will require further consideration and authorization by this Common Council) for the acquisition and assembly of certain real property at 109 Jones Street; and,

Section 3. That the City of Watertown will acquire fee simple interest, if any interest, in the within-described real property, *to wit*:

W ½ of Lot 2 Block 3 OPES, subject to ROW and driveway agreement, part of NE of Sec. 4, T8N R15E, City of Watertown, Jefferson County, Wisconsin. (The foregoing is a brief legal description. For a full legal description, please refer to the title report which will be made a part of the City's records and publically available after closing of the real estate conveyance and identified under the Final Resolution authorizing and approving any acquisition.)

Parcel Identification Number: 291-0815-0412-096

Property Address: 109 Jones Street, Watertown, Wisconsin

Property Owners: Patrick A. Arpin and Jacqueline Arpin

Section 4. That the Common Council authorizes and directs the concerned City departments to take whatever steps necessary to execute the within-described proceedings to effect the acquisition of said within-described property; and,

Section 5. That the City shall negotiate with the current owner(s) according to and in consultation with those appraised value(s) supplied under the full narrative appraisal dated April 17, 2017 of AJ Appraisals and Real Estate, LLC; and,

Section 6. That in order to accomplish the within-described public necessity objectives, it is necessary to acquire interests in the subject lands and, in so proceeding, the City relies on lawful authority given to it under Wis. Statutes Ch. 32, 62, 66 and 84; and,

Section 7. That the Common Council further directs the City Clerk to send a copy of this Resolution, within 20 days subsequent to issuance, to the County Clerk of the county wherein the described lands are located and to publish this Resolution as required by statute; and,

Section 8. That the funding to be authorized in support of this acquisition and associated necessary and reasonable costs to be determined shall be confirmed under the Final Resolution authorizing and approving the acquisition of the within-described property; and,

Section 9. That this Resolution shall be in full force and effect immediately upon its passage and adoption.

ADJOURNMENT

There being no further business to come before the Council at this time, Alderperson Zgonc moved to adjourn, seconded by Alderperson Raether and carried on a voice vote, the time being 7:14 p.m.

Cindy Rupprecht

City Clerk/Treasurer

(Complete video of Council Proceedings on DVD.)

(DISCLAIMER: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.)