

COUNCIL PROCEEDINGS

Mayor John David called the regular meeting of the Common Council of the City of Watertown to order at 7:00 p.m. on Tuesday, August 15, 2017, in the Council Chambers at City Hall.

ROLL CALL

Roll call showed the following members present: Alderpersons McFarland, Smith, Berg, Larsen, Zgonc, Raether, Tietz, Maron and Kilps (9). Absent: None (0). Also present were Police Chief Tim Roets, Fire Chief Greg Michalek, City Engineer Jaynellen Holloway, City Attorney Will Gruber and City Clerk/Treasurer Cindy Rupprecht.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

MINUTES OF PRECEDING MEETING

Mayor David inquired if there were any additions or corrections to the minutes of the meeting held Tuesday, August 1, 2017. There being none, the minutes were approved as presented.

COMMENTS & SUGGESTIONS FROM CITIZENS PRESENT

Jude Christensen, 132 Harding Street, owner of Gentle Journey Healing Arts, was present to speak in favor of Ordinance #17-22, stating that this will serve to protect those who seek therapeutic massage. Tom Levi, 132 Harding Street, was also present to speak in favor of Ordinance #17-22, stating it is important that these individuals that are providing these therapeutic massage services are adequately licensed, trained and are health conscious.

COMMITTEE REPORTS

Finance Committee, August 1, 2017. 1. Review & approve Assistance to Firefighter Grant for purchase of Extrication tools. Chief Michalek was present to explain this \$35,000.00 grant, of which the City's portion would be \$3,150.00 to purchase new extrication equipment. Motion was made and seconded to approve applying for this grant, which passed unanimously. 2. Discuss Capital budget & 2018 Borrowing. Clerk/Treasurer Rupprecht was asked to estimate what impact the retiring of TID #3 might have on the City and its ability to borrow. Using known data at this time she estimated that an approximate \$0.71 per thousand decrease in the city's tax rate would occur when TID #3 closes, but also cautioned that there are things that cannot be predicted at this time. Discussion centered around how financing could be structured so that increased debt payments could come when this decrease in rate might occur. Alderpersons want to see restructuring for \$4,000,000.00, \$5,000,000.00 and \$3,500,000.00. 3. Closed Session per Wis. Stat. §19.85(1)(c) to discuss personnel matter. Following a roll call vote the Committee went into closed session. Following a discussion, motion was made and seconded to reconvene to open session, where Mayor David announced that the Finance Committee is going to recommend to the Common Council that we accept the SAFER Grant, to hire three new fire fighters. This motion passed unanimously. The report was received and placed on file.

Finance Committee, August 7, 2017. 1. Discuss & approve Transit Capital Vehicles/Equipment Application to DOT. Clerk/Treasurer Rupprecht was present to explain an additional grant opportunity under 5339 that would allow for the purchase of updated software for the Transit System and possibly two vehicles one being ADA equipment and one not. This is an 80/20 Share Grant, with 80% by the State/Federal, 20% by the City. The maximum for this potential grant would mean \$16,000.00 expense to the City. After discussion, motion was made and seconded to authorize Cindy to apply under both Transit Programs, 5339 and 5311, in hopes of receiving these items under one of these programs. This passed unanimously. 2. Closed Session per Wis. Stat. §19.85(1)(c) to discuss a land purchase. Motion was made and seconded to move into closed session, which carried on a roll call vote. The report was received and placed on file.

Public Works Commission, August 8, 2017. 1. Review & approve quotes for Load Bank Testing

Generators. Motion was made and seconded to approve Walters Power Systems at a cost of \$8,136.00 to perform the load bank testing. This motion passed unanimously. **2. Review & approve Lease Amendment for AT & T.** Following review of the amendments, motion was made and seconded to approve these, which passed unanimously. **3. Review & approve Milford Street Storm Water Facility Study.** After discussion, motion was made and seconded to approve Ruekert Mielke for the Storm Water Study at a cost of \$6,300.00, which will lead to an eventual proposal for acquiring a 5.25 acre parcel from Bethesda for this pond. Motion passed unanimously. **4. Review & discuss Recycling Program changes.** Street Superintendent Schultz was present to discuss various aspects of the Recycling Program, including whether to expand recycling to an every week service; whether to create a policy allowing for second garbage carts; whether we should continue or eliminate residential/business recycling drop off on Tuesdays; whether we should expand electronic drop-off hours; whether we should charge fees for electronic drop-offs; whether there is a need to change the construction debris dumpster program; and whether annual budget increases should be instituted. This will be discussed again in the future. The report was received and placed on file.

Public Safety & Welfare Committee, August 2, 2017. 1. Request to review vehicular & pedestrian concern at the intersection of Division Street & Dewey Avenue. After discussion, the Street Department will stake this intersection indicating proper parking clearances. **2. Request to review vehicular & pedestrian concern at the intersection of Division Street & N. 8th Street.** After discussion, the Street Department will stake this intersection indicating proper 15' clearance from the sidewalk. **3. Request to review vehicular & pedestrian concern at the intersection of Western Avenue & S. 12th Street.** After review, the Street Department will stake this intersection indicating a proper 15' clearance from the sidewalk. **4. School Superintendent Meeting update as it pertains to the Riverside Middle School Traffic & Pedestrian Study.** City Engineer Holloway updated the committee on the topics discussed, which included providing pull out parking on Hall Street, the school to create a parking lot on Boughton Street, improvement of crosswalks on Hall & Boughton Streets, feedback regarding speed limit signs, parking changes on E. Main Street by the entrance to the school, and others. This will be discussed again in the future. **5. Block Party Ordinance update.** City Engineer Holloway & Zoning Administrator Maas provided information that this activity is already addressed in the Special Permit Ordinance section, so no further action is required. **6. Review & approve proposed Ordinance to create Article V & Section 319-35 – 319-40 of Chapter 319 “Health and Sanitation” addressing Massage Establishments.** Police Chief Roets will invite all businesses that are affected by this ordinance to explain enforcement. An ordinance will then be prepared and edited by the City Attorney's office and submitted to a future Council agenda. The report was received and placed on file.

Aldersperson Berg spoke at this time with corrections to the following: Finance Committee minutes from Tuesday, August 1, 2017 - those minutes should be corrected to note that Aldersperson Berg was at the meeting, but arrived late. Public Safety & Welfare Committee minutes from August 2, 2017, item #6, second sentence, “persecute” should be changed to “prosecute”.

COMMUNICATIONS AND RECOMMENDATIONS

Mayor David presented an appointment to the Housing Authority of Michelle Malmstrom, 201 N. Water St., #209 for a partial term, replacing Nodra Richardson. Aldersperson Smith moved to confirm this appointment, seconded by Aldersperson McFarland and carried on a roll call vote: Yes – 9. No – none.

Susan Dascenzo, representing the Watertown Chamber of Commerce, was present to update the Council on several different programs, including the New Teacher Breakfast, which will be held on August 24, 2017. Any members of

the Council that wish to attend should RSVP to the Chamber. She explained that Leadership Watertown is entering its 21st year and will be beginning tomorrow. A new program this year is the Start-Up Watertown, for entrepreneurs. This twelve week course will provide business ideas, mentoring, professional advice, as well as providing a business plan and feasibility study. This program begins on September 26, 2017. Another new program is a Digital Marketing Series, which will be held once a month beginning August 22, 2017, for those that are interested in how to connect on social media, such as Facebook, Instagram, Google and Linked In. Susan updated the Council on the first Wine Walk, which will be held on September 14, 2017, stating that half of the 240 tickets are already sold. She is excited that they have persons interested in coming from around the state, such as Racine, up to Adams/Friendship and in-between. Finally, she informed the Council that the Business After Hours will be held on August 24, 2017.

Peg Checkai, Library Director, was present to update the Council regarding the Carnegie steps. She stated that these should be going back together shortly. She thanked the Council for attending the feasibility study interviews and expects feedback by the end of the year. Peg informed them that the Summer Reading Program ended in July with 1,130 kids participating. The Friends of the Library will be conducting their used book sale starting September 6, 2017 to the end of that weekend and also, reminded Council members that the Thursday afternoon Farmer's Market has begun.

Life Saving Awards were presented by Police Chief Roets to Officers Jerry Jung & Ian Keats for their efforts on May 29, 2017 in applying a tourniquet to the arm of an individual who had cut her wrist arterial artery. Both Chief Roets and Mayor David congratulated these two officers on their life saving efforts.

ACCOUNTS PAYABLE

Certified accounts in the amount of \$864,430.19 were presented for payment. Alderperson Tietz moved to pay all certified accounts, seconded by Alderperson Berg and carried on a roll call vote: Yes – 9. No – None. (Complete listing of accounts payable is on file and open for public inspection in the office of the City Clerk/Treasurer.)

REPORTS AND MISCELLANEOUS BUSINESS

The following reports were presented: Cable TV Regulatory Board – July 10, 2017. Cash Investment Summary– July 31, 2017. Historic Preservation & Downtown Design – July 19, 2017; Licensing Board – August 9, 2017; Main Street Program – July 19, 2017; Park, Recreation & Forestry Commission – June 5, 2017; Payroll Summaries – July 19 – August 1, 2017; Police & Fire Commission – July 31, 2017; Reserve Balances for Period Ending July 31, 2017; Senior Center Advisory Board – June 28, 2017; Tourism Commission – July 27, 2017; Transit Commission – August 7, 2017. All reports were accepted as printed.

LICENSES

The following have made applications for Beverage Operator Licenses for year ending June 30, 2018 and are recommended for approval by the Licensing Board: Andrew R. Ammon, RJ's Treehouse; Molly R. Baron, Firecracker; Joseph P. Brewster, Kwik Trip; Wei Wei Chen, Sake House; Antenisha L. Dale, Clark; Dennis M. Daley, Elks Lodge; Nickolas B. Demetropoulos, Uptown; Emily J. Eppler, Kwik Trip; Stefan Gillis, Dew Drop; Makennah A. Hall, Run-Inn Erin's; Katelynn M. Jorgenson, Riverview Water Trap; Brandi Lee Kleiber, Rusty Nail; Dolan J. Kletsch, Firecracker; Chelsea R. Krayecki, On the Rock; Amanda G. Lang, Unknown; Holly A. Llewellyn, Dollar General; Patricia J. Lynch, Kwik Trip; Eric M. Polinsky, Kwik Trip; Mary B. Quinsey, 4 of a Kind; Gloria Ann Ramirez, Shell; Brenda L. Schlesner, Cenex; Micayla M. Schmidt, Gasthaus; Deborah J. Sell, Stacey's; Janene M. Sherry, 4 of a Kind; Cheyenne M. Stallman, Silver Eagle; Lori S. Stull, Gasthaus. Motion was made by Alderperson Maron, seconded by Alderperson Kilps to approve these Beverage Operator Licenses, which carried on a voice vote.

The following applied for an Agent change: Speedway, 104 N. Church St., David Griffin. Motion was made by Alderperson Tietz, seconded by Alderperson Raether to approve this agent change and carried on a voice vote.

The following applied for a permanent premise amendment for "Class A" Malt & Liquor license for the new Kwik Trip store, 900 W. Main Street. Motion was made by Alderperson Larsen, seconded by Alderperson Maron to approve the premise amendment and carried on a voice vote.

The following applied for a Special Event License; Watertown Area Softball Players (WASP), Riverside Park Ball Diamonds, Friday, Sept. 8, 2017, 5:00 p.m. to 11:00 p.m., Saturday, Sept. 9, 2017, 9:00 a.m. to 11:00 p.m., and Sunday, Sept. 10, 2017, 9:00 a.m. to 11:00 p.m. Motion was made by Alderperson Larsen, seconded by Alderperson Tietz to approve this license, which carried on a voice vote.

ORDINANCES

Ord. #17-22, to create Article V – Practice of Certain Trades & Professions Requiring State Licensing, Registration or Credentials, & to create Section 319-35 through 319-40 Thereunder of Chapter 319, "Health & Sanitation" Code of the City of Watertown was presented. *Sponsor: Alderperson Raether. From: The Public Safety & Welfare Committee.* Alderperson Raether moved for the adoption of this ordinance on its first reading, seconded by Alderperson Larsen and carried on a roll call vote: Yes – 9. No – none.

RESOLUTIONS

Exhibit #8507, to authorize the acceptance of a SAFER Grant from the Federal Government for three years for the hiring of three additional fire fighters, with the grant providing 75% of the usual annual cost for the first and second years and 35% of the annual cost for the third year was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Tietz moved for adoption of this resolution, seconded by Alderperson Kilps and carried on a roll call vote. Yes – 9. No – none.

Exhibit #8508, to authorize the City of Watertown to file an appeal to the objection of Real Estate Assessment by WW Watertown LLC was presented. *Sponsor: Mayor David.* Alderperson Smith moved for adoption of this resolution, seconded by Alderperson Berg and carried on a roll call vote: Yes – 9. No – none.

Exhibit #8509, authorizing the City of Watertown to file an appeal to the objection of Real Estate Assessment by Hepatica Hill Holdings Ltd. was presented. *Sponsor: Mayor David.* Alderperson Smith moved for adoption of this resolution, seconded by Alderperson Zgonc and carried on a roll call vote: Yes – 9. No - none.

ADJOURNMENT

There being no further business to come before the Council at this time, Alderperson Zgonc moved to adjourn, seconded by Alderperson Larsen and carried on a voice vote, the time being 7:34 p.m.

Cindy Rupprecht

City Clerk/Treasurer

(Complete video of Council Proceedings on DVD.)

(DISCLAIMER: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.)