

COUNCIL PROCEEDINGS

Mayor John David called the regular meeting of the Common Council of the City of Watertown to order at 7:00 p.m. on Tuesday, September 5, 2017, in the Council Chambers at City Hall.

ROLL CALL

Roll call showed the following members present: Alderpersons McFarland, Smith, Berg, Larsen, Zgonc, Raether, Tietz, and Kilps (8). Absent: Maron (1). Also present were Police Chief Tim Roets, Assistant Fire Chief Kraig Biefeld, City Engineer Jaynellen Holloway, City Attorney Will Gruber and City Clerk/Treasurer Cindy Rupprecht.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

MINUTES OF PRECEDING MEETING

Mayor David inquired if there were any additions or corrections to the minutes of the meeting held Tuesday, August 15, 2017. There being none, the minutes were approved as presented.

PUBLIC HEARING

At 7:02 p.m., Mayor David declared open a public hearing to consider the request of Bielinski Homes to review & approve a Planned Unit Development – General Development Plan (PUD-GDP) for their properties located in Hunter Oaks Subdivision.

Bonnie Mihal, 603 Arlington Way, was present presenting a petition containing 494 signatures opposed to this development. Bonnie read the statement containing all of the concerns of those who signed this petition.

Paul Van Den Langenberg, 1121 Crestview Drive, also spoke in opposition to this request.

Joann D'Amico, 606 Hunter Oaks Blvd., also spoke in opposition of this request.

Willard Horvath, 1224 Steeplechase Drive, Unit 6-1, also spoke in opposition to this request.

Mary Kay Knoll, 618 Belmont Drive, also spoke in opposition to this request.

Tim Voeller, representing Bielinski Homes, spoke regarding this request to amend the GDP for this property. He stated that this amendment is meant to allow the commercial portion of this land to be the same designation as the multi-family designation next to it. He further stated that there are already 54 units in their plan. Tim further stated that the dedication of Reagan Park was not anticipated to happen until Phase 10 or 11, however, they were looking to make the dedication of Reagan Park part of this process.

There being no further persons wishing to speak in this public hearing, Mayor David declared it closed at 7:23 p.m.

COMMITTEE REPORTS

Finance Committee, August 21, 2017. 1. Discuss & authorize additional block of time for DigiCorp.

Clerk/Treasurer Rupprecht was present to explain that our time has run out and is requesting an additional \$10,000 be added to the pre-paid block. Motion was made and seconded to authorize this, which passed unanimously. 2. Discuss & approve write off of old delinquent personal property taxes. After discussion, a motion was made and seconded to recommend the write off of these uncollectible accounts. A resolution will be presented. 3. Discuss Grant Applications Policy. Clerk/Treasurer Rupprecht explained that several of the grants have not been fully investigated as to potential cost recovery. After discussion concerning grant applications, a motion was made and seconded to require all grant applications be reviewed by the City Clerk's office prior to submittal. This passed unanimously. 4. Discuss & approve purchase & installation of kitchen cabinets for Fire Department. After discussion, motion was made and seconded to approve the price from Wood Originals at \$17,830.00. This passed unanimously. 5. Discuss & approve request to use remaining funds in the Cable Capital Account for additional equipment. Cable Coordinator Huismann is requesting the

purchase of additional equipment that she did not realize was needed to allow the use of the Tri-Caster Equipment outside of City Hall. After discussion, motion was made and seconded to approve this purchase, which passed on a 3-2 vote. 6. Closed Session per Wis. Stat. §19.85(1)(c) to discuss personnel matter. Following a roll call vote the Committee went into closed session. The report was received and placed on file.

Public Works Commission, August 22, 2017. 1. Review & approve billing issue for mowing at 704 E. Division Street. After discussion regarding the circumstances on the mowing and purchase timing of this property, a motion was made and seconded to rescind this mowing bill. This passed unanimously. **2. North 2nd Street Bridge Update.** Street Superintendent Schultz reported Lunda Construction was the low bidder at \$2,521,426.00, which means the City's share of the construction will be approximately \$100,000.00 less than originally anticipated. **3. Review & approve City Wide Bicycle & Pedestrian Path Task Force minutes for May 23, 2017.** Motion was made and seconded to approve these as written, which passed unanimously. **4.a. Every week recycling pick up.** After discussion, motion was made and seconded to continue current practice, while promoting the option of special recycling pick-ups as needed. This passed unanimously. **4.b. Policy for requests for second garbage carts.** After discussion, motion was made and seconded to formalize the current practice as policy when it comes to providing only one garbage cart, but providing special pick-ups as warranted. This passed unanimously. **4.c. Eliminating Business/Residential drop off on Tuesdays.** After discussion, this item was tabled for two weeks to allow members to look into options for instituting a fee for businesses in exchange for pick-up of recyclables. This passed unanimously. **4.d. Expanding electronics drop off hours.** After discussion on various options, motion was made and seconded to expand the service by adding two hours on Saturday from 10:00 a.m. to 12:00 p.m. once a month, as a way of making the program more accessible. This passed unanimously. **4.e. Charging for electronics being dropped off.** After discussion, motion was made and seconded to table this issue for two weeks so Commission and staff can look into other communities and how they handle this for ways of making this work for Watertown. This passed unanimously. **4.f. Possible Rate Increase.** After discussion, motion was made and seconded to recommend a 2% annual increase as a way of staying on top of expenses in this program. This passed unanimously. **4.g. Construction debris dumpster misuse.** Street Superintendent Schultz informed the Commission that contractors are misusing this, coming in with large loads of debris and filling three dumpsters per month, often leaving residents with not having the ability to dump their debris. After discussion, additional signage will be put up and Rick will be budgeting for four dumpsters per month. Emphasis on education and signage, as well as the additional dumpster, is hoped to help with this program. This passed unanimously. The report was received and placed on file.

COMMUNICATIONS AND RECOMMENDATIONS

Mayor David presented the preliminary population estimates for the City of Watertown.

Disallowance of a claim for Marilyn E. Baneck was presented. Motion was made by Alderperson Smith, seconded by Alderperson Berg to recommend disallowance of this claim as recommended by our insurance carrier. This passed on a roll call vote: Yes – 8. No – none.

Mayor David then made an announcement that the Finance Committee is recommending Elissa Meltesen to the position of City Clerk/Treasurer to replace Cindy Rupprecht who will be retiring at the end of the year.

ACCOUNTS PAYABLE

Certified accounts in the amount of \$414,105.71 were presented for payment. Alderperson Tietz moved to pay all certified accounts, seconded by Alderperson Kilps and carried on a roll call vote: Yes – 8. No – None. (Complete listing of accounts payable is on file and open for public inspection in the office of the City Clerk/Treasurer.)

REPORTS AND MISCELLANEOUS BUSINESS

The following reports were presented: Board of Health – May 25, 2017(corrected) & August 17, 2017; City Wide Bicycle & Pedestrian Path Task Force– May 23, 2017; Employee Advisory Committee – July 11, 2017; Housing Authority – July 20, 2017; Library Board of Trustees – July 13, 2017; Licensing Board – August 30, 2017; Payroll Summaries – August 1 - 15, 2017; Plan Commission – August 14 & 28, 2017; Police & Fire Commission – August 21, 2017; Site Plan Review Committee – August 14 & 28, 2017; Watertown Family Center – August 16 & 22, 2017. All reports were accepted as printed.

LICENSES

The following applied for an Outside Sales Event, Amend Premises, Run-In Erin's, 700 N. Fourth Street, Bean Bag Toss Tournament in bar parking lot, Saturday, September 9, 2017, 11:00 a.m. to 8:00 p.m. Motion was made by Alderperson Tietz, seconded by Alderperson Raether to recommend this premise amendment. This passed unanimously on a roll call vote.

ORDINANCES

Ord. #17-22, to create Article V – Practice of Certain Trades & Professions Requiring State Licensing, Registration or Credentials, & to create Section 319-35 through 319-40 Thereunder of Chapter 319, "Health & Sanitation" Code of the City of Watertown was presented. *Sponsor: Alderperson Raether. From: The Public Safety & Welfare Committee.* Alderperson Raether moved for the adoption of this ordinance on its second reading, seconded by Alderperson Berg. Alderperson Raether then moved to amend the ordinance to include the changes in the version as provided on their desks. This was seconded by Alderperson Smith and carried on a roll call vote: Yes – 8. No – none. The motion to adopt this ordinance on its second reading as amended carried on a roll call vote: Ye s- 8. No – none.

RESOLUTIONS

Exhibit #8510, to write-off delinquent Personal Property Accounts was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Zgonc moved for adoption of this resolution, seconded by Alderperson Smith and carried on a roll call vote. Yes – 8. No – none.

Exhibit #8511, to adopt an updated Title VI Plan of the Civil Rights Act of 1964 was presented. *Sponsor: Mayor David.* Alderperson Zgonc moved for adoption of this resolution, seconded by Alderperson Raether and carried on a roll call vote: Yes – 8. No – none.

ADJOURNMENT

There being no further business to come before the Council at this time, Alderperson Zgonc moved to adjourn, seconded by Alderperson McFarland and carried on a voice vote, the time being 7:37 p.m.

Cindy Rupprecht

City Clerk/Treasurer

(Complete video of Council Proceedings on DVD.)

(DISCLAIMER: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.)