

COUNCIL PROCEEDINGS

Mayor John David called the regular meeting of the Common Council of the City of Watertown to order at 7:00 p.m. on Tuesday, September 19, 2017, in the Council Chambers at City Hall.

ROLL CALL

Roll call showed the following members present: Alderpersons McFarland, Smith, Larsen, Zgonc, Raether, and Kilps (7). Absent: Berg and Tietz (2). Also present were Police Chief Tim Roets, Assistant Fire Chief Kraig Biefeld, City Engineer Jaynellen Holloway, City Attorney Will Gruber and City Clerk/Treasurer Cindy Rupprecht.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

MINUTES OF PRECEDING MEETING

Mayor David inquired if there were any additions or corrections to the minutes of the meeting held Tuesday, September 5, 2017. There being none, the minutes were approved as presented.

PUBLIC HEARING

Mayor David declared open, at 7:04 p.m., a public hearing to amend the addition of language to Section 550-90A, Drainageway Overlay Zoning District, all within Chapter 550 Article IX, Natural Resources Protection Regulations. There being no persons wishing to speak at this public hearing, Mayor David declared it closed at 7:05 p.m.

Mayor David then declared open the public hearing to amend Outdoor Commercial Entertainment in Section 550-36B(2), General Industrial: Principal land uses permitted as conditional use, all within Chapter 550 Article II, Establishment of Zoning Districts. There being no person wishing to speak at this public hearing, Mayor David declared it closed at 7:06 p.m.

COMMITTEE REPORTS

Finance Committee, August 31, 2017. 1. Review & approve Street Department hire. Street Superintendent Schultz explained that he has a candidate that wishes to transfer from the Parks, Rec. & Forestry Division to Street. This individual will be taking a pay cut to go into Solid Waste. After discussion a motion was made and seconded to recommend this transfer which passed unanimously. 2. Closed Session per Wis. Stat. §19.85(1)(c) to conduct interviews. Following a roll call vote the Committee went into closed session. They reconvened to open session and Mayor David announced that Elissa Meltesen will be recommended for the position of Clerk/Treasurer at a pay rate of Grade S, Step 3. The report was received and placed on file.

Public Works Commission, September 12, 2017. 1. Review Business Owner Request for Food Vending Carts under City Ordinance 457-12. A request was received to allow selling hot dogs and other food related items. Following discussion, a motion was made and seconded that Ordinance 457-12 be amended to allow this type of business activity within the city limits as long as the Health Board, City Attorney, and Building, Safety & Zoning can find ways to make this work. This was approved unanimously. 2. Review & approve Memorandum of Understanding Regarding Cty. Hwy. T/West Street. Following discussion a motion was made and seconded to recommend this agreement to the council, which passed unanimously. A resolution will be presented. 3.a. Review & approve Recycling changes. Street Superintendent Schultz is recommending ending the business drop off hours on Tuesday and replacing it with a \$25.00 per month fee for weekly recycling and garbage pick-up services. This would be optional. Following a discussion, motion was made to recommend this to the Finance Committee, which was seconded and approved unanimously. 3.b. Electronics drop off program. Street Superintendent Schultz does not want to make any changes now. Commissioners were in agreement. This will be looked at again at a later date. 4. Review & approve the sale of bleachers. Following

discussion a motion was made and seconded to approve the sale of the remaining bleachers as proposed. This passed unanimously. 5. Update on 2017 Road Projects. Street Superintendent Schultz provided a summary sheet showing the status of the projects. 6. Green Tier Legacy Community update. Current staffing levels do not allow the City to be able to implement or manage this program effectively. Engineering will review again in a year. 7. Review City Shoreline Repairs while Rock River is lowered for Dam repairs. Staff will be looking at Storm Sewer outlets that are partly or completely plugged and removing debris while the river is low. 8. Review & approve sidewalk repairs at 201 N. 5th Street. Motion was made and seconded to give the property owner notice of the 12 slabs that need repair. The approximate cost for the City to do this is \$1,595.20. This motion passed unanimously. The report was received and placed on file.

Public Safety & Welfare Committee, September 6, 2017. 1. Request to review Ordinance 410-45, Dangerous & Vicious Dogs – Review Breed Specific Language (Pit Bulls). Following discussion, the Committee supports the current ordinance as written and urged residents to be aware of the ordinance and apply it in their situations, either as dog owners, or non-owners. No further action is required. 2. Review request to place Pavement Markings on S. Concord Ave. from E. Main St. south to Richards Ave. Citizen has requested center lines along S. Concord Avenue and a potential turning lane, when turning from S. Concord Avenue left onto Main Street. Following discussion, Engineering and Street Department will request costs for these center lane markings as part of the 2018 Budget. No action will occur for a left turning lane. The motion passed unanimously. 3. Request to review Vandalism on Rotary Island Picnic Tables at Riverside Park. Following discussion, departments will continue to monitor vandalism occurrences and review department policy to address this. 4. Request to review Speeding on Boughton Street east of 16 Frontage Road. Chief Roets reported that the Police Department spent a minimum of 5 hours of radar time and had 10 traffic stops where citations were issued. Engineering will contact the resident for a follow-up on the action taken and encourage them to provide more feedback. 5. Review & discuss the top five Traffic Vehicle Crash Locations in Watertown. The top locations reported include Church & Main Street, Main Street & Corner Street, Church Street & Milwaukee Street, Main Street and Water Street, and then four locations tied for the fifth most reported. This data will be shared between Police & Engineering to look for any possible actionable items with follow-up in approximately 6 months. 6. Review proposed Roadway Locations for permanent Speed Board indicators. After discussion, it was agreed that these are effective in discouraging speeding where this activity is known to occur regularly. Street Superintendent Schultz will include two in the 2018 Budget. The report was received and placed on file.

COMMUNICATIONS AND RECOMMENDATIONS

Melissa Lampe, Main Street Program Director, 519 E. Main Street, was present to update the Council. Melissa stated the Art Banners are taken down and are being cleaned for the Art Auction which will occur on October 20. Fall banners that were purchased through a grant will be hung in their place. She reminded the Council that the Pumpkin Palooza will take place on October 28, the Women's Only Weekend on November 17-19, and the Parade of Homes on December 3. She further updated them on Chamber activities, which included the recently successful Wine Walk, where 240 persons participated. The Chamber is currently getting ready for October Manufacturing Month and the Start-Up Watertown Program, which begins next week.

Peg Checkai, Library Director, was also present to update the Council. Peg stated the Carnegie Steps are now done and they are looking to hold a ribbon cutting ceremony on October 12, 2017 at 5:00 p.m. and plan to open the doors and allow access at through them at that time. They are still looking for a way to use these doors on a regular basis. Peg further updated them on the fund raising campaign. The consultant reported strong community support. They will spend the next three to four months doing campaign planning and refining plans for the Library expansion. The consultant has

also spoken with perspective donors. Finally, Peg informed the Council that on September 28, 2017, they will be holding a program, Why We Love the Packers.

Mayor David then presented the following appointments: Library Board of Trustees, Kim Rahfaldt, 1626 Country Club Lane, for a partial term, replacing Cindy Gremmels; Airport Commission, David Lau, 408 Riverwood Court, for a partial term, replacing Roger Rothschadl. Motion was made by Alderperson Smith, seconded by Alderperson Raether to approve these appointments and carried on a roll call vote: Yes – 7. No – none.

ACCOUNTS PAYABLE

Certified accounts in the amount of \$893,164.26 were presented for payment. Alderperson Maron moved to pay all certified accounts, seconded by Alderperson Kilps and carried on a roll call vote: Yes – 7. No – None. (Complete listing of accounts payable is on file and open for public inspection in the office of the City Clerk/Treasurer.)

REPORTS AND MISCELLANEOUS BUSINESS

The following reports were presented: Cable TV Regulatory Board – July 10, 2017 & August 14, 2017; Cash & Investment Summary – August 31, 2017; Economic Revolving Loan Committee – September 11, 2017; Employee Advisory Committee – July 11, 2017; Historic Preservation & Downtown Design Commission – August 16, 2017; Licensing Board – September 13, 2017; Main Street Program – August 16, 2017; Payroll Summaries – August 16-29, 2017 & August 30 – September 12, 2017; Plan Commission – September 11, 2017; Police & Fire Commission – September 11, 2017; Reserve Balances – Period Ending August 31, 2017; Tourism Commission – August 10, 2017; Transit Commission – September 12, 2017; Watertown Housing Authority – August 21, 2017. All reports were accepted as printed.

LICENSES

The following have made applications for Beverage Operator Licenses for year ending June 30, 2018: Bambi K. Ashcraft, Watertown Mart; David N. Bright, Clark; Michael R. Buchert, RJ's Treehouse; Renee K. Busshardt, Kwik Trip; Kevin J. Conley, Speedway; Michelle A. Crandall, Kwik Trip; Tabitha B. Derr, Piggly Wiggly; Mark A Dutcher, Elks; Stephanie M. Heiden, RJ's Treehouse; Kelly G. Jeske, Elks; Michelle A. Jones, Kwik Trip; Karen A. Kaulitz, Firehouse Lanes; Jessie H. Knopp, Bab's Thirsty Rhino; Jesse T. Leavens, Rosati's; Kristie K. Logeman, Silver Eagle; Krisie J. Martinez, Kwik Trip; Sylvia C. Orasco, Marquardt; Jessica L. Raatz, Perkins & Shell; Maria S. Rodriguez, Speedway; Tracy L. Schlesner, Moose Lodge; Daniel R. Schuett, Kwik Trip; Andrew J. Schwochert, Deeg's; Nichole V. Slamka, Uptown; Amanda S. Smith, RJ's Treehouse; Amber M. Vilums, Dollar General; Tiffany Walcott, Aldi's. Motion was made by Alderperson Larsen, seconded by Alderperson Maron to recommend granting these Beverage Operator licenses. This carried on a voice vote.

The following applied for a "Class B" Malt & Liquor License, Capitol Watertown Sprecher's LLC – dba Srpecher's Restaurant & Pub – Watertown, (Susan M. Getgen, Agent), 1512 S. Church Street. Motion was made by Alderperson Raether, seconded by Alderperson Kilps to recommend granting this license, which carried on a voice vote.

The following applied for a "Class B" Malt & Liquor License, The Firecracker Pub, LLC – dba The Firecracker Pub, (Jennifer L. Merline), 516 E. Main Street. Motion was made by Alderperson Maron, seconded by Alderperson Raether and carried on a voice vote to approve granting this license.

The following applied for a Secondhand Article & Jewelry Dealer License, Clara's Antiques, 100 E. Main Street (Tina M. Nelson). Motion was made by Alderperson Larsen, seconded by Alderperson Raether to approve this license and carried on a voice vote.

RESOLUTIONS

Exhibit #8512, approving a revised Intergovernmental Agreement Continuing the Jefferson County Economic Development Consortium was presented. *Sponsor: Mayor David.* Alderperson Zgonc moved for adoption of this resolution, seconded by Alderperson Raether. Alderperson Smith requested that, upon approval of this agreement, a request be made to the Jefferson County Board to look at Section 5.6, and to delete the second sentence and replace it with something that is more respectful to each community, allowing them to determine whether or not to remove their member from this Board. This motion was seconded by Alderperson McFarland and carried on a voice vote. The motion to approve this resolution carried on a voice vote.

Exhibit #8513, to approve the appointment of Deputy Clerk/Treasurer Elissa Meltesen to City Clerk/Treasurer upon the retirement of current City Clerk/Treasurer Cindy Rupprecht was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Raether moved for adoption of this resolution, seconded by Alderperson Smith and carried on a roll call vote: Yes – 7. No – none.

Exhibit #8514, to approve an Intergovernmental Agreement for Road Maintenance & Snow Removal Services between the City of Watertown and Jefferson County for a section of County Hwy. T/West Street was presented. *Sponsor: Alderperson Berg. From: The Public Works Commission.* Alderperson Maron moved for the adoption of this resolution, seconded by Alderperson Raether and carried on a roll call vote: Yes – 7. No – none.

ADJOURNMENT

There being no further business to come before the Council at this time, Alderperson Larsen moved to adjourn, seconded by Alderperson Kilps and carried on a voice vote, the time being 7:31 p.m.

Cindy Rupprecht

City Clerk/Treasurer

(Complete video of Council Proceedings on DVD.)

(DISCLAIMER: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.)