

COUNCIL PROCEEDINGS

Mayor John David called the regular meeting of the Common Council of the City of Watertown to order at 7:00 p.m. on Tuesday, October 17, 2017, in the Council Chambers at City Hall.

ROLL CALL

Roll call showed the following members present: Alderpersons McFarland, Smith, Berg, Larsen, Zgonc, Raether, Tietz, Maron and Kilps (9). Absent: None (0). Also present were Police Chief Tim Roets, Interim Fire Chief Kraig Biefeld, City Engineer Jaynellen Holloway, Zoning Administrator Jacob Maas, City Attorney Will Gruber and City Clerk/Treasurer Cindy Rupprecht.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

MINUTES OF PRECEDING MEETING

Mayor David inquired if there were any additions or corrections to the minutes of the meeting held Tuesday, October 3, 2017. There being none, the minutes were approved as presented.

COMMITTEE REPORTS

Finance Committee, October 2, 2017. 1. Mayor David to introduce 2018 Budget to Finance Committee. Mayor David gave a detailed explanation of the 2018 Budget, starting with the Capital Budget and then moving on to the General Fund. 2. Department Heads address the Finance committee regarding their 2018 Budget requests (limited to 15 minutes each). Mayor David appointed Alderperson Smith the temporary Chairperson of the Finance Committee while Budget deliberations were going on. Department Heads were given an opportunity to discuss their budget with the Committee. Department Heads appearing were: Cable TV Coordinator Karen Huismann, City Engineer Jaynellen Holloway for Engineering & Building, Safety & Zoning, Library Director Peg Checkai, Park & Rec. Director Cindi Braasch, Police Chief Tim Roets, Street Superintendent Rick Schultz and Assistant Street Superintendent Randy Franks. 3. Discuss Department Head 2018 Budget requests. The Committee discussed various things, including the Fiber Optic Proposal, which would be done in conjunction with the Watertown Unified School District and how much money should be borrowed. Alderperson Smith felt \$4.4 million would need to be borrowed to make Fiber Optic happen along with some other items for the Park System. Alderperson Smith also wanted to provide non-represented City employees with a 1% raise on January 1, 2018 and a 1% raise on December 31, 2018, to match the Police & Fire Contracts. Additional work on the Budget will be held on Wednesday, October 4, 2017. The report was received and placed on file.

Finance Committee, October 4, 2017. 1. Discuss 2018 Budget Requests. Discussion focused on the General & Capital Budgets. Mayor David provided a brief explanation of the Expenditure Restraint Program and where we stood. Discussion shifted to providing some additional money in the General Fund, and also, how much Fund Balance to use. Changes were then made in the Capital Budget to provide for Fiber Optic and to repair tennis courts. Various changes were made and following that, the Finance Committee voted to recommend the General & Capital Budgets, including all changes that were discussed. The report was received and placed on file.

Finance Committee, October 9, 2017. 1. Closed Session per Wis. Stat. §19.85(1)(g) to confer with legal counsel. Following a roll call vote, the Committee moved to go into closed session. 2. Reconvene to open session. Motion was made and seconded to reconvene to open session. 3. Review & approve hire of High School Intern. Following discussion a motion was made and seconded to allow City Engineer Holloway to hire an intern for approximately 5 – 10 hours per week at \$8.42 per hour until the end of the year. This passed unanimously. 4. Review & approve Solid Waste Department hire. Following discussion, motion was made and seconded to recommend the

approval of Matthew Willman for this position. This passed unanimously. 5. Review & approve bids for Airport fencing. A resolution will be presented recommending Century Fence as the low bidder. 6. Discuss 2018 Budget requests. The Mayor explained that there were some issues with the Capital Budget and overestimating some revenues that could be used from Storm Water towards street projects. Due to this, he made some budget amendments. Following discussion of these changes a motion was made and seconded to recommend the Capital Budget as changed, which passed unanimously. The Mayor then pointed out some General Fund Budget changes. Following the list of various changes, which were increases and decreases totaling \$26,897.00, motion was made and seconded to recommend the General Fund as presented. This passed unanimously. The report was received and placed on file.

Plan Commission, October 9, 2017. 1. Public Hearing for a Conditional Use Permit – 416 Union Street. Owner is proposing an auto repair shop. A motion was made and seconded to approve the Conditional Use Permit with the condition of a fence with a minimum opacity of 0.60 to be placed along the southern property line. This motion passed unanimously. 2. Review Public Hearing Comments & make Recommendation for a Rezoning at 706 Market Street. The owner is requesting rezoning from Central Business to Two-Family Residential. Motion was made to move forward with a positive recommendation to the Council. Motion passed unanimously. 3. Initial Review & Set a Public Hearing Date for Three Boundary Adjustments in the Town of Emmet pursuant to the City and Township's Cooperative Plan. Pursuant to the agreement, areas 1, 2 and 3 are scheduled to go through a Mandatory Boundary Adjustment and come into the City. Motion was made and seconded to set November 7, 2017 as the Public Hearing date. Motion passed unanimously. 4. Review Ordinance 17-25 upon referral to the Plan Commission by the Common Council. The intended purpose of this amendment is no long necessary. Motion was made and seconded to indefinitely postpone consideration of this ordinance, which passed unanimously. 5. Approve Site Plan Review minutes of September 25, 2017. Motion was made, seconded and passed unanimously to approve these minutes. 6. Approve Plan Commission minutes of September 25, 2017. Motion was made, seconded and passed unanimously to approve these minutes. The report was received and placed on file.

Public Works Commission, September 12, 2017. 1. Review & approve recycling business pickup policy. Street Superintendent Schultz is proposing to offer a bi-weekly recycling service to businesses at a rate of \$50.00 per month, if they sign up and agree to one or two recycling carts every two weeks. Following discussion, motion was made and seconded to go with Street Superintendent Schultz's proposal, which passed unanimously. 2. Review & approve incubator building property maintenance. Mayor David has requested the Streets or Parks Department to do lawn care, snowplowing, shoveling and brush/tree maintenance, as needed for the RDA, as part of our cooperative relationship. Motion was made, seconded and passed unanimously to provide these services without compensation. 3. Review & discuss 2018 Road Projects. Roughly \$2 million has been earmarked for street projects in 2018. Street Superintendent Schultz will come back with an updated list of those streets which are being recommended for reconstruction, resurfacing and other improvements, once the 2018 Budget is approved. The report was received and placed on file.

Public Safety & Welfare Committee, October 4, 2017. 1. Review Demolition Permit Variance request from Bethesda Lutheran Communities. Four variances were requested from the City's permitting process. City Engineer Holloway provided information regarding discussions with Bethesda and with the DNR, regarding this request. Following discussion regarding Erosion Control and Storm Water fees and Inspection fees, motion was made and seconded to allow the Demolition Variance Permit as presented and recommend that it be forwarded for plan approval requirements, once inspection fees are received by the City. This passed unanimously. 2. Review Montgomery St. & Emmet St./St. Bernard's Pedestrian Safety Concerns. Staff from the Police Department was not available to attend this meeting. Motion

was made and seconded to re-schedule this item for the next meeting, which passed unanimously. 3. Review Request for Conversion of One-Way to Two-Way Streets in the Downtown Area. Following discussion regarding the one-way and two-way streets in the downtown area, motion was made and seconded to have Engineering spend additional time to identify and present possible re-designation of one-way streets to two-way streets where appropriate. Engineering will present their findings to the Public Safety & Welfare Committee in the next three months, or early next year. 4. Review Request for Reinstatement of Parking on south side of Main Street between Third & Fifth Streets. Following discussion of this item, motion was made and seconded to table this to be evaluated, based along with the one-way/two-way street designations, and brought back to the Public Safety & Welfare Committee at that time. The report was received and placed on file.

COMMUNICATIONS AND RECOMMENDATIONS

Melissa Lampe, Main Street Program Director, 519 E. Main Street, was present to update the Council. Melissa stated the Art on Main Auction will be held at 6:00 p.m. on Friday. In addition, on October 28, 2017, the Pumpkin Palooza Event will be held, with Trick-or-Treating hours from 1:00 p.m. to 3:00 p.m. Melissa then thanked all those who helped to volunteer for the Main Street Program. Those individuals are what make this program such a success.

Mayor David then presented his appointments: Cable TV Regulatory Board, Bentley Wolfe, 1428 S. 3rd St., 1st Term, replacing Pepe Bentancio; Watertown Housing Authority, Judy Bear, 1501 Randolph St., 1st Term, replacing Gail Towers MacAskill. Motion was made by Alderperson Smith, seconded by Alderperson Maron to approve these appointments, which carried on a roll call vote: Yes – 9. No – none.

Mayor David then presented the final population estimates, as provided by the state, with population in Dodge County being estimated at 8,582 and the population in Jefferson County at 15,449.

ACCOUNTS PAYABLE

Certified accounts in the amount of \$284,567.19 were presented for payment. Alderperson Tietz moved to pay all certified accounts, seconded by Alderperson Kilps and carried on a roll call vote: Yes – 9. No – None. (Complete listing of accounts payable is on file and open for public inspection in the office of the City Clerk/Treasurer.)

REPORTS AND MISCELLANEOUS BUSINESS

The following reports were presented: Airport Commission, September 14, 2017; Cable TV Regulatory Board, September 12, 2017; Cash & Investment Summary, September 30, 2017; Library Board of Trustees, August 10, 2017; Licensing Board, October 11, 2017; Main Street Program Board of Directors, September 20, 2017; Payroll Summary, September 27 – October 10, 2017; Redevelopment Authority, July 25, 2017 & September 11, 2017; Reserve Balances for period ending September 30, 2017; Tourism Commission, October 12, 2017; All reports were accepted as printed.

LICENSES

The following have made applications for Beverage Operator Licenses for year ending June 30, 2018 and are recommended for approval by the Licensing Board: Brittney A. Braun, Kwik Trip; Kenneth P. Carlin, Firecracker; Emma L. Dzekute, Kwik Trip; Britney H. Engel, Kwik Trip; Jesse J. Engstrom, Justmann's; Kirk D. Grill, American Legion; Stacy L. Klockow, Breselow's; Jared T. Lamberton, (unknown); Cheryl M. Lasanske, Kathy's; Raymond R. Lasanske, Kathy's; Ashley M. Moretti, Breselow's; Lonnie R. Parpart, (unknown); Stephanie M. Reszynski, Watertown Bowl; Michael J. Rowoldt, Turner Hall; Andrea M. Rudolph, (unknown); Heather S. Simpson, Kwik Trip; Jazmin J. Smith, Watertown Mark; Trever A. Statz, Baba's Thirsty Rhino; Austin G. Wagner, Kwik Trip; Jeff E. Wyrwa, Clark Gas Station. Motion was made by Alderperson Maron, seconded by Alderperson Raether to recommend approval of all Beverage Operator Licenses per Exhibit A. This carried on a voice vote.

ORDINANCES

Ord. #17-24, to amend Chapter 550, Article 9, Zoning Code: natural Resources Protection Regulations, Through the Addition of Language to Section 550-90A Drainageway Overlay Zoning District: Definition was presented. *Sponsor: Mayor David. From: Plan Commission (positive recommendation).* Alderperson Smith moved for adoption of Ordinance 17-24 on its second reading, seconded by Alderperson Berg and carried on a roll call vote: Yes – 9. No – none.

Ord. #17-26, to amend Chapter 550, to rezone from Central Business to Two-Family Residential Zoning Classification, the property located at 706 Market Street was presented. *From: Mayor David. From: Plan Commission (positive recommendation).* Alderperson Smith moved for the adoption of this ordinance on its first reading, seconded by Alderperson Berg. Alderperson Smith then moved to postpone this ordinance indefinitely, seconded by Alderperson Tietz, which carried on a voice vote.

RESOLUTIONS

Exhibit #8527 & #8528, to request exemption from the County Library Tax from Jefferson County & Dodge County were presented. *Sponsor: Mayor David.* Alderperson Tietz moved for adoption both resolutions, seconded by Alderperson Raether and carried on a roll call vote: Yes – 9. No – none.

Exhibit #8529, to approve the 2018 Union Contract with the Labor Association of Wisconsin was presented. *Sponsor: Mayor David. From: Finance Committee.* Alderperson Tietz moved for the adoption this resolution, seconded by Alderperson Kilps and carried on a roll call vote: Yes – 9. No – none.

Exhibit #8530, to authorize entering into a contract for Fire Protection & EMS Coverage to the Townships of Watertown, Milford, Emmet and Shields was presented. *Sponsor: Mayor David. From: Finance Committee.* Alderperson Zgonc moved for the adoption this resolution, seconded by Alderperson Smith and carried on a roll call vote: Yes – 9. No – none.

Exhibit #8531, to authorize entering into a contract with Century Fence to provide fencing at a cost not to exceed \$40,000.00 at the Airport, to be taken from Airport Major Capital Outlay Account #05-54-73-70 was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Larsen moved for the adoption of this resolution, seconded by Alderperson Smith and carried on a roll call vote: Yes – 9. No – none.

ADJOURNMENT

There being no further business to come before the Council at this time, Alderperson Zgonc moved to adjourn, seconded by Alderperson Kilps and carried on a voice vote, the time being 7:19 p.m.

Cindy Rupprecht

City Clerk/Treasurer

(Complete video of Council Proceedings on DVD.)

(DISCLAIMER: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.)