

COUNCIL PROCEEDINGS

Mayor John David called the regular meeting of the Common Council of the City of Watertown to order at 7:00 p.m. on Tuesday, November 7, 2017, in the Council Chambers at City Hall.

ROLL CALL

Roll call showed the following members present: Alderpersons Smith, Berg, Larsen, Zgonc, Raether, Tietz, Maron and Kilps (8). Absent: McFarland (1). Also present were Police Chief Tim Roets, Interim Fire Chief Kraig Biefeld, City Engineer Jaynellen Holloway, Zoning Administrator Jacob Maas, City Attorney Will Gruber and City Clerk/Treasurer Cindy Rupprecht.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

MINUTES OF PRECEDING MEETING

Mayor David inquired if there were any additions or corrections to the minutes of the meeting held Tuesday, October 17, 2017. There being none, the minutes were approved as presented.

PUBLIC HEARING

Mayor David declared open the public hearing regarding the 2018 Budgets at 7:03 p.m. There being no persons wishing to speak at this public hearing, Mayor David declared it closed at 7:04 p.m.

Mayor David then declared open the public hearing to annex Area 1, Welsh Road Area, due to a Boundary Adjustment, pursuant to the City of Watertown/Town of Emmet Cooperative Agreement. Tom Kohn, N178 Welsh Road, addressed the Council with concerns about the requirement for removal of his well. Mr. Kohn felt that he should be able to keep it as long as it is functional, however, per the agreement, the most it appears it would be available to him is five years. He states that he waters a lot of plants. Not only would there be the additional expense of the water, but the sewer charges that would be related for water that never would go down the sewer. He stated his well has served him well and is also concerned about the kind of chemicals that would be in the water from the City. Mary Rothschadl, N184 Welsh Road, addressed the Council with similar concerns. Mary is requesting a detailed list of what their costs will be to connect to City water, abandoning their wells and septic systems. She is looking for detailed information as to where the lines are in front of their property, if they are in the middle of the street or closer to their property, because all of those items have an effect as to cost. She questioned the City as to what they will do to alleviate any of these costs. She stated that she did not feel that having to be annexed and paying for these costs were their responsibility because all of this occurred because they live in what has been called an illegal island. She feels it unfair because the illegal island wasn't of their making. Again, she stressed that she wanted detailed costs. Mike Rothschadl, N184 Welsh Road, addressed the Council stating his primary concern is that they did not create this illegal island and wants to know what the Statute was at the time. He has requested to know who the elected officials were that created the island, but no one has responded with that information. When they built their house they had to put in a well and he stated that they are not even close to the return on investment for a well they will now have to close. There being no other persons wishing to speak, Mayor David declared this public hearing closed at 7:17 p.m.

Mayor David then declared open the public hearing for the Rezoning of Area 2, which entails Brandt/Quirk Park railroad right-of-way, pursuant to the Boundary Adjustment between the City of Watertown and Town of Emmet Cooperative Agreement. This public hearing was declared open at 7:17 p.m. There being no persons wishing to speak, Mayor David declared this public hearing closed at 7:18 p.m.

Mayor David then declared open the public hearing for Rezoning of Area 3, for Highway 16 railroad right-of-way, pursuant to the Boundary Adjustment between the City of Watertown and Town of Emmet Cooperative Agreement. This public hearing was declared open at 7:18 p.m. There being no persons wishing to speak, Mayor David declared this public hearing closed at 7:18 p.m.

Mayor David then requested that the residents provide him with a list of their questions concerning this Boundary Adjustment Agreement.

COMMITTEE REPORTS

Finance Committee, October 17, 2017. 1. Review & approve the new hire for the Deputy Clerk/Treasurer position. After discussion a motion was made and seconded to recommend Lisa Trebatoski for this position. This motion passed unanimously. The report was received and placed on file.

Finance Committee, October 23, 2017. 1. Review & approve WEDC Community Development Investment Grant Application for 207/209 E. Main Street. Zoning Administrator Jacob Maas presented a past through grant application for Mr. Lindborg's property for up to \$250,000.00. This is a 25% of the total project grant, with 75% required by the owner. A Developer's Agreement will be required with Mr. Lindborg. After discussion, a motion was made and seconded that Mr. Lindborg would be responsible for any third party audit costs to be included in the agreement and that we move forward with this grant. This motion passed unanimously. 2. Review & approve DigiCorp Invoice for Licensing Maintenance Fee. After discussion, a motion was made and seconded to approve a budget amendment, taking the money from Contingent Account #01-51-81-56. The motion passed unanimously. A resolution will be presented. 3. Review & approve Police Department Administrative Assistant appointment. Chief Roets explained that Kathy Ellis will be leaving and that he has advertised the Administrative Assistant position internally. After discussion a motion was made and seconded to recommend moving dispatcher Debbie Gerstner to this position at a Grade G, Step 4. This motion passed unanimously. 4. Review & approve proposed change to Longevity Pay for Police Non-Union Sworn Supervisors. Chief Roets explained that one of his captains has not been eligible to get Longevity Pay due to timing of issues with Act 10 and changes to the Employee Handbook. After a lengthy discussion, motion was made and seconded to approve this change for Non-Union Officers in the Police Department. Two members voted yes, two members voted no, so the motion failed. 5. Review & approve Employee Recognition Program. Due to no longer having Longevity Pay for many employees, the Employee Advisory Committee is recommending recognition at 5 year intervals beginning at 5 years. They are asking for recognition in the newsletter, City website and on a Cable TV announcement, as well as City Council meetings. Those retiring would receive a resolution before the Council. Motion was made and seconded to endorse this Employee Recognition Program, which passed unanimously. The report was received and placed on file.

Public Works Commission, October 24, 2017. 1. Review & approve weed mowing for 619 Werner Street. Following a review of the timeline related to this invoice for mowing, motion was made to deny the appeal for waiving this Weed Ordinance charge, which was seconded and passed unanimously. 2. Proposed approval of sale of park equipment on Wisconsin Online Auction. Motion was made and seconded to approve this sale. A resolution to be presented. 3. Heiden Pond options for Engineering & Street Department. Following discussion a motion was made and seconded to hire Ruckert Mielke for a study of Victoria Lake & Heiden Pond as proposed in May of 2016 at a price not to exceed \$19,000.00. This motion was seconded and passed unanimously. A resolution will be presented. The report was received and placed on file.

COMMUNICATIONS AND RECOMMENDATIONS

Melissa Lampe, Main Street Program Director, 519 E. Main Street, was present to address the Council. Melissa stated that the Art on Main Auction brought in over \$5,500.00 for the Main Street Program. The Pumpkin Palooza was held on October 28, 2017. They were overwhelmed by the number that took part in the Trick or Treat business event. The Women's Only Weekend will be coming up on November 17 – 19, 2017, as well as the Parade of Homes tour on December 3, 2017.

ACCOUNTS PAYABLE

Certified accounts in the amount of \$922,703.89 were presented for payment. Alderperson Tietz moved to pay all certified accounts, seconded by Alderperson Kilps and carried on a roll call vote: Yes – 8. No – None. (Complete listing of accounts payable is on file and open for public inspection in the office of the City Clerk/Treasurer.)

REPORTS AND MISCELLANEOUS BUSINESS

The following reports were presented: Airport Commission, October 11, 2017; Employee Advisory Committee, October 10, 2017; Library Board of Trustees, September 14, 2017; Park, Recreation & Forestry Commission, October 2, 2017; Payroll Summary, October 11 - 24, 2017; Redevelopment Authority, October 12, 2017; Senior Center Advisory Board, October 18, 2017; Watertown Family Center, October 18, 2017; Zoning Board of Appeals, October 24, 2017. All reports were accepted as printed.

RESOLUTIONS

Exhibit #8532, for a Budget Amendment to decrease Contingent Account #01-51-81-56 by \$6,792.00 and to increase the budget amount of Account #01-51-86-44, Information Technology/Software Support/Subscriptions, by the same amount to allow for payment of the DigiCorp invoice for Licensing Maintenance Fees was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Smith moved for the adoption of this resolution, seconded by Alderperson Kilps and carried on a roll call vote: Yes – 8. No – none.

Exhibit #8533, authorizing the sale of Street/Solid Waste/Park, Rec. & Forestry Dept. equipment on the Wisconsin Surplus Online Auction Site was presented. *Sponsor: Ald. Berg. From: The Public Works Commission.* Alderperson Larsen moved for the adoption this resolution, seconded by Alderperson Zgonc and carried on a roll call vote: Yes – 8. No – none.

Exhibit #8534, establishing Public Participation Procedures for 2017 Amendments to the City of Watertown Comprehensive Plan. Alderperson Tietz moved for the adoption this resolution, seconded by Alderperson Maron and carried on a roll call vote: Yes – 8. No – none.

Exhibit #8535, 8536 & 8537, to approve Change Orders No.1, 2 & 3 for the Lower Dam Rehabilitation Project were presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Smith moved for the adoption of this resolution, seconded by Alderperson Larsen. Change Order No. 1 is a deduction from the contract of \$15,000.00. Change Order No. 2 is an addition of \$28,380.00 for the purpose of purchasing boulders. Change Order No. 3 is an increase in the contract of \$55,241.50 to mobilize, de-mobilize and place this rock as required for the project. The motion to adopt these resolutions carried on a roll call vote: Yes – 8. No – none.

Exhibit #8538, to authorize entering into a contract with Robert E. Lee in the amount of \$65,420.00 for the 2018 Annual Street/Water/Sanitary Sewer Design Contract was presented. *Sponsor: Ald. Berg. From: The Public Works Commission.* Alderperson Berg moved for the adoption of this resolution, seconded by Alderperson Larsen and carried on a roll call vote: Yes – 8. No – none.

Exhibit #8539, to authorize Ruekert Mielke of Waukesha to perform a study on the Lake Victoria & Heiden Pond Storm Water System in an amount not to exceed \$19,000.00 was presented. *Sponsor: Ald. Berg. From: The Public*

Works Commission. Alderperson Maron moved for the adoption of this resolution, seconded by Alderperson Raether and carried on a roll call vote: Yes – 8. No – none.

ADJOURNMENT

There being no further business to come before the Council at this time, Alderperson Larsen moved to adjourn, seconded by Alderperson Zgonc and carried on a voice vote, the time being 7:36 p.m.

Cindy Rupprecht

City Clerk/Treasurer

(Complete video of Council Proceedings on DVD.)

(DISCLAIMER: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.)