

COUNCIL PROCEEDINGS

Mayor John David called the regular meeting of the Common Council of the City of Watertown to order at 7:14 p.m. on Tuesday, November 21, 2017, in the Council Chambers at City Hall.

ROLL CALL

Roll call showed the following members present: Alderpersons McFarland, Smith, Berg, Larsen, Zgonc, Raether, Tietz, and Maron (8). Absent: Kilps (1). Also present were Police Chief Tim Roets, Interim Fire Chief Kraig Biefeld, City Engineer Project Manager Jay Haberkorn, City Attorney Will Gruber and City Clerk/Treasurer Cindy Rupprecht.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

MINUTES OF PRECEDING MEETING

Mayor David inquired if there were any additions or corrections to the minutes of the meeting held Tuesday, November 7, 2017. There being none, the minutes were approved as presented.

PUBLIC HEARING

Mayor David declared open at 7:16 p.m., the public hearing to gather input on a proposed amendment to the City of Watertown Comprehensive Plan, which would affect the Land Use Map portion of the Plan document. There being no persons wishing to speak, Mayor David declared the Public Hearing closed at 7:16 p.m.

Mayor David then declared open the public hearing for the rezoning of 1303 & 1307 W. Main Street, from General Business (GB) to General Industrial (GI). There being no persons wishing to speak at this public hearing, Mayor David declared it closed at 7:17 p.m.

Mayor David then declared open the public hearing to rezone 108 S. Votech Drive, from General Business (GB) to General Industrial (GI). There being no persons wishing to speak at this public hearing, Mayor David declared it closed at 7:18 p.m.

COMMITTEE REPORTS

Finance Committee, November 7, 2017. 1. Review & approve change Orders No. 1, No. 2 & No. 3 for the Watertown Lower Dam Rehabilitation Project. Engineer Holloway presented change order No. 1, which is a deduction of \$15,000.00. Change orders No. 2 & No. 3 were to purchase and add granite deflection boulders at a cost of \$28,000.00 for the boulders & \$55,000.00 for the remediation work. After discussion, a motion was made and seconded to approve these change orders, which passed unanimously. 2. Review & approve Street Repaving Change Order. Street Superintendent Schultz presented information that there was additional money available to do a few more streets. After discussion, a motion was made and seconded, to approve this change order, which passed unanimously. 3. Review & approve employee transfer from Solid Waste to Street. Motion was made and seconded to approve the transfer of Justin Helser from Solid Waste to Street, to a Grade E, Step 6. This passed unanimously. The report was received and placed on file.

Finance Committee, November 13, 2017. 1. Review & approve hiring of part-time typist for the Fire Department. After presentation of candidates, a motion was made and seconded to recommend hiring Katie Reed, which passed unanimously. 2. Review & approve transfer of reserve funds to the Repair & Replacement Account for boiler repair. Water Systems Manager Freber presented cost estimates of \$53,825.00 to replace a failed burner. This requires a budget amendment. A resolution will be presented. 3. Review & approve Longevity pay – Police Captain. After discussion a motion was made and seconded to approve the longevity pay, going forward, for Captain Johnson. This passed on a 4 to 1 vote. 4. Review & approve Police Donations Purchase. Chief Roets is looking to purchase a 40mm

Deuce Exact Impact Launcher, which is a non-lethal device that can be used to subdue individuals in high emotional situations. After discussion, a motion was made and seconded to approve this purchase from the Police Department Donations Account. This passed unanimously. 5. Discussion & possible approval to authorize the Redevelopment Authority to utilize a portion of the City contribution to RDA Loan Fund to make loan to M. Yenser for Great Expectations Child Care. Mayor David, along with Kristen Fish and Nate Salas of the Redevelopment Authority, laid out three different possible options to the Committee. After a very lengthy discussion, motion was made and seconded to support any one of the three concepts laid out, to help Mr. Yenser with this project. This passed unanimously. 6. Closed Session per Wis. Stat. §19.85(1)(e) to discuss land purchase. Following a roll call vote, the Committee went into closed session. The report was received and placed on file.

Plan Commission, October 23, 2017. 1. Review Public Participation Plan for Comprehensive Plan Amendment. A resolution will be presented for Public Participation Plan, within the 2009 City of Watertown Comprehensive Plan, which will be forwarded to the Council. 2. Initial Review of Comprehensive Plan Amendment. Ad-Tech is purchasing two parcels for the purpose of expansion. Motion was made and seconded to set a public hearing for November 21, 2017, before the Common Council, for rezoning these properties from General Business (GB) to General Industrial (GI). 3. Initial Review & Set Public Hearing Date – Zoning Map Amendment – 1303 & 1307 W. Main Street and 108 S. Votech Drive. A public hearing will be set for November 21, 2017 for the rezoning of these properties. 4. Plan Commission Minutes – October 9, 2017. After review, motion was made and seconded to accept the minutes, which passed unanimously. The report was received and placed on file.

Plan Commission, November 13, 2017. 1. Review Public Hearing Comments & Make Recommendation for Zoning Area “1”, - Welsh Road Area, Boundary Adjustment. Following discussion, City staff proposed amendment language which would allow those being annexed to retain their private Wastewater Treatment Systems until they no longer met Dodge County Sanitary Code requirements. Upon failure, they would be required to connect to City Sewer and Water. Motion was made and seconded to adopt the proposed amendment, which passed unanimously. Motion was then made and seconded to make positive recommendation to the Common Council, which passed unanimously. 2. Review Public Hearing Comments & Make Recommendation for Zoning Area “2”, - Brandt/Quirk Park Railroad Right-of-Way Area, Boundary Adjustment. Motion was made and seconded to make a positive recommendation to the Common Council to approve the Boundary Adjustment Ordinance. This passed unanimously. 3. Review Public Hearing Comments & Make Recommendation for Zoning Area “3”, - Highway 16 Railroad Right-of-Way Area, Boundary Adjustment. Motion was made and seconded to approve this Boundary Adjustment Ordinance. This passed unanimously. 4. Fence Variance Request for 501 Revere Way. Motion was made and seconded to approve the Variance Request to allow an 8' tall fence along the rear yard, which backs S. Concord Avenue. This passed unanimously. 5. Review Preliminary CSM for 500 Welsh Road. The property owner would like to create a 1.957 acre lot from the 6.86 parcel. The property is zoned General Business (GB). Motion was made and seconded to approve the Preliminary CSM, with the condition that Airport Approach Protection Zone Elevation of 975' be included on the CSM. This passed unanimously. 6. Review Preliminary CSM for N8589 River Road. The property owner would like to create a 1 acre parcel from a 7.46 acre parcel. Motion was made and seconded to approve the Preliminary CSM, with the condition that it clearly indicates a right-of-way dedication of 66' for River Road. This passed unanimously. 7. 206 W. Main Street Request for Zoning Code Interpretation. The property owner in the Central Business District would like to sell and repair motorcycles. This would fall into the category of Indoor Maintenance Services and be allowed if a motorcycle was properly classified as a vehicle. The Commission agreed this was proper interpretation and no further action is

required. 8. Discussion Regarding Taverns and Conditional Use Permits. Following discussion, motion was made and seconded that taverns would still require a Conditional Use Permit (CUP), but would fall under reduced fees for a Successor CUP. An ordinance will be presented at the next meeting for review.9. Approve Plan Commission Minutes of October 23, 2017. Motion was made and seconded to approve the minutes as presented, which passed unanimously. The report was received and placed on file.

Public Works Commission, November 7, 2017. 1. Review & approve 2018 Design Annual Street/Water/Sanitary Program RFP. A resolution will be presented. The report was received and placed on file.

Public Works Commission, November 14, 2017. 1. Review & approve Carriage Hill drive Shared Use Path Phase 2 Proposed Maranatha Temporary Easement Concept. In order for Phase 2 of this project to occur, Maranatha needs to cooperate by allowing a temporary easement through their property. Following discussion, and several conditions, motion was made and seconded to approve this temporary easement concept, which passed unanimously. 2. Review Citizen Request for Sidewalk Repair at 607 Park Street. Following discussion, motion was made and seconded to send out a Special Assessment Notice to the property owner at 607 Park Street to have four slabs of sidewalk installed per City Code, prior to June 1, 2018. This passed unanimously. 3. Review & approve repairs to boiler in the Solids Building at Wastewater Plant. A resolution will be presented recommending a replacement boiler at a cost of \$53,825.00. This passed unanimously. 4. Review & approve items to be sold on Wisconsin Surplus Online Auction – Water Department. Water Systems Manager Freber presented a large list of items that are obsolete or in poor condition and appropriate for selling. Following discussion, a motion was made and seconded to recommend the sale of these items. A resolution will be presented. 5. Update on Water Central Plant. Following discussion, a motion was made and seconded to stake No Parking 15' from the sidewalk and add this to next year's yellow paint curb marking in these areas. This motion passed unanimously. The report was received and placed on file.

Public Safety & Welfare Committee, November 8, 2017. 1. Review Traffic Concern on W. Milwaukee Street between S. Montgomery and S. Church Streets. This item was tabled to allow resident with concerns to attend. 2. Review Montgomery St. & Emmet St./St. Bernard's Pedestrian Safety Concerns. 3. Review & approve Food Vending on Public Street Ordinance and Fee Schedule. The Committee discussed the draft ordinance and obtained additional feedback from those present, in addition to the Health Officer, Police Department, Mayor and City Attorney. Zoning Administrator Maas will review and edit the draft amendment, based on input received, with a final draft coming back to the next meeting for approval. 4. Discuss Ordinance Prohibiting General Parking Behind City Hall. Following discussion, current ordinances will be reviewed and amended as required, to prohibit general parking behind City Hall in the lot directly to the north. 5. Request for City Review of Vehicular & Pedestrian Traffic at E. Main Street & Oakridge Court. Police Chief Roets will notify School Administration at Good Shepherd and explain the situation and add additional police presence as available in this area to deter traffic violations. 6. Review Traffic Safety at Steeplechase Drive & Autumn Crest Drive. Following discussion, it was agreed that the bus stop is a major concern for pedestrian accidents. The City Engineer will contact the bus company and discuss a change to the bus stop in this area to provide a more mid-block stopping point to avoid cross traffic occurring. The Engineer will report back at the next meeting. The report was received and placed on file.

Alderspersons Smith & Berg noted minor corrections to the Finance Committee minutes of November 7, 2017, Item #2. The City Clerk will make corrections.

COMMUNICATIONS AND RECOMMENDATIONS

Peg Checkai, Library Director, was present to update the Council, stating the steps have been a wonderful addition. Approximately 200 persons have utilized them since opening. The Library also has their Mitten Tree which will assist Family Aid. Friends of the Library will be hosting an open house on December 12, 2017 and their Campaign Committee has developed two sub-committees to assist with fund raising efforts.

Mayor David then updated the Council that he received a call that a new company, Building Products, Inc. will be moving to Watertown, into the old Menasha site building.

ACCOUNTS PAYABLE

Certified accounts in the amount of \$882,168.67 were presented for payment. Alderperson Tietz moved to pay all certified accounts, seconded by Alderperson Larsen and carried on a roll call vote: Yes – 8. No – None. (Complete listing of accounts payable is on file and open for public inspection in the office of the City Clerk/Treasurer.)

REPORTS AND MISCELLANEOUS BUSINESS

The following reports were presented: Cable TV Regulatory Board, October 10, 2017; Cash & Investment Summary – October 31, 2017; Employee Advisory Committee, October 10 & November 14, 2017; Historic Preservation & Downtown Design Commission, October 18, 2017; Licensing Board, November 15, 2017; Main Street Program – October 18, 2017; Payroll Summary, October 25 – November 7, 2017; Police & Fire Commission, November 13, 2017; Reserve Balances, October 31, 2017; Watertown Housing Authority, September 28, 2017; All reports were accepted as printed.

LICENSES

The following have made applications for Beverage Operator Licenses for year ending June 30, 2018 and are recommended for approval by the Licensing Board: Kim L.N. Anthony, 1st ONE; Maria C. Aslani-Kerzman, Sprecher's; Donald R. Babbitt, Riverview Watertrap; Alexis R. Behnke, Sprecher's; Madelin E. Busshardt, Kwik Trip; Kasey A. Caine, Gasthaus; William P. Caudle II, Run-Inn Erin's; Stephanie Lynn B. Cresci, Dollar General; Amber J. Davis, CherryBomb; Jamie M. Drefahl, Kwik Trip; Donna Edmundson, Kwik Trip; Shannon T. Falkner, Sprecher's; Ashley M. Feldman, Riverview Watertrap; Benjamin H. Fox, Speedway; Katie E. Glenn, Kwik Trip; Kelly M. Goodle, Justmann's; Matthew J. Hanson, Sprecher's; Lauren N. Lassanske, Kwik Trip; Tina M. Manke, Sprecher's; Gregg C. Peirick, Kathy's; Megan L. Pomerence, Kwik Trip; Cassandra A. Radomski, Dew Drop; Tracy A. Robinson, Clark gas station; Heather A. Sigwald, Sprecher's; Maxwell K. Wieder, Run-Inn Erin's. Motion was made by Alderperson Larsen, seconded by Alderperson Raether to approve all Beverage Operator Licenses, which carried on a voice vote.

The following applied for a Special Event License: Big Brothers/Big Sisters, CMN Movie @ Towne Theater, 308 E. Main Street, December 5, 2017, 5:00 p.m. to 10:00 p.m. (Rich Moen). Motion was made by Alderperson Tietz, seconded by Alderperson McFarland to approve this license, which carried on a voice vote.

The following applied for "Class B" Malt & Liquor License: 1st ONE LLC dba 1st One, (Richard R. Hierl, Agent), 109-111 S. Third Street. Motion was made by Alderperson Raether, seconded by Alderperson Larsen to approve this license, which carried on a voice vote.

The following applied for "Class B" Malt & Liquor License: Community Capital Investments LLC dba Cherry Bomb Beer & Burgers (Richard Davis, Agent), 715 W. Main Street. Motion was made by Alderperson Tietz, seconded by Alderperson Maron to approve this license, which carried on a voice vote.

ORDINANCES

Ord. #17-27, to amend Section 152-2B(1) Health Officer Appointment and Qualifications of Chapter 152 was presented. *Sponsor: Alderperson Smith. From: The Board of Health.* Alderperson Smith moved for the adoption of this ordinance on its first reading, seconded by Alderperson Zgonc and carried on a roll call vote: Yes – 8. No – none.

Ord. #17-28, for the attachment of real estate by Boundary Adjustment from the Town of Emmet to the City of Watertown, (N160 (425), N164 (475), N178 (525), & N184 (575) Welsh Road) was presented. *Sponsor: Alderperson Smith. From: The Plan Commission (with a positive recommendation).* Alderperson Smith moved for the adoption of this ordinance on its first reading, seconded by Alderperson Berg. Alderperson Smith made a motion to amend Section 5 as follows: "Following attachment of the above described..." , to read, "*Following attachment, the above described...*". This motion was seconded by Alderperson Berg and carried on a voice vote. The motion to adopt the ordinance on its first reading as amended carried on a roll call vote: Yes – 8. No – none.

Ord. #17-29, for the attachment of real estate by Boundary Adjustment from the Town of Emmet to the City of Watertown, Brandt/Quirk Park Railroad Right-of-Way Area, was presented. *Sponsor: Alderperson Smith. From: The Plan Commission (with a positive recommendation).* Alderperson Smith moved for the adoption of this ordinance on its first reading, seconded by Alderperson Tietz and carried on a roll call vote: Yes – 8. No – none.

Ord. #17-30, for the attachment of real estate by Boundary Adjustment from the Town of Emmet to the City of Watertown, Highway 16 Railroad Right-of-Way Area, was presented. *Sponsor: Alderperson Smith. From: The Plan Commission (with a positive recommendation).* Alderperson Smith moved for the adoption of this ordinance on its first reading, seconded by Alderperson Larsen and carried on a roll call vote: Yes – 8. No – none.

RESOLUTIONS

Exhibit #8540, to approve an Employee Recognition Program and adopt it for addition to the City of Watertown Employee Handbook was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson McFarland moved for the adoption of this resolution, seconded by Alderperson Larsen and carried on a voice vote.

Exhibit #8541 & #8542, to adopt the General and Debt Fund, Tax Levies & Rates and adopt all Budgets for 2018 were presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Smith moved for the adoption these resolutions, seconded by Alderperson Zgonc and carried on a roll call vote: Yes – 8. No – none.

Exhibit #8543, to approve the 2018 Taxi Operating Grant submission was presented. *Sponsor: Mayor David.* Alderperson Smith moved for the adoption this resolution, seconded by Alderperson Larsen and carried on a roll call vote: Yes – 8. No – none.

Exhibit #8544 & 8545, for the Taxi System Contract Option Year 1 and the Taxi System Lease Resolutions were presented. *Sponsor: Mayor David.* Alderperson Smith moved for the adoption of these resolutions, seconded by Alderperson Zgonc and carried on a roll call vote: Yes – 8. No – none.

Exhibit #8546, approve the submission of the 2018 Taxi Capital Grant Application was presented. *Sponsor: Mayor David.* Alderperson Larsen moved for the adoption of this resolution, seconded by Alderperson Maron and carried on a roll call vote: Yes – 8. No – none.

Exhibit #8547, for a budget amendment to decrease Wastewater Reserves and increase Repair & Replacement Account #02-97-30-12 by \$53,825.00 was presented. *Sponsor: Mayor David. From: The Finance Committee.* Alderperson Smith moved for the adoption of this resolution, seconded by Alderperson Raether and carried on a roll call vote: Yes – 8. No – none.

Exhibit #8548, to enter into a contract with Butters Fetting, of Milwaukee for the piping and burner repair of a Hurst Boiler at the Wastewater Treatment Plant in an amount of \$53,825.00, to be taken from Repair & Replacement Account #02-97-30-12 was presented. *Sponsor: Alderperson Berg. From: The Public Works Commission.* Alderperson Maron moved for the adoption of this resolution, seconded by Alderperson Raether and carried on a roll call vote: Yes – 8. No – none.

Exhibit #8549, authorizing the listing and selling of parts and equipment on the Wisconsin Surplus Online Auction from the Water Department was presented. *Sponsor: Alderperson Berg. From: The Public Works Commission.* Alderperson Zgonc moved for the adoption of this resolution, seconded by Alderperson Raether and carried on a roll call vote: Yes – 8. No – none.

ADJOURNMENT

There being no further business to come before the Council at this time, Alderperson Larsen moved to adjourn, seconded by Alderperson McFarland and carried on a voice vote, the time being 7:58 p.m.

Cindy Rupprecht

City Clerk/Treasurer

(Complete video of Council Proceedings on DVD.)

(DISCLAIMER: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.)