

COUNCIL PROCEEDINGS

Mayor David called the regular meeting of the Common Council of the City of Watertown to order at 7:00 p.m. on Tuesday, May 15, 2018, in the Council Chambers at City Hall.

ROLL CALL

Roll call showed the following members present: Alderpersons McFarland, Tortomasi, Berg, Larsen, Zgonc, Raether, Tietz, Maron and Kilps. Absent: None. Also present: Police Chief Tim Roets, Fire Chief Kraig Biefeld, Engineer Jaynellen Holloway, Attorney Will Gruber, Zoning Administrator Jacob Maas and Clerk/Treasurer Elissa Meltesen.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

MINUTES OF PRECEDING MEETING

Mayor David inquired if there were additions or corrections to the minutes of the meeting held Tuesday, May 1, 2018. There being none, the minutes were approved as presented.

PUBLIC HEARING

Mayor David declared open at 7:03 p.m. a public hearing regarding an amendment to municipal code section 550-521(1)(a) to allow outdoor commercial entertainment land use not closer than 50 feet to a residentially zoned property if on a parcel zoned central business and section 550-521(1)(c) to provide exemption to the requirement that activity areas not be visible from any residentially zoned property if the outdoor commercial entertainment land use is on a parcel zoned central business. With no one present to speak, Mayor David declared the public hearing closed at 7:03 p.m.

Mayor David declared open at 7:04 p.m. a public hearing to add 111 S. First St. and 516 E. Main St. to properties under continued use exemption in section 550-67 of the municipal code. Mike Hellekson, representing the Washington Hotel at 516 E. Main St., stated the Historic Preservation and Downtown Design Commission minutes indicate the Commission didn't want to impact existing businesses. Hellekson stated making the property legal, non-conforming creates hardship, will affect the ability to maintain this building, and would penalize two legally operating hotels in business for over 150 years. Hellekson added if there is no intent to harm existing businesses the Council should support a continued use exemption. Don Johnson, representing the Carlton Hotel at 111 S. First St., was present to speak in support of this exemption. He stated that no resident or business wants to be legal non-conforming and this would have a negative effect on the property value and ability to obtain financing for improvements and maintenance of the property. He indicated the building has had legal conforming status since 1847 and there is no reason to change that now. Johnson stated he has no problem limiting future businesses but feels his property should be granted an exception. With no one else to speak on this matter, Mayor David declared the public hearing closed at 7:06 p.m.

COMMITTEE REPORTS

Finance Committee, May 7, 2018. Updated Fee Schedule. Clerk/Treasurer Meltesen explained the fees were previously approved but the fee schedule must be updated to reflect recent changes. It was recommended that frequency of fees be added. Motion carried to approve fee schedule with frequency of reoccurring fees noted. Transfer of funds for DigiCorp block of time. Clerk/Treasurer Meltesen explained the previous block of \$20,000 of prepaid IT service paid to DigiCorp in October, 2017 ran out and requested a new block of the same amount. Motion carried to approve the payment. Hire of Environmental Health Specialist. Health Officer Quest was present to seek permission to fill an open position for Environmental Health Specialist. Motion carried to approve offering the position to finalists in the order requested. 2018 Greater Watertown Health Foundation Changemaker Grant application. Engineer Holloway explained the grant funds would be used for the multi-use trail on Carriage Hill Drive. Motion carried to approve the grant

application. Addition of low voltage electrical line item to electrical permit. Engineer Holloway explained some electricians feel low voltage contractors should have to get electrical permits but the State does not regulate low voltage contractors. Mayor David stated he had spoken with nearby cities and none regulate low voltage contractors. Motion carried to lay this over to a future meeting. Solid Waste Employee to Street. Street Superintendent Schultz explained that a Solid Waste Employee applied for a Street Department opening and he is recommending this transfer. Motion carried to approve this transfer. Report received and placed on file.

Public Works Commission, May 8, 2018. 2018 Greater Watertown Community Health Foundation Changemaker Grant application. Engineer Holloway explained the grant funds would be used for the multi-use trail on Carriage Hill Drive. Motion carried to approve the grant application. Sidewalk repair at 815 N. Second St., 303 N. 8th St., 817 E. Cady St., 818 Jones St., and 1000 Jones St. Engineering Projects Manager Haberkorn presented complaints concerning these sidewalks. Motion carried to send repair notices to the property owners. Request from Jefferson County to jurisdictionally transfer a section of Jefferson Road to the City. Brian Udovich, Jefferson County Highway Operations Manager, presented a jurisdictional transfer agreement passed by Jefferson County on March 12, 2013 for a section of Jefferson Road abandoned when the Highway 26 bypass was constructed. Motion carried to table the request until Engineering can meet with Brian to inspect roadway and culverts. Request to terminate sidewalk at 407 & 503 Clyman St. The property owner and a citizen requested this portion of sidewalk, a dead end that is in need of repair, be terminated. Motion carried to vacate the section of sidewalk at 503 Clyman St., with costs to be paid by the property owner, but to leave the repair notice in effect for 407 Clyman St. Materials Testing Contract with Behnke Materials Engineering for 2018 Street Projects. This testing ensures the city is getting the proper materials mix to ensure the longest possible lifespan of asphalt road projects. Motion carried to approve this contract. Report received and placed on file.

Public Safety & Welfare Committee, May 2, 2018. 2018 proposed School Crossing light locations update. Engineer Holloway and Police Chief Roets provided information on why these lights are needed and it was agreed to take this information back to the School District Finance Committee to get their approval for the cost share for this project. Motion carried to bring this back to a future meeting based on the School District's agreement to the cost share. Request for intersection curb pavement marking at S. Montgomery & W. Milwaukee Streets. Alderperson Raether shared citizens' concerns regarding visibility at this intersection and the need for curb marking to eliminate parking too close to this intersection. After discussion, it was agreed to stake the corner for proper clearance and Chief Roets will meet with the resident that lives/parks here, to discuss future options. Report received and placed on file.

COMMUNICATIONS AND RECOMMENDATIONS

Mayor David presented the Health Department 2017 Annual Report to the Common Council.

ACCOUNTS PAYABLE

Certified accounts in the amount of \$667,496.41 were presented for payment. Alderperson Tietz moved to pay all certified accounts, seconded by Alderperson Berg and carried on a roll call vote: Yes-9; No-0. (Listing of accounts payable on file and open for public inspection in the office of the Clerk/Treasurer.)

REPORTS AND MISCELLANEOUS BUSINESS

The following reports were presented and accepted as printed: Airport Commission-April 11, 2018; Cable TV Regulatory Board-April 10, 2018; Cash & Investment Summary-April 30, 2018; Historic Preservation & Downtown Design Commission-April 18, 2018; Library Board of Trustees-March 15, 2018; Licensing Board-May 9, 2018; Main Street Program Board of Directors-March 21, 2018; Parks, Recreation & Forestry Commission-April 2, 2018; Payroll

Summaries—April 25-May 8, 2018; Redevelopment Authority-May 7, 2018; Reserve Balances—April 30, 2018; Senior Center Advisory Board—April 18, 2018.

LICENSES

The following made applications for beverage operator licenses for the year ending June 30, 2018 and are recommended for approval by the Licensing Board: Heidi A. Haag, Rebecca A. Janny, Rachel M. Ramage, Kulvinder Singh, Paul T. Thurston, Cathi A. Trautman, and Ashley L. Wolff. Alderperson Maron moved for approval of these licenses, seconded by Alderperson Raether and carried by voice vote.

The following made application to amend premises for an outdoor event: Biggs Bar & Grill (Karah Pugh, Agent), customer appreciation barbeque, 1217 River Drive from noon to 5 p.m. on July 4, 2018. Motion to approve premises amendment was made by Alderperson Larsen, seconded by Alderperson Tietz and carried by voice vote.

The following made application for special event (temporary “Class B” wine) licenses: Wine Walk “Ladies Night” (Watertown Main St. Program), at the Chic Boutique, 14 E. Main St. and at Draeger’s Floral, 618 E. Main St., from 5 to 9 p.m., Thursday, May 17, 2018. Motion to approve these licenses was made by Alderperson Tietz, seconded by Alderperson Larsen and carried by voice vote.

ORDINANCES

Ordinance #18-3, to amend the Official Zoning Map by changing five lots in Hunter Oaks Subdivision from a Planned Unit Development to a Multi-Family Residential (MR-10) Zoning District was presented. *Sponsor: Mayor David, From: Plan Commission.* Motion was made by Alderperson Zgonc to adopt this ordinance on its second reading, seconded by Alderperson Tortomasi and carried by roll call vote: Yes–8; No–1 (Berg).

RESOLUTIONS

Exhibit #8636, to designate the Watertown Daily Times as the official City newspaper through the third Tuesday of May, 2019 was presented. *Sponsor: Mayor David.* Alderperson Berg moved for adoption, seconded by Alderperson Raether. Motion carried by roll call vote: Yes–9; No–0.

Exhibit #8637, to transfer \$20,000 to DigiCorp for City Wide Computer Network time was presented. *Sponsor: Mayor David, From: Finance Committee.* Alderperson Berg moved for adoption, seconded by Alderperson Raether. Motion carried by roll call vote: Yes–9; No–0.

Exhibit #8638, to authorize entering into an agreement with Behnke Materials Engineering, LLC of Beloit for material testing was presented. *Sponsor: Alderperson Maron, From: Public Works Commission.* Alderperson Maron moved for adoption, seconded by Alderperson Raether and carried by roll call vote: Yes–9; No–0.

Exhibit #8639, to recognize the retirement of Assistant Fire Chief Keith Becken was presented. *Sponsor: Mayor David.* Alderperson Raether moved for adoption, seconded by Alderperson Tietz. Motion carried by roll call vote: Yes–9; No–0.

ADJOURNMENT

There being no further business to come before the Council at this time, Alderperson Tortomasi moved to adjourn, seconded by Alderperson Larsen and carried on a voice vote, the time being 7:19 p.m.

Elissa Meltesen, Clerk/Treasurer

(Complete video of Council Proceedings on DVD.)

(DISCLAIMER: These minutes are uncorrected; any corrections will be noted in the proceedings at which these minutes are approved.)