

## COUNCIL PROCEEDINGS

Mayor David called the regular meeting of the City of Watertown Common Council to order at 7:00 p.m. on Tuesday, August 7, 2018, in the Council Chambers at City Hall.

### ROLL CALL

Roll call showed the following members present: Ald. Tortomasi, Berg, Larsen, Zgonc, Raether, Tietz, Maron and Kilps. Absent: McFarland. Also present: Police Chief Tim Roets, Fire Chief Kraig Biefeld, Engineer Jaynellen Holloway, Interim Attorney William Cole, Zoning Administrator Jacob Maas and Clerk/Treasurer Elissa Meltesen.

### PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

### MINUTES OF PRECEDING MEETING

Mayor David inquired if there were additions or corrections to the minutes of the meeting held Tuesday, July 17, 2018. There being none, the minutes were approved as presented.

### COMMENTS & SUGGESTIONS FROM CITIZENS PRESENT

Ina Trummer, 807 Fieldcrest Court, was present to comment in opposition to the proposed increases for the positions of Alderperson and Mayor. Ms. Trummer also commented on the change orders for sewer and water and expressed concern that the change order would result in increased water rates after rates already increased last year. Ms. Trummer said the City needs to know its expenses and not exceed its budget. Ms. Trummer stated that citizens need to come to meetings and get some back bone and that this is the most apathetic community she knows. Ms. Trummer stated that she feels no Council members vote "no" on anything and asked them to do their job and find out what constituents want.

Jim Romlein, 1042 Richards Avenue, was present to speak regarding the recent referendum petition turned in to the City Clerk's office. Mr. Romlein stated that he had met with Nathan Judnic at the WI Elections Commission regarding the statutes on direct legislation. Mr. Romlein is now proposing a new referendum question and explained that a yes vote would create a new policy of legislation and approval for expenditures of \$1 million or more on certain capital building projects by shifting final approval from the City Council to the electorate through a binding referendum. Mr. Romlein stated that if the Council failed to act on the original referendum petition by Friday, August 10<sup>th</sup> that he will move forward with the new referendum question.

Cindia Cameron, 307 ½ E. Main Street, was present to state that she disagrees with any raise for Alderpersons or Mayor. She felt they aren't in it for the money and that budgets are too tight right now for raises.

### COMMITTEE REPORTS

**Finance Committee, July 12, 2018.** Market review/re-pricing of City Pay Plan. Mayor David explained that Carlson Dettmann recommended a review of the pay plan since it has been five years since that was last done. The cost would be \$10,000 and the Mayor is recommending funds come from the contingent account and suggested allocating an additional \$2,000 in case JDQ reviews need to be done during the budget process. Motion carried to move forward with the pay plan review. Contract with Refrigerant Depot, LLC for items with Freon. This is a new company that was found to take items with Freon. There will now be a charge for, \$10 per item. Motion carried to approve this contract. Redevelopment Authority (RDA) request for funding to acquire and relocate property at 121 W. Main Street & 101-105 W. Main Street. After discussion, motion carried to approve appropriating the funds from TID 5 to the RDA to purchase the properties on W. Main Street. Report received and placed on file.

**Finance Committee, July 23, 2018.** Purchase of RecDesk Software-Parks & Recreation. This item is in the 2018 budget and will allow on-line registration for recreation programs and park facility reservations. Motion carried to approve this purchase. Assistant Fire Chief pay rate. Motion carried to approve the new Assistant Fire Chief pay rate at Grade N, Step 5. Resolution to increase Alderperson salary. The proposed pay raise would not go into effect until April, 2020. Motion passed 3-2 to approve recommending this to the Common Council. Resolution to increase Mayor salary. This pay raise would take effect April 16, 2019, allowing for a pay raise for the new Mayor taking office at that time. Motion passed 3-1 with one abstention to approve recommending this to the Common Council. Retaining Axley Brynelson, LLP during City Attorney vacancy. This is a full service municipal law firm recommended by Attorney Gruber. Motion carried to approve retaining Axley Brynelson until a new City Attorney is hired. Report received and placed on file.

**Plan Commission, July 23, 2018.** 306 E. Main St. CUP public hearing. There were no comments and the hearing was closed. 306 E. Main St. CUP request. Motion carried to approve this CUP without restrictions. 600 Autumn Crest fence variance request. Motion carried to approve this request without restrictions. Preliminary review and set public hearing date to amend Chapter 550-56 Accessory Uses. Motion carried to set this public hearing date at August 21, 2018. Preliminary review & set public hearing to amend Section 550-134C(1)(b) Central Business Signs. Motion carried to hold this item to the next meeting on August 6, 2018. Plan Commission minutes of July 9, 2018. Motion carried to approve these minutes. Report received and placed on file.

**Public Works Commission, July 24, 2018.** Prairie Restoration permit application for Bethesda Lutheran Communities at 700 Hoffman Drive. Interim Street Superintendent Franks explained Bethesda would like to turn 12 acres, which previously had buildings, into a prairie until it is re-developed. Motion carried to grant this permit and review in three years for a possible burn if needed. MSA Professional Services to do plan modification for old landfill on Boomer Street per DNR request, amount not to exceed \$3,000. The DNR is willing to allow monthly inspections instead of every two weeks. The new plan will include abandonment of two monitoring wells with an additional well in a different location. Motion carried to approve this contract. Request from Jefferson County for jurisdictional transfer of a section of Jefferson Road to the City. This section of roadway was inspected and it is not in Watertown's best interest to accept the jurisdictional transfer until the County makes improvements to the roadway and box culvert. Motion carried to turn down this request until improvements are completed by Jefferson County. Watertown Fueling Island Canopy construction management services contract with Maas Brothers. This contract is for \$2,500 for pre-construction phase and 12% of the accepted bid for work on the project and/or cost changes. Motion carried to accept this contract. Change order No. 1 to Sanitary Sewer & Water Main contract. Several quantities in this contract exceeded the contracted amount. Motion carried to approve this change order at a cost of \$88,184. A resolution will be presented to the Common Council. North Second Street Bridge consultant contract update. Mayor David asked for information on problems encountered on this project for him to look into. No further action was taken at this point. 2018 Annual Street Program schedule modifications. Ductile water main pipe installed on Kathryn Court, Nelson Lane and Wisconsin Street did not pass pressure testing due to leaks caused due to a manufacturing error and is delaying work in this area. Also, due to existing condition of the water main on N. Water Street and Norma Drive storm sewer work, curb and gutter and paving cannot occur until 2019 and will be carried over to next year's program. Driveway credit at 206 Silver Dr. The homeowner is requesting credit for the asphalt apron the City would install in exchange for him putting in a new concrete apron. Motion carried to approve issuing a check per his request. Report received and placed on file.

## COMMUNICATIONS AND RECOMMENDATIONS

Melissa Lampe, Executive Director of the Watertown Main Street Program, 519 E. Main St., was present to address the Council. She explained since the beginning of July that a number of businesses opened downtown and that façade restoration of Schempf building is in progress. She added the Beer Walk held downtown on July 19<sup>th</sup> was a success. She reminded the Council that the Chamber of Commerce 2<sup>nd</sup> Annual Wine Walk will be held September 13.

Mayor David presented the following appointments: Family Center Board: Carol Quest, 18<sup>th</sup> term and Kraig Biefeld, 1<sup>st</sup> term; City Wide Bicycle & Pedestrian Path Task Force: Jason Widiker and Rod Laudenslager. Motion was made by Ald. Berg, seconded by Ald. Larsen and carried by voice vote to approve these appointments.

## ACCOUNTS PAYABLE

Certified accounts in the amount of \$1,008,439.55 were presented for payment. Ald. Tietz moved to pay all certified accounts, seconded by Ald. Zgonc and carried by roll call vote: Yes–8; No–0. (Listing of accounts payable on file and open for public inspection in the office of the Clerk/Treasurer.)

## REPORTS AND MISCELLANEOUS BUSINESS

The following reports were presented and accepted as printed: Airport Commission-July 11, 2018; Board of Health-June 21, 2018; Library Board-June 14, 2018; Parks, Recreation & Forestry Commission-July 2, 2018; Payroll Summaries–July 4-17 & July 18-31, 2018; Redevelopment Authority-July 23, 2018; Site Plan Review Committee-July 23, 2018.

## LICENSES

The following made application for a “Class C” wine license: Domani Salon & Spa (Café), 1149 C Boughton Street (Tricia J. Voigt, Agent). Motion was made by Ald. Larsen, seconded by Ald. Tortomasi to approve this license & carried by voice vote.

## RESOLUTIONS

**Exhibit #8672**, to authorize the City to file an appeal to real estate assessment of Wis-Pak Inc., 401 Dayton St. was presented. *Sponsor: Mayor David.* Ald. Berg moved for adoption, seconded by Ald. Maron. Motion carried by roll call vote: Yes-8; No-0.

**Exhibit #8673**, to authorize the City to file an appeal to real estate assessment of Wis-Pak Inc., 860 West St. was presented. *Sponsor: Mayor David.* Ald. Tortomasi moved for adoption, seconded by Ald. Larsen. Motion carried by roll call vote: Yes–8; No–0.

**Exhibit #8674**, to approve change order #1 to 2018 Sanitary Sewer and Water Main contract with Forest Landscaping was presented. *Sponsor: Ald. Maron. From: Public Works Commission.* Ald. Maron moved to lay this resolution over, seconded by Ald. Larsen and carried by roll call vote: Yes–8; No-0.

**Exhibit #8675**, to approve an increase in Alderperson salary for terms beginning on or after April 21, 2020 was presented. *Sponsor: Mayor David. From: Finance Committee.* Ald. Berg moved for adoption, seconded by Ald. Larsen. Motion carried by roll call vote: Yes-5; No-3 (Tortomasi, Raether, Kilps).

**Exhibits #8676**, to approve an increase in Mayor salary for term beginning April 16, 2019 was presented. *Sponsor: Mayor David. From: Finance Committee.* Ald. Berg moved for adoption, seconded by Ald. Tortomasi. Motion carried by roll call vote: Yes-7; No-1 (Kilps).

## COMMENTS & SUGGESTIONS FROM CITIZENS PRESENT

Mayor David introduced Attorney William Cole, Interim City Attorney from Axley Brynelson and noted the Water Plant handout that all had received.

## **ADJOURNMENT**

There being no further business to come before the Council at this time, Ald. Larsen moved to adjourn, seconded by Ald. Raether and carried by voice vote, the time being 7:35 p.m.

Elissa Meltesen, Clerk/Treasurer

(Complete video of Council Proceedings on DVD.)

*(DISCLAIMER: These minutes are uncorrected; any corrections will be noted in the proceedings at which these minutes are approved.)*