

## COUNCIL PROCEEDINGS

Mayor David called the regular meeting of the City of Watertown Common Council to order at 7:00 p.m. on Monday, November 5, 2018, in the Council Chambers at City Hall.

### ROLL CALL

Roll call showed the following members present: Ald. McFarland, Tortomasi, Berg, Larsen, Zgonc, Raether, Maron and Kilps. Absent: Tietz. Also present: Police Captain Johnson, Fire Chief Kraig Biefeld, Engineer Jaynellen Holloway, City Attorney Rose Simon-Silva, Zoning Administrator Jacob Maas and Deputy Clerk/Treasurer Lisa Trebatoski.

### PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

### MINUTES OF PRECEDING MEETING

Mayor David inquired if there were additions or corrections to the minutes of the meeting held Tuesday, October 16, 2018. There being none, the minutes were approved as presented.

### PUBLIC HEARING

Mayor David declared open the public hearing regarding the 2019 Budgets at 7:03 p.m. There being no persons wishing to speak at this public hearing, Mayor David declared it closed at 7:03 p.m.

### COMMITTEE REPORTS

**Finance Committee, October 16, 2018.** Approve hiring full-time 911 Dispatcher. The full-time Dispatcher position was open due to a resignation and was offered to all three part-time dispatchers. Kaitlin Oreshack accepted the offer and worked full-time in Dispatch previously. Chief Roets is requesting her transfer from part-time to full-time. Motion carried to approve this transfer to full-time. Report received and placed on file.

**Plan Commission, October 22, 2018.** Extraterritorial CSM, W9469 West Road. Motion carried to approve the Preliminary CSM with the condition that it clearly indicates a right-of-way dedication of 33 feet from the centerline. Site Plan Review minutes of October 8, 2018. Motion carried to approve these minutes. Plan Commission minutes of October 8, 2018. Motion carried to approve these minutes. Report received and placed on file.

**Public Works Commission, October 23, 2018.** Main Street Program having artists paint scenes representing the community on the black utility boxes at 120 W. Main St., 217 E. Main St., 317 E. Main St., & 100 E. Main St. Motion carried to allow the Main Street Program to continue planning for this artwork and bring back examples. Request for added street lights on N. Fourth Street. Motion carried to table this item until November 13, 2018 to obtain costs & clarification of needs or problems. Request for crosswalk near N. Fourth St. & Meadowbrook Dr. Motion carried to refer this request to the Public Safety & Welfare Committee. Request for a connecting sidewalk and/or bike path on N. Fourth St., north of STH 16. Motion carried to deny this request at this time due to the City Engineer stating that we cannot do a shared use path connection due to there not being sidewalk or shared use facilities on Meadowbrook Drive. Update on details regarding flooding that occurred on Friday, August 17, 2018. Engineer Holloway presented GIS mapping of the trouble spots as well as reviewing past major flooding events and what projects resulted from those events. Reukert Mielke performed a study, which will be presented on November 27, 2018, that focused on the area of Mary & Neenah Streets as well as looking at the function of Lake Victoria & Heiden Pond. The possibility of a third pond as well as possible ordinance changes regarding the sanitary & stormwater systems cross connections were discussed. AT & T lease renewal. They requested a reduction in the lease price in addition to reducing the escalator from 20% to 10% between renewal terms. Motion carried to leave the current lease as it is with no changes. IT-Pipes web based server

upgrades. This software would interact with the GIS system as well as allow limited access to contractors to review information for a bid process. Motion carried to purchase this upgrade. Report received and placed on file.

**Public Safety & Welfare Committee, October 17, 2018.** Request for a crosswalk at Carl Schurz Dr. & N. Fourth St. Motion carried to install the new crosswalk infrastructure, marking the area next year & investigate appropriate signage for both crosswalks. Request for caution sign on Montgomery St., near Milwaukee St. Motion carried to provide information on signs to Building Products Incorporated for purchase & have the city install the signs when available. N. 2<sup>nd</sup> St. Bridge Parking Ordinances. Motion carried to change the ordinance requirements to reflect the necessary changes on parking restrictions. Request to extend yellow no parking line at 123 Hospital Drive. Motion carried to implement an ordinance change to prohibit parking for one parking space clearance on the north side of the driveway entrance to open sight lines for vehicles exiting. Request for permanent No Parking signs on S. 8<sup>th</sup> Street. Discussion occurred around placing redundant signs in this area. Motion carried to turn down this request along with no longer replacing the temporary signs. Communication will be made to the residents & business members in the area to notify these concerns & encourage reporting violations of this ordinance to the police department for enforcement. Report received and placed on file.

### **COMMUNICATIONS AND RECOMMENDATIONS**

Melissa Lampe, Main Street Program Director, 519 E. Main Street, was present to address the Council. Melissa stated the Art on Main Banner Auction was held on October 12, 2018 and raised \$2,000 more than last year. The Pumpkin Palooza was held on Saturday, October 28, 2018. She stated they decorated the flowers pots for fall, repainted distressed building doors, and Maratha students pulled weeds & cleaned up trash downtown. Future events include the Women's Only Weekend, Window Wonderland and the Santa House which will be next to Mullen's this year.

Mayor David presented the appointment of Emily Lessner to the Parks, Recreation & Forestry Commission & Bryan Board to the Branding Committee. Motion was made by Ald. McFarland, seconded by Ald. Maron to approve these appointments and carried by the following roll call vote: Yes-8; No-0.

Mayor David presented a Disallowance of Claim from Statewide Services, Inc. regarding the claim of Charles Krause. Motion was made by Ald. Raether to disallow this claim, seconded by Ald. Tortomasi and carried by voice vote.

Mayor David presented a Disallowance of Claim from Statewide Services, Inc. regarding the claim of Kevin Nelson. Motion was made by Ald. Zgonc to disallow this claim, seconded by Ald. Raether and carried by voice vote.

Mayor David presented an informational memo concerning clarification regarding Common Council procedure submitted by City Attorney Simon-Silva.

### **ACCOUNTS PAYABLE**

Certified accounts in the amount of \$341,339.27 were presented for payment. Ald. Kilps moved to pay all certified accounts, seconded by Ald. Tortomasi and carried by roll call vote: Yes-8; No-0. (Listing of accounts payable on file and open for public inspection in the Clerk/Treasurer's office.)

### **REPORTS AND MISCELLANEOUS BUSINESS**

The following reports were presented: Historic Preservation & Downtown Design Commission-September 19 & October 17, 2018; Library Board of Trustees-August 9, September 13 & October 11, 2018; Main Street Program-October 17, 2018; Parks, Recreation & Forestry Commission-October 1, 2018; Payroll Summaries-October 10-23, 2018; Redevelopment Authority-October 30, 2018; Senior Center Advisory Board-October 17, 2018; Zoning Board of Appeals-October 30, 2018. All reports accepted as presented.

## ORDINANCES

**Ord. #18-13**, to repeal & recreate a portion of Section 500-9A, "Parking Prohibited in Specified Places" of Chapter 500, "Vehicles & Traffic, on N. Second Street was presented. *Sponsor: Ald. Raether. From: Public Safety & Welfare Committee.* Ald. Raether moved for the adoption of this ordinance on its first reading, seconded by Ald. Larsen and carried by roll call vote: Yes-8; No-0.

**Ord. #18-14**, to create Section 500-9A, "Parking Prohibited in Specified Places" of Chapter 500, "Vehicles & Traffic" on Hospital Drive was presented. *Sponsor: Ald. Raether. From: Public Safety & Welfare Committee.* Ald. Raether moved for the adoption of this ordinance on its first reading, seconded by Ald. Larsen and carried by roll call vote: Yes-8; No-0.

## RESOLUTIONS

**Exhibit #8703**, to adopt an Extraterritorial Jurisdiction Road Right-of-Way Dedication for West Road identified in the proposed Certified Survey Map for N9469 West Road was presented. *Sponsor: Mayor David. From: Plan Commission.* Ald. Tortomasi moved for adoption, seconded by Ald. Zgonc and carried by voice vote.

**Exhibit #8704**, to approve the Interurban Trailhead Building & Improvements Project was presented. *Sponsor: Ald. Maron. From: Public Works Commission.* Ald. Maron moved for adoption, seconded by Ald. Raether and carried by roll call vote: Yes-8; No-0.

**Exhibit #8705**, to approve the 2019 Annual Streets Design Change Order was presented. *Sponsor: Ald. Maron. From: Public Works Commission.* Ald. Maron moved for adoption, seconded by Ald. Tortomasi and carried by roll call vote: Yes-8; No-0.

**Exhibit #8706**, to award the contract for the Watertown Collaborative Fiber Optic Network to Koch's Telecommunications Service Inc. was presented. *Sponsor: Mayor David. From: Finance Committee.* Ald. Kilps moved for adoption, seconded by Ald. Larsen and carried by roll call vote: Yes-8; No-0.

## ADJOURNMENT

There being no further business to come before the Council at this time, Ald. Zgonc moved to adjourn, seconded by Ald. Larsen and carried by voice vote, the time being 7:15 p.m.

Lisa Trebatoski, Deputy Clerk/Treasurer

(Complete video of Council Proceedings on DVD.)

(DISCLAIMER: These minutes are uncorrected; any corrections will be noted in the proceedings at which these minutes are approved.)