

## COUNCIL PROCEEDINGS

Mayor David called the regular meeting of the City of Watertown Common Council to order at 7:00 p.m. on Tuesday, February 19, 2019, in the Council Chambers at City Hall.

### ROLL CALL

Roll call showed the following members present: Ald. McFarland, Tortomasi, Berg, Larsen, Zgonc, Raether, Maron, and Kilps. Absent: Tietz. Also present: Police Captain Randy Johnson, Fire Chief Kraig Biefeld, Engineer Jaynellen Holloway, City Attorney Rose Simon-Silva, Zoning Administrator Jacob Maas and Clerk/Treasurer Elissa Meltesen.

### PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

### MINUTES OF PRECEDING MEETING

Mayor David inquired if there were additions or corrections to the minutes of the meeting held Wednesday, February 5, 2019. There being none, the minutes were approved as presented.

### COMMITTEE REPORTS

**Finance Committee, February 11, 2019.** Ruekert Mielke Contract, 10-Year Comprehensive Plan update. A new chapter, Proposed Water Resources Sustainability Chapter, is being proposed. Motion carried to approve the contract with Ruekert Mielke to add this chapter. Randy Krause to fill Class V Operator position. Motion carried to approve the promotion of Randy Krause to this position. McKay Nursery bid for Forestry Department 2019 tree purchases. Out of three bids received, McKay Nursery was the most complete. Motion carried to approve the McKay Nursery bid. Hire part-time Program Assistant for Health Department. Health Officer Quest is recommending Crystal Arnoldussen for this position. Motion carried to approve this hire. Advertise Engineering Department full-time Civil Engineering Technician position. A new JDQ was done with Carlson Dettmann for this position. Motion carried to approve advertising for this position. Water Systems Supervisor (Assistant Manager) job opening. Motion carried to approve Joe Lehner as the Assistant Water Systems Manager. Relocation order for property along the Rock River adjoining the Wastewater Treatment Plant. Motion carried to approve this relocation, but to wait until a March meeting to forward this to the Common Council. Transfer of funds for Police body cameras due to anticipated price increase. Motion carried to approve this transfer. Closed Session per Wis. Stat. §19.85(1)(c) to discuss personnel evaluations. Motion carried by roll call vote to move into closed session. Reconvene to open session. Motion carried to reconvene to open session. Report received and placed on file.

**Plan Commission, February 11, 2019.** Minutes of Plan Commission for January 29, 2019. Motion carried to approve the minutes. Public hearing comments to amend Chapter 532, Floodplain & Shoreland-Wetland Zoning, LOMR for Dodge County. There were no comments. Motion carried to amend. Report received and placed on file.

**Public Works Commission, February 12, 2019.** Minutes of January 22, 2019. Motion carried to approve the minutes. Termination of Y's Way Flooring contract for carpet disposal. Due to increased costs the Street Superintendent feels it is more effective for the Street Department to dispose of carpet for city residents at their facility. Motion carried to provide 60-day notice to Y's Way Flooring. Sale of 2009 Lodal EVO-T28 Solid Waste vehicle on the Wisconsin Surplus Auction Site. Motion carried to sell this vehicle. Contract with Bay Area Recycling for mattress recycling. This is a three year contract for mattress recycling. Motion carried to approve this contract. Locate Service for City/School District Fiber Optic Utility. Due to City liability, USIC has submitted a proposal to perform these locates. There were not funds allocated for this cost. The City portion would be approximately \$3,000. Motion carried to approve the contract with USIC

for the locates, contingent on review of contract by City Attorney and determination of funding source, as well as referring to Finance Committee for approval. Ayers Associates contract to inspect Watertown lower dam. Motion carried to approve this contract in the amount of \$2,000. Draft letter to select homes on Hickory Court in regards to City Code §508-8(A)(7) Temporary Connection to Sanitary Sewer. This request is due to four homes that are running their sump pumps year round creating an ice issue for homes downhill east toward Maplecrest Lane. Report received and placed on file.

**Public Safety & Welfare Committee, February 6, 2019.** Minutes of January 2, 2019. Motion carried to approve the minutes. Request for handicap crosswalk at E. Main St. & College Ave. Engineering will continue installing an ADA compliant ramp on southwest corner of this intersection and have continental crosswalk striping placed. The Street Department will post flags on the crosswalk signs already installed. City of Watertown Emergency Operations Plan. Ald. McFarland and Engineer Holloway provided marked up copies. Chief Biefeld will make agreed changes and additions and prepare a resolution to submit to Common Council. Report received and placed on file.

**Public Safety & Welfare Committee, February 12, 2019.** Minutes of February 6, 2019. Motion carried to approve the minutes. Request for handicap ramp at 215 S. Third St. Engineer Holloway will ask Building Inspector to investigate possibly providing a wheelchair lift or any other applicable conditions that might be allowed. Mr. Wendt is requested to consider costs of a lift and pursue any historic district designation and any special considerations that may apply to the exterior remodeling. If code conditions exist that would allow for lesser ADA exterior entrance requirements or staging of ADA exterior improvements, the City is to inform Mr. Wendt and Chairperson Raether and if Mr. Wendt agrees, this would resolve the matter of ADA ramp encroachment. If requirements do not allow a variance, Mr. Wendt can then present potential waiver requests at a future meeting. Report received and placed on file.

#### **COMMUNICATIONS & RECOMMENDATIONS OF THE MAYOR**

Mayor David recognized the following employees for their years of service to the City of Watertown: Jason Butzine, Auxiliary Fire, 5 years; James Frey, Parks Dept., 20 years; Kathleen Huebner, Street Dept., 25 years, Daniel Kuehl, Street Dept., 20 years; Elissa Meltesen, Clerk/Treasurer, 5 years.

Mayor David presented the following appointments: Branding Committee – Melissa Lampe, Robin Kaufmann, Joy Caine, Nick Ryan. Motion was made by Ald. McFarland, seconded by Ald. Tortomasi to approve these appointments and carried by roll call vote: Yes-8; No-0.

#### **ACCOUNTS PAYABLE**

Certified accounts in the amount of \$327,274.03 were presented for payment. Ald. Kilps moved to pay all certified accounts, seconded by Ald. Raether and carried by roll call vote: Yes-8; No-0. (Complete listing of accounts payable is open for public inspection in City Clerk/Treasurer's office.)

#### **REPORTS AND MISCELLANEOUS BUSINESS**

The following reports were presented: Airport Commission-January 9, 2019; Branding Committee-July 30, 2018; Cable TV Regulatory Board-January 8, 2019; Cash & Investment Summary-January 31, 2019; Historic Preservation & Downtown Design Commission-January 16, 2019; Library Board of Trustees-December 13, 2018; Licensing Board-February 13, 2019; Parks, Recreation & Forestry Commission-January 7 & February 4, 2019; Payroll Summaries-January 30-February 12, 2019; Police & Fire Commission-January 14, 2019; Reserve Balances-January 31, 2019; All reports accepted as presented.

#### **LICENSES**

Applications for beverage operator licenses for year ending June 30, 2019: Zivko Buzdum, John Cody, Alexandria Douglas, Alex Hafferkamp, Avery Harris, Marc Holiday, Megan Johnson, Lindsey Ladwig, Nikole Loontjer,

Martin Macias, Jacob Maroo, Stacy Radtke, Jose De Jesus Mota Ramirez, Alexander Rumary, Jonah Salas, Melissa Segraves, Matthew Stock, Jonelle Straube, Jessica Strean, Matthew Wohlfeil, Tina Yerges. Ald. Larsen moved to approve these licenses, seconded by Ald. Maron and carried by voice vote.

Application for Class "B" Malt & "Class C" Wine licenses, Rosatis Wtown LLC, dba Rosati's Pizza, 1907 Market Way, Gregg A. Griesemer, Agent. Ald. Raether moved to approve this license, seconded by Ald. Larsen and carried by voice vote.

Application for Secondhand Article Dealer License, ecoATM, LLC, 1901 Market Way (Bjorkman E. Hunter). Ald. Larsen moved to approve this license, seconded by Ald. Berg and carried by voice vote.

Application for Special Event (Temporary "Class B" wine) license: American Cancer Society Relay for Life of Rock River, wine tasting fundraiser at 618 E. Main St. from 5:00 to 10:00 p.m. on February 23, 2019. Ald. Larsen moved to approve this license, seconded by Ald. Maron and carried by voice vote.

### ORDINANCES

**Ord. #19-1**, to amend Section 220-5(C), License Restrictions, of Chapter 220, Alcohol Beverages & other Beverages was presented. *Sponsor: Mayor David. From: Licensing Board.* Ald. Maron moved for adoption of this ordinance on its first reading, seconded by Ald. Raether. Ald. Larsen moved for this ordinance to go back to Licensing Board, seconded by Ald. Berg and failed by roll call vote: Yes-3 (Berg, Larsen, Raether); No-5. Vote on the adoption of this ordinance on its first reading then carried by roll call vote: Yes- 6; No- 2 (Larsen, Raether).

### RESOLUTIONS

**Res. Exh. #8753**, naming micro park at 249 S. Concord Avenue Heron View was presented. *Sponsor: Ald. Tietz. From: Parks, Recreation & Forestry Commission.* Ald. Berg moved for adoption of this resolution, seconded by Ald. Zgonc and carried by roll call vote: Yes-8; No-0.

**Res. Exh. #8754**, declaring May 11, 2019 as International Migratory Bird Day was presented. *Sponsor: Ald. Tietz. From: Parks, Recreation & Forestry Commission.* Ald. McFarland moved for adoption of this resolution, seconded by Ald. Larsen and carried by voice vote.

**Res. Exh. #8755**, adopting the City of Watertown Emergency Operations Plan was presented. *Sponsor: Ald. Raether. From: Public Safety & Welfare Committee.* Ald. Raether moved for adoption of this resolution, seconded by Ald. McFarland and carried by roll call vote: Yes-8; No-0.

**Res. Exh. #8756**, authorizing contract with Bay Area Recycling for Charities of Traverse City, Michigan for box spring and mattress recycling was presented. *Sponsor: Ald. Maron. From: Public Works Commission.* Ald. Maron moved for adoption of this resolution, seconded by Ald. Tortomasi and carried by roll call vote: Yes-8; No-0.

**Res. Exh. #8757**, authorizing purchase of trees from McKay Nursery of Waterloo, WI was presented. *Sponsor: Ald. Maron. From: Public Works Commission.* Ald. Maron moved for adoption of this resolution, seconded by Ald. McFarland and carried by roll call vote: Yes-8; No-0.

**Res. Exh. #8758**, amending the budget and purchasing 28 body worn cameras for the Police Department was presented. *Sponsor: Mayor David. From: Finance Committee.* Ald. Larsen moved for adoption of this resolution, seconded by Ald. Tortomasi and carried by roll call vote: Yes-8; No-0.

**Res. Exh. #8759**, approving the Collective Bargaining Agreement with Labor Association of Wisconsin (Police Officers) was presented. *Sponsor: Mayor David. From: Finance Committee.* Ald. McFarland moved for adoption of this resolution, seconded by Ald. Tortomasi and carried by roll call vote: Yes-8; No-0.

### ADJOURNMENT

There being no further business to come before the Council at this time, Ald. Zgonc moved to adjourn, seconded by Ald. Larsen and carried by voice vote at 7:38 p.m.

Elissa Meltesen, Clerk/Treasurer

(Complete video of Council Proceedings on DVD.)

*(DISCLAIMER: These minutes are uncorrected; any corrections will be noted in the proceedings at which these minutes are approved.)*