

## COUNCIL PROCEEDINGS

City Clerk Elissa Friedl called this regular meeting of the Common Council of the City of Watertown to order at 7:00 p.m. on Tuesday, April 16, 2019, in the Council Chambers at City Hall.

### INTRODUCTION OF NEW AND RE-ELECTED OFFICIALS

First was the introduction and oath of office to Mayor Emily McFarland. The Mayor took her chair and introduced the following elected officials: First District, Bob Mudler; Third District, Chris Ruetten; Fifth District, Jill Holthaus; Seventh District, Eric Schmid; Ninth District, Linda Kilps. The City Clerk then administered the oath of office to the newly elected Alderpersons.

### ROLL CALL

Roll call showed the following members present: Alderpersons Mudler, Tortomasi, Ruetten, Larsen, Holthaus, Raether, Schmid, Maron and Kilps. (9) Absent: (0) Also present were Fire Chief Kraig Biefeld, Police Chief Robert Kaminiski, City Attorney Rose Simon-Silva, City Engineer Jaynellen Holloway, Zoning Administrator Jacob Maas and City Clerk/Treasurer Elissa Friedl.

### PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

### MINUTES OF PRECEDING MEETING

Mayor McFarland inquired if there were any additions or corrections to the minutes of the meeting held Monday, April 1, 2019. There being none, the minutes were approved as published.

### ELECTION OF COUNCIL PRESIDENT

Alderperson Tortomasi nominated Alderperson Maron, seconded by Alderperson Raether. Alderperson Raether moved to close nominations, seconded by Alderperson Larsen. Alderperson Maron won the vote by closed ballot.

### ELECTION OF PLAN COMMISSION REPRESENTATIVE

Alderperson Maron nominated Alderperson Tortomasi, seconded by Alderperson Kilps. Alderperson Raether moved to close nominations and cast a unanimous ballot for Alderperson Tortomasi, seconded by Alderperson Maron and carried by voice vote.

### PUBLIC HEARINGS

Mayor McFarland declared open the public hearing regarding an amendment to the City of Watertown Comprehensive Plan at 7:05 p.m. Jim Romlein, 1042 Richards Avenue, was present to show his support of doing the Comprehensive Plan to move toward an objective. There being no one else present to speak, Mayor McFarland declared the public hearing closed at 7:06 p.m.

Mayor McFarland declared open the public hearing regarding the rezoning of 111 and 211 Hiawatha Street from General Business (GB) to General Industrial (GI) at 7:07 p.m. There being no one present to speak, Mayor McFarland declared the public hearing closed at 7:07 p.m.

### COMMITTEE REPORTS

Finance Committee, April 8, 2019. Minutes of March 25, 2019 meeting. Motion carried to approve the minutes. Wisconsin Assessment Monies (WAM) program application. Motion carried to approve applying for this grant to be used for testing at the old Marathon gas station site. Vandewalle & Associates work order, 10-Year Comprehensive Plan update. Motion carried to approve this contract with a bid of \$36,743. Part-time Code Compliance Officer position top candidates. Four candidates were interviewed for this position with the recommendation being to hire Dell Zwieg. Motion carried to approve this hire. Underground tank on Spring Street, between First and Second Streets. While boring for the

Fiber Optic Project, an underground oil tank was hit. It was not leaking and there was no ground contamination. Cost sharing will be discussed with the School District for removal of this tank. Updated Towing Contracts-Police Department. The contract is the same as in the past with the exception of a simplified rate structure. The four contractors that will be used are Emergency Starting & Towing, Andy's Automotive, Higgins Automotive and Silver Lake Towing. Motion carried to approve this contract. Report received and placed on file.

**Plan Commission, April 8, 2019.** Minutes of March 25, 2019 meeting. Motion carried to approve the minutes. 1901 Market Way CUP Request, In-Vehicle Sales and Service-Public Hearing. Jim Gallagher for PB2, architect for Wal-Mart was present to speak on the request to add a canopy for its pick-up service. 1901 Market Way review public hearing for CUP-make recommendation. Motion carried to approve this Conditional Use Permit without conditions. 405 S. Concord Avenue. This is a request to install a 2<sup>nd</sup> access way. Motion carried to approve this access variance with these conditions: a) Must meet all code requirements, except second access point restriction. b) Consult with City Engineering for exact construction and location measurements. Hunter Oaks Phase II, Bielinski Homes, Inc. – Revised Preliminary Condo Plat. Motion carried to approve the Preliminary Condominium Plats submitted. Report received and placed on file.

**Public Works Commission, April 9, 2019.** Minutes of March 26, 2019 meeting. Motion carried to approve the minutes. Status of painting four utility boxes along Main Street-Melissa Lampe. Tourism is providing grant funds to pay for local volunteer artists to do this painting, as well as the Street Department assisting with cleaning and priming the boxes. They plan to have these completed by the Art Walk on May 28, 2019. Sale of various items on the Wisconsin Surplus Auction Site. Motion carried to approve the listing of items the Street Department would like to sell with a minimum bid for the forklift of \$3,500. 2019-2020 salt order for next winter season. Motion carried to approve permission to bid the salt order of 4,500 tons for the 2019-2020 winter season. Sidewalk repair notice at 119 N. Montgomery Street. Motion carried to approve having a sidewalk repair notice sent to this address and to include this work in the 2019 sidewalk project. Sidewalk repair notice at 122 S. Montgomery Street. Motion carried to approve having a sidewalk repair notice sent to this address and to include this work in the 2019 sidewalk project. Sidewalk repair notice at 206 Riverlawn Avenue. Motion carried to approve having a sidewalk repair notice sent to this address and to include this work in the 2019 sidewalk project. 2019 Sidewalk Maintenance Boundary Area. Motion carried to table this item for further review. GIS consultant 2019 contract. Motion carried to approve this contract for 2019 GIS services with Symbiont Engineers at a cost not to exceed \$9,000, with minor changes suggested by City Attorney Simon-Silva. Report received and placed on file.

**PUBLIC SAFETY & WELFARE COMMITTEE, April 3, 2019.** Minutes of February 12, 2019 meeting. Motion carried to approve the minutes. ATV/UTV vehicles permitted on City Streets. The City Attorney, Police and Engineering Departments will review this request as time allows. Tourism Committee and the Main Street Program will be notified and their input requested. This will be brought to the attention of the Public Works Commission and brought back to Public Safety & Welfare Committee in the future. Lower Dam Safety concern. Motion carried to have the City Engineer review appropriate signage to notify of dangerous current and/or drowning consequences for violation of trespassing ordinance and to work with the Street Department to post signage in visible locations for proper warning. Upper Dam Safety concern. Motion carried to have the City Engineer review appropriate signage to notify of dangerous current and/or drowning consequences for violation of trespassing ordinance and to work with the Street Department to post signage in visible locations for proper warning. Request for additional street light on Gateway Drive near Airport Road. Motion carried to have this item added to an upcoming Finance Committee meeting to consider installation of this street light as requested by the Public Safety & Welfare Committee. Report received and placed on file.

## COMMUNICATIONS AND RECOMMENDATIONS

Police Chief Kaminski presented Officer Laura Bohlman with a Distinguished Service Award. She is the 4<sup>th</sup> officer to receive this award since its inception in 1998. She received this award for her work with domestic violence cases and victims. She and has been with the Watertown Police Department since 2001, is the City's first Domestic Violence Detective and is the current Riverside Middle School Resource Officer.

The Mayor presented the following appointments to City Committees: *FINANCE COMMITTEE*: Ald. Mudler, Ald. Holthaus, Ald. Kilps, Ald. Larsen; *PUBLIC SAFETY & WELFARE COMMITTEE*: Ald. Raether (Chairman), Ald. Ruetten, Ald. Schmid, Ald. Mudler; *PUBLIC WORKS COMMISSION*: Ald. Maron (Chairman), Ald. Larsen, Ald. Raether, Ald. Holthaus; *AIRPORT COMMISSION*: Ald. Holthaus; *BOARD OF REVIEW*: Ald. Kilps, Ald. Tortomasi; *BRANDING COMMITTEE*: Ald. Mudler (Chairman), Ald. Kilps; *FAMILY CENTER BOARD*: Ald. Tortomasi; *HEALTH BOARD*: Ald. Tortomasi, Ald. Schmid; *LIBRARY BOARD*: Ald. Kilps; *LICENSING BOARD*: Ald. Maron, Ald. Ruetten; *MAIN STREET PROGRAM*: Ald. Mudler; *PARK, RECREATION & FORESTRY COMMISSION*: Ald. Ruetten; *TRANSIT COMMISSION*: Ald. Raether; *REDEVELOPMENT AUTHORITY*: Ald. Maron, Ald. Tortomasi; *CITY WIDE BICYCLE & PEDESTRIAN PATH TASK FORCE*: Ald. Kilps, Ald. Larsen; *TOURISM COMMISSION*: Ald. Schmid. Ald. Raether moved to approve the appointments, seconded by Ald. Kilps and carried on a roll call vote. Yes – 9. No – 0.

The Mayor presented a claim from Creative Community Living Services, Inc. Ald. Raether moved to disallow the claim, seconded by Ald. Maron and carried on a roll call vote: Yes-8. No-0. Abstain-Schmid (1)

The Mayor presented the 2018 Fire Department Annual Report.

Mayor McFarland recognized the following employees for their years of service to the City of Watertown: Sheryl Christian, Library, 15 Years; Dale Hrobsky, Street Department, 5 Years; Mark Pitterle, Street Department, 20 Years; Sheryl Rupnow, Clerk/Treasurer's Office, 15 Years; Michael Zitelman, Water Department, 25 Years.

## ACCOUNTS PAYABLE

Certified accounts in the amount of \$890,353.71 were presented for payment. Alderperson Kilps moved to pay all certified accounts, seconded by Alderperson Raether and carried on a roll call vote: Yes-8. No-0. Abstain-Mudler (1). (Complete listing of accounts payable is on file and open for public inspection in the office of the City Clerk/Treasurer.)

## REPORTS AND MISCELLANEOUS BUSINESS

The following reports were presented: Airport Commission-March 13, 2019; Cable TV Regulatory Board-March 12, 2019; Cash & Investment Summary-March 31, 2019; Certification of Board of Canvassers for Spring Election-April 5, 2019; Historic Preservation & Downtown Design Commission-March 20 & 27, 2019; Library Board of Trustees-February 14, 2019; Library Board of Trustees Buildings & Grounds Committee-February 6, 2019; Licensing Board-April 10, 2019; Payroll Summaries-March 27-April 9, 2019; Police & Fire Commission-February 11, March 1 & 11, 2019; Reserve Balances-March 31, 2019; Site Plan Review Committee-April 8, 2019; Tourism Commission-March 14, 2019. All reports accepted as presented.

## LICENSES

Applications for beverage operator licenses for year ending June 30, 2019: Ethan H. Bergen, Sara J. Bois, Nathan M. Brewster, Laura N. Cornell, Esau Garcia, Rochelle J. Gray, Tracy L. Greene, Kim I. Johnson, Liliana Lopez-Rodriguez, Michele C. Masullo, Mary F. Oestreicher, Kayleen R. Pickner, Eric M. Polinsky, Mark E. Roesch, Maggie L. Schmidt, Logan W. Schroeder. Ald. Maron moved to approve these licenses, seconded by Ald. Larsen and carried by voice vote.

Special Event (Temporary Class “B” Malt) license: Fiesta Cultural LatinoAmericana, Inc. fiesta celebration at Riverside Park, Saturday, June 1, 2019, from 10:00 a.m. to 8:00 p.m. Ald. Raether moved to approve this license, seconded by Ald. Tortomasi and carried by voice vote.

Special Event (Temporary Class “B” Malt) license: YES! Watertown, Tour da Goose fundraiser at Riverside Park, Saturday, June 22, 2019, with music from 6:00 a.m. to 6:00 p.m. and beer sales from 6:00 a.m. to 6:00 p.m. Ald. Larsen moved to approve this license, seconded by Ald. Ruetten and carried by voice vote.

Outside Sales Event, Amend Premises: Run-Inn Erin’s. 700 N. Fourth St., bean bag toss tournament in bar parking lot, Saturday, April 20, 2019, 10:00 a.m. – 6:00 p.m. Ald. Larsen moved to approve this license, seconded by Ald. Raether and carried by voice vote.

“Class B” Malt & Liquor license: Three Ducks Pub LLC dba Three Ducks Pub (fka Baba’s Thirsty Rhino), 222 W. Main St., (Holly K. Semrad, Agent). Ald. Tortomasi moved to approve this license, seconded by Ald. Maron and carried by voice vote.

## RESOLUTIONS

**Res. Exh. #8797**, to recognize the retirement of Scott Umland from the Fire Department was presented. *Sponsor: Mayor McFarland.* Ald. Raether moved for adoption of this resolution, seconded by Ald. Kilps and carried by roll call vote: Yes-9; No-0.

**Res. Exh. #8798**, to approve submitting an application to the State of Wisconsin for contractor services under the Wisconsin Assessment Money (WAM) Program was presented. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Larsen moved for adoption of this resolution, seconded by Ald. Tortomasi and carried by roll call vote: Yes-9; No-0.

**Res. Exh. #8799**, to approve the 2019 CIPP Lining Project as rebid and award the project to Michels Corporation of Brownsville, WI in the amount of \$464,369 was presented. *Sponsor: Ald. Maron. From: Public Works Commission.* Ald. Maron moved for adoption of this resolution, seconded by Ald. Larsen and carried by roll call vote: Yes-9; No-0.

**Res. Exh. #8800**, to approve an agreement with Vandewalle & Associates, Inc. to update the City of Watertown 10-Year Comprehensive Plan was presented. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Tortomasi moved for adoption of this resolution, seconded by Ald. Kilps and carried by roll call vote: Yes-9; No-0.

**Res. Exh. #8801**, to approve a budget amendment decreasing Engineering Salaries and increasing Building Safety & Zoning Part-Time Salaries by \$2,400 was presented. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Kilps moved for adoption of this resolution, seconded by Ald. Larsen and carried by roll call vote: Yes-9; No-0.

**Res. Exh. #8802**, to authorize placing items for sale on the Wisconsin Surplus Auction Site was presented. *Sponsor: Ald. Maron. From: Public Works Commission.* Ald. Larsen moved for adoption of this resolution, seconded by Ald. Tortomasi and carried by roll call vote: Yes-9; No-0.

## ADJOURNMENT

There being no further business to come before the Council at this time, Alderperson Raether moved to adjourn, seconded by Alderperson Larsen and carried on a voice vote. The time being 7:27 p.m.

Elissa Friedl, Clerk/Treasurer

(Complete video of Council Proceedings on DVD.)

(DISCLAIMER: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.)