

COUNCIL PROCEEDINGS

Mayor McFarland called the regular meeting of the City of Watertown Common Council to order at 7:00 p.m. on Tuesday, June 4, 2019, in the Council Chambers at City Hall.

ROLL CALL

Roll call showed the following members present: Ald. Mudler, Tortomasi, Ruetten, Larsen, Holthaus, Maron, and Kilps. Absent: Raether & Schmid. Also present: Police Chief Robert Kaminski, Fire Chief Kraig Biefeld, Engineer Jaynellen Holloway, Zoning Administrator Jacob Maas and Clerk/Treasurer Elissa Friedl.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

MINUTES OF PRECEDING MEETING

Mayor McFarland inquired if there were additions or corrections to the minutes of the meeting held Tuesday, May 21, 2019. There being none, the minutes were approved as presented.

PUBLIC HEARING

Mayor McFarland declared open the public hearing regarding the proposed rezoning of 1225 N. Fourth Street from General Business (GB) to Two-Family Residential-6 (TR-6) at 7:01 p.m. Robert Stangler, N2047 Sawmill Rd., co-applicant for this request was present and commented in favor of the rezoning. There being no one else present to speak, Mayor McFarland declared the public hearing closed at 7:02 p.m.

COMMITTEE REPORTS

Finance Committee, May 28, 2019. Minutes of May 13, 2019 meeting. Motion carried to approve the minutes. Request to hire Plant Maintenance Operator top candidate Jeff Schwefel & permission to offer to additional candidates if necessary. Water Systems Manager Hartz is recommending Jeff Schwefel as the top candidate. Motion carried to approve this hire at Grade H, Step 6. Moving part-time Assistant Media Coordinator from Section 3 of Payroll Resolution to Grade F on City Pay Plan, including a budget amendment to cover the additional salary costs. Cable Coordinator Huismann explained that this is due to the recommendation of Carlson Dettmann based on a new JDQ. Motion carried to approve these changes. Purchase of breathing air compressor. Chief Biefeld was present to explain the purchase price of \$38,396 will allow for enough funds left to build a clean air room. Motion carried to approve this purchase and to permit remaining funds to be used to build the clean air room. Request to apply for DNR Forest Fire Protections Grant. Chief Biefeld explained this grant would allow for purchase of radios up to \$20,000 and be reimbursed up to \$10,000. Motion carried to approve application for this grant. Request for budget amendment for part-time clerk position-Fire Department. Motion carried to approve this budget amendment. Consultant Construction Staking Contract for 2019 Annual Street Program. Assistant Engineer Beyer explained that due to a vacancy in the Engineering Department, bids were sought for construction staking. Motion carried to recommend Kapur & Associates with a bid of \$38,590. Report received and placed on file.

Public Works Commission, May 28, 2019. Minutes of May 14, 2019. Motion carried to approve the minutes. Robert E. Lee & Associates Watertown Stormwater Study Report for 2020 Annual Street Program. This study is needed for the City to understand what the capacity if of the existing system. Once that is understood, upgrades can be made as need to alleviate surface flooding. Change Order for contract modification for Annual Street Program Design with Robert E. Lee & Associates. Information supplied in the above study shows that some upsizing and upgrades are needed on proposed 2020 reconstruction streets. Motion carried to approve this change order. Request to place 1997 pickup truck on WI Surplus Auction. This vehicle is no longer operational. Motion carried to approve the sale of this vehicle. Sidewalk

Repair Notice Appeal at 117 N. Second St. Property owner Bender is to research options for repairing this sidewalk and report back to the Assistant City Engineer. The sidewalk will need to meet City Code. City Well #9 Rehab & Rehabilitation Project. Water Systems Manager Hartz explained that bids were sought for this budgeted rehab. He is recommending approval of the low bid of \$100,459 from Municipal Well & Pump. Motion carried to approve accepting this bid. West Water Treatment Plant high lift pressure/booster pump (x2) rehab & rehabilitation project. Water Systems Manager Hartz is recommending the low quote by Municipal Well & Pump. Motion carried to accept bid from Municipal Well & Pump, not to exceed \$18,743. Report received and placed on file.

ACCOUNTS PAYABLE

Certified accounts in the amount of \$381,436.42 were presented for payment. Ald. Kilps moved to pay all certified accounts, seconded by Ald. Tortomasi and carried by roll call vote: Yes-7; No-0. (Complete listing of accounts payable is open for public inspection in City Clerk/Treasurer's office.)

REPORTS AND MISCELLANEOUS BUSINESS

The following reports were presented: Board of Health-May 2, 2019; Parks, Recreation & Forestry Commission-May 6, 2019; Payroll Summaries-May 8-May 21, 2019; Senior Center Annual Members Meeting-May 23, 2019. All reports accepted as presented.

ORDINANCES

Ord. #19-5, to amend Chapter 303, Fires and Fire Prevention, Section 303-27, Modifications was presented. *Sponsor: Ald. Raether. From: Public Safety & Welfare Committee.* Ald. Maron moved for adoption of this ordinance on its second reading, seconded by Ald. Kilps and carried by roll call vote: Yes-7; No-0.

Ord. #19-6, to amend Chapter 303, Fires and Fire Prevention, Section 303-12, Outdoor Burning was presented. *Sponsor: Ald. Raether. From: Public Safety & Welfare Committee.* Ald. Larsen moved for adoption of this ordinance on its second reading, seconded by Ald. Ruetten and carried by roll call vote: Yes-7; No-0.

Ord. #19-7, to amend Chapter 303, Fires and Fire Prevention, Section 303-303-21(D), Knox-Box® Key System was presented. *Sponsor: Ald. Raether. From: Public Safety & Welfare Committee.* Ald. Larsen moved for adoption of this ordinance on its second reading, seconded by Ald. Tortomasi and carried by roll call vote: Yes-7; No-0.

Ord. #19-8, to amend Chapter 33, Citations, create Section 33-5B(1)(m), Building, Safety & Zoning Code Compliance Officer was presented. *Sponsor: Ald. Raether. From: Public Safety & Welfare Committee.* Ald. Kilps moved for adoption of this ordinance on its second reading, seconded by Ald. Maron and carried by roll call vote: Yes-7; No-0.

Ord. #19-9, to amend Chapter 424, Property Maintenance, Commercial, Section 424-4B, Duty and Powers of Code Official was presented. *Sponsor: Ald. Raether. From: Public Safety & Welfare Committee.* Ald. Larsen moved for adoption of this ordinance on its second reading, seconded by Ald. Ruetten and carried by roll call vote: Yes-7; No-0.

Ord. #19-10, to amend Chapter 220, Alcohol Beverages and Other Beverages, Section 220-1, State Statutes Adopted and Section 220-2, Licenses, permits and Authorization Required and repeal Section 220-3(J), Classes of Licenses and Fees was presented. *Sponsor: Mayor McFarland. From: Licensing Board.* Ald. Larsen moved for adoption of this ordinance on its second reading, seconded by Ald. Maron and carried by roll call vote: Yes-7; No-0.

RESOLUTIONS

Res. Exh. #8827, to authorize purchase of a breathing air compressor from Jefferson Fire & Safety in the amount of \$38,396 was presented. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Kilps moved for adoption of this resolution, seconded by Ald. Tortomasi and carried by roll call vote: Yes-7; No-0;

Res. Exh. #8828, to authorize submitting an application for the Wisconsin DNR Forest Fire Protections Grant was presented. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Kilps moved for adoption of this resolution, seconded by Ald. Holthaus and carried by roll call vote; Yes-7; No-0.

Res. Exh. #8829, to approve a budget amendment to decrease Auxiliary Salaries Account and increase Administrative Support Staff Account for the recent hire of a part-time clerk/typist for the Fire Department was presented. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Ruetten moved for adoption of this resolution, seconded by Ald. Larsen and carried by roll call vote: Yes-7; No-0.

Res. Exh. #8830, to authorize entering into an agreement with Municipal Well & Pump, Waupun, WI for Well #9 rehabilitation was presented. *Sponsor: Ald. Maron. From: Public Works Commission.* Ald. Maron moved for adoption of this resolution, seconded by Ald. Kilps and carried by roll call vote: Yes-7; No-0.

Res. Exh. #8831, to authorize entering into an agreement with Municipal Well & Pump, Waupun, WI for the West Drinking Water Treatment Plant pump rehabilitation was presented. *Sponsor: Ald. Maron. From: Public Works Commission.* Ald. Maron moved for adoption of this resolution, seconded by Ald. Kilps and carried by roll call vote: Yes-7; No-0.

Res. Exh. #8832, to approve a budget amendment to decrease Engineering Salaries Account and Engineering Health Insurance Account and increase Engineering Outside Services Employed Account to allow hiring Kapur & Associates to provide surveying services for the 2019 Annual Street Program was presented. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Kilps moved for adoption of this resolution, seconded by Ald. Larsen and carried by roll call vote: Yes-7; No-0.

Res. Exh. #8833, to authorize placing a vehicle for sale on the Wisconsin Surplus Auction Site was presented. *Sponsor: Ald. Maron. From: Public Works Commission.* Ald. Larsen moved for adoption of this resolution, seconded by Ald. Maron and carried by roll call vote: Yes-7; No-0.

Res. Exh. #8834, to approve a budget amendment to decrease the Cable Assistants Account and increase the Coordinator/Assistant Coordinator Account to allow for the part-time Assistant Media Coordinator position to be moved to the City Pay Plan as a Grade F position from Section 3 of the Payroll Resolution was presented. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Tortomasi moved for adoption of this resolution, seconded by Ald. Kilps and carried by roll call vote: Yes-7; No-0.

ADJOURNMENT

There being no further business to come before the Council at this time, Ald. Kilps moved to adjourn, seconded by Ald. Ruetten and carried by voice vote at 7:17 p.m.

Elissa Friedl, Clerk/Treasurer

(Complete video of Council Proceedings on DVD.)

(DISCLAIMER: These minutes are uncorrected; any corrections will be noted in the proceedings at which these minutes are approved.)