

## COUNCIL PROCEEDINGS

Mayor McFarland called the regular meeting of the City of Watertown Common Council to order at 7:00 p.m. on Tuesday, August 6, 2019, in the Council Chambers at City Hall.

### ROLL CALL

Roll call showed the following members present: Ald. Mudler, Tortomasi, Ruetten, Larsen, Holthaus, Raether, Schmid, Maron and Kilps. Absent: None. Also present: Police Captain David Brower, Fire Chief Kraig Biefeld, Engineer Jaynellen Holloway, City Attorney Rose Simon-Silva, and Clerk/Treasurer Elissa Friedl.

### PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

### MINUTES OF PRECEDING MEETING

Mayor McFarland inquired if there were additions or corrections to the minutes of the meeting held Tuesday, July 16, 2019. There being none, the minutes were approved as presented.

### COMMENTS & SUGGESTIONS FROM CITIZENS PRESENT

Bonnie Hertel, 612 Oakwood Lane, new Executive Director of the Watertown Area Chamber of Commerce was present to introduce herself to the Common Council. She explained that she has spent 34 years in the community and worked the last 12 years at Johnson Creek Outlet Mall and spent 10 years on the Johnson Creek Chamber Board of Directors. She told the Council that she is looking forward to working with the City in the future.

### COMMITTEE REPORTS

**Finance Committee, July 22, 2019.** Minutes of July 8, 2019 meeting. Motion carried to approve the minutes. **Credit Card Purchases Over \$10K Report.** Ald. Mudler requested the Clerk look into the calculation of the WI Generator Tax. **Application/permit to construct, operate and maintain utilities within right-of-way and fee schedule under Street & Sidewalks.** Motion carried to approve these changes. **Amend Fee Schedule through moving fees from Section 419-10F(1)(Plumbing) to Section 457-6F(1)(Streets & Sidewalks).** Motion carried to approve this item as these fees, currently under plumbing, do not always pertain to plumbing. **Fire Department Strategic Plan.** Motion carried to present this to the Committee of the Whole. **Dodge County Sheriff's Office & Watertown Fire Department Intergovernmental SWAT/TEMS Memorandum of Understanding.** Dodge County provides all equipment and training for this, while Watertown FD covers costs of overtime for mandated training and call response. Motion carried to approve this MOU. **Calculation process for EMS Service Coverage Agreements.** Motion carried to table this item and bring it back after getting quotes on what other cities are doing with service coverage fees. **Village of Reeseville EMS Service Coverage Agreement.** Motion carried to table this item until the calculation above is agreed upon. **Reallocation of remaining funds in Aquatic Center Project 05-552270.** Motion carried to approve this reallocation of excess funds from the heater replacement for the purchase of additional chairs. **Minivan purchase for Watertown Transit.** Motion carried to purchase this 2019 Dodge Grand Caravan from Ewald of Oconomowoc. **Briefing on 2020 Budgeting Schedule and Process.** Mayor McFarland explained the 2020 budget schedule and process. Report received and placed on file.

**Plan Commission, July 22, 2019.** Site Plan Review Committee minutes of July 8, 2019. Motion carried to approve the minutes. **Plan Commission minutes of July 8, 2019.** Motion carried to approve the minutes. **1020 S. Third Street Public Hearing, Conditional Use Permit request.** Use of 1020 S. Third Street for a Boardinghouse. No one was present to speak. A letter was received from a neighbor with no positive or negative. **1020 S. Third Street, review and make recommendation for Conditional Use Permit for boardinghouse in item #3.** Motion carried to approve this Conditional Use Permit without conditions, based on successfully providing substantial evidence. **301 Creekside Court**

fence variance request. This is for a 6 foot vinyl fence. Motion was made to approve without conditions with Ald. Tortomasi abstaining. Preliminary review, Draft #1 Comprehensive Plan 10-Year update. Discussion provided several questions and suggestions. Input will continue at a future meeting. Report received and placed on file.

**Public Works Commission, July 23, 2019.** Minutes of July 9, 2019 meeting. Motion carried to approve the minutes. Disposal of decaying woodchips to individual periodically at his time and expense to load and haul. Motion carried to have this reviewed by the City Attorney before granting permission to have this individual start removal of decaying chips. Request for City Cost Share in private driveway removal and replacement at 1131 River Drive. After discussion it was determined the homeowner would need to file a claim with the City's insurance company. Motion carried on a 3-1 voice vote to disallow the request. Change Order No. 1 for 2019 Crack Sealing & Seal Coating Contract. Motion carried to approve the change order. Sidewalk Repair Order for 115 N. Church Street. Motion carried to approve sending a letter notifying property owner to repair the sidewalk. Sidewalk Repair Order for 608 Bridlewood Lane. Motion carried to approve sending a letter notifying property owner to repair the sidewalk. Amend Section 457-7B(7) and create Section 457-7B(13) under Obstructions & Encroachments. Motion carried to approve the revision and creation of the new section. Replacement of back-up Anaerobic Digester Boiler, Recirculation Pumps and piping as part of the 2019 Planned Boiler Repair Project – Wastewater Department. Repairs are not prudent as current unit is no longer supported. Motion carried to approve quote from Butters-Fetting. Report received and placed on file.

#### **COMMUNICATIONS & RECOMMENDATIONS**

Randy Wojtasiak, Recreation Director, was present to recognize Scott Pomerence for his contributions to softball and tourism in the City of Watertown. Mr. Wojtasiak presented Mr. Pomerence with a plaque and said that a tree will be planted with an engraved stone below it to honor him as well.

#### **ACCOUNTS PAYABLE**

Certified accounts in the amount of \$727,743.77 were presented for payment. Ald. Kilps moved to pay all certified accounts, seconded by Ald. Larsen and carried by roll call vote: Yes-8; No-0. Abstain: Ald. Ruetten. (Complete listing of accounts payable is open for public inspection in City Clerk/Treasurer's office.)

#### **REPORTS AND MISCELLANEOUS BUSINESS**

The following reports were presented: Airport Commission-June 12, 2019; Branding Committee-July 29, 2019; Cable TV Regulatory Board-June 12 & July 9, 2019; Committee of the Whole-July 16, 2019; Historic Preservation & Downtown Design Commission-July 17, 2019; Library Board of Trustees-May 9, 2019; Licensing Board-July 30, 2019; Parks, Recreation & Forestry Commission-July 1, 2019; Payroll Summaries-July 3-16 & July 17-30, 2019; Site Plan Review Committee-July 22, 2019; Transit Commission-July 23, 2019. All reports were accepted as presented.

#### **LICENSES**

The following made application for a Special Event Permit: Watertown Area YMCA, Riverfest Half Marathon/5K, Saturday, August 10, 2019 from 6:00 a.m. to 10:30 a.m. (Kay Nord). Motion was made by Ald. Raether, seconded by Ald. Maron to approve this permit. Motion carried by voice vote.

#### **RESOLUTIONS**

**Res. Exh. #8843**, to recognize Mike Craig of the Water Department on his retirement was presented. *Sponsor: Mayor McFarland*. Ald. Maron moved for adoption of this resolution, seconded by Ald. Raether and carried by roll call vote: Yes-9; No-0.

**Res. Exh. #8844**, to approve the 2019-2020 Truancy Abatement Officer Contract with the Watertown Unified School District was presented. *Sponsor: Mayor McFarland.* Ald. Maron moved to table this resolution, seconded by Ald. Raether and carried by voice vote.

**Res. Exh. #8845**, to approve the 2019-2020 Police/School Liaison Officer Contract with the Watertown Unified School District was presented. *Sponsor: Mayor McFarland.* Ald. Maron moved to table this resolution to the August 20, 2019 Common Council meeting, seconded by Ald. Raether and carried by voice vote.

**Res. Exh. #8846**, to authorize the purchase of a 2019 Dodge Grand Caravan from Ewald Motors of Oconomowoc for the Watertown Transit System was presented. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Raether moved for adoption of this resolution, seconded by Ald. Kilps and carried by roll call vote: Yes-9; No-0.

**Res. Exh. #8847**, to authorize a contract with Maas Bros. Construction for the Masonry Control Joint Project for the Municipal Building and a budget amendment to cover the overage for the bid as well as a bill from Struc-Rite Engineering for this project was presented. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Tortomasi moved for adoption of this resolution, seconded by Ald. Larsen and carried by roll call vote: Yes-9; No-0.

**Res. Exh. #8848**, to authorize a budget amendment to cover emergency repairs of a traffic signal at the southwest corner of Church and Main Streets was presented. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Mudler moved for adoption of this resolution, seconded by Ald. Tortomasi and carried by roll call vote: Yes-9; No-0.

**Res. Exh. #8849**, to authorize an agreement with Butters-Fetting Co. to replace the Wastewater Plant Anaerobic Digester Boiler was presented. *Sponsor: Ald. Maron. From: Public Works Commission.* Ald. Maron moved for adoption of this resolution, seconded by Ald. Mudler and carried by roll call vote: Yes-9; No-0.

**Res. Exh. #8850**, to approve Change Order No. 1, 2019 Seal Coating, Routing and Crack Seal of various streets was presented. *Sponsor: Ald. Maron. From: Public Works Commission.* Ald. Larsen moved for adoption of this resolution, seconded by Ald. Holthaus and carried by roll call vote: Yes-9; No-0.

### **ADJOURNMENT**

There being no further business to come before the Council at this time, Ald. Raether moved to adjourn, seconded by Ald. Kilps and carried by voice vote at 7:20 p.m.

Elissa Friedl, Clerk/Treasurer

(Complete video of Council Proceedings on DVD.)

*(DISCLAIMER: These minutes are uncorrected; any corrections will be noted in the proceedings at which these minutes are approved.)*