

COUNCIL PROCEEDINGS

Mayor McFarland called the regular meeting of the City of Watertown Common Council to order at 7:00 p.m. on Tuesday, September 17, 2019, in the Council Chambers at City Hall.

ROLL CALL

Roll call showed the following members present: Ald. Tortomasi, Ruetten, Larsen, Holthaus, Raether, Schmid, Maron and Kilps. Absent: Mudler. Also present: Police Chief Robert Kaminski, Fire Chief Kraig Biefeld, Engineer Jaynellen Holloway, City Attorney Rose Simon-Silva, Zoning Administrator Jacob Maas, and Clerk/Treasurer Elissa Friedl.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

MINUTES OF PRECEDING MEETING

Mayor McFarland inquired if there were additions or corrections to the minutes of the meeting held Tuesday, September 3, 2019. There being none, the minutes were approved as presented.

COMMENTS & SUGGESTIONS FROM CITIZENS PRESENT

Keith Strege, 1208 Juneau Street, was present to express concerns about traffic on Juneau Street. He feels that Juneau Street is being used as a shortcut to bypass the traffic lights on N. Fourth Street. He stated that traffic is heavier and there is frequent speeding which starts as early as 6:00 a.m. He also feels that school buses are using this as a shortcut to the Frontage Road.

COMMITTEE REPORTS

Finance Committee, September 9, 2019. Minutes of August 26, 2019. Motion carried to approve. Hire Telecommunicators: Mindy Fry, PT to FT, Grade H, Step 2, \$22.08; Elizabeth Christian, Grade H, Step 1, \$21.60; Brooke O'Brien, Grade H, Step 1, \$21.60. Motion carried to approve. Transfer Virginia Downs, Telecommunicator to Typist, Grade B, Step 9, \$17.17. Motion carried to approve. K9 dog purchase from Jessiffany Canine Svcs, \$13,500. Motion carried to approve. Request to advertise Environmental Health/Emergency Preparedness position. Position is no longer being shared with Dodge Co. Motion carried to approve change in position and advertise. Request to obtain cost-share grant from WI DNR for urban and community forestry projects. Motion carried to approve applying for grant. Purchase of Forcible Door Entry Training Prop, \$6,975. Motion carried to approve. EMS Service Coverage Agreement with Johnson Creek. Chief Biefeld explained the agreement is for occasions when they lack adequate EMS staffing to answer an initial EMS call. Motion carried to approve agreement. Calculation process for EMS Service Coverage agreements. Chief Biefeld presented his proposal for calculating EMS service coverage agreements. After discussion, motion carried to approve Chief Biefeld's recommendation. EMS Service Coverage Contract with Reeseville. Biefeld recommended updated calculation that would increase cost to Reeseville. He suggested stepping the increase over two years. Motion carried to approve contract without stepping to charge Reeseville \$24,619.39 for 2020. Township Fire and EMS Contracts; Town of Watertown, Shields, Emmet and Milford. Biefeld presented his recommendation of calculating the contract costs which would total \$269,699.18 for 2020. Motion carried to approve the contracts. Mutual Aid Agreement with Juneau Fire Department. Motion carried to approve. City Credit Card Rebate report. Information only, no action. Request to repurpose Cable TV Capital Project Fund to purchase 100 TB server, cost \$10,000-\$12,000. Funds are available due to savings when cameras were purchased. Motion carried to approve. Upper Dam Training Wall Inspection & Modeling Fee for Ayres Associates at a cost of \$12,700. Motion carried to table while Mayor attempts to connect with Reiss Industries regarding maintenance of dams. Ritchie Piltz for Engineering Project Manager position, Grade N, Step 5, \$33.70. Motion carried to approve. Budget amendment to decrease Engineering Salaries and Benefits and increase

Engineering Capital Outlay to purchase computer and used office furniture. Motion carried to approve budget amendment and purchases. Budget amendment to decrease Engineering Salaries and Benefits and increase Building, Safety & Zoning Capital Outlay to purchase computer. Motion carried to approve budget amendment and purchase. Closed Session per Wis. Stat. §19.85(1)(g), conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Claim of 1131 River Drive, Randy and Amy Stilling). Motion carried by roll call to move into closed session. Reconvene to open session. Motion carried to reconvene to open session. Decision regarding claim by Randy and Amy Stilling. Motion carried to deny claim as recommended by the insurance company. Report received and placed on file.

Plan Commission, September 9, 2019. Site Plan Review minutes of August 26, 2019. Motion carried to approve. Plan Commission minutes of August 26, 2019. Motion carried to approve. 500 Milford Street, public hearing: CUP request for Group Day Care (nine or more children). Rebecca and Mike Yenser are requesting a CUP for Group Day-Care Center (nine or more children). Rebecca Yenser explained her day care experience and introduced her daughter, Krista Ready. There being no one else wishing to speak, the hearing was closed. 500 Milford Street, Group Day Care 9 or more children. Motion carried to approve CUP with conditions that they must submit plan details to Site Plan Review Committee meeting September 23, 2019 and fence permit will be required. 131 Hall Street, public hearing: requested CUP for Electronic Message sign. Hank Hechimovich spoke with sign details. There being no one else wishing to speak, the hearing was closed. 131 Hall Street, CUP request for an Electronic Message sign. Motion carried to approve CUP, noting sign had been installed prior to approval. CSM, 509, 511, 513, and 515 Humboldt St, Preliminary CSM. Owners want to create three 12,000 sf lots from current lots. Motion carried to table until Plan Commission meeting of Oct. 20, 2019. Flow Chart explaining Community/Industrial Development process and costs for planning developers. This was information only, provided by Mayor McFarland. Report received and placed on file.

Public Safety & Welfare Committee, September 4, 2019. Comments from public. None. Minutes of August 7, 2019. Motion carried to approve. Addition of handicap street parking stalls on N. Ninth and N. Tenth Streets. Motion carried to approve this item once City Engineer reviews available lengths required to allow this in the specified area. Request for stop sign on Evergreen Dr and Welsh Rd. After discussion, motion carried to approve adding stop sign. Request to place traffic cameras at intersections in the City. Since the State does not allow traffic violations to be enforced using traffic cameras, it was suggested that when incidents are observed, license plate numbers are given to the Police Dept. for enforcement. Request for pavement marking crosswalk at Carl Schurz Dr and Center St, Center St and Spaulding St, and Park View Ln and Hall St. Motion carried to budget next year a marked crosswalk north and south on Carl Schurz at Center St and add ADA compliant ramp on west side of Center St to meet north side of Carl Schurz current sidewalk and marked crosswalk east to west in this area. Request for no parking signs at each end of alley behind E. Main Street, between 400 and 500 block. It was decided to monitor further. Report received and placed on file.

COMMUNICATIONS & RECOMMENDATIONS

Library Director Peg Checkai informed the Council that the Library is continuing their campaign to raise the last \$300,000 for the Library Project and they are meeting regularly with the architect. Final plans will come before the Common Council. She also updated the Council on various programs and the strategic planning process. The Library is seeking a grant from the Library System to convert videos to DVDs. Checkai also noted the Farmer's Market is held in their parking lot on Thursday afternoons.

Mayor McFarland presented a Disallowance of Claim by Amy Stilling recommended by Statewide Services, Inc. Motion was made by Ald. Kilps, seconded by Ald. Raether to approve this disallowance. Motion passed on the following roll call vote; Yes-7; No-0; Abstain-Schmid.

Mayor McFarland acknowledged James R. Graf, Jr., Auxiliary Fire, for 15 years of service.

ACCOUNTS PAYABLE

Certified accounts in the amount of \$357,581.06 were presented. Ald. Kilps moved to pay all certified accounts, seconded by Ald. Larsen and carried by roll call vote: Yes-7; No-0; Abstain-Ruetten. (Complete listing of accounts payable is open for public inspection in City Clerk/Treasurer's office.)

REPORTS AND MISCELLANEOUS BUSINESS

Reports presented: Airport Commission-Aug. 14, 2019; Cable TV Regulatory Board-Aug. 8, 2019; Cash & Investment Summary-Aug. 31, 2019; Committee of the Whole-Sept. 3, 2019; Historic Preservation & Downtown Design Commission-Aug. 21, 2019; Housing Authority-July 17, 2019; Library Board of Trustees-July 11 & 25, 2019; Licensing Board-Sept. 4 & 11, 2019; Parks, Recreation & Forestry Commission-Aug. 5, 2019; Payroll Summary-Aug. 28-Sept. 10, 2019; Police & Fire Commission-Aug. 12, 2019; Reserve Balances-Aug. 31, 2019; Senior Center Advisory Board-Aug. 21, 2019; Site Plan Review Committee-Sept. 9, 2019; Tourism Commission-May 9 & June 13, 2019; Transit Commission-August 27, 2019. All reports were accepted as presented.

LICENSES

The following made application for a taxicab license: Fast Ride LLC (Owner/Agent, Jacob Bartz). Mayor McFarland explained that they would need additional insurance coverage and this must be a resolution. Motion by Ald. Maron, seconded by Ald. Raether to table this license to October 1, 2019, carried by voice vote.

Application for "Class B" Malt & Liquor license: JDTH LLC dba D & J Sports Bar, 215 S. Third St., (Jerry R. Heller, Agent). Motion made by Ald. Larsen, seconded by Ald. Ruetten to approve this license and carried by voice vote.

Application for Special Event Permit: Trinity Lutheran Church, Chili-Cook-Off at Riverside Park, Sunday, Oct. 13, 2019, 10 a.m.-5 p.m. (Bret Loescher). Motion by Ald. Larsen, seconded by Ald. Ruetten to approve this permit carried by voice vote.

Application for Special Event Permit: M2N, Run Turkey Run 5K, Thursday, Nov. 28, 2019, 5 a.m.-1 p.m. (Sarah Sullivan). Motion by Ald. Maron, seconded by Ald. Schmid to approve this permit carried by voice vote.

Application for Special Event Permit: AmVets Post 35 Rummage Sale, at Riverside Park, Sept. 12-15, 6 a.m.-11 p.m. (Eric Gerard). Motion by Ald. Raether, seconded by Ald. Schmid to approve this permit carried by voice vote.

Application for Special Event Permit: Watertown Unified School District, Homecoming Parade, Oct. 4, 2019, 4-4:30 p.m. (Alysa Falk). Motion by Ald. Larsen, seconded by Ald. Tortomasi to approve this permit carried by voice vote.

Applications for Beverage Operator licenses: Maria Aslani-Kerzman, Abigail Bachman, Patricia Jo Bickel, Isaac Bohlman, Vanesa Carratt, Nicole Devries, Geoffrey Duehring, Gary Fisk, Shawn Fretwell, Kiria Hernandez, Amanda Hookstead, Nicole Johnstone, Taylor Kassube, Kylie Kaulfuerst, Keri Klein, Scott Lange, Jamie Liss, Martin Padilla Macias, Tracy Marthaler-Scott, Stacy Meyer, Daniela Padilla, Gena Rowley, Haily Sponholz, Sheldon Stangler. Motion by Ald. Maron, seconded by Ald. Ruetten to approve these licenses carried by voice vote.

ORDINANCES

Ord. #19-18, to amend Chapter 550, Official Zoning Map, rezoning 217 N. Fifth Street from Central Business (CB) to Two-Family Residential (TR-6), with positive recommendation from Plan Commission was presented. *Sponsor: Mayor*

McFarland. From: Plan Commission. Ald. Raether moved for adoption of this ordinance on its second reading, seconded by Ald. Ruetten and carried by roll call vote: Yes-8; No-0.

Ord. #19-19, to repeal Section 76-24, "Exceptions to Imposition of Special Charges was presented. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Larsen moved for adoption of this ordinance on its second reading, seconded by Ald. Holthaus and carried by roll call vote: Yes-7; No-0; Abstain-Schmid.

Ord. #19-20, to repeal and amend Article II, Section 428-7 thru 428-10 "Special Events License" of Chapter 428, "Public Events" was presented. *Sponsor: Mayor McFarland. From: Licensing Board.* Ald. Maron moved for adoption of this ordinance on its first reading, seconded by Ald. Raether. Mayor McFarland explained that a special event application process was established by ordinance and a conflicting process was established by resolution years ago. Once the conflict in policies was discovered, City staff reverted to processing special event applications by the process established by ordinance. McFarland explained that staff has been working to create a proposed ordinance that would merge the two policies into one and make some updates including a change in the fee amount, exemptions to the fee for events celebrating federally recognized holidays, an updated application form, requirements for mapped routes, insurance requirements for certain types of events and an appeal process if an application is denied. Debate ensued over the additional costs that are charged to special events for barricades, police labor, etc.; the time the Clerk's office would have to approve or deny an application in order to give enough time for an appeal; insurance requirements and liability and the noise limitation section. McFarland noted that members of the Council may offer amendments to the proposed ordinance. The motion to approve carried by roll call vote: Yes-5; No-3 (Tortomasi, Larsen, Schmid).

RESOLUTIONS

Res. Exh. #8862, to extend gratitude to Jeff Pirkel upon his retirement from the Forestry Department was presented. *Sponsor: Mayor McFarland.* Ald. Maron moved for adoption, seconded by Ald. Raether and carried by roll call vote; Yes-8; No-0.

Res. Exh. #8863, to authorize a Mutual Aid Agreement with Juneau Fire Department was presented. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Larsen moved for adoption, seconded by Ald. Kilps and carried by roll call vote; Yes-8; No-0.

Res. Exh. #8864, to show support of Dodge County Broadband Expansion was presented. *Sponsor: Mayor McFarland.* Ald. Larsen moved for adoption, seconded by Ald. Tortomasi and carried by voice vote.

Res. Exh. #8865, to authorize the EMS Service Coverage Agreement with Johnson Creek was presented. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Kilps moved for adoption, seconded by Ald. Larsen and carried by roll call vote; Yes-8; No-0.

Res. Exh. #8866, to authorize the EMS Service Coverage Contract with Village of Reeseville was presented. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Larsen moved for adoption, seconded by Ald. Holthaus and carried by roll call vote; Yes-7; No-1(Kilps).

Res. Exh. #8867, to authorize the Township Fire and EMS Contracts with the Towns of Watertown, Shields, Emmet and Milford was presented. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Larsen moved for adoption, seconded by Ald. Holthaus and carried by roll call vote; Yes-7; No-1(Kilps).

Res. Exh. #8868, to authorize a budget amendment for the purchase of a computer and used office furniture for the Engineering Department was presented. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Tortomasi moved for adoption, seconded by Ald. Raether and carried by roll call vote; Yes-8; No-0.

Res. Exh. #8869, to authorize a budget amendment for the purchase of a computer for the Building, Safety & Zoning Department was presented. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Larsen moved for adoption, seconded by Ald. Tortomasi and carried by roll call vote; Yes-8; No-0.

Res. Exh. #8870, to authorize an agreement for 2019-2020 between the Wisconsin Economic Development Corporation (WEDC) and the Watertown Main Street Program was presented. *Sponsor: Mayor McFarland.* Ald. Larsen moved for adoption, seconded by Ald. Maron and carried by roll call vote; Yes-7; No-0; Abstain-Schmid.

Res. Exh. #8871, to authorize the City to file an appeal to real estate assessment of Wis Pak Inc. (401 Dayton St.) State BOA appeal No. 76-107-REO-19 was presented. *Sponsor: Mayor McFarland.* Ald. Larsen moved for adoption, seconded by Ald. Raether and carried by roll call vote; Yes-8; No-0.

Res. Exh. #8872, to authorize the City to file an appeal to real estate assessment of Wis Pak Inc. (860 West St.) State BOA appeal No. 76-108-REO-19 was presented. *Sponsor: Mayor McFarland.* Ald. Maron moved for adoption, seconded by Ald. Ruetten and carried by roll call vote; Yes-8; No-0.

Res. Exh. #8873, to authorize purchase of police canine from Jessiffany Canine Services LLC was presented. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Larsen moved for adoption, seconded by Ald. Ruetten and carried by roll call vote; Yes-8; No-0.

Res. Exh. #8874, to authorize the City of Watertown to apply for WI Dept. of Natural Resources Urban Forestry Grant was presented. *Sponsor: Mayor McFarland. From: Finance Committee.* Ald. Tortomasi moved for adoption, seconded by Ald. Larsen and carried by roll call vote; Yes-8; No-0.

COMMENTS & SUGGESTIONS FROM CITIZENS PRESENT

Mayor McFarland informed the Council of a joint meeting of the Common Council and Plan Commission on Monday, October 14, 2019 at 5:30 p.m.

ADJOURNMENT

There being no further business to come before the Council at this time, Ald. Ruetten moved to adjourn, seconded by Ald. Holthaus and carried by voice vote at 8:28 p.m.

Elissa Friedl, Clerk/Treasurer

(Complete video of Council Proceedings on DVD.)

(DISCLAIMER: These minutes are uncorrected; any corrections will be noted in the proceedings at which these minutes are approved.)