

COUNCIL PROCEEDINGS

Mayor McFarland called the regular meeting of the City of Watertown Common Council to order at 7:02 p.m. on Tuesday, October 15, 2019, in the Council Chambers at City Hall.

ROLL CALL

Roll call showed the following members present: Ald. Mudler, Tortomasi, Ruetten, Larsen, Holthaus, Raether, Maron and Kilps. Absent: Schmid. Also present: Police Chief Robert Kaminski, Fire Chief Kraig Biefeld, City Attorney Rose Simon-Silva, and Clerk/Treasurer Elissa Friedl.

PLEDGE OF ALLEGIANCE

The Council recited the Pledge of Allegiance to the American flag.

MINUTES OF PRECEDING MEETING

Mayor McFarland inquired if there were additions or corrections to the minutes of the meeting held Tuesday, October 1, 2019. There being none, the minutes were approved as presented.

COMMENTS & SUGGESTIONS FROM CITIZENS PRESENT

Linda Kilps, 1211 Western Avenue, commented that the 2020 budget passed by the Finance Committee supports various charities. She stated that Mayor McFarland asked that they not be removed from the budget because the organizations need the funding. Linda also commented that we support three charities by giving them space in a City-owned building and the Mayor recently gave them notice to vacate the building. She raised concerns about hand picking charities the City is supporting. Mayor McFarland will address this at the next meeting as it was not on today's agenda.

PUBLIC HEARING

Mayor McFarland declared open the public hearing to amend Chapter 550, Zoning Code, through amending Section §550-57B: Temporary Land Use, Outdoor Assembly, removing current language for Outdoor Assembly, and solely referencing Chapter 428 "Public Events" for regulations at 7:05 p.m. There being no one present to speak, the public hearing was closed at 7:05 p.m.

COMMITTEE REPORTS

Finance Committee, 10/2/19. Discuss budgets with Department Heads. Mayor McFarland appointed Ald. Mudler as Chairperson of Finance for the series of meetings related to budget deliberation. Ald. Mudler reviewed the budgeting procedures with the Committee. Department Heads present to discuss their budgets were City Clerk/Treasurer Friedl, Cable TV Coordinator Huisman, Health Officer Quest, and Mayor McFarland, who spoke of her budgets as well as speaking on behalf of City Attorney Simon-Silva, who was not able to be present. Report received and placed on file.

Finance Committee, 10/3/19. Discuss budgets with Department Heads. Department Heads present to discuss their budgets were Recreation Director Wojtasiak, City Engineer Holloway, Zoning Administrator Maas, and Street Superintendent Franks. Report received and placed on file.

Finance Committee, 10/7/19. Discuss budgets with Department Heads. Department Heads present to discuss their budgets were Police Chief Kaminski, Fire Chief Biefeld, and Street Superintendent Franks. Report received and placed on file.

Finance Committee, 10/8/19. Discuss budgets with Department Heads. Department Heads present to discuss their budgets were Airport Manager Krys Brown, Library Director Peg Checkai, and Water Systems Manager Peter Hartz. Discuss 2020 Budget. Clerk/Treasurer Friedl presented a memo that requested some updates to the budget as originally presented due to additional information received from the State and minor corrections to wage and benefit estimates.

Motion was made by Ald. Larsen to approve changes as presented, seconded by Ald. Holthaus and carried by voice vote. The Committee decided to wait for more in-depth discussion until the next meeting. Report received and placed on file.

Finance Committee, 10/9/19. Discuss 2020 Budget. Ald. Mudler thanked everyone for their work on the budget and offered those present an opportunity to speak. Discussions took place regarding street conditions, replacement of equipment vs. repair of equipment, funds for tourism and branding efforts, software for Cable TV, meeting Storm Water Utility permit requirements, wage increases for City employees, contract with the Humane Society and funding for other non-profit organizations. Motion was made to decrease the branding initiative by \$10,000, decrease the Humane Society by \$1,000, increase Police Dept. uniforms by \$1,800, increase Street Dept. tires/tire repair by \$5,000, increase Park Dept. fertilizers and herbicides by \$2,500. Motion was seconded and carried by voice vote with Ald. Kilps dissenting. After discussion, motion was made to increase the Humane Society by \$1,000 and increase contingent by \$700. Motion was seconded and carried by voice vote. Motion was then made to authorize the Clerk/Treasurer to adjust the contingent account to meet the expenditure restraint program (ERP) limit once the final data is available. Motion was seconded and carried by voice vote. The Committee then discussed the Capital Projects fund. Motion was made to reduce Fund 5 Street Dept. budget by \$190,000 to eliminate purchase of a tandem axle dump truck. Motion was seconded and carried by voice vote with Ald. Kilps dissenting. Motion was made to increase Fund 5 Street Dept. budget by \$13,000 to add a gate for the City quarry. Motion was seconded and carried by voice vote. Motion was made to decrease borrowing for Fund 5 Capital Projects by \$177,000 to reflect the net amount on the above changes. Motion was seconded and carried by voice vote with Ald. Kilps dissenting. Motion was then made to recommend the General Fund budget and budgets of all other funds, as amended during the Finance Committee meetings held Oct. 2-9, 2019, to the Common Council for approval. Motion was seconded and carried by voice vote with Ald. Kilps dissenting. Report received and placed on file.

COMMUNICATIONS & RECOMMENDATIONS

Melissa Lampe, Main Street Program Director, was present to address the Council. She informed the Council that fall is a busy time for the Main Street Program. The annual banner auction raised almost \$6,000. Other upcoming events include Pumpkin Palooza October 26, Women's Only Weekend November 22-24, Santa House will be downtown prior to the holidays, as well as the Window Wonderland storefront decorating contest. Melissa told the Council that the Main Street Program has made over \$23,000 in façade grants. She noted the Main Street Program is selling \$20 gift tins containing over \$270 in savings to local businesses at events and at the Chamber office.

Mayor McFarland presented the Single Audit Report from Baker Tilly (Federal & State Grants).

Mayor McFarland presented the following appointments: Cable TV Regulatory Board; Jesse Domer, 1st Term, replacing Ray Bezanson and Bob Wolf, 1st Term, replacing Carol Ruffin. Transit Commission; Cathy Egan, 1st Term, replacing David Morstad. Motion was made by Ald. Larsen to approve the appointments, seconded by Ald. Mudler and carried by voice vote.

Mayor McFarland acknowledged Stacy Winkelman, Street Department, for 25 years of service.

ACCOUNTS PAYABLE

Certified accounts in the amount of \$260,013.57 were presented. Ald. Larsen moved to pay all certified accounts, seconded by Ald. Ruetten and carried by roll call vote: Yes-7; No-0; Abstain-Mudler. (Complete listing of accounts payable is open for public inspection in City Clerk/Treasurer's office.)

REPORTS AND MISCELLANEOUS BUSINESS

Reports presented: Cash & Investment Summary-9/30/19; Historic Preservation & Downtown Design Commission-9/18/19; Library Board of Trustees-8/8/19; Licensing Board-10/9/19; Parks, Recreation & Forestry

Commission-10/7/19; Payroll Summary-9/25/19-10/8/19; Reserve Balances-9/30/19; Tourism Commission-9/12/19; Transit Commission-9/24/19; Zoning Board of Appeals-8/27/19. All reports were accepted as presented.

LICENSES

Beverage operator licenses for year ending June 30, 2019: Gabriel Brower, Amber Brozek, Kristin Butler, Jacob Fischer, Stephanie Heiden, Cara Howard, Tracy Kinard, Arthur Lenius, Alexis Maas, Andrew Maske, Colin O'Bryon, Jolynn Otto, Vasiliki Poulou, Erica Rebiger, Julio Garcia Sanchez, Cynthia Schmidt, Pauline Schultz, Joan Solofra, Matthew Stock, Edward Uhlman, Nancy White, Nick Witte. Motion was made by Ald. Larsen to approve these licenses, seconded by Ald. Tortomasi and carried by voice vote.

Special Event Permit: Watertown Christmas Parade, 11/30/19, 4 p.m. to 6:30 p.m. (John Wanke). Motion was made by Ald. Maron to approve this permit, seconded by Ald. Raether and carried by voice vote.

Special Event Permit: Parent Music Club, Lite Nite Hike, 10/19/19, 6:30 p.m. to 9:30 p.m. at Brandt/Quirk Park (Tina Johnson). Motion was made by Ald. Mudler to approve this permit, seconded by Ald. Ruetten and carried by voice vote.

Special Event Permit: Watertown Veteran's Council, Veteran's Day Parade, 11/11/19, 10:30 a.m. to noon (Ron Krueger). Motion was made by Ald. Larsen to approve this permit, seconded by Ald. Maron and carried by voice vote.

Special Event Permit: American Legion Post 189, Halloween Parade, 10/27/19, 4 p.m. to 4:30 p.m. (Ron Krueger). Motion was made by Ald. Holthaus to approve this permit, seconded by Ald. Larsen and carried by voice vote.

Temporary Class "B" Malt License: Watertown Players, 210 S. Water Street (in theater only), "Little Shop of Horrors" shows on 10/18/19 and 10/19/19, 6:30 p.m. to 10:00 p.m., and 10/20/19, 2:00 p.m. to 6:00 p.m. (Annette Weirick). Motion was made by Ald. Mudler to approve this license, seconded by Ald. Tortomasi and carried by voice vote.

ORDINANCES

Ord. #19-21, to amend a portion of Section 500-3C, "Traffic Stop Signs Shall Be Placed At The Following Locations", southwest corner of Evergreen Drive, Evergreen Drive shall stop for Welsh Road was presented. *Sponsor: Ald. Raether. From: Public Safety & Welfare Committee.* Ald. Raether moved for adoption of this ordinance on its second reading, seconded by Ald. Maron and carried by roll call vote: Yes-8; No-0.

Ord. #19-22, to repeal Section 500-6(B)(2), "Parking Limitations", two spaces on N. Tenth Street was presented. *Sponsor: Ald. Raether. From: Public Safety & Welfare Committee.* Ald. Raether moved for adoption of this ordinance on its second reading, seconded by Ald. Mudler and carried by roll call vote: Yes-8; No-0.

Ord. #19-23, to create section 500-6(B)(2), "Parking Limitations", two spaces on N. Ninth Street was presented. *Sponsor: Ald. Raether. From: Public Safety & Welfare Committee.* Ald. Raether moved for adoption of this ordinance on its second reading, seconded by Ald. Ruetten and carried by roll call vote: Yes-8; No-0.

ADJOURNMENT

There being no further business to come before the Council at this time, Ald. Mudler moved to adjourn, seconded by Ald. Larsen and carried by voice vote at 7:16 p.m.

Elissa Friedl, Clerk/Treasurer

(Complete video of Council Proceedings on DVD.)

(DISCLAIMER: These minutes are uncorrected; any corrections will be noted in the proceedings at which these minutes are approved.)