

CITY OF WATERTOWN MEETING NOTICE

FOR THE WEEK OF: January 8, 2018

REVISED

TO: Daily Times, Alderpersons, Dept. Heads

DATE: January 5, 2018

MONDAY, January 8, 2018

PARKS, RECREATION & FORESTRY COMMISSION

514 S. First Street

4:30 P.M.

1. Call to order
2. Accept on file and/or Approval of Minutes
 - a. Park & Rec. Commission meeting minutes from the December 4, 2017 meeting
 - b. Senior Center Advisory Board meeting minutes from the December 20, 2017 meeting
3. Citizens to be Heard
4. Director's Report
 - a. Review the proposed ordinance for Food Vending on Public Streets
 - b. Approve & accept funding from the WI DNR Knowles-Nelson Stewardship Grant for the Inter Urban Trailhead
 - c. Review & approve the Naming, Naming Rights & Donations Policy
 - d. Department Updates
 - i. Programming/Projects
 - ii. Upcoming Events
5. Adjournment

PLAN COMMISSION

Council Chambers, 2nd Floor, 106 Jones Street

4:30 P.M.

1. 210 S. Water Street – Review & Recommendation – Public Hearing – Conditional Use Permit (CUP) Request for Indoor Commercial Entertainment
2. Review & approve Successor Conditional Use Permit language for Pre-Existing Taverns
3. Plan Commission Minutes – December 11, 2017

POLICE & FIRE COMMISSION

Room 2044, 2nd Floor, 106 Jones Street

4:30 P.M.

1. Approve minutes from meetings held on November 13 & December 11, 2017
2. Police
 - a. General Update
3. Fire
 - a. General Update

FINANCE COMMITTEE

Room 2044, 2nd Floor, 106 Jones Street

5:30 P.M.

1. Review & approve 2018 Debt Financing presented by Baird
2. Review & approve Resolution providing for the sale of \$4,100,000.00 General Obligation Promissory Notes
3. Review & approve performance bonus for red-lined employees
4. Review & approve submitting Letter of Interest for Carriage Hill Drive Shared Use Path – Phase II
5. Review & approve JDQ Recommendation from Carlson Dettmann – New Utility Assistant Billing Clerk
6. Review & approve Fire Chief Salary
7. Review & approve Residency Requirement deadline extension – Police Department employee
8. Review & approve position description change – Salary Adjustment – Property Custodian/Police Dept.
9. Review & approve purchase of Fingerprinting LiveScan machine-Police Department

10. Review & approve 2018 Transportation Alternatives Program (TAP) Grant Applications
11. Review & approve advertising Engineering's white pick-up on Wisconsin Surplus Online Auction
12. Review vehicle replacement options for Street Department

TUESDAY, January 9, 2018

EMPLOYEE ADVISORY COMMITTEE

Room 0008, Lower Level, 106 Jones Street

8:30 A.M.

1. Call to order
2. Roll call
3. Approval of minutes from last meeting
4. Old Business
 - a. Update on Worksite Wellness Program
 - b. Vacation Carry Over
 - c. Surveys for Department Head Feedback
 - d. Bereavement Policy
 - e. Meal Expense Reimbursement Policy
5. New Business
 - a. Election of Chair & Vice Chair
 - b. Comments & suggestions received from employees
6. Next meeting
7. Adjournment

WATERTOWN COMMUNITY CABLE 984 & 985

Cable Studio, Lower Level, 106 Jones Street

10:15 A.M.

1. Call to order
2. Minutes of Previous Meeting
3. Complaints, Concerns & Comments
4. Media Coordinator Reports
 - a. Budget Report
 - b. Production Report & Updates
5. Next Meeting
6. Adjournment

PUBLIC WORKS COMMISSION

Room 2044, 2nd Floor, 106 Jones Street

6:30 P.M.

1. Review & approve Food Vending on Public Street Ordinance & Fee Schedule
2. 2018 Annual Streets/Water/Wastewater Program – Infill Sidewalk update
3. Review & approve Preliminary Resolution to Assess for Sidewalk on N. Water Street
4. Review & approve Submitting Letter of Interest for Carriage Hill Drive Shared Use
5. Review & approve purchase of garbage & recycling carts
6. Review & approve Solid Waste truck quotes
7. Review & approve loader quotes
8. Review & approve Riverside Park Tennis Court Agreement
9. Review & approve painting quotes for Wastewater
10. Review & approve Raw Influent Pump Rebuild quote for Wastewater
11. Review & approve Polymer Pump Replacement quote for Wastewater

WEDNESDAY, January 10, 2018

LICENSING BOARD**Room 2044, 2nd Floor, 106 Jones Street****4:15 P.M.**

1. Call to order
2. Approve minutes from December 2017 regular meeting
3. Special Event License: Luther Prep School, Gala Auction in gymnasium at Luther Prep, 1300 Western Ave., on Sat., April 21, 2018, 4:30 p.m. to 9:30 p.m.
4. Beverage Operator License applications
5. Monthly Police activity update

AIRPORT COMMISSION**1741 River Drive****5:15 P.M.**

1. Minutes from December 2017 meeting
2. December bills
3. Manager's Report
4. Old Business
 - a. Darcey Park – update
 - b. Citation Jet Monument – update/McDonald's Billboard
 - c. Boomer Street relocation

REDEVELOPMENT AUTHORITY**Room 2044, 2nd Floor, 106 Jones Street****7:00 P.M.**

1. Pledge of Allegiance
2. Roll Call
3. Determination of Quorum & Call to Order
4. Minutes of Previous Meeting(s)
5. Public Comment
6. Introduction of new RDA member: David Zimmerman
7. Training segment – Goals & purpose
8. Status reports
 - a. Loan review team – Zastrow
 - b. Business opportunity portfolio – Salas
 - c. Community support/communication – Discuss/approve relationship with communication consultant – Rippe Keane
 - d. Common Council Liaison – Maron
 - e. Executive Director update – Fish
9. Resolution: final approval Revolving Loan to Jones for 300 E. Main Street
10. Resolution: final approval Revolving Loan to Rahfaldt for 118 N. Water Street
11. Discussion & possible action regarding MOU with Urban Visions, LLC
12. Closed Session per Wis. Stat. §19.85(1)(e) to deliberate or negotiate on matters relating to acquisition of property related to downtown development
13. Reconvene to open session
14. Future agenda items
15. Next meeting date & time
16. Adjournment

THURSDAY, January 11, 2018**TOURISM COMMISSION****Room 2044, 2nd Floor, 106 Jones Street****8:00 A.M.**

1. Call to order
2. Review & approve December minutes
3. Old Business
 - a. Approve Financials
 - b. Tourism Mission Statement
 - c. Marketing Plan
 - i. 2018 Ads
 - d. Discussion & approval of Watertown Blue Review Tourism Grant
 - e. Tourism Promotion Services Agreement
 - f. Management Fee Contract
 - g. Downtown murals
4. New Business:
 - a. Manager's report
 - b. Commission member's report
 - c. Discussion & approval of Luther Preparatory Grant
5. Adjournment

LIBRARY BOARD OF TRUSTEES BUILDING & GROUNDS COMMITTEE
Meeting Room 2, 100 S. Water Street
4:30 P.M.

1. Call to order
2. Approval of agenda
3. Closed Session per Wis. Stat. §19.85(1)(e) to discuss land purchase
4. Adjournment

LIBRARY BOARD OF TRUSTEES
Meeting Room 2, 100 S. Water Street
5:30 P.M.

1. Call to order/roll call
2. Correspondence
3. Appearances
4. New Business
 - a. Video Cameras
 - b. March 8, 2018 meeting conflict
 - c. Adult Services Librarian
5. Unfinished Business
 - a. Gift Acceptance Policy
 - b. Update Library Expansion/Renovation
 - c. Update Campaign Planning
 - d. Update 100 Extraordinary Women
6. Approval of consent agenda items
 - a. Minutes
 - i. Library Board of Trustees – December 7, 2017
 - b. Committee Reports
 - i. Personnel & Policy
 - ii. Building & Grounds
 - a. Minutes: December 5, 2017
 - iii. Finance
 - c. Approval of Library Expenditures & Finance
 - d. Director's Report
 - i. Meetings attended
 - ii. Library statistics

- iii. Library information
- e. Personnel/Staffing
 - i. Resolution 2018-1 Library Page
- 7. Closed Session per Wis. Stat. §19.85(1)(e) to discuss land purchase
- 8. Adjournment

FRIDAY, January 12, 2018

NONE

*****NOTE:** A quorum of the council may be present at a meeting for information purposes only.